

City of Newberg

Budget Committee Meeting

April 27, 2010

7 pm Public Safety Building

Agenda

1. Call to Order
2. Approve January 12, 2010 Budget Committee minutes
3. Public Comment
4. Budget Message and Overview
5. Discussion and Questions
6. Discuss Town Hall meeting
7. Set next meeting date
8. Adjourn

CITY OF NEWBERG BUDGET COMMITTEE MINUTES

January 12, 2010

7:00 P.M.

PUBLIC SAFETY BUILDING

401 E. Third Street, Newberg

CALL MEETING TO ORDER/ROLL CALL

Members

Present:

Councilors:

Bob Andrews, Mayor
Bart Rierson
Bob Larson
Denise Bacon
Marc Shelton
Stephen McKinney

Citizens:

Lon Wall, Chair
Jack Reardon
Ernie Amundson
Deanna Moore
Thomas Barnes
Janet Irish

Members

Absent:

Wade Witherspoon

Darlyn Adams

Staff

Present:

Dan Danicic, City Manager
Janelle Nordyke, Finance Director
Caleb Lippard, Assistant Finance Director
Howard Hamilton, Public Works Director
Les Hallman, Fire Chief
Brian Casey, Police Chief
Leah Griffith, Library Director
Dave Brooks, Information Technology Director
Barton Brierley, Planning & Building Director
Terrence Mahr, City Attorney
Mary Newell, Support Services
Crystal Kelley, Recording Secretary

-
1. Chair Lon Wall called the meeting to order at 7:06 p.m. and asked for a Roll Call.
 2. **APPROVAL OF MAY 7, 2009 BUDGET COMMITTEE MINUTES**

<p>Motion #1: Larson/Amundson moved to approve the May 7th, 2009 Budget Committee meeting minutes (12 Yes / 0 No [Absent Darlyn Adams, Wade Witherspoon]).</p>
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3. **ELECT BUDGET COMMITTEE CHAIR AND VICE CHAIR**

Chair Wall opened the floor to nominations for the Budget Committee Chair and Vice Chair.

Motion #2: Reardon/Andrews moved to nominate Lon Wall as the chair for the Budget Committee (12 Yes/No 0 [Absent Darlyn Adams, Wade Witherspoon]).

Mayor Andrews pointed out in the past they had a secretary for the budget committee. He asked if they would like to nominate someone for secretary again this year. Dan Danicic stated he does not recall that. The question was noted for the record and they agreed they would consider the topic again at a later time.

Motion #3: Rierson/Barnes moved to nominate Marc Shelton for vice chair for the Budget Committee (12 Yes/No 0 [Absent Darlyn Adams, Wade Witherspoon]).

4. REVIEW OF BUDGET ADOPTION PROCESS

Mr. Danicic provided the staff report (see official meeting packet for full report). The City is going to include a Town Hall meeting in the budget adoption process this year. The proposed Budget Committee meeting calendar for Fiscal year 2010-2011 was presented and explained. The Committee may elect to not have the May 4th meeting depending on how the other meetings proceed. The budget will need to go to the City Council by June 7th. There is more than one Budget Committee meeting scheduled for this year.

Jack Reardon asked if there has been a town hall meeting for the budget committee before. Mr. Danicic confirmed this would be the first time for this committee. The City is making a lot of effort to publicize the proposed budget this year which is the purpose of the town hall meeting.

Councilor Larson reminded the committee that last year they made an agreement to get through the agenda for the Budget Committee meetings by 9:00 p.m. Chair Wall confirmed they can continue that as an unwritten policy.

Councilor Stephen McKinney asked what advice they have in regards to taking personal notes at the meetings. Terrence Mahr stated personal notes can be considered public records. They could be read or requested at anytime and made public. They do not have a formality of gathering the notes and keeping them but if a request is made they will have to collect them.

5. CITY FINANCIAL STATUS

Mr. Danicic provided the staff report (see official meeting packet for full report).

Councilor Larson asked how measure 66 and 67 will affect the City's budget. Mr. Danicic stated he does not think it will have any affect on it.

Mayor Andrews asked what the franchise fees are. Mr. Danicic stated the utilities are located in the right of way. Through that expense they collect a franchise fee. The city has elected to assess ourselves our own franchise fee. The franchise fee can create revenue for the General Fund.

Ernie Amundson asked how much money the fee generates. Janelle Nordyke stated it is 5% of the revenue collected. It provides between five and six hundred thousand dollars into the General Fund.

6. DEPARTMENT REPORTS

Mr. Danicic provided the staff report for the Admin Department (see official meeting packet for full report). They have redone the City's web site to maintain communication. There are now questions being raised about the City using Facebook and Twitter as a means of better communication. As a result they may need to designate one person for communications. They will have legal offices and finance offices upstairs which is the reason behind the recommendation for a receptionist on that floor. They only have one person handling the needs for the HR department. This would include performance reviews, family leave requests, as well as other duties. Most cities have one person just to handle family leave requests. They are getting many more public record requests as well. They would also like more support for Mayor Andrews. They will be proposing a full time receptionist position in the budget package.

Mr. Amundson asked what if there is not enough money in the budget for the 18% increase needed for PERS. Mr. Danicic stated they have to cover the 18% so they would have to revisit other areas of the budget for the funds. The 18% increase is not optional.

Mrs. Nordyke presented the staff report for the Finance Department (see official meeting packet for full report). They would like to upgrade some equipment such as scanners and new computers which will increase efficiency in the department. In 2008 they began updating to the new accounting software program.

Janet Irish asked what the role of the receptionist position will be. Mr. Danicic stated they use them for filing, as well as support for all the others on the floor.

Mayors Andrews asked if they are contracting out tasks for billing at this time. What would the alternatives be for contracting out the services? Mrs. Nordyke stated they can use another vendor for the services. They could also do it in house which would add more cost for labor.

The staff report for the Fire Department was presented by Les Hallman (see official meeting packet for full report). An overlapping call is more than one incident being handled at the same time. They can currently only handle two calls at one time. In 2009 there were 661 occurrences of overlapping calls. In 2009 they responded to over 4000 incidences with an average of one incident every two hours.

Mr. Reardon asked what he is referring to when he uses the term rural. Mr. Hallman stated the boundaries for rural are anything outside Newberg city limits.

Councilor McKinney asked how many times in the last year they had to call in an outside fire department. Mr. Hallman stated he does not have the number in front of him. If they have more than two incidents going on at one time they will call another city to help cover on a daily basis.

Mayors Andrews asked what the status is with other departments providing the City aide. Mr. Hallman stated he does not anticipate any issues with this. They have a very good relationship with the nearby cities.

Mr. Amundson asked how many full time fire fighters are currently on staff. Mr. Hallman stated they have three at each station on staff each day with a total of eighteen full time fire fighters.

Mr. Amundson asked if they have ever looked at outsourcing the ambulance service. Mr. Danicic stated public safety is the majority of budget. The ambulance service pays for itself plus provides more funds. The City provides better services than outsourcing would provide.

Chair Wall asked if the five year projected increase is equal to the increase of the population. Mr. Hallman stated the call volume still continues to increase regardless of what the population does. They are also responsible for traffic traveling through the city which has increased.

The staff report for the IT department was presented by Dave Brooks (see official meeting packet for full report). The department currently has four technicians and one half-time web master which provide twenty-four hour service. They are starting to see server issues and will need to have the means to replace the servers soon. They have started to see an increase in the amount of part replacements necessary due to an aging inventory. The requested full-time web master is the result of the new City website that was launched in 2009.

Mr. Reardon asked what the price of a server and an MDT would be. Mr. Brooks stated the MDT is between six and seven thousand dollars and a server is between nine and eleven thousand dollars.

Councilor Shelton asked if there would be any advantage to leasing out the servers or MDT's. Mr. Brooks stated it is far cheaper to operate the way they are today than it would be to lease them out.

Deanna Moore asked if they are going to absorb the loss of the half-time technician. Mr. Brooks confirmed they are.

Mayor Andrews asked if the MDT's are used for public safety. Mr. Brooks confirmed they are deployed within the police and fire departments.

The staff report for the Legal Department was presented by Terrance Mahr (see official meeting packet for full report). They are not looking to expand personnel much over the next five years.

The Library department staff report was presented by Leah Griffith (see official meeting packet for full report). The option to down load books is on the website for the library. The economic downturn has shown an increase of use of the library computers and wireless internet access. Councilor Shelton asked if they have seen an increase in computer use due to the PCC students who will be in the library for classes. Mrs. Griffith stated she hopes to see increased use from the PCC students.

Councilor Rierson asked when they will start the “Making Room to Read” project. Mrs. Griffith stated they have seen a decrease in the funding for the project. They are looking at segmenting the project to allow for phases to be worked in when they are able. The volunteer hours for Newberg are nearly double the average of most libraries in the area.

Mayor Andrews asked if they have noticed an increase in library use during this economic time. Mrs. Griffith stated they have noticed more people in the building. They would like to consider using a people counter at the door that would allow a more accurate count.

Mayors Andrews asked if the use of the library by PCC will absorb some of its own expenses. Are they going to make a profit off the use from PPC? Mrs. Griffith stated they are looking at neutral revenue from the use of the facilities by PCC.

Barton Brierley presented the Planning and Building Department staff report (see official meeting packet for full report). They did very well this budget cycle considering the economic down turn. They have a thirty thousand dollar grant for the South Industrial Amendment Plan. There is a reserve fund in the building fund to cover slow times. They ended last year’s budget year higher than they anticipated. The department does contract planning duties for Dundee as well. They are looking at creative ways to cover some long range planning.

Mayor Andrews asked if they plan on including payroll expenses in the grant request. Mr. Brierley stated they are going to start out asking for that and see what is approved.

Janet Irish asked how the tourism promotion project will effect taxes. Mr. Brierley stated they put a line item in the budget for tourism which can be used from the increase in hotel fees brought in by the Allison Inn.

The Newberg-Dundee Police Department staff report was presented by Brian Casey (see official meeting packet for full report).

Mayor Andrews asked if the officer’s salaries were cut or if they took a deferral on their increases. Mr. Casey stated they elected not to take the increase they originally agreed upon.

Councilor Larson asked what is included in the plan for equipment replacement. Mr. Casey stated they need radio recorders and equipment for recording interviews at the jail as well as other jail equipment. Some training equipment is also needed.

Councilor Shelton asked how they determine the need for another additional police officer. Mr. Casey stated they go off an average of 1.5 officers for every thousand being served. Councilor Shelton asked if concessions could be made to make up salary that was lost in the budget later. Mr. Casey stated they could make up the loss later if they decide to.

Councilor McKinney stated there was talk among the City Council that they would be making up the loss later. He asked how many vehicles are needed at this time. Mr. Casey stated they currently add two vehicles each year. There are two they would like to see replaced. Mr. Casey

reminded the committee the computers the officers are using are used 24 hours a day, since the service with the police department never stops. The vehicle use is also a 24-hour operation.

Councilor Shelton asked how much working with Washington County will save the City. Mr. Casey stated about forty thousand dollars.

Councilor Shelton asked if they do not get the shared revenue is that a direct impact on the police department. Mr. Casey stated it would be around two-hundred and fifty thousand dollars or two or more officers. The cost for one officer is eighty thousand dollars including salaries and benefits.

Councilor McKinney asked how many officers for each thousand people served they have as of right now. Mr. Casey stated they are at 1.3 per thousand served.

Councilor Larson asked how many patrol canines they have now. Mr. Casey stated they have one now and would like to retire that one.

The Public works department staff report was presented by Howard Hamilton (see official meeting packet for full report). The Springbrook Development plan will need some transportation improvements. The department would like to increase the project for the bike pedestrian plan.

7. COMMITTEE QUESTIONS

Mr. Danicic stated the committee questions topic was added to the agenda to allow committee members to bring questions to staff they would like to have answers for at the time the budget is presented.

