

**NEWBERG CITY COUNCIL MINUTES  
MAY 18, 2015, 7:00 PM  
PUBLIC SAFETY BUILDING (401 E. THIRD STREET)**

A work session was held at 6:00 p.m. preceding the meeting. Present were Mayor Bob Andrews, Councilors Stephen McKinney, Scott Essin, Denise Bacon and Lesley Woodruff. Also present were City Manager Jacque Betz, City Recorder Sue Ryan, City Attorney Truman Stone, Public Works Director Jay Harris, City Engineer Kaaren Hofmann, Community Development Director Doug Rux, and Staff Engineer Jason Wuertz. Councilors Mike Corey and Tony Rourke were excused.

Mayor Andrews had a change to the minutes of May 4. On page 8, the motion regarding the Mid-Willamette Council of Governments to administer Newberg's Affordable Housing Trust Program, he clarified that it passed 6-1-0 with Councilor McKinney opposed.

City Engineer Kaaren Hofmann introduced Peter Olsen, Keller Associates, who would give an Inflow & Infiltration update. Mr. Olsen explained what inflow and infiltration was and how they affected the peak flows of the Wastewater Treatment Plant. The study focused on the Dayton and Wyooski basins and he explained the methods used for collecting the data. After evaluating the data, he recommended removing the cross connections. Another recommendation was to look at the pipe lines and he had prioritized the pipelines that needed improvement or replacement. There were also spot repairs needed to be done to the pipes. CE Hofmann said the first priority on the list was scheduled to be under construction this summer. There was discussion on what the project included.

Staff Engineer Jason Wuertz gave a presentation on Wastewater Treatment Plant expansion projects. He gave an overview of how the Wastewater Treatment Plant functioned. The rate of population growth was slower than expected, and the Facility Plan needed to be updated to identify more realistic growth rates and timing of plant upgrades. This plan update was scheduled to be done along with the Sanitary Sewer Master Plan update in 2016/2017. The Facility Plan identified a number of projects to be completed and he explained the projects that were done in the current phase. He discussed the schedule of the current phase, which was completed ahead of schedule and under budget. Several needed items were added to the project and completed within the original project budget. He described the additional items that were done. He then discussed the overall project budget, which was funded through a DEQ loan. In order to limit increase in water rates, a decision had been made to not take on any more debt for this project at this time. The goal was to cash fund the remaining projects over several years. The total loan at the completion of this phase would be \$25 million dollars and the repayment term was for 20 years. The remaining projects were anticipated to cost \$30 million dollars. Before they continued with the major projects, staff would be looking at updating the Facility Plan.

City Manager Betz invited the Council to tour the Wastewater Treatment Plant on May 20.

Mayor Andrews adjourned the work session at 6:35 p.m.

**CALL MEETING TO ORDER**

The Mayor called the meeting to order at 7:00 p.m.

**ROLL CALL**

Members Present:	Mayor Bob Andrews Lesley Woodruff	Scott Essin Denise Bacon	Stephen McKinney
Staff Present:	Jacque Betz, City Manager Sue Ryan, City Recorder Doug Rux, Community Development Director Jason Wuertz, Staff Engineer	Truman Stone, City Attorney Jay Harris, Public Works Director Kaaren Hofman, City Engineer	

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was performed.

**PRESENTATIONS:** Mayor Andrews announced the "If I were Mayor" contest winners. The winners included first place in the essay contest, Abby Bingham of Mountain View Middle School; in the poster contest, first place - Claire

Faucher of Mabel Rush Elementary, second place – Mya Stigall of Mabel Rush Elementary, and third place – Emily Negra of Dundee Elementary.

Abby Bingham read her essay which focused on addressing the issue of poverty. Mayor Andrews said Ms. Bingham's essay would be forwarded to the State Mayors Association and be judged along with the other first place winners. He presented Ms. Bingham with a first place certificate, savings bond, and paddle launch certificate.

Emily Negra discussed her poster and received a third place certificate, savings bond, and paddle launch certificate.

Mya Stigall explained her poster and received a second place certificate, savings bond, and paddle launch certificate.

Claire Faucher presented her poster which would also be sent to the State Mayors Association competition. She received a first place certificate, savings bond, and paddle launch certificate.

Mayor Andrews proclaimed May 17-24, 2015, as National Public Works Week.

**MOTION: Bacon/Woodruff** moved to proclaim May 17-24, 2015, as National Public Works Week. Motion carried (5 Yes/0 No/2 Absent).

Public Works Maintenance Superintendent Russ Thomas introduced a video of a day in the life of Public Works professionals. A short video on Public Works from the City of Redmond, Washington, was shown.

