

**Newberg Public
Library
Advisory Board**

MISSION STATEMENT:

Newberg Public Library enriches and nourishes the life of our community, providing countless opportunities for the integration of people and knowledge.

DATE: April 28, 2011

TIME: 7:00 pm

PLACE: Newberg Public Library-Annex

Advisory Board: Mike España-McGeehon, Geoff Godfrey, Charlie Kamilos, Alan Meyer, Barry Horn

Staff: Leah Griffith **Absent:**

Minutes:

The meeting was called to order at 7:00 pm by chair Charlie Kamilos. It was noted that the normal date for the April meeting, the 21st, was postponed a week due to conflicts for board members. The change was posted at the library and on the web site.

The minutes of the March, 2011 meeting were approved with the correction of the spelling of Mike Espana-McGeehon's name. The statistical report for March, 2011 was reviewed and approved. It was noted that checkouts in March were at an all time high and that program attendance is climbing in most areas.

The openings on the library board were announced. It is posted on the city and library web sites, on the library bulletin board and has been in the Graphic. There have been a number of people expressing interest in both the in-city and out of city positions. It was noted that the out of city position is an option, not a requirement; it could be filled by a city resident. Interviews will be at the May 19th meeting, with the board making a recommendation to the Mayor and the appointment occurring at the June 20th Council meeting.

The 2011-12 budget process for the city is proceeding. The director related that two part-time aides in Circulation and Children's (10 hrs per week and 6 hrs per week) will be laid off if the budget proceeds as proposed by the city manager. This is in addition to 7 positions throughout the city either being eliminated or reduced in hours. A Town Hall was held on Tuesday with many in attendance.

The director put out the Request for Quotations for architect's services for the children's room remodel and had four firms come for the walk through last week. Barry Horn and Charlie Kamilos would like to participate in the selection process when the quotes come in May 3rd. The committee recommendation will come to the Board at the May 19th meeting.

The plans for the Cultural District were discussed. While the Board very much likes the concept of improving the appearance and event areas surround the library, they are very concerned about the parking situation, both with the number of spaces removed from near the library and that the estimates of spaces throughout the area are greatly inflated and not possible in the footprint or budget. The Board moved that the chair write a letter to the Newberg City Council and the Chehalem Park and Recreation District expressing their concerns and board members also attend the meetings when the plan would be up for discussion/adoption. The motion carried. The chair will draft a letter and e-mail it to the Board for their review and then mail it by early next week.

The strategic planning process will be a focus of the May 19th meeting. The Board will plan on meeting until 9 pm to work on the document. The director will put together a draft for the board's review and discussion.

The staff work plan for March, 2011 was reviewed.

The auction for the purchase of the house at 211 N. School Street has been postponed permanently. The city is still looking at purchasing the property even in the current budget environment, simply because it is the only option for library expansion in the future.

The director related that Amazon has announced its Kindle e-reader will be compatible with e-book library lending programs later this year. This will be a significant improvement for NPL's program.

The next meeting is scheduled for May 21, 2011. Items will include interviews of the board candidates, report on the city budget, report on the Cultural District, and a work session for the strategic plan.

The meeting was adjourned at 8:25 pm.

Submitted:

Leah Griffith, Board Secretary/Library Director

Approved: _____