Mrs. Irish asked how the recession will be taken into consideration for each department.

Mr. Reardon stated he is concerned about the computer and vehicle situation of the City. He would like to see computer replacement looked at carefully when putting the budget together.

Mr. Amundson stated he would like to see a total dollar amount. Mr. Danicic stated they will be provided at the meeting in April.

8. ADJOURN

The meeting adjourned at 9:24 p.m.

AYES:

NO:

ABSENT:
(List Name(s))

ABSTAIN:
(List Names(s))

Budget Committee Chair

City of Newberg 2010-2011 Proposed Budget



CITY OF NEWBERG

2010-11 CITY BUDGET

Members of the Budget Committee

Mayor & Council Members:

Bob Andrews (Mayor)
Denise Bacon
Stephen McKinney
Bart Rierson
Marc Shelton
Wade Witherspoon

Public Members:

Darlyn Adams
Ernie Amundson
Thomas Barnes
Janet Irish
Deanna Moore
Jack Reardon
Lon Wall (Chair)

City Manager

Daniel Danicic

Department Heads

Barton Brierley, Planning & Building Inspection Director
Brian Casey, Police Chief
David Brooks, Information Technology Director
Howard Hamilton, Public Works Director
Janelle Nordyke, Finance Director
Leah Griffith, Library Director
Les Hallman, Fire Chief
Terrence Mahr, City Attorney

April 2010

**WORKING TOGETHER FOR A BETTER COMMUNITY --
SERIOUS ABOUT SERVICE**

Welcome,

The public is encouraged to become involved in the City's budget process.

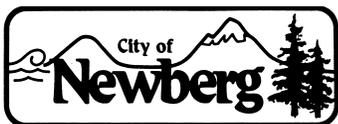
Notices of Budget Committee and Council meetings are published in the Public Notice section of the **Newberg Graphic**.

Public comments are welcome at Budget Committee or Council meetings. Comments may be submitted at any time to the City Manager (mailed to PO Box 970, delivered to 414 East First Street, Newberg, OR 97132, by calling (503) 538-9421, or by e-mail to dan.danicic@newbergoregon.gov.

Copies of the budget are located at the City Library (503 E Hancock Street), at City Hall (414 E First Street), and at the Public Safety Building (401 East Third Street), Newberg, OR 97132.

Visit our Web site: www.newbergoregon.gov

Cover: City Hall, circa 1940's



City of Newberg
414 East First Street
PO Box 970
Newberg, OR 97132

(503) 538-9421
FAX (503) 537-5013

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Mission Statement

Our mission is to serve as a catalyst to create a "friendly small city" next to the larger metropolitan area. We will be responsive to the physical and social needs of the community. We will support Newberg as an independent community that provides a broad range of services using all available public and private resources. We will rely on innovative leadership and planning to achieve the vision of the future.

City Philosophy Statement

We, the staff, Mayor and City Council, are committed to quality leadership for the benefit of our residents. We will:

- ✓ be professional in our attitude and proficient in our tasks.
- ✓ encourage a spirit of cooperation in dealing with the mutual problems and challenges facing our community.
- ✓ expect and demonstrate courtesy and respect in all interactions.
- ✓ commit to total quality in all services we provide.
- ✓ be accountable and effective stewards of the public trust and resources.
- ✓ display innovation and initiative in responding to the needs of our community.
- ✓ participate in and promote the exchange of ideas through open communications.
- ✓ recognize that all individuals living and working in the community are essential resources for achieving the City's mission and goals.

City of Newberg Composition

The City of Newberg was incorporated in 1889 and currently has a population of 23,150. Newberg provides basic services such as police, fire, library, water, wastewater service, storm water management, and other public works responsibilities, such as streets, traffic control, and sidewalks¹. Park and recreational services are provided by the Chehalem Park and Recreation District. The Newberg School District provides educational services for grades K through 12. Both the park district and school district incorporate the cities of Newberg and Dundee, and surrounding county area by serving approximately 40,000 people.

The **Mayor** is elected every four years and acts as the chief elected officer of the City. The Mayor is responsible for providing political and policy leadership for the community. The Mayor has executive powers, presides at Council meetings, votes at all meetings, and serves as the ceremonial head of the City.

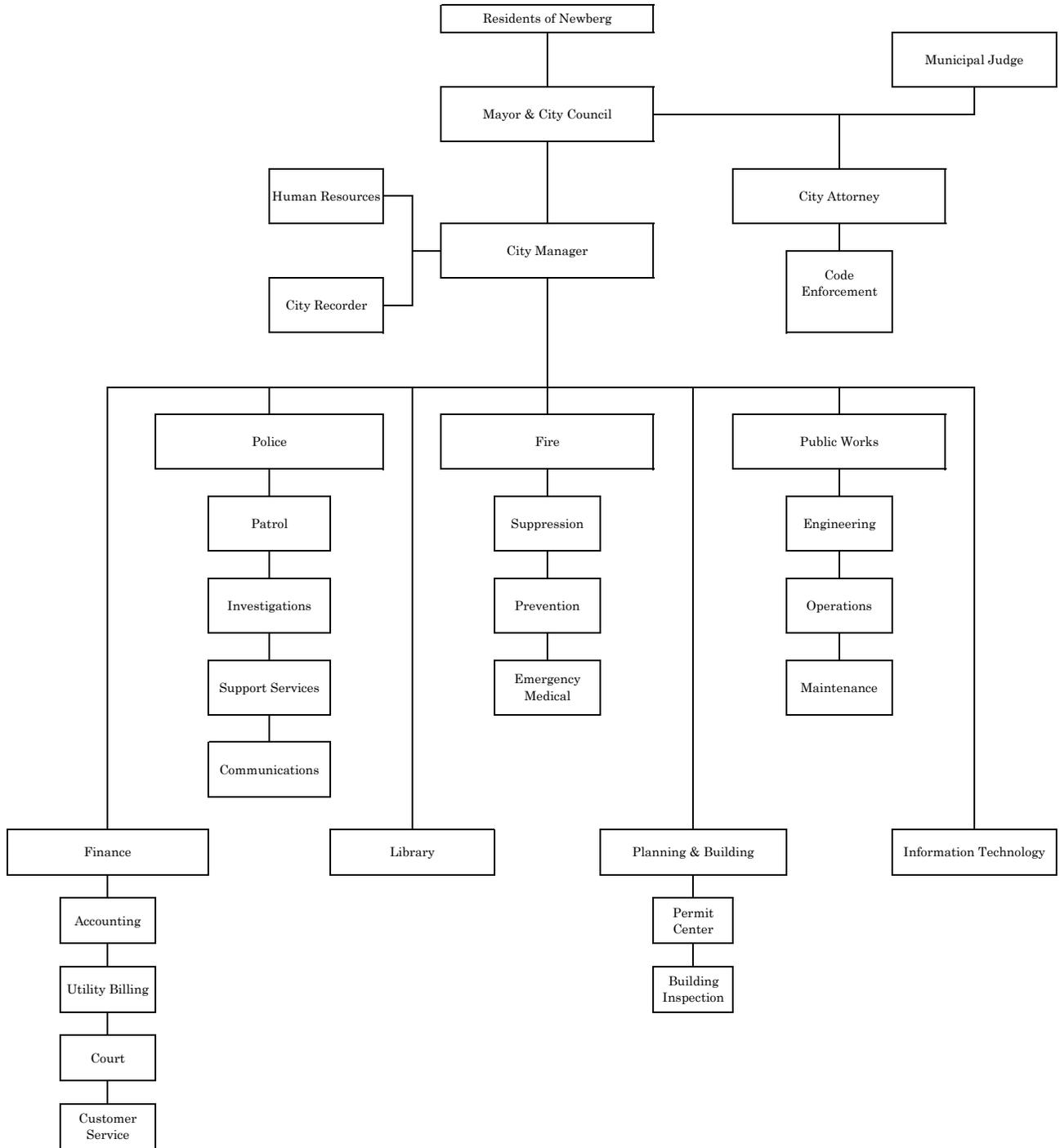
The City has a council-manager form of government. The six-member **Council** sets the overall policy and goals of the City. The Council also passes all laws or ordinances of the City. Every year the Council selects from its membership a president who serves as Mayor in the Mayor's absence.

The **City Manager** is appointed by the Council to supervise the operations of the City. Departments included in the City are Police, Fire, Communications, Court, Library, Planning, Building Inspection, Public Works (Engineering, Streets, Wastewater, Water, and Storm Water Systems, Facilities Maintenance and Fleet Maintenance), City Manager's Office, Recorder, Human Resources, Emergency Management, Finance, and Information Technology. The Council also appoints the **Municipal Judge** and a full-time **City Attorney**. The City Attorney advises the Council and departments on all legal matters. The Municipal Judge presides over Municipal Court, which is held on Tuesdays.

Finally, the City is served by various citizen boards and commissions. These important committees, which are appointed by the Mayor and Council, include the Budget Committee, Planning Commission, Library Board, Traffic Safety Commission, and Citizen Utility Rate Review Committee. The City is also assisted by many volunteers, especially at the Library, Police, and Fire Departments. Newberg boasts about the volunteer commitment to the City.

¹ Garbage Service is provided by Waste Management under a franchise arrangement.

City of Newberg, Oregon



Newberg At A Glance²

Date of Incorporation	1889
Governing Body	Mayor and 6 Councilors
Form of Government	City Manager
Area in Square Miles	5.8
Annexations	2009-4
Urban Growth Boundary in Square Miles	7.0
Elevation in Feet	175
Annual precipitation	42"
Newspapers	Newberg Graphic & Oregonian
Radio Stations	KLYC-AM 1260 (McMinnville)
Average Residential Housing Permit Value	\$173,000
Sales Tax	0%; room tax = 6%
2009 Population	23,150
Institutions of Higher Education	George Fox University Portland Community College
Primary & Secondary Education (within City boundaries)	Newberg School District 29J Newberg High, Mountain View Middle, Chehalem Middle, Antonia Crater Elementary, Joan Austin Elementary, Mabel Rush Elementary, and Edwards Elementary
2008-09 School Enrollment (total district)	5,163
Private Secondary Schools	5
Yamhill County Unemployment Rate	10.8% (December 2009)
Miles of Paved Streets	65
Miles of Gravel Streets	4.2
Traffic Counts (2007)	99W at Springbrook Rd 38,300 99W at Villa Intersections 41,800
Commuters leaving Yamhill Co. daily	36.0%
Commuters staying in Yamhill Co. daily	64.0%
Mean travel time	21.1
Fire Stations	2
Police Stations	1
Public Library	1
Public In-City Parks	21 (151 acres)

² These facts are gathered from the Newberg Chamber of Commerce, ODOT, Oregon Blue Book, and City Offices.

Ten Year Picture of the City's Growth

10 Picture of City's Growth

Fiscal <u>Year</u>	<u>Population</u>	Assessed <u>Value</u>	Percent <u>Change</u>	School <u>Enrollment</u>	Unemployment <u>Rate</u>
2000	17,650	698,814,806	7.21%	4,841	5.30
2001	18,064	738,123,196	5.63%	4,889	5.40
2002	18,280	777,597,711	5.35%	5,051	6.60
2003	18,750	807,677,749	3.87%	5,061	8.60
2004	19,530	857,177,655	6.13%	5,085	7.00
2005	20,565	908,510,978	5.99%	5,122	6.70
2006	20,570	988,525,040	8.81%	5,148	5.40
2007	21,675	1,110,866,040	12.38%	5,136	4.80
2008	22,645	1,193,170,105	7.41%	5,205	5.40
2009	23,150	1,271,921,638	6.60%	5,163	13.20

2000 Census Data³

	<u>1990</u>	<u>2000</u>
Male	6,231 47.6%	8,740 48.4%
Female	6,855 52.4%	9,324 51.6%
Median Age	30 years	30.1 years
Average Household Size	2.71	2.76
Average Family Size	--	3.2
Median Household Income	--	\$44,206
Owner Occupied Units	58.7%	62.7%
Renter Occupied Units	41.3%	37.3%
Rental Vacancy Rate	2.3%	6.3%

2005 Average Income:

Newberg	\$43,893
State Average	\$37,857

³ Average Income: Department of Revenue, Oregon Personal Income Tax Annual Statistics, Tax Year 2005.

