

City of Newberg
ANIMAL SHELTER SUBCOMMITTEE AGENDA
MAY 26, 2010
7:00 P.M.
NEWBERG PUBLIC SAFETY BUILDING

DINNER WILL NOT BE SERVED

COUNCIL:

Councilor Bart Rierson, Chair
Councilor Stephen McKinney, Member
Councilor Marc Shelton, Member
Mayor Bob Andrews (ex-officio)

STAFF:

Terrence D. Mahr, City Attorney
Larry Fain, City Engineer
Jeff Kosmicki, Police Lieutenant
~~Norma Alley, City Recorder~~

- I. CALL MEETING TO ORDER**
- II. ROLL CALL**
- III. APPROVE 12/16/2009 ANIMAL SHELTER SUBCOMMITTEE MINUTES**
- IV. UPDATE ON SHELTER CONCEPT DESIGN**
- V. ANIMAL SHELTER FLOOR PLAN DESIGN AS OF 05/11/2010 (See Attachment)**
- VI. UPDATE ON SHELTER COST ESTIMATES**
- VII. OTHER BUSINESS**
- VIII. ADJOURNMENT**

City of Newberg
ANIMAL SHELTER SUBCOMMITTEE MINUTES
DECEMBER 16, 2009
6:00 P.M.
CITY HALL – 2ND FLOOR CONFERENCE ROOM

I. CALL MEETING TO ORDER

Chair Rierson called the meeting to order.

II. ROLL CALL

COUNCIL:

Councilor Bart Rierson, Chair
Councilor Stephen McKinney, Member
Councilor Marc Shelton, Member
Mayor Bob Andrews (ex-officio)

STAFF:

Larry Fain, City Engineer
Jeff Kosmicki, Police Lieutenant

PUBLIC PRESENT: Bob, Holveck, Rozeann Dey, Jan Floren, Barbara Brooks and Val Holdahl

III. UPDATE ON CONSTRUCTION OF SHELTER

First item of business was a report by Fain of the status of the new Animal Shelter Project. Key items were-

- a. City has applied to Yamhill County Planning Department for a Conditional Use Permit to construct the Animal Shelter at the Sandoz Road Site. The public comment period for the action was completed on December 14th. The Planning Department had not received any comments as of late last week, however we have not been able to find out the final results or if anyone has requested a public hearing. Next the County Planning Department will issue its findings on the Conditional Use Permit.
- b. Annexation of the entire 20 acre parcel will be on the May ballot. The City currently anticipates that it will be approved by the voters and the annexation process completed this coming July.
- c. The Animal Shelter Project Manager, Mr. Fain, has completed an Animal Shelter Concept Plan (ASCP) based on the input from all parties over the last two years. The ASCP is available on the City Website, (under Public Works Department, Engineering Projects, Newberg Animal Shelter). Copies of the ASCP were provided to the Mayor and Councilors, and a few were available for the public at the meeting. The ASCP is an attempt to consolidate all of the desires, ideas, cost saving concepts into one potential “pathway” to success. Some individuals from NASF desired to provide additional comments to the plan and were directed to submit those items through Rick Lipinski who is the primary conduit for consolidating those comments. Mr. Fain suggested that after a Contractor/Designer is hired that before the actual design begins that it would be possible to hold a meeting to gather all comments in writing for potential incorporation in the project.
- d. The City issued a Request for Proposals (RFP) for Construction Manager/General Contractor (CM/GC) services for the Newberg Animal Shelter last Friday, December 11, 2009. Have had one of three site tours for potential firms this afternoon. There were approximately 20 individuals in attendance representing about 8 potential proposing firms. There have been another three firms inquiring about next Wednesday site tour already this afternoon. Proposals

are due to the City on January 28th, 2010. Evaluation of the proposals, interviews and submission of the price proposals should occur in February. Mr. Fain is targeting the March 1st, Council Meeting for permission to negotiate and award the CM/GC contract. Design would then begin as soon as the contract is signed and proceed through mid- May. Early work items (such as site development and ordering long-lead items) might be executed as early as April 2010. CM/GC contract work might be completed as early as August 2010.

- e. The CM/CG process was recommended by Public Works to the Council in order to provide for a “team” that will be involved with this project. That team of the customers, City Staff, the Contractor, Designer, Animal Control Officers, and volunteers will work together in to have a successful construction effort.