**CITY MANAGER'S REPORT:** CM Betz said she had nothing to add to the report.

**PUBLIC COMMENTS:** None.

**CONSENT CALENDAR:**

**MOTION: Bacon/Woodruff** moved to adopt the Consent Calendar, including May 4, 2015 meeting minutes as amended, March Financial Reports, and the Chehalem Valley Chamber of Commerce quarterly report. Motion carried (5 Yes/ 0 No/2 Absent).

**NEW BUSINESS: Resolution 2015-3188:** CM Betz said the Council heard a presentation earlier requesting support of the creation of a Willamette Falls National Heritage Area. There would be no fiscal impact to the City.

Mayor Andrews explained the boundaries of the proposed Heritage Area. Surrounding cities would be participating in endorsing the creation of the Area that would maintain and celebrate the history of the Willamette River. The restoration of the Locks was not part of this project, but it would help to justify the reopening in the future. He recommended approval of the resolution.

**MOTION: Woodruff/McKinney** moved to approve Resolution 2015-3188, A Resolution supporting efforts to create a Willamette Falls National Heritage Area and urging designation of such by Congress. Motion carried (5 Yes/ 0 No/2 Absent).

**Resolution 2015-3183:** Staff Engineer Jason Wuertz said in 2005 the Council adopted a Public Works fee schedule. The schedule needed to be updated and he explained the changes being proposed. Staff recommended approval of the resolution.

There was discussion on the cost of the bagged compost.

**MOTION: Essin/Andrews** moved to approve Resolution 2015-3183, A Resolution adopting the revised Public Works fee schedule. Motion carried (5 Yes/ 0 No/ 2 Absent).

Resolution 2015-3191: City Engineer Kaaren Hofmann discussed the update to the Public Works design and construction standards. These would provide for proper design and construction of the City's water, transportation, stormwater, and wastewater systems. One of the goals of the project was to protect the public health, safety, and welfare. It allowed for transparency and consistency in construction and quality projects which would mean less maintenance over the long term. The majority of the changes were putting into place the things they were already doing but were not documented and many were industry standards and requirements.

There was discussion on getting public input from the construction/development community.

CM Betz explained this was updating the manual with what contractors and developers were already required to do, but it was not in writing. Staff would be meeting with developers who had done projects in the City and this could be one of the discussion points. These were not changes that needed public input as they reflected what was already being done.

Councilor Essin read a written communication he received regarding these changes. It was a concern that there had not been outreach to the private sector. This was not a "time is of the essence" situation and there should be ample time to facilitate an outreach to the development community.

**MOTION: Essin** moved to table Resolution 2015-3191 and bring it back before Council at the first meeting in August. Motion died for lack of a second.

**MOTION: Bacon/Woodruff** moved to adopt Resolution 2015-3191, A Resolution adopting the Public Works Design Standards Manual.

**AMENDMENT TO THE MOTION: Essin/Bacon** moved to amend the motion to include public outreach to those affected so they were aware of what had been passed.

There was discussion regarding how the City did public outreach.

Councilor McKinney did not think the manual fit the spirit of how they did things in the past or built a better comradery between builders and developers that they were aspiring to do. He was reluctant to support either motion.

**VOTE ON THE AMENDMENT:** Motion on the amendment carried (4 Yes/ 1 No/2 Absent [McKinney]).

Councilor Woodruff did not see any harm in putting the document out for public comment before they voted on it. In the spirit of transparency she would be voting no.

Councilor Essin would vote no as it was his original position for it to go out for public comment first.

Councilor McKinney did not support the main motion as it was not in the spirit of how they had done things.

**VOTE ON THE MOTION:** Motion failed (1 Yes/ 4 No/2 Absent [Andrews, Essin, McKinney, Woodruff]).

**COUNCIL BUSINESS:**

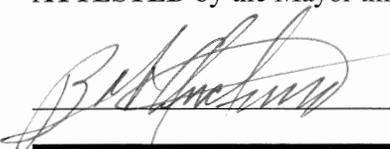
Mayor Andrews reported on the evening's Tip a Cop program and the City's plans for participation in the Old Fashioned Parade this summer. The Special Olympics would be held July 10-12 in Newberg.

**ADJOURNMENT:** The meeting was adjourned at 8:05 p.m.

**ADOPTED** by the Newberg City Council this 1st day of June, 2015.

  
Sue Ryan, City Recorder

**ATTESTED** by the Mayor this 1st day of June, 2015.

  
Bob Andrews, Mayor