Comparisons with Surrounding Cities

The following information is provided to illustrate how Newberg compares to other Portland / Metropolitan Area cities. It should be noted that each city provides different services and this fact can result in significant differences in the tax information. As the last table indicates, these services may be provided by an overlapping special taxing district, such as a fire district or park district. It is important to keep this point in mind when comparing property tax information.

Population⁴

<u>City</u>	<u>County</u>	1990 <u>Population</u>	2000 <u>Population</u>	Percent <u>Change</u>	2009 <u>Population</u>	Percent <u>Change</u>
Newberg	Yamhill	13,086	18,064	38%	23,150	28%
McMinnville	Yamhill	17,894	26,499	48%	32,760	24%
Forest Grove	Washington	13,559	17,708	37%	21,500	21%
Milwaukie	Clackamas	18,682	20,490	10%	20,920	2%
Oregon City	Clackamas	14,689	25,754	75%	30,710	19%
Tualatin	Washington	15,013	22,791	52%	26,130	15%
West Linn	Clackamas	16,367	22,261	36%	24,400	10%
Woodburn	Marion	13,404	20,100	50%	23,350	16%

2009-10 Property Tax Data ⁵

<u>City</u>	Levy Inside <u>Tax Limit</u>	Levy Outside <u>Tax Limit</u>	Total <u>Levy</u>	Total <u>Per Capita*</u>
Newberg	\$ 5,979,370	\$ 425,000	\$ 6,404,370	\$ 276.65
McMinnville	10,213,607	1,660,000	11,873,607	362.44
Forest Grove	6,132,593	495,319	6,627,912	308.27
Milwaukie	6,137,237	589,203	6,726,440	321.53
Oregon City	8,713,941	286,920	9,000,861	293.09
Tualatin	6,328,221	109,288	6,437,509	246.36
West Linn	5,869,649	911,734	6,786,145	278.12
Woodburn	7,680,057	501,891	8,181,947	350.40
<i>Average</i>	<i>\$ 7,131,834</i>	<i>\$ 622,419</i>	<i>\$ 7,754,849</i>	<i>\$ 304.61</i>

* Note: Per capita is based on 2009 population.

⁴ From Portland State University, July 1, 2009 Certified Estimates for Oregon, Its Counties and Cities.
⁵ County Taxation and Assessment websites for Counties of: Clackamas, Marion, Washington, Yamhill.

2009-10 Assessed Values and Tax Rates ^{6,7}

<u>City</u>	<u>Assessed Value (\$1,000)</u>	<u>Permanent Tax Rate</u>	<u>Debt Tax Rate</u>	<u>Total Tax Rate</u>
Newberg	\$ 1,364,210	\$ 4.3827	\$ 0.3115	\$ 4.6942
McMinnville	2,034,616	5.0200	0.8158	5.8358
Forest Grove	1,155,934	5.3054	0.4285	5.7339
Milwaukie	1,518,565	4.0660	0.3880	4.4540
Oregon City	2,097,568	4.1590	0.1367	4.2957
Tualatin	2,800,225	2.2665	0.0391	2.3056
West Linn	2,768,702	2.1200	0.3293	2.4493
Woodburn	1,282,623	6.0534	0.3913	6.4447
<i>Average</i>	<i>1,877,805</i>	<i>4.1716</i>	<i>0.3550</i>	<i>4.5267</i>

General Fund Type Service Comparisons

<u>City</u>	<u>Police</u>	<u>Fire</u>	<u>EMS</u>	<u>Dispatch</u>	<u>Parks/Rec</u>	<u>Permitting</u>	<u>Library</u>
Newberg	✓	✓	✓	✓	district	✓	✓
McMinnville	✓	✓	✓	county	✓	✓	✓
Forest Grove	✓	✓	private	county	✓	✓	✓
Milwaukie	✓	district	private	contract	✓	✓	✓
Oregon City	✓	district	private	county	✓	✓	✓
Tualatin	✓	district	private	county	n/a	✓	✓
West Linn	✓	district	private	contract	✓	✓	✓
Woodburn	✓	district	private	contract	✓	✓	✓

⁶ Forest Grove includes a local option levy of \$1.35 per \$1,000 of assessed value and this amount is included in the rate amount. The total tax rate includes this levy.

⁷ Permanent Rates were set by Ballot Measure 50 in 1997.

FISCAL POLICIES

The City of Newberg has an important responsibility to its citizens to carefully account for public funds, manage municipal finances wisely, and plan adequate funding of services and facilities desired and needed by the community.

The purpose in establishing a set of fiscal policies is to ensure that the public's trust is upheld. With such fiscal policies, the City establishes the framework under which it will conduct its fiscal affairs, ensuring that it is and will continue to be capable of funding and providing excellent local government services. These fiscal policies are used to develop long-range financial projections and annual budget assumptions.

The Finance Committee of the City Council reviewed and approved these policies.

The objectives of Newberg's fiscal policies are as follows:

- ✓ To enhance the City Council's policy making ability by providing accurate information on program and operating costs.
- ✓ To assist sound management of the City government by providing accurate and timely information on current and anticipated financial conditions.
- ✓ To provide sound principles to guide important decisions of the Council, Budget Committee, and management which have significant fiscal impact.
- ✓ To set forth operational principles which minimize the cost and financial risk of local government consistent with services desired by the citizens.
- ✓ Distribute the cost of municipal services fairly and provide adequate funds to operate desired programs.
- ✓ To provide and maintain essential public facilities, utilities, infrastructure, and capital equipment.
- ✓ To protect and enhance the City's credit rating.
- ✓ To provide public confidence in the handling of City financial matters.

Revenue Policy

- ✓ A diversified and stable revenue system will be maintained to shelter the City from short-run fluctuations in any one revenue source.

- ✓ One time revenues will be used for one-time expenditures. The City will avoid using temporary revenues to fund ongoing operating expenditures.
- ✓ All revenue forecasts shall be conservative.
- ✓ All City funds will be safely invested, in accordance with the adopted investment policy and Oregon State law, to provide a sufficient level of liquidity to meet cash flow needs and to provide the maximum yield possible.⁸
- ✓ The City will provide for an equitable sharing of the costs of services by charging the direct beneficiaries fees, which will recover all or a portion of the cost to provide those services. User fees, such as those for water, wastewater, storm water, ambulance and community development, will be reviewed periodically to ensure that related costs are recovered in accordance with City policy.
- ✓ The City will consider the possibility of overlapping tax burdens created by multiple taxing districts on City property owners when establishing property tax levels, as required by Oregon State law.

Operating Budget Policy

- ✓ The City Manager will prepare a balanced budget each year on a modified accrual basis where revenues equal or exceed expenses in accordance with state law.
- ✓ The Finance Director will prepare regular reports comparing actual to budget for the City Manager and City Council.
- ✓ Departmental goals, objectives, and work load indicators will be integrated into the budget.
- ✓ Before the City undertakes any agreements which create fixed costs, both operating and capital, the long-term fiscal implications of such agreements will be fully determined for current and future years.
- ✓ All costs related to personnel will be estimated and included in long-range forecasts. Cost analysis of salary increases will include the effect of such increases on the City's share of related fringe benefits.

⁸ The City Council has adopted more detailed policies on investments and debt management.

- ✓ Assets, which are not part of a major infrastructure system or building and land, including vehicles, computers, major software, and other specialized equipment required for normal work, will be tracked by each department with replacement plans and will depreciate in an equipment replacement fund that results in a stable annual spending level.
- ✓ The City will set aside funds annually to replace major assets of general buildings (City Hall, Library, Public Safety Building, Fire Stations). Assets may include carpets, heat pumps, structural repairs, and re-roofing.
- ✓ The City will routinely evaluate its service delivery system in terms of establishing efficiency and effectiveness to determine whether a service or program should be provided by City staff or by contract.

Capital Improvement Policy

- ✓ The City will prepare multi-year capital improvement plans and a one-year capital improvement budget which will be segregated from the operating budget.
- ✓ Future operating costs associated with new capital improvements will be projected and included in the capital and operating budget forecasts.
- ✓ The City will determine and use the most effective and efficient method of financing all new capital projects.
- ✓ Special funds dedicated for capital improvements will be segregated in the accounting system and used only for the intended capital purposes.

Accounting Policy

- ✓ The City will maintain high standards of accounting in order to (1) promote an atmosphere of trust in its financial management system and (2) provide full disclosure of its financial condition. Generally accepted accounting principles (GAAP) will be used in accordance with the standards developed by the Governmental Accounting Standards Board and endorsed by the Government Finance Officers Association (GFOA).

- ✓ In accordance with Oregon State law, an independent annual audit will be performed by a public accounting firm which will issue an official opinion on the annual financial statements.
- ✓ As required by law, full disclosure will be provided in the financial statements and bond presentations.
- ✓ Financial systems will be maintained to monitor expenditures and revenues on a monthly basis.
- ✓ The accounting system will provide monthly information about the cash position and investment performance.
- ✓ The City will submit annually documentation to obtain the Certificate of Achievement for Excellence in Financial Reporting from GFOA.

Debt Policy

- ✓ The City will communicate with the bond rating agencies on a regular basis about its financial condition in order to maintain and improve its ability to borrow money at the most favorable interest rates.
- ✓ Capital projects financed through bond proceeds will be financed for a period not to exceed the useful life of the project.
- ✓ Long-term borrowing will be confined to capital improvements too large to be financed from current revenues and to avoid depleting the capital reserve funds.
- ✓ In accordance with ORS 287.004, outstanding general obligation debt of the City at any time is limited to three (3) percent of real market value. This limitation does not include self-supporting debt, revenue bonds, general obligation improvement bonds, or water and wastewater bonds.
- ✓ Issuance of assessment bonds will be pursued to finance local improvement districts approved by the City Council.
- ✓ The City will pursue collection of all assessment payments to protect the general obligation of the City.

- ✓ Debt will not be used to pay for current operating expenses unless borrowed funds can be obtained at an interest rate which is lower than the City could earn on its own invested funds (arbitrage).

Reserve Policy

- ✓ The City will maintain a cash working capital equal to or greater than that necessary to cover general operating expenditures or expenses. The reserve will be calculated based on the adopted annual operating budget. These funds will be used to avoid short-term borrowing, generate interest income, and assist maintaining an investment grade bond rating capacity.
- ✓ The General Fund shall maintain a 120 day cash reserve including contingency and an unappropriated fund balance.
- ✓ Other operating funds reliant on user fees or monthly intergovernmental revenues shall maintain 60 days cash.

BUDGET MESSAGE

To: Budget Committee
From: Daniel Danicic, City Manager
Date: April 15, 2010

Introduction

It appears that the economy has reached its low point and has begun a slow return to its pre-crash high in 2007. While this is encouraging, the depth of this recession means that we are far from reaching 2007 levels of employment before 2013. Comparing past recessions since 1948 and their impact on employment in Oregon shows that only the recession of 1980 was more dramatic.

