

Council accepts comments on agenda items during the meeting. Please fill out a form identifying the item(s) you wish to speak on prior to the meeting starting, if possible, or prior to the agenda item beginning and turn it into the City Recorder. (The exception is formal land use hearings, which requires a specific public hearing process.)

**CITY OF NEWBERG  
CITY COUNCIL AGENDA  
NOVEMBER 16, 2009  
7:00 P.M. MEETING  
PUBLIC SAFETY BUILDING TRAINING ROOM  
401 EAST THIRD STREET**

**I. CALL MEETING TO ORDER\***

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. CITY MANAGER'S REPORT**

**V. PUBLIC COMMENTS**

(30 minutes maximum which may be extended at the Mayor's discretion; an opportunity to speak for no more than 5 minutes per speaker allowed)

**VI. CONSENT CALENDAR**

1. Consider a motion approving [Resolution No. 2009-2875](#) connecting Newberg 911 communications center and radio equipment to Washing County Consolidated Communications Agency. (Pgs. 3-15)
2. Consider a motion approving a [proclamation supporting the Census 2010](#). (Pgs. 17-18)
3. Consider a motion approving [City Council Minutes](#) for October 19, 2009. (Pgs. 19-22)

**VII. PUBLIC HEARING**

Consider a motion approving [Resolution No. 2009-2874](#) approving Supplemental Budget #1 for the 2009/2010 Fiscal Year. (Pgs. 23-28)  
**(Legislative Hearing)**

**VIII. COUNCIL BUSINESS**

1. Presentation from Marc Willcuts updating on the Orchards Lair Development. (Pg. 29)
2. Discussion on McClure Annexation Process.
3. Discussion on presentation of City Council Packet to the public and Council.

**IX. EXECUTIVE SESSION**

Executive Session pursuant to ORS 192.660(2)(e) relating to a real property transaction – SP Newsprint.

\*The Mayor reserves the right to change the order of items to be considered by the Council at their meeting. No new items will be heard after 11:00 p.m., unless approved by the Council.

## **X. ADJOURNMENT**

### **INDEX OF ORDERS, ORDINANCES AND RESOLUTIONS:**

#### **ORDERS:**

None

#### **ORDINANCES:**

None

#### **RESOLUTIONS:**

**Resolution No. 2009-2875** authorizing the City of Newberg to connect the Newberg 9-1-1 Communications Center and radio equipment to the Washington County Consolidated Communications Agency's radio system.

**Resolution No. 2009-2874** adopting Supplemental Budget #1 for Fiscal Year 2009-2010 beginning July 1, 2009, and ending June 30, 2010.

*ACCOMMODATION OF PHYSICAL IMPAIRMENTS: In order to accommodate persons with physical impairments, please notify the City Manager's office of any special physical or language accommodations you may need as far in advance of the meeting as possible and no later than 48 hours prior to the meeting. To request these arrangements, please contact Norma Alley, City Recorder, at (503) 537-1283.*

\*The Mayor reserves the right to change the order of items to be considered by the Council at their meeting. No new items will be heard after 11:00 p.m., unless approved by the Council.

# REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED: November 16, 2009

Order \_\_\_ Ordinance \_\_\_ Resolution XX Motion \_\_\_ Information \_\_\_  
No. No. No.2009-2875

**SUBJECT: Connecting Newberg 9-1-1 Communications Center and radio equipment to Washington County Consolidated Communications Agency (WCCCA).**

Contact Person (Preparer) for this Resolution: **Brian Casey, Chief of Police**

Dept.: **Police**

File No.:  
(if applicable)

## RECOMMENDATION:

Adopt **Resolution No. 2009-2875**

## EXECUTIVE SUMMARY:

The City of Newberg owns, maintains and operates a stand-alone Motorola 800 MHz radio system, which is the communications equipment used by the City's police, fire and emergency medical service departments.

The radio equipment is nearing 15 years old and Motorola is no longer supporting the maintenance and equipment replacement for the system. The system is at risk of failing. Newberg will need to replace its existing system with another stand-alone system or connect to another communication center's radio system such as WCCCA.

Assessment of Newberg's present radio system by "Day WireLess".

Note: The "End of Support" date listed below **is for Motorola's centralized repair depots** - they will not accept radios, boards, etc. for repair after this date. As far as parts availability, there *may be* replacement parts but only to the extent they are in inventory - no new parts will be made.

### **Four Channel Trunking system (Cemetery Hill):**

1. The radio base stations, for the first three trunk channels, are MSF5000. Production of this product was cancelled in 1997 and, at the end of **this year**, support will be cancelled. The replacement radio is the Quantar, which is the same series radio base station currently in use for the trunk system's radio channel 4. Day Wireless can provide a firm quote to replace these stations. A budget amount is roughly \$13,000 to \$15,000 each station.

2. The controller for the trunk system is a 6809 series. Production for this item was cancelled in 2002, with end of support on **6/30/2009**. Currently, some replacement boards are not available for resale to have as spare units on site repair. The replacement for the 6809 controller is the MTC3600 controller. My understanding is if the controller is replaced, the Gold Elite dispatch consoles will also need to be upgraded due to some compatibility issues. More information can be obtained from Motorola regarding the

actual requirements and cost.

**Gold Elite dispatch consoles:**

1. Currently the server and dispatch position computers are old and running the out dated, non-supported, NT4 windows operating system. To upgrade the computers to the XP operating system would require the Gold Elite dispatching computer software to be upgraded to the latest version, for compatibility with the XP operating system, as well as a software and firmware upgrade to the modules in the equipment room. Again, more information can be obtained from Motorola regarding the actual requirements and cost.

2. As far as the actual end of production and end of support for the Gold Elite dispatch system, call Motorola. I did more research via Motorola departments, and I am still getting conflicting or incomplete reports as far as firm dates. The conventional Gold Elite Series production was cancelled as of 12/31/2003 and end of support is 12/31/2010. Your system does have conventional modules, which may not be supported by this date. But the modules, needed for interfacing to your trunking system, appear to still be in production and do not have any dates assigned. In other words, if you have a console that controls **only** trunk systems, supply and support is still current for any of the modules. Again, call Motorola.

**Subscriber units (mobiles / portables / etc.):**

1. As you are probably aware, the Spectra mobiles are no longer supported. The replacement units are the XTL series mobile radios.
2. MCS2000 mobile production was cancelled on 9/30/2005 with end of support on 9/30/2010. Replacement units are the XTL series.
3. MTS2000 portable production was cancelled on 6/30/2005 with support ending on 7/1/2010. Replacement units are the XTS series portable radios.

Assessment provided by:

Gordon Rydholm  
Senior Systems Technologist  
Day Wireless Systems, Inc.  
2240 Judson St SE,  
Salem, Oregon 97302

The former Chief of Police and the Newberg City Council addressed this issue in November 2006 and the Council passed Resolution 2006-2688, which authorized the City of Newberg to enter into an Intergovernmental Agreement with Washington County Consolidated Communications Agency (WCCCA) for the purpose of using their radio system to operate Newberg Public Safety radios and communication consoles. Below are the Recitals and Resolution authored by Robert Tardiff, Chief of Police (Retired) and adopted by City Council in November 2006.

