

# PERMIT APPLICATION – BUILDING DIVISION

**Site Address:** \_\_\_\_\_

**Sub / Park / Parcel:** \_\_\_\_\_ **Lot / Space #:** \_\_\_\_\_ **City Business License #:** \_\_\_\_\_

**Name of Commercial Business for Site Address:** \_\_\_\_\_

**Description of Work:** \_\_\_\_\_

**Permit Specific:** \_\_\_\_\_ Number of Stories | \_\_\_\_\_ Number of Bathrooms | \_\_\_\_\_ Number of Kitchens | Building height \_\_\_\_\_ Feet \_\_\_\_\_ Inches

**Installation:**  Backflow  
**Type of Permit:**  Building |  Plumbing |  Mechanical |  Development |  Driveway/Sidewalk |  Demolition |  Manufactured  
**Type of Work:**  New |  Addition or Remodel |  Repair or Replace |  Grading |  Demolition  
**Use:**  Single Family |  Multi-Family |  Commercial |  Industrial |  Other

**TOTAL VALUE:** \$ \_\_\_\_\_ (estimated cost of project) **Commercial Mechanical Value:** \$ \_\_\_\_\_

**House Sq. Ft.** \_\_\_\_\_ x \$112.65 = \$ \_\_\_\_\_ (estimated value of house) **Garage Sq. Ft.** \_\_\_\_\_ x \$43.33 = \$ \_\_\_\_\_ (estimated value of garage)

**Grading:** (Cubic Yards) \_\_\_\_\_ **Fire Alarm Value:** \$ \_\_\_\_\_ **Fire Suppression Value:** \$ \_\_\_\_\_ (for type I hood)

**Com. Fire Sprinkler Value:** \$ \_\_\_\_\_ **Stand Alone Res. Fire Sprinkler Sq. Ft.:** \_\_\_\_\_ (not part of the plumbing system, requires a building permit and backflow)

**OWNER:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**ARCHITECT/ENGINEER (who drew the plans):** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Architect License #:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**STRUCTURAL CONTRACTOR (General, Grading, M/H, Fire Sprinkler, Suppression, Alarm):**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**CCB #:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**MECHANICAL CONTRACTOR:**

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**CCB #:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**PLUMBING CONTRACTOR (interior/exterior):**

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**CCB #:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Plumbing License #:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_ **Please Print:** \_\_\_\_\_ **Date Signed:** \_\_\_\_\_

**Applicant:**  Owner  Architect  Contractor  Other: \_\_\_\_\_

Office Use Only – Permit #'s:

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Planning and Building Department



**Mail:** P.O. Box 970, Newberg, OR 97132  
**Site:** 414 E. First Street, Newberg, OR 97132  
**Web:** [www.newbergoregon.gov](http://www.newbergoregon.gov)

**Inspection Requests:** 503 554-7714  
**Questions:** 503 537-1240  
**Fax:** 503 537-1272

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**Applicant** “MUST” provide “ALL” required contractor information. It is the responsibility of the owner or contractor to call for inspections. I hereby state that I have read and understand both sides of this application and the information provided on both sides is correct.

**This application** will expire 180 days from the submittal date. Any subsequent permits issued will become null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days after work has commenced.

**Plumbing Permit:** I certify that all plumbing work will be done in accordance with applicable provisions of the City of Newberg Ordinances and Oregon Revised Statutes Chapters 447 and 693, and applicable codes, and that no help will be employed unless under ORS 693.

**Development Permit:** In consideration thereof, the undersigned does hereby agree to pay the City of Newberg, the cost of sewer and/or water connection and development fees in accordance with City ordinances and resolutions. The undersigned does also acknowledge that a building permit will not be issued until the connection costs and development fees are paid in full. Applicant further understands that the City will begin billing in accordance with Resolution No. 93-1812, from the date of meter installation.

**EPA (Environmental Protection Agency)** The US Environmental Protection Agency requires that renovation, repair and painting projects that disturb lead-based paint in pre-1978 homes, childcare facilities and schools must be performed by an EPA certified renovator working for an EPA certified firm and specific work practices must be implemented to prevent lead contamination. More information is available at 1-800-424-LEAD [5323] or [www2.epa.gov/lead](http://www2.epa.gov/lead).