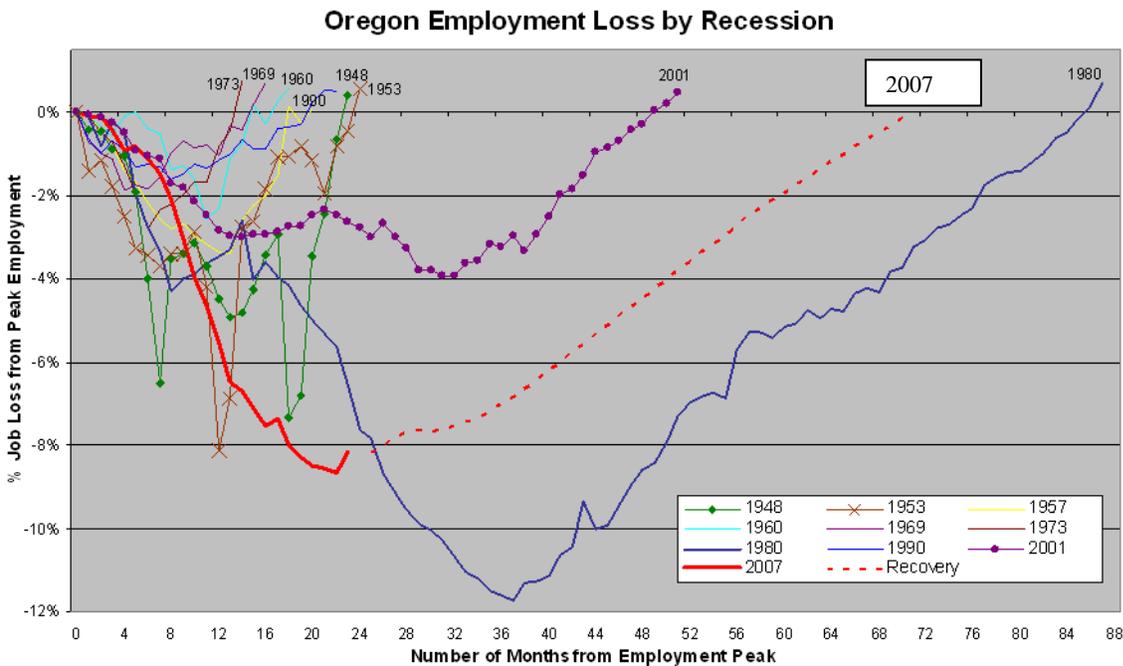


Figure 1: Oregon Office of Economic Analysis (1)

The recent employment report for Region 3 (Yamhill, Polk and Marion Counties) noted: ...private sector employment declined over the past 12 months while public sector employment showed slight growth, -2.3 percent and 0.3 percent, respectively. Educational and health services were the only private-sector industry to add employment over the past year; adding 860 jobs to grow 3.1 percent. The manufacturing sector has lost jobs, shedding 680 jobs to decline 3.9 percent over the year. The construction sector also showed large losses in employment, shedding 730 jobs, or 8.9 percent, between February 2009 and February 2010. (2)

Unemployment Rates			
SEASONALLY ADJUSTED			
	Feb 2010	Jan 2010	Feb 2009
Oregon	10.50%	10.70%	10.60%
Portland- Vancouver- Beaverton MSA	10.30%	10.90%	9.90%
Salem MSA	9.60%	10.10%	9.80%
Yamhill County	10.00%	11.10%	10.50%

Table 1: Oregon Employment Department (3)

The Consumer Price Index (CPI) has begun to increase after ending 2008 at 0.1%. According to the Bureau of Labor Statistics of the U.S. Department of Labor:

Housing prices were up 1.6 percent for the year and 0.4 percent for the past six months. Annual prices for shelter rose 1.2 percent; over the past six months, shelter prices were 0.4 percent higher. Prices for fuels and utilities rose by 3.4 percent over the year and 0.2 percent during the second half of 2009. Household furnishings and operations also saw an increase of 1.9 percent for the year but a decrease of 0.4 percent for the past six months.

The transportation index fell by 2.6 percent for the year but rose 8.1 percent for the past six months. Overall, gasoline prices were 13.9 percent lower since the second half of 2008 but were 25.0 percent higher since the first half of 2009.

Prices paid for food and beverages rose 0.2 percent over the course of the year. During this period, the food at home index decreased 3.3 percent and the food away from home index rose 4.2 percent. Decreases in the food and beverages index occurred over the past six months, as prices dropped 0.8 percent. Food at home prices were down 2.2 percent over the past six months, while food away from home prices increased 1.4 percent. Prices of alcoholic beverages dropped by 1.4 percent for the year and by 3.6 percent since the first half of 2009.

Medical care prices jumped 7.4 percent for the past twelve months and 2.1 percent for the past six months.

Apparel prices reported a 1.7 percent drop for the year but a 1.5 percent increase since the first half of 2009. Yearly and semi-annual prices for recreation also fell by 6.7 and 4.5 percent, respectively.

Education and communication prices advanced 1.1 percent during the past year and 0.7 percent during the past six months. Other goods and services rose by 9.3 percent on an annual basis and 5.4 percent on a semi-annual basis. (4)

The net result is that after a year of near zero CPI, it has begun to move up in to the 2% to 3% range.

**Consumer Price Index
1982-84 = 100**

% Change on all tables is the percentage of change for the previous 12-month period.

Index	US City Average (CPI-U)					
	2010		2009		2008	
		% Change		% Change		% Change
January	216.687	2.6	211.143	0.0	211.080	4.3
February	216.741	2.1	212.193	0.2	211.693	4.0
March			212.709	-0.4	213.528	4.0
April			213.240	-0.7	214.823	3.9
May			213.856	-1.3	216.632	4.2
June			215.693	-1.4	218.815	5.0
July			215.351	-2.1	219.964	5.6
August			215.834	-1.5	219.086	5.4
September			215.969	-1.3	218.783	4.9
October			216.177	-0.2	216.573	3.7
November			216.330	1.8	212.425	1.1
December			215.949	2.7	210.228	0.1

Table 2: February CPI Report (5)

Budget Development

General Fund

Projected Revenues:

Even though there are projected increases in the sources of revenues for FY 10/11, a beginning fund balance that is \$1 million less than FY 09/10 results in an overall revenue increase of only 1%.

1. Property Taxes
 - a. 3% increase to assessed property values.
 - b. 3% increase for new development.
 - c. 90% collection rate (down from a high of 92% in FY 08/09)
2. Modest growth in private utility franchise fees.
3. 5% Municipal franchise fee from the water and wastewater funds.

Projected Expenses:

Cost of Living Adjustments

- a. Police: 3.5% July 1, 2010 (per contract)
- b. Fire: 3.2% July 1, 2010 (per contract)

Health Insurance

- a. Police - Estimated 13% increase (final experience rating available April 26, 2010)
- b. Fire – Estimated 7.25% increase (Contracted through TVFR)

With estimated revenues remaining flat and personnel costs increasing, even strictly limiting increases of materials and services line items, there was a projected \$446K budget deficit. Each department closely scrutinized their line items to control cost increases, but this did not overcome the entire deficit.

Additional specific measures are proposed to address the deficit as summarized below:

- A. COLA for Non-Represented staff of 2.5% effective January 1, 2011.
- B. Health Insurance
 - a. Non-Represented – Change from Plan V-A to Co-pay plan for a savings of \$130K.
- C. Janitorial contract reduced by \$10K.
- D. Facilities maintenance projects delay reduced budget by \$20K.
- E. Finance Department position not funded (currently vacant) for a budget reduction of \$31K.
- F. Library closure on Mondays (currently open half-day) for a budget reduction of \$40K.
- G. Reduced overtime in Fire Department reduces budget by \$130K.
- H. Police unfunded vacant 0.5 FTE support services budget reduction of \$13K.
- I. Many smaller cuts throughout the materials and services line items in the general fund and administrative services.

Public Works

Projected Revenues:

- 1. Utility rate increases are scheduled for consideration by the City Council on April 19, 2010. Following are the proposed rate increases. Updated budget information will be sent to the Budget Committee should changes occur.
 - a. Water 12.2%
 - b. Wastewater 16.9%
 - c. Stormwater 18.0%

Projected Expenses:

- A. No contribution to computer reserves.
- B. Materials and services line items are being held to FY 09/10 levels where possible.
- C. Further significant reductions to capital projects.
- D. Almost all capital projects in the transportation fund have been eliminated. FTE located in the Engineering portion of the fund have been shifted to water and wastewater funds, as this is where their efforts will be focused.
- E. 2.5% COLA for staff effective January 1, 2011.
- F. Health insurance coverage changed from plan V-A to co-pay program.

City Council

A. Community Support

- a. Transit Program requested \$24K, \$12K budgeted.
- b. Newberg Downtown Revitalization Committee requested \$22K, \$0 budgeted.
- c. YCAP Capital Campaign Contribution - \$3K
- d. Downtown Coalition - \$3K budgeted to assist with office expenses.
- e. Your Community Mediators requested \$5.5K, \$0 budgeted.
- f. Miscellaneous - \$1K budgeted.

B. Tourism

Per state statute, 17.6% of anticipated room tax revenue is to be dedicated to tourism related expenditures. For FY 10/11 this is estimated to be \$40K (17.6% of \$225K revenue). Should revenues exceed estimates, a future supplemental budget will be adopted by the Council to allocate the appropriate level of funds for tourism related activities.

- a. Visitor Center requested 25% of revenue; \$18K budgeted (along with \$12K from business license fees for a total of \$30K).
- b. Old Fashioned Festival \$5K budgeted.
- c. Un-appropriated \$17K.

C. Eliminated sister city trip budget.

Conclusion

The continuing increase of personnel costs (salary, health and retirement) coupled with low revenue growth and the poor economy is clearly challenging the City of Newberg. At the current rate of change, the general fund budget is not sustainable. A five-year analysis of revenues and costs predicts a \$1.9M deficit by FY 12/13. For years, local governments have been pushed to do more with less. It is clear that a tipping point has been reached in which doing with less means doing less.

Governor Kulongoski noted in his April 2010 State of the State address that one of the fiscal actions that must be taken by State government is:

“...investing less in some government functions, and eliminating or consolidating programs, agencies and boards. Since 2003, we’ve been finding ways to cut the size and cost of government – everything from a smaller workforce, to more fuel efficient cars, to creating a business permit process that is faster, simpler, and doesn’t make your average business owner’s head explode. But we will be required to do even more in the next decade.”

These are interesting times. Can the City find ways to cut costs and save as many services as possible until 2013? What if the economy takes a second dip in reaction to another slide in housing values, higher oil prices or the termination of stimulus funding from Washington, D.C.? Could the recovery be delayed two or more years?

I respectfully submit this proposed budget for consideration by the Budget Committee. The job is not done. Even before the Budget Committee begins their deliberation, Newberg's Executive team will initiate a thorough strategic analysis of all the programs and services provided by the city. It is not a question of will there be reductions in levels of service. There will be. The challenge before us will be to identify which core services to fund and the level of service to be provided to the community.

Sincerely,

Daniel J. Danicic
City Manager

References

1. OR Econ. & Rev. Outlook Budget Kickoff slides; Oregon Office of Economic Development, obtained April 11, 2010 from <http://www.oregon.gov/DAS/OEA/index.shtml>
2. Recent Trends Region 3; Oregon Employment Department; downloaded April 11, 2010 from <http://www.qualityinfo.org/olmisj/ArticleReader?print=1&itemid=00002488>
3. Employment Trends; Oregon Employment Department; downloaded April 11, 2010 from <http://www.qualityinfo.org/olmisj/Regions?area=000003&page=2>
4. Bureau of Labor Statistics; Western Information Office; downloaded April 11, 2010 from <http://www.bls.gov/ro9/cpiport.htm>
5. February CPI Report; Local Government Personnel Institute; downloaded April 11, 2010 from <http://www.lgpi.org>

Budget Standards and Purpose

Accounting Standards

The City of Newberg manages its finances according to generally accepted accounting principles. The city operates on a July 1 through June 30 fiscal year. Revenues and expenditures are monitored carefully during each fiscal year to ensure compliance with the adopted budget and state and federal laws. Monthly reports are prepared for the Budget Committee and City Council to monitor expenses. The City's accounting records are maintained on a basis consistent with recommendations by the Governmental Accounting Standards Board. Governmental type funds are kept on a modified accrual basis while the business type and internal service funds are on a full accrual basis. The City publishes a comprehensive annual financial report (CAFR) that documents the City's budgetary performance and financial health. This report includes budget to actual comparisons, thus documenting the City's budgetary compliance.