---

**2006-2688 RECITALS:**

1. The Newberg 800 MHz radio system is now over 10 years old and Motorola has notified us that they will no longer support our current controller. This means parts will only be available by buying used or surplus parts from other Motorola customers.
2. Motorola recommended that we purchase the new controller before January 1, 2007. This would be a Motorola MTC 3600 controller. The cost to upgrade is estimated at \$300,000. This controller will only be sold by Motorola until the end of 2006. They will support parts for 7 years beyond that date.
3. The Washington County Consolidated Communication Agency (WCCCA) maintains overlapping radio coverage in the Newberg-Dundee area. WCCCA has expressed an interest in providing service to Newberg-Dundee emergency responders. This option allows us to continue utilizing the 800 MHz radio system and have interoperability with Washington, Multnomah, and Clackamas County agencies. This would also allow us to continue using all existing mobile and portable radios. This option involves paying an annual fee based on the number of radios using the system. The annual fee is estimated to be \$283 per radio.
4. One-time start-up costs to connect the Newberg-Dundee 9-1-1 Communications Center to the WCCCA radio system is estimated at twenty-five thousand dollars (\$25,000).

**THE CITY OF NEWBERG RESOLVES AS FOLLOWS:**

1. The City Manager is hereby authorized to enter into an intergovernmental agreement for the purpose of obtaining use of the Washington County Consolidated Communication Agency's 800 MHz radio system.

---

Unfortunately, since the passage of Resolution 2006-2688, it was discovered that the one time start-up cost to connect Newberg to WCCCA was significantly more than the original \$25,000 estimate. The actual cost of this project is approximately \$345,000.

The lack of information pertaining to the original quote and changes in personnel have made it impossible to determine why there is so much disparity between the current estimate of \$345,000 and the initial one time start-up estimate in 2006 of \$25,000.

Regardless of the cost the common denominator remains the same and that is Newberg needs to either replace its existing radio system or connect to WCCCA. If the issue is not resolved, the City of Newberg runs the risk of experiencing a catastrophic radio failure due to the aging equipment that cannot be serviced. If the radio system fails the safety of our citizens and public safety personnel will be compromised.

For the past two and a half years different options have been considered, which would minimize the cost of updating or replacing the radio system to include a consolidation study

with Yamhill County and several other cost reducing options with WCCCA.

The cost of consolidating with Yamhill County would exceed \$1,000,000 dollars if Newberg were to retain all of its current radio features. Motorola estimates the cost of replacing our stand-alone system would be approximately \$1,000,000 to \$3,000,000.

**FISCAL IMPACT:**

Estimated cost is \$344,410. The project will be paid from existing Public Safety accounts. Some of these accounts have been established for the purpose of replacing equipment and radios (See Project Funding Chart Below). There will be an annual fee paid to WCCCA based on the number of radios used by Newberg Police and Fire. The annual fee for 2010-2011 is approximately \$60,000 based on \$290 per radio. Additionally, the WCCCA connection will reduce Newberg’s ongoing maintenance contracts, tower lease and phone line fees by approximately \$20,000, which will be used to offset the annual \$60,000 subscription fees to WCCCA.

<b>Fund Source</b>	<b>Account #</b>	<b>Acct Balance</b>	<b>Amount</b>	<b>Cost</b>
<b>Project Cost Beginning Balance</b>				<b>\$305,526</b>
Fire Dept Radio Replacement	32-2310-61001	\$131,142	\$60,000	<b>\$245,526</b>
Police-Fire WCCCA Fee	01-2310-56600	\$59,100	\$59,100	<b>\$186,426</b>
HLS Grant Yamhill CO	NA	NA	\$51,026	<b>\$135,400</b>
9-1-1 Comm Contingency Fund	13-0000-31000	\$142,478	\$40,000	<b>\$95,400</b>
Police Radio Replacement	32-2110-61001	\$115,713	\$40,000	<b>\$55,400</b>
Communications Equipment	32-2310-61001	\$50,940	\$20,000	<b>\$35,400</b>
Police Equipment Replacement	32-2110-61001	\$94,365	\$15,000	<b>\$20,400</b>
Existing Maintenance Agreements	01-2310-56600	\$12,500	\$5,000	<b>\$15,400</b>
Verizon Tower Lease	01-2310-53300	\$9,080	\$9,000	<b>\$6,400</b>
Phone Line Cost to Tower	01-2310-53300	\$6,400	\$6,400	<b>\$0</b>
<b>Total</b>			<b>\$305,526</b>	<b>\$0</b>

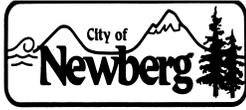
\*\*\*Project Estimate is \$344,410, which includes a \$55,389 contingency fund. We have reduced the contingency amount by approximately \$39,000, which leaves a contingency balance of \$16,500. If the actual cost exceeds our projected contingency fund the difference will be split between the police and fire radio replacement accounts.

\*\*\*Connecting to WCCCA does not eliminate Newberg’s need to replace, repair and upgrade the dispatch consoles, portable and mobile radios. These costs could easily exceed \$500,000 in the future. Two Fund 32 radio replacement accounts for the police and fire departments has been established in the City budget to help pay for future radio equipment replacement costs. The City is budgeting approximately \$75,000 annually for radio replacement and currently there is approximately \$245,000 in the radio replacement accounts.

**STRATEGIC ASSESSMENT:**

Connecting to the WCCCA radio system will relieve Newberg from the risk of the system failing and financial burden of replacing the radio system. WCCCA operates the very best radio system in Oregon and they will provide continuous service, maintenance and upgrades to the radio system, but does not include Newberg's dispatch consoles. Additionally the WCCCA system will expand our radio coverage throughout the greater Portland Metropolitan area and Yamhill County, which is far beyond the limits of our current system. WCCCA also provides interoperability with nearly every police and fire agency in Multnomah, Washington, Clackamas and Clark County (Washington) as well as most major hospitals and other emergency services throughout the Metro area. WCCCA is working on the development digital radio network that Newberg will be able to migrate to because we will be apart of their current system.

WCCCA engineers will also create a redundant back-up radio system by installing our old equipment on their Chehalem Mountain radio tower. This will provide a back-up radio system for both Newberg and WCCCA if the WCCCA system were to experience a catastrophic failure.



**RESOLUTION No. 2009-2875**

A Resolution authorizing the City of Newberg to connect the Newberg 9-1-1 Communications Center and radio equipment to the Washington County Consolidated Communications Agency's (WCCCA) radio system.

