

RESOLUTION No. 2013-3081

**A RESOLUTION APPROVING THE APPOINTMENT OF APPOINT
ANDREW SHEPHERD AS A FULL-TIME OPERATOR II IN THE PUBLIC
WORKS OPERATIONS DEPARTMENT**

RECITALS:

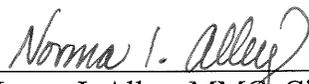
1. Reason for Hire: The position will become vacant September 26, 2013, due to the resignation of the incumbent Operator II.
2. Posting: A job advertisement was posted internally within the City of Newberg. It opened August 15, 2013, and closed August 22, 2013.
3. Number of Applications: 1.
4. Recommendation: The Interim Public Works Operations Supervisor recommends Andrew Shepherd for the position to be hired effective September 27, 2013, which is essentially a promotion from Operator I.
5. Funding: Position funding is within the budget.
6. Manager Pro Tem Appointment: Assistant City Manager Lee Elliott was appointed Manager Pro Tem on August 26, 2013, by the City Council. He reviewed the material and appoints Andrew Shepherd subject to Council approval. The City Charter, Chapter VIII, Section 34 (h) provides that the Manager Pro Tem “has the authority and duties of manager, except that a Manager Pro Tem may appoint or remove employees only with council approval”.

THE CITY OF NEWBERG RESOLVES AS FOLLOWS:

The City Council approves the appointment by the Assistant City Manager of Andrew Shepherd as a full-time Operator II for the Public Works Operations Department.

- **EFFECTIVE DATE** of this resolution is the day after the adoption date, which is: September 17, 2013.

ADOPTED by the City Council of the City of Newberg, Oregon, this 16th day of September, 2013.



Norma I. Alley, MMC, City Recorder

ATTEST by the Mayor this 19th day of September, 2013.



Bob Andrews, Mayor