Purpose of the Annual Budget

The budget represents the financial plan of the City. It is a policy tool for the Mayor and City Council to express the goals and priorities for the next fiscal year and an implementation tool that translates the goals into action plans.

The budget serves other functions as well. It is a financial tool which enables the City to allocate its resources. As a public document, it serves as a communication tool for elected officials and for the administration to communicate decisions to the citizens and staff. As a decision-making document, staff uses the budget both as an accounting tool to ensure financial integrity and as a management audit tool to measure performance. In summary, the budget serves a variety of purposes.

Budget Process Overview

Oregon law (ORS chapter 294) requires local governments to prepare and adopt an annual budget by July 1 of each year. The law establishes standard procedures for preparing, presenting and administering the budget. It requires citizen involvement and public disclosure of the budget before final adoption.

January through March the department heads prepare a budget which the City Manager presents to the Budget Committee in late Spring. The Budget Committee consists of the governing body (Mayor and six City Council members) and an equal number of citizens appointed by the Council for three-year staggered terms. The Budget Committee reviews and revises the budget as necessary during a series of public meetings. After the Budget Committee approves the budget, it is forwarded to the City Council for a public hearing and final adoption. The approved budget is published in an Executive Summary format in the **Newberg Graphic** prior to the City Council hearing.

2010-11 Budget Preparation and Adoption Calendar

January 12	Budget Committee
February	Estimates for 2009-10 Year End
March	Departments and Manager Prepare Proposed Budget
April 14	Publish First Budget Committee meeting notice
April 16	Proposed Budget distributed to Committee members
April 17	Publish Second Budget Committee meeting notice
April 27	Budget Committee Meeting*
May 11	Town Hall Budget Meeting
May 18	Budget Committee Meeting*
June 7	Council adopts Budget

* The Budget Committee may choose to meet at other times to review budget issues.

The Council has final authority to change the approved budget. However, if a change increases a fund's approved expenditures by more than 10%, the budget must be referred back to the Budget Committee. The Council may not change the property tax levy above that approved by the Budget Committee.

FUND PURPOSE AND REVENUE SOURCES

GOVERNMENTAL TYPE ACTIVITIES

Governmental Funds: Major Funds

General Fund (Fund 01)

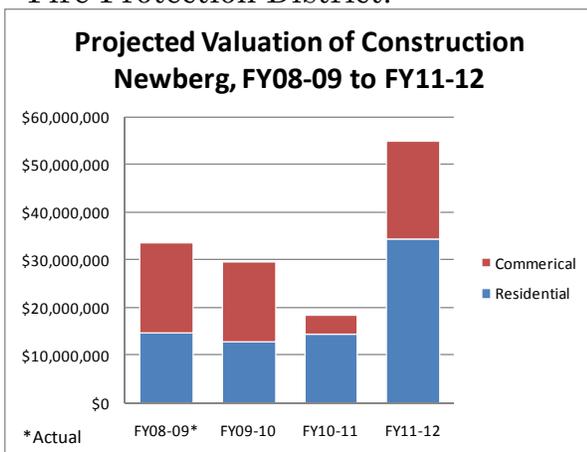
\$13,473,402

Major resources for the General Fund include taxes from property, franchise, and hotel/motel room, planning and community development permits, intergovernmental revenue agreements, licenses and fees, library fees, and traffic fines.

The property tax receipts assume the tax rate of \$4.3827 per \$1,000 of assessed value which is the permanent rate given to the City as a result of Ballot Measure 50 (Oregon Constitution, Article XI, section 11(1)(a)). The tax rate is applied to the assessed value. Any increase over 3% represents new growth in Newberg. The average assessed value increase for the past 3 years has been 7%. The budget assumes a 6% increase based on development permits issued.

Taxes (property, franchise and room) represent 68% of current General Fund revenues. Of this amount, property taxes represent 52% of current revenue. Franchise fees continue for the electrical, telephone, natural gas, garbage and cable TV industries during the fiscal year.

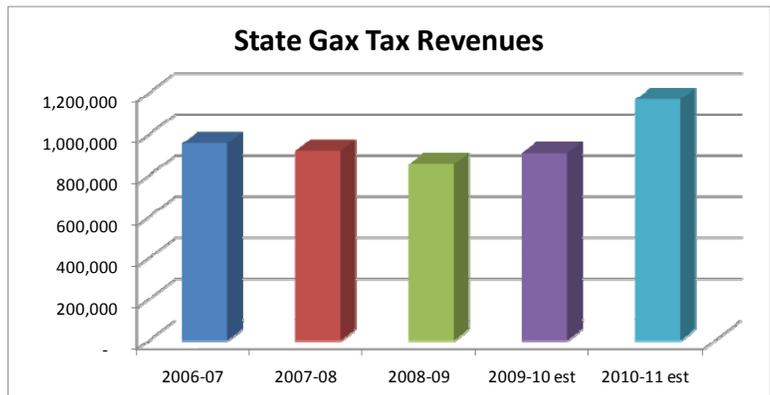
Intergovernmental revenues include grants for specific projects and state shared revenues (liquor, cigarette and state revenue sharing) which are based on per capita and formula distributions. State shared revenues are projected to increase with population growth. Other intergovernmental revenues are based on contracts with the City of Dundee for communications and police services, with the Cities of Lafayette, Dundee and Dayton for Planning Services and with the Newberg Rural Fire Protection District.



The Community Development fee is collected at time of building permit issuance, and is equal to 0.75% of the valuation of new construction. New development projections for 2010-11 are bleak. Only 72 new residential units are expected to be constructed. Commercial construction is expected to be minimal. Projections for FY 2011-12 show an influx of new commercial and residential projects as the economy recovers.

Street Fund (Fund 02)
\$1,226,928

The primary revenue source for this fund is the State gas tax. Revenues are received monthly from DMV, Highway Division, and Motor Carrier Transportation Branch net receipts collected. This resource, based on a per capita formula, must be used to build and maintain City streets,



sidewalks, and bikeways in accordance with the State Constitution. Funds from the state remain low for a city the size of Newberg in order to maintain its current street system and to meet its growing needs. Other resources include engineering fees and interest earnings.

Building Inspection Fund (Fund 08)
\$604,533

State law requires that fees collected to enforce the State Building Codes be dedicated to the building inspection program. Starting in 2003-04 the City separated the Building Inspection program from the General Fund to ensure compliance with the law. The revenues are based on approximately 60 single family housing permits and a few new industrial and commercial buildings. The City started earning additional revenue in 2009-10 for providing Building Inspection services to neighboring cities. This activity is expected to continue during the 2010-11 fiscal year with anticipated revenue of \$40,000.

Economic Development Fund (Fund 14)
\$838,617

The primary resource for this fund is loan principal and interest payments from businesses who borrowed funds from the City to either build or expand their business. The fund also includes the City's business license fee to help support general economic development activities and the Visitor's Center. The 2010-2011 budget includes a transfer to the Street Capital Projects Fund for \$312,000 to make street improvements around the Chehalem Cultural Center.

Governmental Funds: Special Revenue Funds

Civil Forfeiture Fund (Fund 03)

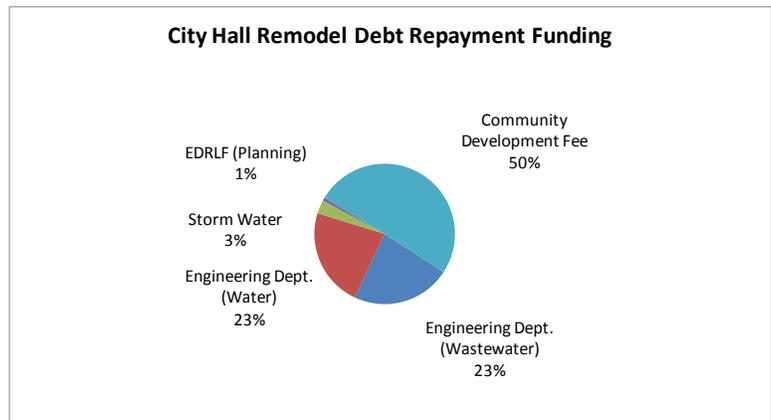
\$4,905

The major revenue source for this fund is forfeiture funds. The activity in this fund has decreased over the years, primarily due to the change in law dealing with drug forfeitures. For the next fiscal year we anticipate no new funds, although the fund will remain open for future revenues and regulated uses.

City Hall Fund (Fund 10)

\$815,713

The purpose of the City Hall fund is to collect revenues for the repayment of the City Hall bonded debt. There are two resources for funding the debt. 1) A City Hall fee is charged as a percentage (.25%) on estimated value at the time of building permit issuance. For budgeting purposes, revenue budgeted is based on the anticipated value of future building permits. 2) A facility charge is collected from several departments within City Hall. They are Wastewater, Water, Storm Water, Economic Development, and Street Funds. These charges are dedicated to the repayment of the City Hall bonded debt.



2) A facility charge is collected from several departments within City Hall. They are Wastewater, Water, Storm Water, Economic Development, and Street Funds. These charges are dedicated to the repayment of the City Hall bonded debt.

9-1-1 Emergency Fund (Fund 13)

\$253,186

The State 9-1-1 telephone tax is dedicated to establish, enhance or maintain the City's 9-1-1 system. The City also receives 9-1-1 money from Yamhill County to finance the portion of the City's system that serves areas in the northeast part of the County, outside the City limits.

Public Safety Fee Fund (Fund 16)

\$456,365

During 2009-10, the City Council adopted a Public Safety Fee to provide additional police services to the community. Three new police officer positions were added to the 2009-10 budget. The fee of \$3 per equivalent dwelling unit per month is charged via utility billing. The 2010-11 budget continues to provide funding for the additional public safety services.

Library Gift & Memorial Fund (Fund 22)
\$368,320

This fund accounts for gifts the City receives for the Library. Gifts are increased in anticipation of the Children's Library remodel.

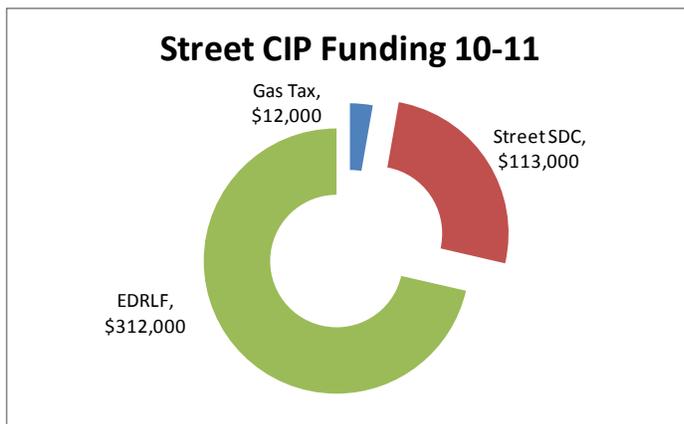
Cable TV Fund (Fund 23)
\$25,660

The fund accounts for money received from the closing of the office of the local cable TV company in 2000-01 and annual scholarship funds received from Comcast, a current local cable TV company. The final annual scholarship of \$10,000 will be in the FY 11-12 budget.

Fire & EMS Equip Fee Fund (Fund 33)
\$578,838

In May of 1996 a fire fee was established for the purpose of replacing rolling stock and rescue equipment for the Newberg Fire Department and was continued by the Council in June 2004. The revenues are collected monthly from all in-city utility customers based on water meter size.

Governmental Funds: Capital Projects



Street Capital Projects Fund (Fund 18)
\$580,798

This fund is supported by grants and transfers from the Street Fund and the Street Systems Development Fund.