**RECITALS:**

1. The Newberg 800 MHz radio system is nearing 15 years old and Motorola has notified the City that they will no longer support our current radio controller. This means parts will only be available by buying used or surplus parts from other Motorola customers. A new stand-alone Motorola radio system is estimated at \$1,000,000 to \$3,000,000.
2. The Washington County Consolidated Communication Agency (WCCCA) maintains overlapping radio coverage in the Newberg-Dundee area. This option allows us to continue utilizing the 800 MHz radio system and have interoperability with Washington, Multnomah, and Clackamas County agencies. WCCCA will own, maintain and service the radio system. This would also allow us to continue using all existing mobile and portable radios. This option involves paying an annual fee based on the number of radios using the system. The annual fee is estimated to be \$290 per radio or approximately \$60,000 annually. The City has approximately 200 police and fire radios.
3. A one-time start-up costs to connect the Newberg-Dundee 9-1-1 Communications Center to the WCCCA radio system is estimated at Three Hundred Forty-Five Thousand Dollars (\$345,000). See Exhibit "A".

**THE CITY OF NEWBERG RESOLVES AS FOLLOWS:**

1. The City Manager is hereby authorized to enter into an intergovernmental agreement for the purpose of connecting to and obtaining use of the Washington County Consolidated Communication Agency's 800 MHz radio system.

➤ **EFFECTIVE DATE** of this resolution is the day after the adoption date, which is: \_\_\_\_\_, 200x.

**ADOPTED** by the City Council of the City of Newberg, Oregon, this \_\_\_\_ day of \_\_\_\_\_, 200x.

\_\_\_\_\_  
Norma I. Alley, City Recorder

**ATTEST** by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 200x.

\_\_\_\_\_  
Bob Andrews, Mayor

City of Newberg incorporation into WCCCA 800 trunking system.

10/07/2009

Cost Estimates Phase I (Installing and or reconfiguring the control stations)

RDP

RED = Day Wireless

BLUE = WCCCA

GREEN = Motorola

MAROON = Microwave Networks

Item	Description	Vendor	Part Number	Unit Cost	Qty	Total Cost	Comments
1	Installation of Phase I equipment	Day Wireless	See attached quote	\$ 18,630.00	1	\$ 18,630.00	Per attached Day Wireless Quote Number 291562REV
2	Upgrade Newberg Dispatch to current R56 standards	Day Wireless	See attached quote	\$ 15,793.00	1	\$ 15,793.00	Per attached Day Wireless Quote Number NBPD R56
3	Project Management for All Project Phases	Day Wireless	See attached quote	\$ 9,500.00	1	\$ 9,500.00	Per attached Day Wireless Quote Number NBPDPM_1
4	WCCCA Materials Cost	WCCCA	NA	\$ 1,800.00	2	\$ 3,600.00	2 MCS2000 radios with 4 wire interface, power supply and rack mount shelf.
5	WCCCA Programming Costs	WCCCA	NA	\$ 1,008.00	1	\$ 1,008.00	Programming Spectra and MCS2000 radios with new templates.
6	Contingency for unplanned expenses	NA	NA	\$ 9,346.20	1	\$ 9,346.20	20% contingency
7	<b>Phase I Subtotal</b>	<b>NA</b>	<b>NA</b>			<b>\$ 57,877.20</b>	<b>Sub-Total for Phase I of the project</b>

Cost Estimates Phase II (Installing microwave link and channel bank)

1	Embasize the CEB (Full Installation and equipment)	Motorola	LG071609WD1	\$ 162,966.12	1	\$ 162,966.12	Full installation and upgrades for CEB, AMB, links, network ect. <b>NOTE:</b> AMB cards provided by WCCCA. See attached Motorola Quote
2	Microwave Radios, antennas, feed lines	MNI	AMTL-18PS049-FHD00-4	\$ 27,134.00	1	\$ 27,134.00	1 Hop 18 GHz hot standby radios, antennas, feedlines ect.
3	Microwave installation	MNI Contractor	NA	\$ 29,315.00	1	\$ 29,315.00	Install antennas, feed lines and microwave radios at Parrett Mtn/Newberg
4	Transmission Engineering	MNI Contractor	NA	\$ 3,399.00	1	\$ 3,399.00	Path analysis, design, and documentation as well as FCC license
5			NA	\$ -	1	\$ -	
6	Upgrade Newberg CDM server	WCCCA	NA	\$ 1,815.00	1	\$ 1,815.00	Upgrade CDM servers and Elite Client Workstations (WIN2000)
7	Program SZ Manager for Newberg	WCCCA	NA	\$ 756.00	1	\$ 756.00	Program SZ Manager subscriber database to include Newberg consoles.
8	WCCCA Tech Services Management	WCCCA	NA	\$ 89.00	32	\$ 2,848.00	Attend meetings, planning, document preparation, vendor meetings, etc
9	WCCCA Project Mangement	WCCCA	NA	\$ 85.00	29	\$ 2,465.00	Project design and management provided up to transition to DWS
10	WCCCA provided AMB card	WCCCA	NA	\$ 4,591.97	1	\$ 4,591.97	WCCCA Provided Ambassador card for console expansion
11	WCCCA Technical Work	WCCCA	NA	\$ 65.00	80	\$ 5,200.00	Two technicians at an estimated 40 hours each for install and testing
12	Contengency for unplanned expense	All	NA	\$ 46,043.22	1	\$ 46,043.22	Contengency at 20%
13	<b>Phase II Subtotal</b>	<b>NA</b>	<b>NA</b>			<b>\$ 286,533.31</b>	<b>Sub-Total for Phase II of the project</b>

				<b>Estimated Total Project Cost</b>		<b>\$ 344,410.51</b>	
--	--	--	--	-------------------------------------	--	----------------------	--

NOTE; This is not final until we have a revised quote from DWS for Project Management and from Motorola with the AMB cards removed and pricing revised as may be required.

**DAY WIRELESS SYSTEMS, INC.**

2240 Judson Street SE, Salem, Oregon 97302  
Voice 503-581-2932 Fax 503-581-3347

**Exhibit "A"**

**Quotation**

DATE: 09/13/09

Quote Number: NBPD PM

TO: Mary Newell  
Newberg Police Dept  
503-537-1221 voice  
503-538-5393 fax  
mary.newell@ci.newberg.or.us

FROM: Terry McDermott [tlmcdermott@daywireless.com](mailto:tlmcdermott@daywireless.com)

REQUEST: Project Manage Newberg dispatch for WCCCA Smartzone migration

Scope: Project Management for the city of Newberg PD to WCCCA console migration. Assist Motorola in all aspects of Centracom/Smartzone upgrade. Ensure all equipment is installed to highest level of standards. Act as central point of contact for all parties involved to ensure that upgrades/installations are made in a timely and effective manner, minimizing problems. Ensure that the best interests of the City of Newberg Police Department are top priority.

This is a place holder as Mary requested I use 9500 for project management costs but I don't have a quote from DWS for that amount. I will replace this document once DWS provides a new quote.

Labor \$ 7,280.00

Total \$ 7,280.00

Thank you for your request. This quote is valid for 30 days from the above date. If accepted, please sign and date below, write in the PO# if required, and fax back to 503-581-3347.