IV. OVERVIEW OF CITY OPERATIONS OF SHELTER

LT Jeff Kosmicki then report on and lead a discussion of actual operations of the Animal Shelter. The Police Chief is and will be in charge of the Animal Shelter Operations with LT Kosmicki as the head of animal control. Funding for additional paid staff is still very problematic, especially in these economic times. Volunteers are desired in order to expand services as there is no funding currently available for more paid staff. However the PD needs to sort out liability issues in order to protect the volunteers and the City. Additionally the PD is looking into what type and kind of training the volunteers would need to have. Various individuals from NASF expressed the desire to see expanded family-friendly hours vs. business hours and weekend hours to increase adoption rates and provide for classes. Mr. Rierson said the City would be glad to entertain any and all such suggestions. Discussion of the use of Yamhill County prisoners was voiced, but the oversight responsibilities may limit their use in Newberg.

V. RELATIONSHIP BETWEEN THE CITY AND NEWBERG ANIMAL SHELTER FRIENDS

It is the City’s desire to continue good relations with NASF and utilize their volunteerism and expertise.

VI. OTHER BUSINESS

None stated.

VII. ADJOURNMENT

The meeting adjourned at 7:10 p.m.

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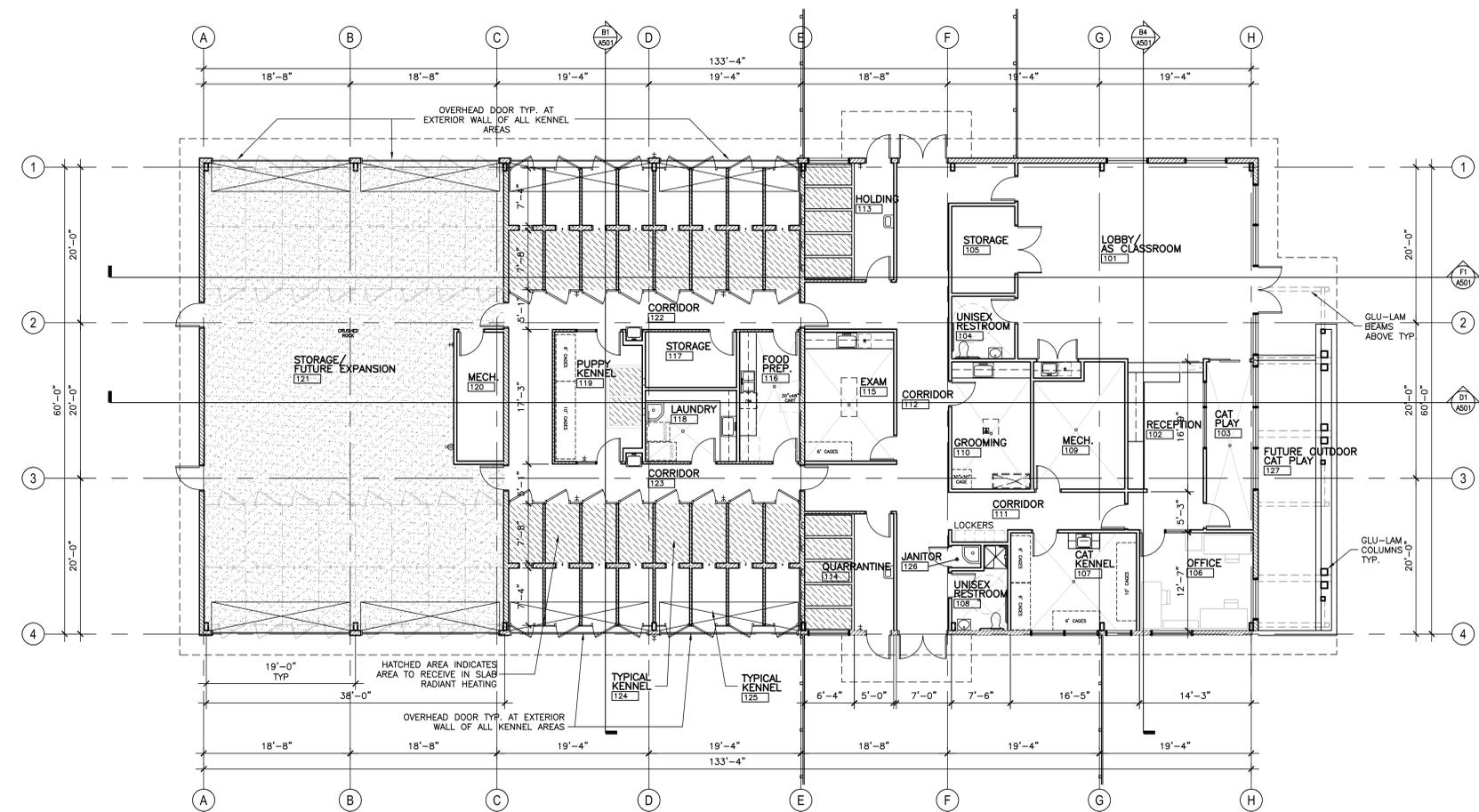
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3

