

Executive Order  
Permit Center Fee Schedule Inflation  
Adjustment

No. 34  
January 01, 2013

**PURPOSE**

City Council Resolution No. 1999-2210 authorizes the city manager to adjust the Permit Center Fee Schedule by executive order annually to reflect changes in the consumer price index.

The Permit Center Fee Schedule was last modified by the city manager through Executive Order No. 32 on January 1, 2012.

The Consumer Price Index (CPI) has risen 2.2 percent since the last inflation adjustment (from September, 2011, CPI of 229.14 to September, 2012, CPI of 234.083).

**EXECUTIVE ORDER**

- 1.1 The Newberg Permit Center Fee Schedule shall be revised to the new fees shown in Exhibit "A", which represents a 2.2 percent increase from the January 1, 2012 fee schedule.
- 1.2 Advertisement of this Executive Order shall be made on or before December 1, 2012.

**APPLICABILITY**

- 2.1 This Executive Order applies to any application filed after December 31, 2012 at 4:30 p.m.

**DATED** this 24<sup>th</sup> day of October, 2012.

  
\_\_\_\_\_  
Daniel Danicic  
City Manager

# Exhibit "A"

## NEWBERG PERMIT CENTER FEE SCHEDULE Effective Date: January 1, 2013

PRE-APPLICATION REVIEW .....	\$100
<b>TYPE I (ADMINISTRATIVE REVIEW)</b>	
ANY TYPE I ACTION NOT SPECIFICALLY LISTED IN THIS SECTION .....	\$145
CODE ADJUSTMENT .....	\$355
DESIGN REVIEW - TYPE I (DUPLEX OR COMMERCIAL/INDUSTRIAL MINOR ADDITION REVIEW) 0.3% OF PROJECT VALUE, \$355 MINIMUM	
MINOR MODIFICATION OR EXTENSION OF TYPE I DECISION .....	\$145
MAJOR MODIFICATION OF TYPE I DECISION .....	50% OF ORIGINAL FEE
PARTITION FINAL PLAT .....	\$715 + \$70 PER PARCEL
PROPERTY LINE ADJUSTMENT .....	\$715
SIGN REVIEW .....	\$65 PLUS \$1.00 PER SQ. FT. OF SIGN FACE
SUBDIVISION, PUD, OR CONDOMINIUM FINAL PLAT .....	\$1430 + \$70 PER LOT OR UNIT
<b>TYPE II (LAND USE DECISION)</b>	
ANY TYPE II ACTION NOT SPECIFICALLY LISTED IN THIS SECTION .....	\$715
MINOR MODIFICATION OR EXTENSION OF TYPE II DECISION .....	\$145
MAJOR MODIFICATION OF TYPE II DECISION .....	50% OF ORIGINAL FEE
DESIGN REVIEW (INCLUDING MOBILE/MANUFACTURED HOME PARKS 0.6% OF TOTAL PROJECT COST, \$715 MINIMUM*)	
PARTITION PRELIMINARY PLAT .....	\$715 PLUS \$70 PER PARCEL
SUBDIVISION PRELIMINARY PLAT .....	\$1430 PLUS \$70 PER LOT
VARIANCE .....	\$715
*FOR ANY DESIGN REVIEW FEE IN EXCESS OF \$10,000, 50% OF THE DESIGN REVIEW FEE IS DUE AT TIME OF APPLICATION AND 50% DUE AT TIME OF BUILDING OR SIMILAR PERMIT ISSUANCE.	
<b>TYPE III (QUASI-JUDICIAL REVIEW)</b>	
ANY TYPE III ACTION NOT SPECIFICALLY LISTED IN THIS SECTION .....	\$1510
ANNEXATION .....	\$1990 PLUS \$210 PER ACRE
COMPREHENSIVE PLAN AMENDMENT (SITE SPECIFIC) .....	\$1865
CONDITIONAL USE PERMIT .....	\$1510
MINOR MODIFICATION OR EXTENSION OF TYPE III DECISION .....	\$145
MAJOR MODIFICATION OF TYPE III DECISION .....	50% OF ORIGINAL FEE
HISTORIC LANDMARK ESTABLISHMENT OR MODIFICATION .....	\$0
HISTORIC LANDMARK ELIMINATION .....	\$1865
PLANNED UNIT DEVELOPMENT .....	\$3020+\$70 PER LOT OR UNIT
ZONING AMENDMENT (SITE SPECIFIC) .....	\$1905
<b>TYPE IV (LEGISLATIVE AMENDMENTS)</b>	
COMPREHENSIVE PLAN TEXT AMENDMENT OR LARGE SCALE MAP REVISION .....	\$2145
DEVELOPMENT CODE TEXT AMENDMENT OR LARGE SCALE MAP REVISION .....	\$2145
<b>APPEALS</b>	
TYPE I OR II APPEAL TO PLANNING COMMISSION .....	\$440
TYPE I OR II APPEAL TO CITY COUNCIL .....	\$795
TYPE III APPEAL TO CITY COUNCIL .....	\$935
TYPE I ADJUSTMENTS OR TYPE II VARIANCES THAT ARE NOT DESIGNED TO REGULATE THE PHYSICAL CHARACTERISTICS OF A USE PERMITTED OUTRIGHT .....	\$250
<b>OTHER FEES</b>	
COMMUNITY DEVELOPMENT FEE .....	0.75% OF PROJECT COST
CITY HALL FEE .....	0.25% OF PROJECT COST
(THE ABOVE TWO CHARGES ADDED TO ANY BUILDING PERMIT APPLICATION)	
ENGINEERING REVIEW AND INSPECTION .....	5% OF PROJECT COST (2% DUE AT TIME OF SUBMITTAL)
EXPEDITED LAND DIVISION .....	\$5700 + \$70 PER LOT OR UNIT
URBAN GROWTH BOUNDARY AMENDMENT .....	\$3645
VACATION OF PUBLIC RIGHT-OF-WAY .....	\$1510
<b>LICENSE FEES</b>	
PEDDLER/SOLICITOR/STREET VENDOR .....	No fee (Business License fee only)
TEMPORARY MERCHANT .....	\$95/45 days or \$310/perpetual

**ADOPTION AND REVISION HISTORY:**

Adopted by: Resolution 98-2122, July 6, 1998  
 Amended by: Resolution 99-2214, December 8, 1999  
 Resolution 2000-2265, October 2, 2000  
 Resolution 2001-2318, November 19, 2001  
 Executive Order January 2, 2007 (Reso. 99-2210)  
 Executive Order October 24, 2008

Executive Order, December 16, 2002 pursuant to Resolution 99-2210  
 Executive Order, January 22, 2002 pursuant to Resolution 99-2210  
 Resolution 2004-2466, November 3, 2003  
 Resolution 2007-2752, December 3, 2007  
 Executive Order November 29, 2011(2011-32)  
 Executive Order October 24, 2012(2012-34)