PO#: X (if required)

BY Terry McDermott X (customer signature) X (date)

**DAY WIRELESS SYSTEMS, INC.**

2240 Judson Street SE, Salem, Oregon 97302  
Voice 503-581-2932 Fax 503-581-3347

**Exhibit "A"**

**Quotation**

DATE: 09/13/09

Quote Number: NBPD R56

TO: Mary Newell  
Newberg Police Dept  
503-537-1221 voice  
503-538-5393 fax  
mary.newell@ci.newberg.or.us

FROM: Terry McDermott [tlmcdermott@daywireless.com](mailto:tlmcdermott@daywireless.com)

REQUEST: Install / update Newberg Dispatch to meet NEC/Motorola R56 Grounding Standards

Scope: Labor includes:

Installation of all wire, ground rods, test wells, ground buss bars and all associated hardware necessary to bring the Newberg Dispatch center up to R56 standards.

This consists of digging ditches around the back patio and existing pole in order to install chem rods and proper ground ring for the tower and antennas, as well as providing ground buss bars on the existing pole, top and bottom. Replace existing ground buss at port entry with one that is attached to new ground ring. Establish and install a main ground buss inside equipment room. Properly ground all inside racks and equipment to newly established main buss bar. Test to insure that all complies with R56 Standards.

Parts include:

All wire, ground rods, test wells, ground buss bars and all associated hardware and equipment necessary.

Labor	\$	11,580.00
Parts	\$	4,213.00
<b>Total</b>	<b>\$</b>	<b>15,793.00</b>

Thank you for your request. This quote is valid for **30** days from the above date. If accepted, please sign and date below, write in the PO# if required, and fax back to 503-581-3347.

PO#:   X   (if required)

BY   Terry McDermott     X   (customer signature)   X   (date)

**DAY WIRELESS SYSTEMS, INC.**

2240 Judson Street SE, Salem, Oregon 97302  
Voice 503-581-2932 Fax 503-581-3347

Exhibit "A"

**Quotation**

DATE: 09/13/09

Quote Number: 291562REV

TO: Mary Newell  
Newberg Police Dept  
503-537-1221 voice  
503-538-5393 fax  
mary.newell@ci.newberg.or.us

FROM: Terry McDermott [tlmcdermott@daywireless.com](mailto:tlmcdermott@daywireless.com)

REQUEST: Install / update antennas, coax and equipment at Newberg dispatch for WCCCA Smartzone migration

Scope: Labor includes:

Installation of seven (7) antennas on existing pole, installation of 1/2 inch heliax for each antenna, and grounding of each antenna and heliax run.  
Installation of customer supplied BIMS, radio connections to antennas and dispatch Gold Elite consoles, programming and optimization.

Parts includes:

Antennas, heliax, connectors, grounding, mounting and misc. hardware.

All grounding to be connected to existing ground points at the customer locations.

Labor	\$	9,450.00
Parts	\$	9,180.00
Total	\$	18,630.00

Thank you for your request. This quote is valid for **30** days from the above date. If accepted, please sign and date below, write in the PO# if required, and fax back to 503-581-3347.

PO#:   X   (if required)

BY   Terry McDermott     X   (customer signature)   X   (date)



# Customer Proposal

DATE Jul. 16, 2009

Account Manager: Larsen Grabenkort  
4427 NE 76th Ave  
Portland, OR 97281

Phone: (503) 227 5456  
Fax: (503) 222 1167

Quote Number: LG071609WD1

Prepared By: Larsen Grabenkort Customer Number:

PREPARED FOR: <b>Mary Newell</b>	Bill To	Ship to
COMPANY: <b>Newberg / Dundee Police Dept</b>	Address: <b>Please Advise</b>	Address: <b>Please Advise</b>
PHONE:		
EMAIL:		ATTN:

## Equipment Details and Pricing Reflect the City of pOrtland Contract # 41105

### Qty. Model

#### Equipment

- 1 B1827
- 1 X300
- 2 B1792
- 2 DSTSJ48CLT
- 1 DSTSJ100BT
- 17 DSPBM6607
- 2 DSDPS
- 2 DSVPR30
- 2 B1844
- 2 ST2512
- 2 ST2500
- 3 TDN1111
- 3 TDN1114
- 1 TT2165

#### Upgrade Operations Firm

- 5 Version 528
- 2 KC40400010000612
- 17 Version 129
- 2 Version 68

NOTE: This is not accurate but only a place holder. Larsen will need to provide you a new quote with the AMB cards removed from the equipment list and pricing changes as may be appropriate.

Once you have this from Larsen I will update this document and the spreadsheet to reflect the changes.

#### QUOTE TERMS AND CONDITIONS :

1. Quotes are exclusive of all installation and programming charges(unless expressly stated) and all applicable taxes.
2. Purchaser will be responsible for shipping costs, which will be added to the invoice.
3. Title will pass upon shipment, risk of loss will pass upon delivery to purchaser's facility.
4. Ordered equipment may be returned for a full refund, less a 20% restocking fee, if the equipment is returned unused and

Exhibit "A"

undamaged in its original packaging with in six months after shipment.

5. Prices quoted are valid for thirty(30) days from the date of this quote.

6. Unless otherwise stated, payment will be due within thirty days after invoice.

7. Motorola's standard equipment warranty( which will be furnished upon request) applies to all ordered equipment

MOTOROLA DISCLAIMS ALL OTHER WARRANTIES WITH RESPECT TO THE ORDERED PRODUCTS, EXPRESS OR IMPLIED INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

8. MOTOROLA'S TOTAL LIABILITY ARISING FROM THE ORDERED PRODUCTS WILL BE LIMITED TO THE PURCHASE PRICE OF THE PRODUCTS WITH RESPECT TO WHICH LOSSES OR DAMAGES ARE CLAIMED. IN NO EVENT WILL MOTOROLA

BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES.

9. These terms will prevail over any inconsistent or additional terms on any purchase order submitted by the purchaser.



4000 Greenbriar Stafford, TX 77477  
 Ph.: 281-263-6500; Fx: 281-263-6406  
 Sales Contact: Kfir Benjamin  
 System Engineer: Itai Farchi  
 Quote: KB IF90827-50 Rev3  
 Date: 27-Aug-09  
 Currency: US Dollars  
**PRICE AND MATERIAL LIST**

Customer: WCCA  
 Contact: Ron Polluconi  
 Location: WA  
 FCA: Stafford, Texas  
 Validity: 60 Days  
 Delivery: 45-60 Days ARO  
 Payment Terms: Per Contract