Animal Shelter Fund (Fund 24)
\$255,400

This fund is accumulating receipts from fundraising activities and donations with the intent of building a new facility for an animal shelter. This program started in 2001 and has a task force assigned by the City Council to oversee future construction actions. During FY 09-10 property was purchased by the City for a new shelter site. The City awarded a preconstruction/design bid for the new facility during 2009-10.

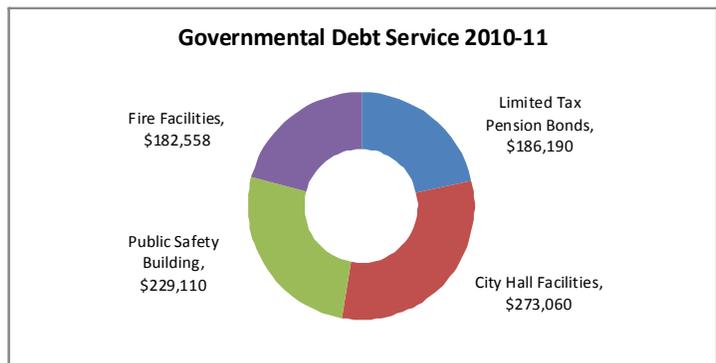
Street Systems Development Fund (Fund 42)
\$2,168,949

Street systems development charges are reviewed periodically in conjunction with a review of street capital project plans and the Transportation System Plan. The charge is based on the Transportation System Plan for expansion of the system which is required because of new development. Systems development revenue projections are based on anticipated new development. The charge is adjusted annually for inflation.

Governmental Funds: Debt Service

Debt Service Fund (Fund 09)
\$1,009,566

Property Taxes collected for debt cover the current principal and interest payments for the Public Safety Building Bond and Fire Facilities Bond. The debt service payments for the certificates of participation which financed the City Hall remodel are supported by a fee on development permits and facility space rent (See City Hall Fund). Internal Charges to each department based on wages are collected for the Pension Bond. The chapter on Debt Service explains this fund in more detail.



BUSINESS TYPE ACTIVITIES

Business Type Activities: Operating Funds

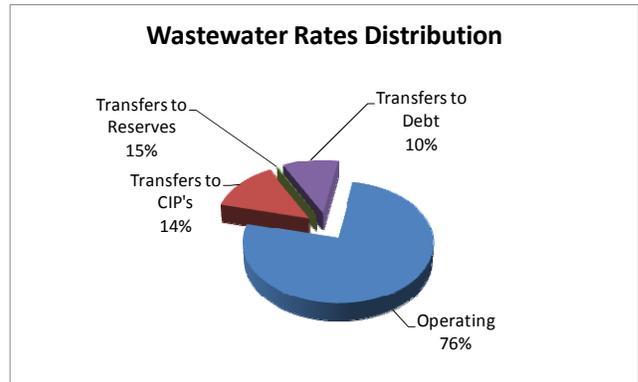
Emergency Medical Services Fund (Fund 05)
\$1,443,261

As of July 1, 1994, the City assumed the ambulance service that had been provided by the local hospital. Revenues to support this service come from user fees and membership services. Call volume and number of transported patients affect this fund and service (see statistics under Fire). Major changes in Medicare went into effect in April 2002 which negatively impacted future revenues. The City closely monitors these rules and their effect on ambulance receipts. Rates were last increased September 2007.

Wastewater Fund (Fund 06)

\$7,204,183

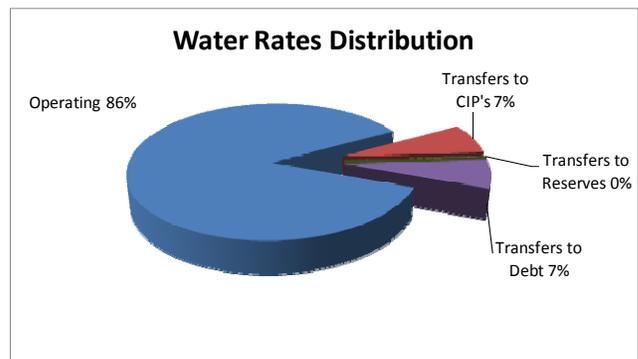
The major resource for the Wastewater Fund is monthly user fees. The Citizens' Rate Review Committee meets biannually to review rates. Rates were studied again during the 2009-10 fiscal year. Expected revenues reflect a fee schedule sufficient to cover all costs, including debt service and replacement reserves (depreciation). Revenue increases are anticipated to be adopted for 10/11 – 11/12 fiscal years based on the City's Capital Improvement Projects list from the adopted Facilities Master Plan.



Water Fund (Fund 07)

\$6,355,239

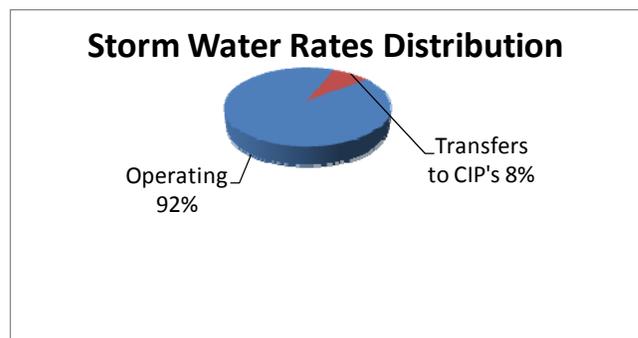
The major resource for the Water Fund is monthly user fees. The Citizens' Rate Review Committee meets biannually to review rates. Rates were studied again during the 2009-10 fiscal year. Expected revenues reflect sufficient revenues to cover all expenses, including debt service and replacement reserves (depreciation). Revenue increases are anticipated to be adopted for 10/11 – 11/12 fiscal years based on the City's adopted Capital Improvement Projects list from the Facilities Master Plan.



Storm Water Fund (Fund 17)

\$1,355,027

In August 2003 the storm water fee went into effect. The Citizens' Rate Review Committee meets biannually to review rates. Rates were studied again during the 2009-10 fiscal year. Expected revenues will cover all maintenance expenses and limited capital costs. Revenue increases are anticipated to be adopted for 10/11 – 11/12 fiscal years based on the City's Capital Improvement



Projects list from the adopted Facilities Master Plan.

Wastewater Rates Reserve Fund (Fund 26)

\$1,051,276

The wastewater reserve fund is supported by utility user fees (wastewater) through transfers. Funds are moved to the reserve to save for future capital projects relating to the wastewater system.

Water Rates Reserve Fund (Fund 27)

\$2,805,424

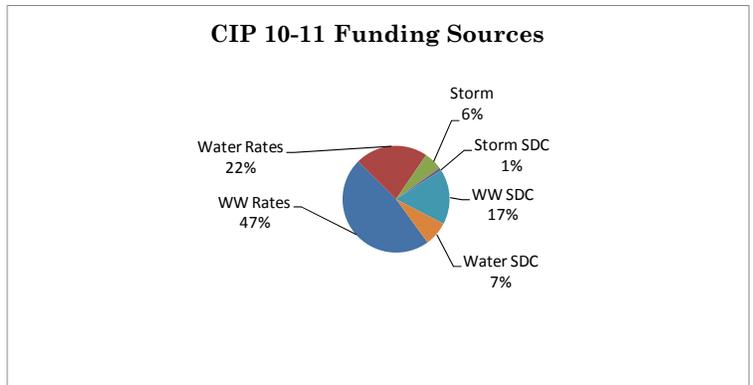
The water reserve fund is supported by utility user fees (water) through transfers. Funds are moved to the reserve to save for future capital projects relating to the water system.

Business Type Activities: Capital Project Funds

Capital Projects Fund (Fund 04)

\$2,040,000

The fund is supported through transfers as projects progress to completion. These transfers are from Water, Wastewater, Storm Water rates, systems development charges, and some grants and contributions.



Wastewater Financed CIP's (Fund 36)

\$7,795,000

This fund is designed to account for wastewater Capital Projects that require outside funding. For fiscal year 2010-11, the City is anticipating the receipt of a loan from Clean Water Services to do the engineering phase of the wastewater treatment plant expansion.

Water Financed CIP's (Fund 39)

\$0

This fund is designed to account for water Capital Projects that require outside funding. During fiscal year 2010-11, the City does not anticipate outside funding for any water Capital Improvement Projects.

Storm Water Systems Development Fund (Fund 43)

\$417,387

The development charges are based on capital improvement master plans for expansion of the systems which is required due to new development. Systems development revenue projections are based on anticipated new development. The charge is adjusted annually for inflation.

Wastewater Systems Development Fund (Fund 46)

\$1,893,537

The development charges are based on capital improvement master plans for expansion of the systems which is required due to new development. Systems development revenue projections are based on anticipated new development. The charge is adjusted annually for inflation.

Water Systems Development Fund (Fund 47)

\$2,412,896

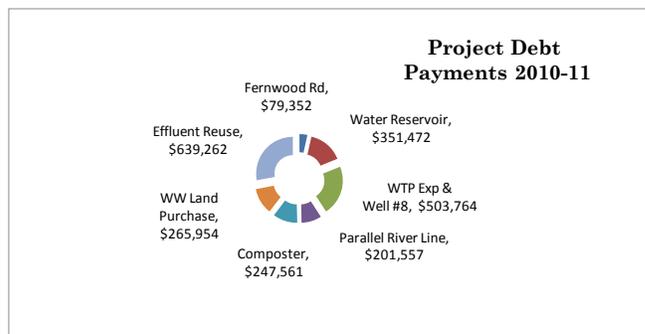
The development charges are based on capital improvement master plans for expansion of the systems which is required due to new development. Systems development revenue projections are based on anticipated new development. The charge is adjusted annually for inflation.

Business Type Activities: Debt Service Funds

Proprietary Debt Service Fund (Fund 15)

\$2,288,922

This fund accounts for the debt service payments of capital project debt for wastewater and water. Resources include transfers from the wastewater and water rates and systems development charge revenue.



INTERNAL SERVICE FUNDS

Administrative Support Services (Fund 31)

\$3,696,804

This fund provides services internally to City departments. Revenues are reimbursements based on services used. Charges for the City Manager's Office are based on percent of budget; charges for Human Resources are based on departmental FTE; Finance is based on percent of operating budget; Information Technology is based on the percentage of service calls; Legal is based on the City Attorney's time; Fleet is based on the number of department vehicles serviced by the Fleet staff; and Facilities is based on several factors including square footage.

Vehicle/Equipment Replacement Fund (Fund 32)

\$1,336,947

Replacement schedules for vehicles and major equipment are based on the City's depreciation schedule. Funds are transferred annually from the corresponding departments based on future needs. In the FY 10-11, due to budget reductions, transfers to reserves have been either reduced or eliminated.

City Wide Financial Overview

DESCRIPTION	BUDGET 2009-10	BUDGET 2010-11	PERCENT CHANGE
RESOURCES			
Working Capital	\$23,172,050	\$20,060,922	-13.43%
Property Taxes	5,815,356	6,271,893	7.85%
Other Taxes	1,635,800	1,750,900	7.04%
Licenses & Fees	3,454,929	2,864,276	-17.10%
Charges for Services	11,103,508	11,720,343	5.56%
Intergovernmental	2,437,576	3,520,536	44.43%
Fines & Forfeitures	729,000	770,593	5.71%
Loan Payments	97,716	23,333	-76.12%
Bond Proceeds	8,500,000	7,795,000	-8.29%
Interest Earnings	281,286	166,958	-40.64%
Donations	309,500	320,000	3.39%
Miscellaneous	119,700	67,500	-43.61%
Current Revenue	34,484,371	35,271,332	2.28%
Internal Charges	4,347,139	4,470,048	2.83%
Operating Transfers	10,622,477	4,954,781	-53.36%
Internal Resources	14,969,616	9,424,829	-37.04%
TOTAL ALL RESOURCES	\$72,626,037	\$64,757,083	-10.83%
EXPENSES			
Personal Services	\$15,778,844	\$16,166,284	2.46%
Materials & Services	10,340,732	10,479,648	1.34%
Capital Outlay	2,065,610	2,074,887	0.45%
Operating Budget	28,185,186	28,720,819	1.90%
Capital Projects	13,985,188	10,833,400	-22.54%
Debt Service	3,187,735	3,139,840	-1.50%
Insurance	267,000	265,000	-0.75%
Transfers	10,622,477	4,954,781	-53.36%
Non-operating Budget	28,062,400	19,193,021	-31.61%
Contingency	8,791,782	11,036,105	25.53%
Reserves	5,569,558	3,856,700	-30.75%
TOTAL REQUIREMENTS	\$70,608,926	\$62,806,645	-11.05%
Unappropriated Fund Balance	2,017,111	1,950,438	-3.31%
TOTAL	\$72,626,037	\$64,757,083	-10.83%
Difference Between Resources & Expenses	\$0	\$0	
Total FTE	169.92	166.55	-1.98%

Property Tax Revenues

The State of Oregon has a constitutional limit on property taxes for governmental operations. Under the limitation, tax revenue is separated into those for public schools and those for local governments other than public schools. The limitation specifies a maximum rate for all local government operations of \$10.00 per \$1,000 of real market value, while schools are similarly limited to a \$5.00 maximum rate. Local government taxes in the City currently do not exceed the \$10.00 rate limit; however, this limitation may affect the availability of future tax revenues for the City.