4

5

6



C2 FLOOR PLAN
1/8" = 1'-0"

FLOOR PLAN NOTES

- DIMENSIONS ARE TO FACE OF FRAMING AND MASONRY OR TO CENTERLINE OF COLUMNS AND OPENINGS U.N.O.
- FRAMED WALLS ARE ASSEMBLY TYPE ---- U.N.O. MASONRY WALLS ARE ASSEMBLY TYPE ---- U.N.O.
- REFER TO PROJECT MANUAL FOR DOOR SCHEDULE.
- PROVIDE BACKING FOR ALL WALL MOUNTED ACCESSORIES, FURNISHINGS AND EQUIP. VERIFY WEIGHTS AND LOCATIONS.
- PROVIDE SOUND ATTENUATION INSULATION AT TOILET ROOM WALLS.
- SEE FINISH SCHEDULE FOR ALL FINISHES.
- REFER TO A901 FOR ALL TYPICAL FLOOR TRANSITION DETAILS.

W2I ARCHITECTURE inc
513 NW 13TH AVENUE 300
PORTLAND OREGON 97209
TEL 503 827 0505
FAX 503 827 0506

CEILING PLAN NOTES

- COORDINATE CEILING HEIGHTS WITH ALL MECHANICAL EQUIPMENT AND ELECTRICAL SYSTEMS. NOTIFY ARCHITECT OF CONFLICTS WITH CEILING HEIGHTS OR ALIGNMENTS AS SHOWN ON PLANS.
- ALL ELECTRICAL AND MECHANICAL DEVICES LOCATED IN ACOUSTICAL PANELS TO BE POSITIONED AT MID OR QUARTERPOINTS OF PANEL.
- DIMENSIONS TO FACE OF FRAMING OR CENTERLINE OF COLUMN U.N.O.
- REFER TO ---/A--- FOR CEILING LATERAL BRACING
- REFER TO ELECTRICAL DRAWINGS FOR ADDITIONAL INFORMATION
- REFER TO MECHANICAL DRAWINGS FOR ADDITIONAL INFORMATION AND CEILING DIFFUSER LOCATIONS
- SEE ROOM FINISH SCHEDULE FOR ADDITIONAL CEILING FINISHES.
- EMERGENCY LIGHTING NOTE: AT PATH OF EGRESS PROVIDE EMERGENCY EXIT ILLUMINATION AS REQUIRED STATE SPECIALTY CODE OR NFPA 101
- REFER TO DETAIL ---/A--- FOR DEFLECTION CONNECTION AT FULL HEIGHT INTERIOR WALLS
- PROVIDE 1-HOUR ENCLOSURES OVER LIGHTS IN 1-HOUR CORRIDORS.

CEILING PLAN LEGEND

- PARTITION**
- WALL TO STRUCTURE
- CEILING**
- ACOUSTICAL CEILING SEE ROOM FINISH SCHEDULE FOR TYPES
 - GYPSUM BOARD
 - OPEN TO STRUCTURE
 - 0'-0" CEILING HEIGHT ABOVE FINISH FLOOR, BASED ON FINISH FLOOR AT 100'-0"
 - PT- FINISH DESIGNATION
- ELECTRICAL**
- RECESSED FLUORESCENT LIGHT FIXTURE
 - SURFACE MOUNTED FLUOR. FIXTURE
 - RECESSED LIGHT FIXTURE
 - DIRECTIONAL SPOTLIGHT
 - SURFACE MOUNTED FIXTURE
 - PENDANT FIXTURE
 - WALL MOUNTED FIXTURE
 - SURFACE MOUNTED EXIT LIGHT
- MECHANICAL**
- RETURN OR EXHAUST AIR GRILLE
 - SUPPLY AIR DIFFUSER