Item	Model	Description	Unit Price	Newberg Dispatch Center	Parrett Mountain	Total Q-ty	Extended Price
<b>1.00 Proteus AMT Microwave Radio Terminals</b>							
1.01	AMTL-18PS049-FHD00-4	Proteus AMT L-Series, 18GHz, Hot Standby, Standard Power, Split Mount, Throughput: 49 Mb/s, Bandwidth: 30MHz, Modulation: 8PSK, 16DS1+100BT	\$11,908	1	1	2	\$23,816
<b>2.00 Cables and Connectors for Proteus AMT Microwave Radio Terminals</b>							
2.01	8108738-10	16 Tributary I/O Cable, M, 24 GA Wire Wrap, AMT--M, 10' (3m)	\$175	1	1	2	\$350
2.02	DSLDF4-50A	LDF4-50A (Per Foot)	\$1.80	150	200	350	\$630.00
2.03	99999-MISC	N-type connector, straight, for IDU/ODU cable LDF4-50A	\$45	6	6	12	\$540
2.04	9901410-00	SM,SM4141,ADAPTER,N/Fe-TNC/M,RT ANGLE	\$22	2	2	4	\$88
2.05	DSLGL4-06B1	Ground kit for LDF4-50A Cable	\$14	2	2	4	\$56
2.06	DS43211A	Standard Hanger Kit for LDF4-50A	\$15	6	7	13	\$195
2.07	DS31769-5	Hardware Kit for LDF4-50A	\$7	6	7	13	\$91
2.08	9900398-00	In Line N-Connector Surge Suppressor	\$72	2	2	4	\$288
<b>3.00 Antennas for Proteus AMT Microwave Radio Terminals</b>							
3.01	9900560-03	High Performance Integrated Antenna, Andrew, VHLP2-18-RC1, 0.6m, 18 GHz	\$540	1	1	2	\$1,080
<b>Grand Total Radio Equipment</b>							<b>\$27,134</b>
<b>4.00 Services (See attached SOW)</b>							
4.01	PATH & SITE SURVEY	Path & Site Survey	\$2,004			1	\$2,004
4.02	INSTALL	Installation and testing of equipment quoted	\$29,315			1	\$29,315
4.03	FAT	Factory Acceptance Test (not planned for this installation)	\$0			1	\$0
4.04	FREQ COORD	Frequency Coordination & Licensing Assistance Fee	\$1,395			1	\$1,395
<b>Grand Total Services</b>							<b>\$32,714</b>

- Notes: 1.) All other terms and conditions as per MNI's Standard Terms and Conditions of Trade.  
 2.) A terminal as priced above consists of one radio terminal including one signal processor unit (IDU or SPU) and one RF unit (ODU or RFU).  
 3.) MNI reserves the right to replace OEM-sourced products with alternative equipment of similar or superior function and quality.  
 4.) MNI manufactured equipment is covered by a 24 month warranty after shipment, per MNI's Standard Warranty Statement.  
 5.) Warranty on non MNI manufactured equipment is the original manufacturer's warranty.

\$59,848

Exhibit "A"

**THIS PAGE INTENTIONALLY LEFT BLANK**

# REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED: November 16, 2009

Order \_\_\_ Ordinance \_\_\_ Resolution \_\_\_ Motion XX Information \_\_\_  
No. No. No.

**SUBJECT:** Approve a proclamation affirming and supporting the Census 2010 efforts.

Contact Person (Preparer) for this Motion: **Bob Andrews, Mayor**

Dept.: **Administration**

## RECOMMENDATION:

Approve a proclamation affirming and supporting the Census 2010 efforts.

## EXECUTIVE SUMMARY:

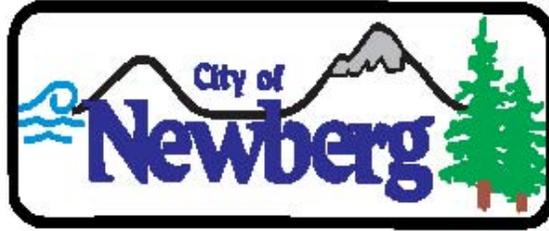
Sophorn Cheang from the US Census 2010 contacted the City and inquired if the City would support approving a proclamation affirming and supporting the Census 2010 efforts. This proclamation is in coordination with the US Census 2010 to help achieve an accurate and complete count. With great appreciation and gratitude, the mayor brings forward this proclamation for your consideration.

## FISCAL IMPACT:

None.

## STRATEGIC ASSESSMENT:

This supports the Council's desire to be an active participant in the community by reaching out and recognizing the importance of the 2010 Census.



## PROCLAMATION

### A PROCLAMATION AFFIRMING AND SUPPORTING CENSUS 2010 EFFORTS

**WHEREAS**, the U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population and provides a historic opportunity to help shape the foundation of our society and play an active role in American democracy;

**WHEREAS**, our organization is committed to ensuring every resident is counted;

**WHEREAS**, more than \$400 billion per year in federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data, including health care, community development, housing, education, transportation, social services, employment and much more;

**WHEREAS**, census data help determine how many seats each state will have in the U.S. House of Representatives and often is used for the redistricting of state legislatures, county and city councils and voting districts;

**WHEREAS**, the 2010 Census creates hundreds of thousands of jobs across the nation;

**WHEREAS**, every Census Bureau worker takes a lifetime oath to protect confidentiality. And the Census Bureau ensures that the data identifying respondents or their household not be released or shared for 72 years;

**WHEREAS**, a united voice from business, government, community-based and faith-based organizations, educators, media and others will allow the 2010 Census message to reach a broader audience, providing trusted advocates who can spark positive conversations about the 2010 Census;

**NOW, THEREFORE, IT IS PROCLAIMED** by Mayor Bob Andrews of the City of Newberg, Oregon, declaring that our organization supports the goals and ideals for the 2010 Census, asks its affiliates and membership to work together to achieve an accurate and complete count, and encourages people in our community to participate in events and initiatives that will raise the overall awareness of the 2010 Census and increase participation among all populations.

**IN WITNESS WHEREOF**, I have hereunto set my hand and cause the Seal of the City of Newberg to be affixed on this 16<sup>th</sup> day of November, 2009.

---

Bob Andrews, Mayor

# REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED: November 16, 2009

Order \_\_\_ Ordinance \_\_\_ Resolution \_\_\_ Motion XX Information \_\_\_  
No. No. No.

**SUBJECT:** Approve the October 19, 2009, City Council Meeting minutes.

Contact Person (Preparer) for this Motion: **Norma Alley, City Recorder**

Dept.: **Administration**

File No.:  
*(if applicable)*

## RECOMMENDATION:

Approve the October 19, 2009, City Council minutes for preservation and permanent retention in the City's official records.

## EXECUTIVE SUMMARY:

On October 19, 2009, the City of Newberg City Council held a public meeting. At that meeting, minutes were recorded in text.

## FISCAL IMPACT:

None.

## STRATEGIC ASSESSMENT:

None.

**CITY OF NEWBERG CITY COUNCIL MINUTES  
OCTOBER 19, 2009  
7:00 P.M. MEETING  
PUBLIC SAFETY BUILDING TRAINING ROOM  
401 EAST THIRD STREET**

Work Session was held prior to the meeting. A report was given by the Police department on the radio communications to WCCCA. No decisions were made.

**I. CALL MEETING TO ORDER**

Mayor Bob Andrews called the meeting to order at 7:05 PM.

**II. ROLL CALL**

Members

Present:	Mayor Bob Andrews	Denise Bacon	Bob Larson
	Stephen McKinney	Bart Rierson	Marc Shelton
	Wade Witherspoon		

Staff

Present:	Daniel Danicic, City Manager	Terrence Mahr, City Attorney
	Barton Brierley, Planning and Building Director	Norma Alley, City Recorder
	Howard Hamilton, Public Works Director	Jennifer Nelson, Recording Secretary

Others

Present: Joanne Wiitala, William Graham, and Rodney G. Meade

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

**IV. CITY MANAGER'S REPORT**

Mr. Daniel Danicic, City Manager, discussed arrangements for the City/County Dinner in McMinnville, the progress for the new animal shelter frontage improvements, updated on the billboard sign issues with CBS, and spoke of awards being received from the state land use board on November 6, 2009.