In May 1997, voters approved Measure 50 which rolled back assessed values to 90% of 1995-96 and limits future increases of taxable assessed values to 3% per year, except for major improvements. Tax rates are now fixed and not subject to change. Voters may approve local initiatives above the fixed rate provided a majority approves the levy. Local option levies held during the months of March and September require a double majority vote in order to pass.

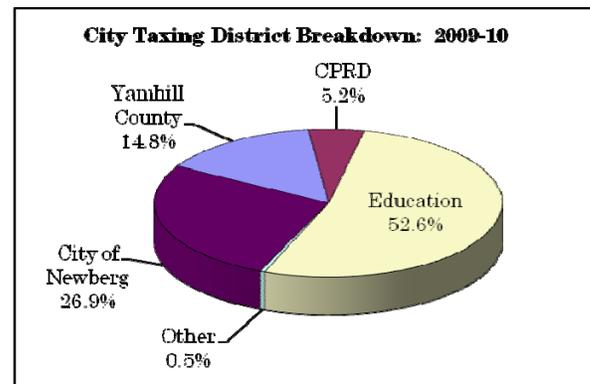
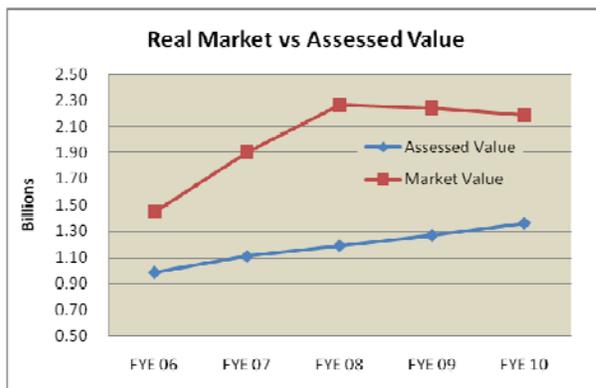
In Newberg, the permanent tax rate is \$4.3827 per \$1,000 of assessed valuation. Taxes from the permanent rate are recorded in the General Fund. No local initiative is outstanding. In addition to the permanent rate, is a debt service levy. The levy is for a stipulated amount of taxes from which the county assessor's office computes a tax rate. For FY 2009-10, the bond levy was \$0.3115 per thousand of assessed value.

TAXES LEVIED

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Estimated 2010-11
Taxes - General Fund	\$ 5,229,289	\$ 5,624,153	\$ 5,979,370	\$ 6,337,659
Bonded Debt	470,000	400,000	425,000	450,000
TOTAL TAX LEVIED	\$ 5,699,289	\$ 6,024,153	\$ 6,404,370	\$ 6,787,659
% Change	5.82%	5.70%	6.31%	5.98%

ASSESSED VALUES

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Estimated 2009-10
Prior Year Assessed Value	\$ 1,110,866,040	\$ 1,193,170,105	\$ 1,271,921,638	\$ 1,364,210,006
Change in Value	82,304,065	78,751,533	92,288,368	81,852,600
TOTAL ASSESSED VALUE	\$ 1,193,170,105	\$ 1,271,921,638	\$ 1,364,210,006	\$ 1,446,062,606
% Change	7.41%	6.60%	7.26%	6.00%



City of Newberg Multi-Fund Transfer Matrix

		04	06	09	15	18	26	27	33
<i>Transfers In</i>		Capital Projects	Wastewater	Governmental Debt Service	Proprietary Debt	Street Capital Projects	Wastewater Rate Reserves	Water Rate Reserves	Fire & EMS Equip Fee
<i>Transfers Out</i>									
01	General		22,345						
02	Street			7,719		12,000			
05	EMS								18,000
06	Wastewater	968,000			745,567		10,000		
07	Water	450,000			411,939			5,000	
10	City Hall			123,923					
14	Economic Development			1,872		312,000			
17	Storm Water	113,500							
42	Street Systems Development					113,000			
43	Storm Water Systems Development	16,500							
46	Wastewater Systems Development	342,000			283,630				
47	Water Systems Development	150,000			847,786				
Total		\$ 2,040,000	\$ 22,345	\$ 133,514	\$ 2,288,922	\$ 437,000	\$ 10,000	\$ 5,000	\$ 18,000

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DEBT SERVICE FUNDS

OVERVIEW

Uses of Debt

Debt shall not be used for operating purposes unless borrowed funds can be obtained at an interest rate which is lower than the City could earn on its own invested funds (arbitrage). No debt shall be in existence for longer than the useful life of the capital investment for which the debt was incurred.

Financing Alternatives

The City will examine all financial alternatives in addition to long-term debt. These alternatives will include pay-as-you go, reserve funds, lease-purchase, local improvement districts, special assessments, borrowing from other funds, system development charges, and developer contributions. Before a decision is made, a cost benefit analysis will be performed for each alternative being considered with the goal of minimizing the cost of financing to the City. The Finance Director shall review all financial analyses prior to any final decision.

Credit Ratings and Disclosure

The City will adhere to recommended disclosures by the Public Securities Association, the Government Finance Officers Association, the Municipal Securities Rulemaking Board and the Governmental Accounting Standard Board. The City maintains an A3 bond rating from Moody's which was reaffirmed in March 1992. Since then, the City has made informal rating presentations before the sale of the 1997 and 1998 bonds in which the rating was reaffirmed.

Debt Margins

The City shall ensure that its debt margins are within the 3 percent true cash value limitation as set forth in ORS 287.004.

Bond Issuance Advisory Fees and Costs

The City shall be actively involved in the selection of all financial advisors, underwriters, paying agents and bond counsel. The City will evaluate the merits of rotating professional advisors and consultants and the various services and fee structures available from independent financial advisors, investment banking firms and commercial banks. The City shall carefully review and keep to a minimum all costs associated with the issuance of debt. The City will balance its need to keep these costs to a minimum with its goal of conducting business with stable, low risk and credit worthy firms.

Debt Service Funds

The City has two debt service funds. The Debt Service Fund makes payments on all debt relating to governmental activities (services which are primarily supported

from property taxes and other fees). The Proprietary Debt Service Fund pays for debt related to business-type activities of the City (services supported via user charges such as EMS, Water, Wastewater, and Storm Water).

GOVERNMENTAL ACTIVITY DEBT

The following types of debt are accounted for in a single fund called the Debt Service Fund.

Property Tax Supported

General Obligation – General obligation bonds are voter approved debt sold to finance major projects that will benefit all citizens in the City. The City levies property taxes to generate revenue to pay the annual debt payments.

Limited Tax Pension Bonds – In May of 2004, the City issued Limited Tax Pension Bonds to finance a portion of the estimated unfunded actuarial liability with the Oregon Public Employees Retirement System (OPERS). The bonds are scheduled to be repaid from internal operating charges to departments that have employees who participate in the OPERS plan. The majority of these employees are compensated from General Fund resources.

Dedicated Resources

Certificates of Participation – In 1999, the City issued Certificates of Participation (COPs) to fund improvements to the City Hall facility. COPs are scheduled to be repaid from a City Hall fee of .25% on estimated value of new construction at the time of building permit issuance. Additional resources to pay for this debt come from internal charges to the departments that have offices within the facility.

BUSINESS TYPE ACTIVITY DEBT

The City has other debt recorded within the Proprietary Debt Service Fund relating to business-type activities.

Operating Revenue Supported

Notes Payable – In 2002, the City entered into a loan agreement with the State of Oregon for \$4,700,000 to construct an additional water reservoir and related transmission line. Water user fees are dedicated to pay the debt service on this obligation.

In 2003, the City obtained a \$2,810,000 loan from the State of Oregon to make substantial improvements to the composter odor control mechanism and headworks at the Wastewater Treatment Plant. Proceeds were also used to make improvements to the College Street wastewater line. This debt is to be repaid from user fees from the Wastewater Fund.

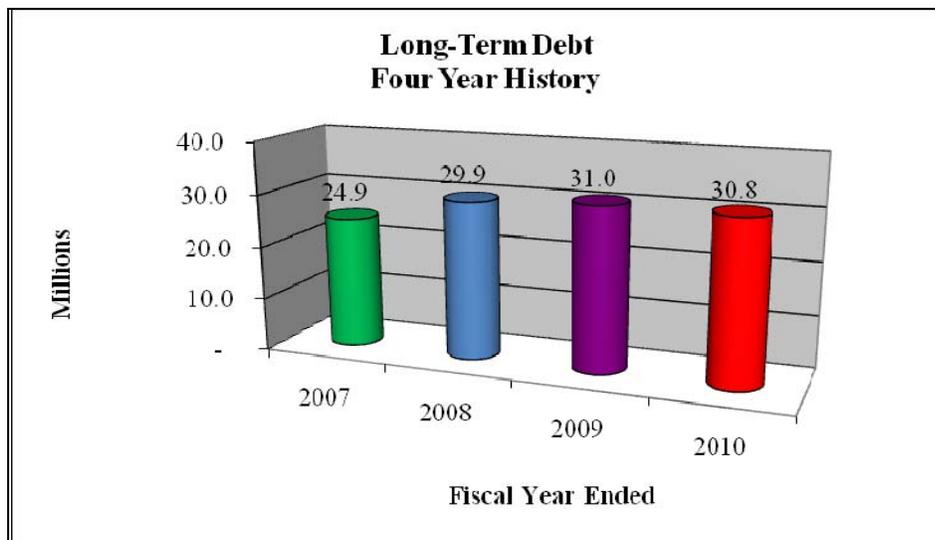
During July of 2009, the City obtained a \$1,930,000 loan with US Bank to purchase land for future expansion of the wastewater treatment plant and other City facilities. The City's full faith and credit is pledged to pay the loan, however, wastewater rates are the anticipated repayment source.

SDC Revenue Supported

Notes Payable – In 1999, the City entered into a loan agreement with the State of Oregon for \$1,000,000 to improve the water and wastewater systems on vacant land in the Fernwood Road area. The loan is scheduled to be repaid 65% out of wastewater system development revenues and 35% out of water system development revenues.

In April of 2007, the City obtained two loans from the State of Oregon for water system improvements. The first loan of \$6,670,000 was used to make capacity improvements at the Water Treatment Plant and to drill an additional well. This obligation is scheduled to be repaid from water system development revenues. The second loan of \$2,640,000 was used to install an additional water pipeline to the Water Treatment Plant. The resources for this debt repayment will be derived 70% from water system development revenues and 30% from water user fees.

During May of 2009, a loan was executed with the State of Oregon for \$8,525,632. The proceeds were used to construct a treatment facility to process wastewater for irrigation purposes. Repayment will be made with 27.4% from water system development charges, 36.3% from wastewater system development charges, and 36.3% from wastewater user fees.