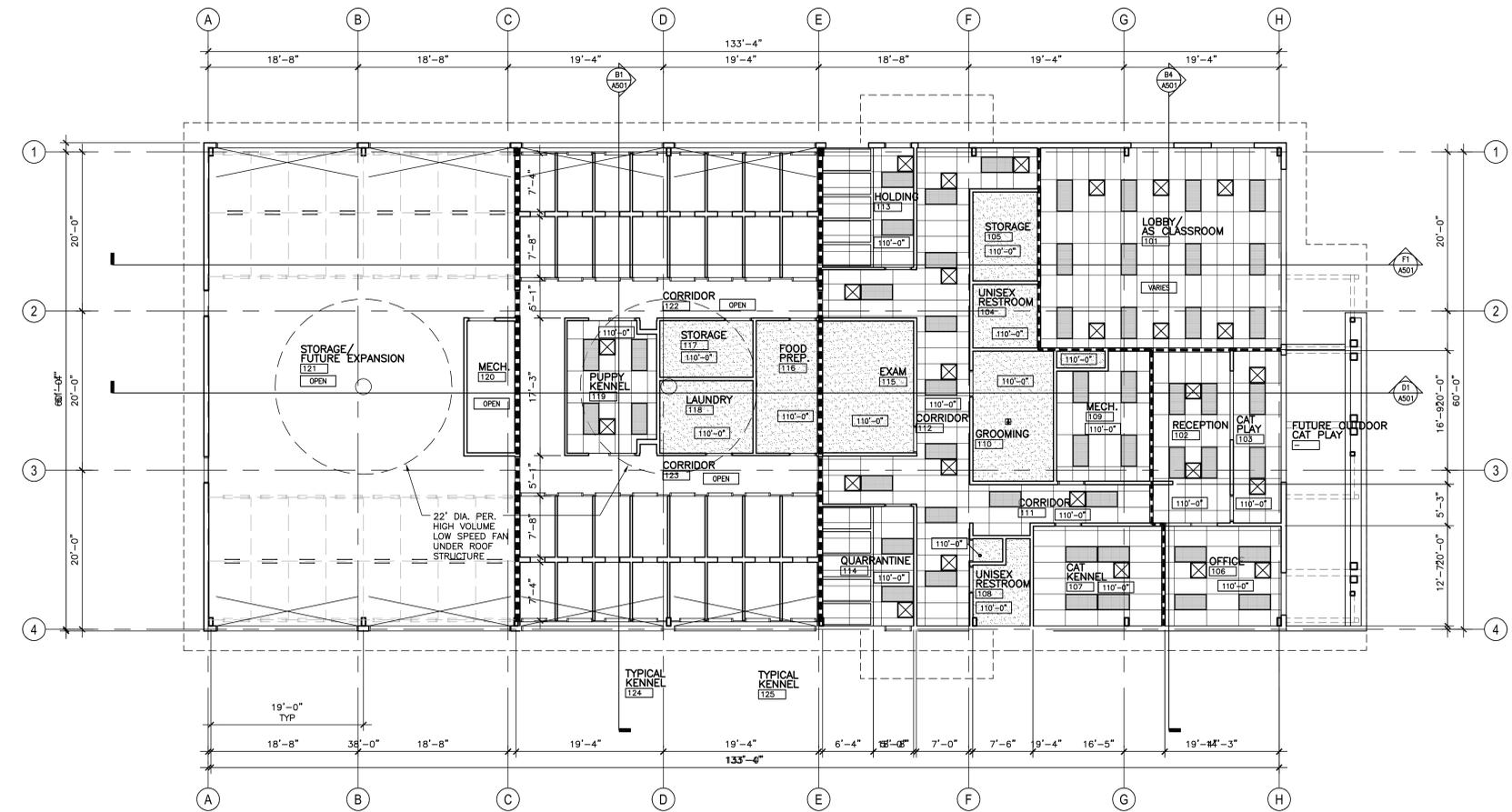
CITY OF NEWBERG

NEWBERG ANIMAL SHELTER

NEWBERG, OREGON

PROJECT NO: 09265
FILE: 09265-A201
DRAWN: XXX
DATE: MAY 7, 2010
REVISION: DESCRIPTION:

D



F2 REFLECTED CEILING PLAN
1/8" = 1'-0"

SCHEMATIC DESIGN

SHEET TITLE: FLOOR PLANS

SHEET NO: A201