**V. PUBLIC COMMENTS**

TIME – 7:09 PM

Ms. Joanne Wiitala, Newberg Animal Shelter Friends (NASF), spoke of a new ongoing fundraiser with Bishop Creek Cellars and an upcoming costume contest for Halloween (see official meeting packet for full report).

Mr. William Graham shared some of his concerns as a new resident to Newberg who lives with medical disabilities. He focused on a crosswalk at Portland Road and Deborah by the Burger King that should be moved further down the hill because of issues between pedestrians and traffic pulling out of that intersection. He has had several near misses as he crosses there with his motorized scooter. His second issue was with the placement of sandwich board signs on the sidewalks causing a problem for his mobility through town.

Mayor Andrews stated that staff would contact him concerning the sandwich board signs since it is a code issue.

## VI. CONSENT CALENDAR

1. Consider a motion approving **Resolution No. 2009-2864** supporting the implementation of the County's End Homelessness Now Plan.
2. Consider a motion approving a proclamation honoring the retirement of Captain/Mechanic Rodney G. Meade.
3. Consider a motion appointing members to the Affordable Housing Action Committee.
4. Consider a motion approving City Council Minutes for September 21, 2009.

**MOTION: Larson/Shelton** to approve the Consent Calendar including **Resolution No. 2009-2864**, a proclamation honoring the retirement of Captain/Mechanic Rodney G. Meade, a motion appointing members to the Affordable Housing Action Committee, and the City Council Minutes for September 21, 2009. (7 Yes/0 No) Motion carried.

Mayor Andrews read and presented the proclamation honoring the retirement of Captain Rodney G. Meade.

## VII. PUBLIC HEARING

Consider a motion approving **Order No. 2009-0024** requesting property located at 2716 Wyooski Road be included in Newberg's Urban Growth Boundary and changing the Comprehensive Plan designation.

TIME – 7:21 PM

Mayor Andrews introduced the hearing and called for any abstentions, biases, ex parte contact, or objections to jurisdiction.

Councilor Larson stated he is a member of the Newberg Urban Area Management Committee (NUAMC) which recommended this request to the City Council.

Mr. Danicic read the required statements for quasi-judicial hearings.

Mr. Barton Brierley, Planning and Building Director, presented the staff report (see official meeting packet for full report).

Mayor Andrews asked about the process and County involvement. Staff replied the request was submitted simultaneously to Yamhill County staff and both City and County staff gave reports at the NUAMC meeting; typically the request goes to City Council before the County Board of Commissioners, but the County was involved in the planning.

Mayor Andrews opened and closed public testimony as no citizens appeared to testify.

Mr. Danicic read the final required legal statements to see if the applicant was willing to waive the seven day allowance for submittal of further written testimony. The applicant was not present. Mayor Andrews recessed from 7:31 PM in order for staff to contact the applicant and reconvened at 7:38 PM.

Mr. Brierley stated the applicant was contacted via telephone and would like the record to indicate they were willing to waive the seven days and would like Council to deliberate.

Mayor Andrews closed the hearing. Staff recommended adopting the order.

**MOTION: Larson/Rierson** to adopt **Order No. 2009-0024** requesting property located at 2716 Wynoski Road be included in Newberg's Urban Growth Boundary and changing the Comprehensive Plan designation. (7 Yes/0 No) Motion carried.

## VIII. COUNCIL BUSINESS

TIME – 7:40 PM

Councilor Stephen McKinney expressed some concerns after reviewing Resolution 2009-2857 and the committee tasks assigned to the Affordable Housing Action Committee. He wished to ensure that there was a way to gauge the progress of this committee that they have a mutually achievable goal representative of the whole town, and that goals are incremental and achievable with a willingness to change the codes as necessary. Discussions followed.

Councilor Bob Larson passed out and discussed information concerning the number of homeless students in the Newberg-Dundee school districts. County efforts towards the ten year plan to combat homelessness were discussed as well as efforts for emergency planning for inclement weather.

Mr. Danicic discussed the Request for Proposal (RFP) for the old animal shelter site being sent out for submittal by November 13<sup>th</sup>. Responses and staff recommendations are planned to be presented in December.

Mayor Andrews announced that both Representatives Thatcher and George will be invited to separate work sessions in November and December to talk about the 2010 special session. He also spoke of a request from the Traffic Safety Commission (TSC) to review and appoint their members. Discussions followed and it was determined the City Council would like to maintain control of that in order to ensure diversity.

**MOTION: Rierson/Shelton** for Council to continue the current practice of the appointment process and not assign to the individual committee. (7 Yes/0 No) Motion carried.

Mr. Danicic discussed some possible conflicts with the last revision of the Charter being in 2006 and the code does not reflect those changes. The Mayor will continue to appoint members through the City Council.

Councilor McKinney wished to acknowledge the efforts of staff that result in awards.

## IX. ADJOURNMENT

The meeting adjourned at 8:47 PM.

**ADOPTED** by the Newberg City Council this 2<sup>nd</sup> day of November, 2009.

\_\_\_\_\_  
Norma I. Alley, City Recorder

**ATTEST** by the Mayor this \_\_\_\_ day of November, 2009.

\_\_\_\_\_  
Bob Andrews, Mayor

# REQUEST FOR COUNCIL ACTION

**DATE ACTION REQUESTED: November 16, 2009**

Order \_\_\_\_ Ordinance \_\_\_\_ Resolution XX Motion \_\_\_\_ Information \_\_\_\_  
 No. No. No. 2009-2874

**SUBJECT: Request for approval of Supplemental Budget #1. To recognized carry-over balances from the 2008-2009 fiscal year, increase needs for the Sawdust Dryer and WWTP Repair and Improvement projects, recognize additional grants for South Industrial Master Plan and Downtown Welcome Sign, appropriate transfers for the additional capital projects and payment of Baker Rock Property, recognize and appropriate funds for the Public Safety Fee Fund, appropriate funds for the taping of City Council sessions, appropriate funds for the costs associated with the move of the Finance Department to City Hall, and record actual reserve balance for the Equipment Replacement and Reserve Fund.**

Contact Person (Preparer) for this  
**Resolution: Janelle Nordyke**

Dept.: Finance

File No.:  
*(if applicable)*

**RECOMMENDATION:**

Adopt **Resolution No. 2009-2874** which recognizes and appropriates supplemental budget requests.

**EXECUTIVE SUMMARY:**

In June 2009, the City of Newberg Council adopted the 2009-2010 fiscal budget, appropriating funds for specific needs and purposes for adequate operations of the City's functions.

Staff has reviewed the previous fiscal year's actual to estimated year end numbers. A supplemental budget is needed to reconcile several differences. The following adjustments are required to supplement the adopted budget appropriations to comply with Oregon Budget Law.

Carryover estimates for 2008-2009 were prepared by anticipating revenues and expenditures for the remaining four months of the fiscal year. The actual ending balance of the General Fund (Fund 01) for 2008-2009 was \$658,182 more than estimated; actual ending balance for the Wastewater Fund (Fund 06) for 2008-2009 was \$587,953 more than estimated; and actual ending balance for the Equipment Replacement and Reserve Fund (Fund 32) for 2008-2009 was \$326,198 more than estimated.

Additional grant revenues have been received in the General Fund (Fund 01). The State Rural Investment Fund grant, \$5,000, will be used towards additional professional services for the South Industrial Master Plan and additional revenue has been received of \$20,000 for the Downtown Welcome Sign.

The Capital Projects Fund for Water, Wastewater and Stormwater projects (Fund 04), has two projects that were estimated to be further along in the construction process at the end of 2008-2009. Therefore, the projects did not have enough appropriated in 2009-2010. The supplemental budget identifies the request of

\$599,378 to be added to the current Wastewater Projects budget of \$775,000 for a total of \$1,374,378. The funding sources for these two projects will come from Wastewater Fund (Fund 06) in the amount of \$222,205 and from the Wastewater SDC Fund (Fund 46) in the amount of \$377,173.

The payment for the Baker Rock Property is being funded through a transfer from the Wastewater Fund (Fund 06) in the amount of \$252,444 to the Proprietary Debt Fund (Fund 15)

The radio system that dispatch uses for communicating with the Newberg Dundee Police Department and the Newberg Fire Department is at risk of failing. Unanticipated additional costs associated with the proposed transition to Washington County's radio system are \$155,000. The funding of this additional expense will come from the Equipment Replacement and Reserve Fund (Fund 32) for Police, Fire and Dispatch in the amounts of \$55,000, \$60,000 and \$20,000 respectively, while an amount of \$40,000 will be coming from Capital Outlay in the 911 Fund (Fund 13).

The Public Safety Fee was adopted by Order No 2009-0021 on July 7, 2009. Estimated revenues and expenses in the amount of \$254,826 need to be recognized and appropriated for the future hiring of three officers.

The City Council has discussed the taping of City Council sessions. After the 2009-2010 budget was approved, agreements were made to tape the sessions. The supplemental budget identifies the unanticipated expenses of \$38,000 from Contingency to Community Support in the Cable TV Fund (Fund 23).

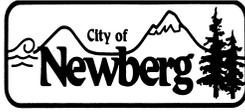
Insurance, risk assessments and the growth in the Police Department has required the Finance Department, Fund 31, to make an unanticipated move to City Hall. The supplemental budget appropriates expenses of \$30,000 to be moved from Contingency to Finance Capital Outlay.

The Equipment Replacement and Reserve Fund (Fund 32) is for the City's departments to hold reserved funds over multiple years. In the budget process the departments estimate what their needs will be for the remainder of the year and that amount is subtracted from their available balance. At year end we were able to calculate the actual balance in the reserves. Therefore it would be appropriate to recognize the true available balance in the departments' reserves for use during the fiscal year. The supplemental budget recognizes these differences by increasing the reserves balance by \$187,572.

**FISCAL IMPACT:** The annual budget appropriation increase requested is \$2,703,981 for a total budget of \$72,878,481.

**STRATEGIC ASSESSMENT:**

The adoption of this supplemental budget will accurately reflect the activity of the City. The public hearing for the supplemental budget was noticed in the paper of record, the Newberg Graphic, the week of November 2<sup>nd</sup>, 2009.



## ***RESOLUTION No. 2009-2874***

---

---

**A RESOLUTION ADOPTING SUPPLEMENTAL BUDGET #1 FOR FISCAL YEAR 2009-2010 BEGINNING JULY 1, 2009 AND ENDING JUNE 30, 2010.**

---

---

### **RECITALS:**

1. The 2009-2010 Budget was adopted by Resolution No. 2009-2847, June 1, 2009, by the City Council.
2. Since then circumstances request changes to the budget. See Exhibit "A".

### **THE CITY OF NEWBERG RESOLVES AS FOLLOWS:**

1. To recognize audited actual carryover beginning balances in the General Fund of \$658,182, the Wastewater Fund of \$587,953 and the Equipment Replacement and Reserve Fund of \$326,198.
2. To recognize and appropriate an additional grant for the South Industrial Master Plan (\$5,000) and additional revenue for the Downtown Welcome Sign (\$20,000).
3. To appropriate additional transfers for two capital projects and purchase of the Wastewater Treatment Plant property from the Wastewater Fund and the Wastewater SDC Fund. Total budgeted transfers to the Capital Project Fund and the Proprietary Debt Fund from the Wastewater Fund is \$701,205 and \$747,226 respectively and from the Wastewater SDC Fund is \$673,173.
4. To appropriate additional funds needed for the unanticipated additional costs for the failing radio system of \$175,000.
5. To recognize and appropriate revenues and expenses for the Public Safety Fee in the amount of \$254,826.
6. To appropriate funds necessary for taping of the Council sessions in the amount of \$38,000.
7. To appropriate expenses for the unanticipated move of the Finance Department to City Hall in the amount of \$30,000.
8. To appropriate additional unanticipated needs in the Equipment Replacement and Reserve Fund and establish the adjusted reserve balance to be \$796,392.

➤ **EFFECTIVE DATE** of this resolution is the day after the adoption date, which is: November 18, 2009.  
**ADOPTED** by the City Council of the City of Newberg, Oregon, this 17<sup>th</sup> day of November, 2009.

\_\_\_\_\_  
Norma I. Alley, City Recorder

**ATTEST** by the Mayor this 19<sup>th</sup> day of November, 2009.

\_\_\_\_\_  
Bob Andrews, Mayor

**LEGISLATIVE HISTORY**

By and through \_\_\_\_\_ Committee at \_\_\_ / \_\_\_ /200x meeting. Or, X  
\_ None.

(committee name)

(date)

(check if applicable)

City of Newberg  
 Supplemental Budget #1  
 Fiscal Year 2009-2010

<u>FUND 01 - GENERAL FUND</u>		BUDGET	CHANGE	REVISED
Beg F/B - Net Working Capital	<i>Increase</i>	2,478,956	658,182	3,137,138
Downtown Signage Grant Revenue	<i>Increase</i>	-	20,000	20,000
State Rural Investment Grant Revenue	<i>Increase</i>	-	5,000	5,000
Downtown Signage Grant Expenses	<i>Increase</i>	20,000	20,000	40,000
Professional Services	<i>Increase</i>	16,500	5,000	21,500
Contingency	<i>Increase</i>	207,529	658,182	865,711

*To recognize the increased carryover from 08/09 ending fund balance and to recognize and appropriate revenues for the Downtown Signage Grant and the State Rural Investment Grant.*

<u>FUND 04 - CAPITAL PROJECT FUND</u>		BUDGET	CHANGE	REVISED
Transfer In - Wastewater Fund	<i>Increase</i>	479,000	222,205	701,205
Transfer In - WW SDC Fund	<i>Increase</i>	296,000	377,173	673,173
WWTP Sawdust Dryer	<i>Increase</i>	300,000	254,378	554,378
WWTP RRE	<i>Increase</i>	-	345,000	345,000

*To recognize additional budget needs for the Sawdust Dryer of \$254,378 and the WWTP Repair and Renovation of \$345,000.*

<u>FUND 06 - WASTEWATER FUND</u>		BUDGET	CHANGE	REVISED
Beg F/B - Net Working Capital	<i>Increase</i>	1,488,244	587,953	2,076,197
Transfer - Capital Projects	<i>Increase</i>	479,000	222,205	701,205
Transfer - Proprietary Debt	<i>Increase</i>	494,782	252,444	747,226
Contingency	<i>Increase</i>	300,000	113,304	413,304

*To recognize the increased carryover from 08/09 ending fund balance and to increase transfer needs for the unanticipated debt payment for the WWTP property purchase.*

<u>FUND 13 - 911 TAX FUND</u>		BUDGET	CHANGE	REVISED
Capital Outlay	<i>Increase</i>	-	40,000	40,000
Contingency	<i>Decrease</i>	90,144	(40,000)	50,144

*To appropriate expenses for unanticipated increases to the proposed radio transition to WCCCA.*

<u>FUND 15 - PROPRIETARY DEBT FUND</u>		BUDGET	CHANGE	REVISED
Transfer In - Wastewater Fund	<i>Increase</i>	494,782	252,444	747,226

*To recognize the transfer in to pay for the unanticipated debt payment for the WWTP property purchase.*

<u>FUND 16 - PUBLIC SAFETY FEE</u>		BUDGET	CHANGE	REVISED
Public Safety Fee Revenues	<i>Increase</i>	-	254,826	254,826
Officer Salaries	<i>Increase</i>	-	131,909	131,909
Uniforms	<i>Increase</i>	-	1,500	1,500
Supplies	<i>Increase</i>	-	150	150
Travel & Training	<i>Increase</i>	-	1,500	1,500
Fuel	<i>Increase</i>	-	2,550	2,550
Capital Outlay	<i>Increase</i>	-	28,000	28,000
Contingency	<i>Increase</i>	-	89,217	89,217

*To appropriate expenses for adding 3 new officers as a result of the installation of the Public Safety Fee.*

**EXHIBIT “A”**

<u>FUND 23 - CABLE TV FUND</u>		BUDGET	CHANGE	REVISED
Community Support	<i>Increase</i>	25,000	38,000	63,000
Contingency	<i>Decrease</i>	49,284	(38,000)	11,284
<i>To recognize and appropriate funds from Contingency for unanticipated expenses relating to the setup of taping City Council sessions.</i>				

<u>FUND 31 - ADMIN SUPPORT SERVICES FUND</u>		BUDGET	CHANGE	REVISED
Finance - Capital Outlay	<i>Increase</i>	-	30,000	30,000
Contingency	<i>Decrease</i>	210,145	(30,000)	180,145
<i>To recognize and appropriate funds from Contingency for unanticipated expenses relating to moving the Finance Department from the Public Safety Building to City Hall.</i>				

<u>FUND 32 - EQUIPMENT REPLACEMENT FUND</u>		BUDGET	CHANGE	REVISED
Beg F/B - Net Working Capital	<i>Increase</i>	849,091	326,198	1,175,289
Capital Outlay - Computers - Gen Gov	<i>Decrease</i>	3,046	(1,698)	1,348
Capital Outlay - Radios - Police	<i>Increase</i>	-	40,000	40,000
Capital Outlay - Equipment - Police	<i>Increase</i>	32,265	15,000	47,265
Capital Outlay - Computers - Fire	<i>Increase</i>	153	5,324	5,477
Capital Outlay - Radios - Fire	<i>Increase</i>	-	60,000	60,000
Capital Outlay - Equipment - Communications	<i>Increase</i>	6,340	20,000	26,340
Contingency	<i>Increase</i>	608,820	187,572	796,392
<i>To recognize and appropriate the differences between estimated and actuals from the 08/09 ending fund balance and to appropriate the unexpected increased needs for the proposed radio transition to WCCCA.</i>				

<u>FUND 46 - WASTEWATER SDC</u>		BUDGET	CHANGE	REVISED
Transfer - Capital Projects	<i>Increase</i>	296,000	377,173	673,173
Contingency	<i>Decrease</i>	1,447,013	(377,173)	1,069,840

# REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED: November 16, 2009

Order \_\_\_    Ordinance \_\_\_    Resolution \_\_\_    Motion \_\_\_    Information XX  
No.            No.                    No.                    No.                    No.

**SUBJECT: Update on Orchards Lair  
Development**

Contact Person (Preparer) for this  
Motion: **Barton Brierley, AICP  
Planning and Building Director**

Dept.: **Planning and Building**

File No.:  
*(if applicable)*

## EXECUTIVE SUMMARY:

Marc Willcuts would like to update the Council on the Orchards Lair Development and the effects the Council's decision on fees has had on the community. He anticipates inviting one of the subcontractors and one of the homebuyers to share their experiences.

# NEWBERG CITY COUNCIL MEETING INFORMATION

DATE of Meeting: November 16, 2009

Prepared by: Norma Alley

Councilors	Roll Call	MOTION Topic: Consent Calendar – Proclamation and 10/19/09	RESOLUTION NO. 2009-2875 Topic: Newberg 911 Communications Center	RESOLUTION NO. 2009-2874 Topic: Supplemental Budget	MOTION Topic: Signing a Support Letter for Sportsman Airpark Expansion	Res/Ord/Order # _____ Topic:	Res/Ord/Order # _____ Topic:	Res/Ord/Order # _____ Topic:
ANDREWS, Bob, Mayor	X	YES	YES	YES	YES			
BACON, Denise	X	YES	YES	YES	YES			
LARSON, Bob	X	YES	YES	YES	YES			
McKINNEY, Stephen	X	YES	YES	YES	YES			
RIERSON, Bart	X	YES	YES	YES	YES			
SHELTON, Marc	X	YES	YES	YES	YES			
WITHERSPOON, Wade	X	YES	YES	YES	YES			
<b>ROLL CALL VOTES</b>		<b>YES: 7 NO: 0 Absent: 0 Abstain: 0</b>	<b>YES: 7 NO: 0 Absent: 0 Abstain: 0</b>	<b>YES: 7 NO: 0 Absent: 0 Abstain: 0</b>	<b>YES: 7 NO: 0 Absent: 0 Abstain: 0</b>	<b>YES: NO: Absent: Abstain:</b>	<b>YES: NO: Absent: Abstain:</b>	<b>YES: NO: Absent: Abstain:</b>
<b>Department:</b>			Police	Finance	Administration			
<b>CHANGES: (Yes/No)</b>								
<b>MOTION (1<sup>st</sup>/2<sup>nd</sup>):</b>		Larson/ Witherspoon	Larson/ McKinney	Witherspoon/ Larson	Andrews/ Rierson			