SUMMARY OF DEBT SERVICE OBLIGATIONS

The following table summarizes the City's outstanding debt as of July 1, 2010 by debt type and debt service requirements during fiscal year 2010-11. Different types of debt are paid from different funding sources.

DEBT AND FUNDING SOURCES

Type of Debt	Principal Outstanding 7/1/2010	Debt Service 2010-11	Fund Resource Used
General Obligation	\$ 2,245,000	\$ 411,668	Debt Service - Property Tax
Certificates of Participation	1,930,000	253,060	City Hall Fee & Operating Charges
Limited Tax Pension Bonds	2,690,000	186,190	Operating Charges - all funds w/ OPERS
State of Oregon Loans (Water):			
Fernwood Rd Water Improvements	333,315	27,774	Water SDCs
Water Reservoir and Transmission Line	3,422,117	351,472	Water Operating
WTP Expansion & Well #8	6,025,072	503,764	Water SDCs
Parallel River Line	2,391,250	201,557	30% Water Operating, 70% Water SDCs
Effluent Reuse	2,178,615	175,158	27.4%Water SDCs
State of Oregon Loans (Wastewater):			
Fernwood Rd Wastewater Improvements	179,478	51,578	Wastewater SDCs
Composter, Headworks and College St	1,851,105	247,561	Wastewater Operating
Effluent Reuse	5,772,533	464,104	36.3% Wastewater SDCs, 36.3% Wastewater Rates
WWTP Land Expansion-Bank Loan	1,737,000	265,954	Wastewater Operating
Total Debt	\$ 30,755,485	\$ 3,139,840	

Legal Debt Margin Estimated July 1, 2010

State law limits municipal debt to no more than three (3) percent of the real market value of all taxable property within its boundaries. There are two exceptions to the rule. First, the debt cash funds and sinking funds may be applied to reduce the level of principal outstanding. In addition, the limitation does not apply to water, wastewater or storm water obligations.

As of July 1, 2010, real Market Value is estimated to be \$2,319,101,795. The legal debt margin at 3% will be \$69,573,054. Outstanding debt applicable to this limit will be \$2,245,000.

Summary of Future Debt Service

The following summary shows the future debt service requirements (scheduled principal and interest) by each debt type. Detail about each individual borrowing follows the summary:

Fiscal Year	Principal by Debt Type				Total Principal	Total Future Interest
	General Obligation Debt	Certificates of Participation	Limited Tax Pension Bonds			
			Loans			
2010-11	\$ 300,000	\$ 150,000	\$ 25,000	\$ 1,273,680	\$ 1,748,680	\$ 1,391,160
2011-12	315,000	160,000	35,000	1,305,269	1,815,269	1,320,030
2012-13	330,000	165,000	45,000	1,352,223	1,892,223	1,244,940
2013-14	350,000	175,000	55,000	1,394,794	1,974,794	1,164,033
2014-15	370,000	185,000	70,000	1,437,773	2,062,773	1,077,978
2015-29	580,000	1,095,000	2,460,000	17,126,746	21,261,746	6,605,870
	<u>\$ 2,245,000</u>	<u>\$ 1,930,000</u>	<u>\$ 2,690,000</u>	<u>\$ 23,890,485</u>	<u>\$ 30,755,485</u>	<u>\$ 12,804,011</u>

DEBT SERVICE OBLIGATIONS BY ISSUANCE

General Obligation Debt

In June 1997, public safety bonds totaling \$2,950,000 were issued to construct the Public Safety Building. This facility houses the police department, court, and 911 communications. Interest rates on the bonds vary between 3.7%-5.4%, with a final maturity due in December of 2016.

Funding Source:

Property Taxes

FY	Principal	Interest	Total
2010-11	\$ 300,000	\$ 111,668	\$ 411,668
2011-12	315,000	96,347	411,347
2012-13	330,000	79,997	409,997
2013-14	350,000	62,780	412,780
2014-15	370,000	44,025	414,025
2015-17	580,000	33,450	613,450
Total	<u>\$ 2,245,000</u>	<u>\$ 428,267</u>	<u>\$ 2,673,267</u>

In March 1998, fire facility bonds totaling \$2,395,000 were issued to construct a new fire substation on the East side of the City (Station 21). The interest rate on this obligation varies between 4.0%-5.1%, with a final maturity due in March of 2017.

Certificates of Participation (COPs)

Proceeds from Certificates of Participation sold in December of 1999 were used to completely remodel City Hall. City Hall houses the City's administrative staff, planning, building, and engineering divisions. The debt is repaid from the City Hall Fee of 0.25% on assessed value of all

Funding Source:

City Hall Fee and Operating Charges

FY	Principal	Interest	Total
2010-11	\$ 150,000	\$ 103,060	\$ 253,060
2011-12	160,000	95,075	255,075
2012-13	165,000	86,543	251,543
2013-14	175,000	77,445	252,445
2014-15	185,000	67,725	252,725
2015-20	1,095,000	165,635	1,260,635
Total	<u>\$ 1,930,000</u>	<u>\$ 595,483</u>	<u>\$ 2,525,483</u>

new construction. This fee is collected when a building permit is issued. The remaining debt obligation is charged to the departments that occupy the facility.

Wastewater, Water, Economic Development and Street Fund all contribute annually. The interest rate on the obligation varies between 4.0% and 5.35% and final maturity is November of 2019.

Limited Tax Pension Bonds

During May 2004, the City issued Limited Tax Pension Bonds totaling \$2,720,000 to finance a portion of the estimated unfunded actuarial liability with the Oregon Public Employees Retirement System (OPERS). The debt is scheduled to be repaid via payroll charges to departments that employ staff participating in OPERS. The majority of these employees are funded by the General Fund. The bonds reach final maturity in June 2028 with interest rates ranging from 4.596%-6.095% over the life of obligation.

Funding Source:

Operating Charges

FY	Principal	Interest	Total
2010-11	\$ 25,000	\$ 161,190	\$ 186,190
2011-12	35,000	159,890	194,890
2012-13	45,000	158,053	203,053
2013-14	55,000	155,646	210,646
2014-15	70,000	152,581	222,581
2015-28	2,460,000	1,237,609	3,697,609
Total	\$ 2,690,000	\$ 2,024,969	\$ 4,714,969

Water Notes Payable

To provide funding to construct a new water reservoir and transmission line, the City entered into a \$4,700,000 loan agreement with the State of Oregon in December of 2002. The note carries a varying interest rate of 3.0%-4.75% over its 20 year term. Principal and interest are paid from water system net operating revenues.

Funding Source:

Water Revenues

FY	Principal	Interest	Total
2010-11	\$ 205,073	\$ 146,399	\$ 351,472
2011-12	211,301	139,221	350,522
2012-13	222,608	131,614	354,222
2013-14	229,018	123,267	352,285
2014-15	235,540	114,335	349,875
2015-23	2,318,577	507,472	2,826,049
Total	\$ 3,422,117	\$ 1,162,308	\$ 4,584,425

The City borrowed \$6,670,000 from the State of Oregon during fiscal year 2006-07 to expand the capacity of the Water Treatment Plant and to drill a new well. The note carries a varying interest rate of 4.0%-4.375% over a twenty-year term. Principal and interest are paid from water system development charges.

Funding Source:

Water System Development Charges

FY	Principal	Interest	Total
2010-11	\$ 253,061	\$ 250,703	\$ 503,764
2011-12	264,783	240,580	505,363
2012-13	271,575	229,989	501,564
2013-14	283,438	219,126	502,564
2014-15	295,375	207,789	503,164
2015-23	4,656,840	1,393,505	6,050,345
Total	\$ 6,025,072	\$ 2,541,692	\$ 8,566,764

In addition, during fiscal year 2006-07, the City constructed a new water supply pipeline to the Water Treatment Plant using loan proceeds from OECDD of \$2,644,815. Water rates and system development fees will provide funding for future debt service payments over the 20 year term. The note carries a varying interest rate of 4.0%-4.375% and will mature in December of 2026.

Funding Source:

Water Operating/Water System Development Charges

FY	Principal	Interest	Total
2010-11	\$ 102,066	\$ 99,491	\$ 201,557
2011-12	102,748	95,409	198,157
2012-13	108,458	91,299	199,757
2013-14	114,197	86,960	201,157
2014-15	114,964	82,392	197,356
2015-23	1,848,817	552,429	2,401,246
Total	\$ 2,391,250	\$ 1,007,980	\$ 3,399,230

Wastewater Notes Payable

To provide funding for substantial improvements to the composter odor control mechanism and headworks system at the Wastewater Treatment Plant, the City entered into a \$2,810,000 loan agreement with the State of Oregon in December of 2003. This funding also allowed the City to make improvements to the College Street sewer system as well. The note carries a varying interest rate of 3.0%-4.30% over its 15 year term. Principal and interest are paid from Wastewater System net operating revenues.

Funding Source:

Wastewater Revenues

FY	Principal	Interest	Total
2010-11	\$ 175,255	\$ 72,306	\$ 247,561
2011-12	181,253	66,522	247,775
2012-13	187,363	60,088	247,451
2013-14	198,536	53,296	251,832
2014-15	204,810	45,751	250,561
2015-19	903,888	97,008	1,000,896
Total	\$ 1,851,105	\$ 394,971	\$ 2,246,076

The City financed the purchase of land for future expansion of the wastewater treatment plant and other facilities in July of 2009. The loan was with US Bank in the amount of \$1,930,000 for a 10-year term. The loan carries an interest rate of 4.25% annual and matures in April 2019.

Funding Source:

Wastewater Operating

FY	Principal	Interest	Total
2010-11	\$ 193,000	\$ 72,954	\$ 265,954
2011-12	193,000	64,848	257,848
2012-13	193,000	56,742	249,742
2013-14	193,000	48,636	241,636
2014-15	193,000	40,530	233,530
2015-19	772,000	81,060	853,060
Total	\$ 1,737,000	\$ 364,770	\$ 2,101,770

Split Funding Water/Wastewater Notes Payable

To improve the water and wastewater systems on vacant land in the Fernwood Road area, the City entered into a loan agreement with the State of Oregon for \$1 million in December of 1999. The loan is scheduled to be repaid 65% out of wastewater System Development Charges and 35% out of water SDC revenues, however, a pledge of General Fund resources backs the obligation. The note carries an interest rate of 4.74 % with final maturity December 2017.

Funding Source:

Water/Wastewater System Development Revenues

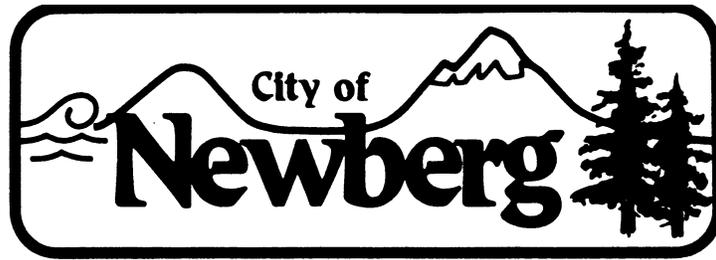
FY	Principal	Interest	Total
2010-11	\$ 54,256	\$ 25,096	\$ 79,352
2011-12	54,686	22,574	77,260
2012-13	60,146	19,976	80,122
2013-14	60,639	17,059	77,698
2014-15	66,160	14,087	80,247
2015-18	216,906	22,252	239,158
Total	\$ 512,793	\$ 121,044	\$ 633,837

During fiscal year 2007-08, the City began to construct a facility to treat wastewater for irrigation purposes. The project also involved obtaining a new generator for emergency power at the Wastewater Treatment Plant. The total cost of the project was \$8,625,632 million and was financed by a loan with the State of Oregon. The term of the loan is 20 years and interest rates range between 3%-5.25%. Final maturity is December of 2028.

Funding Source:

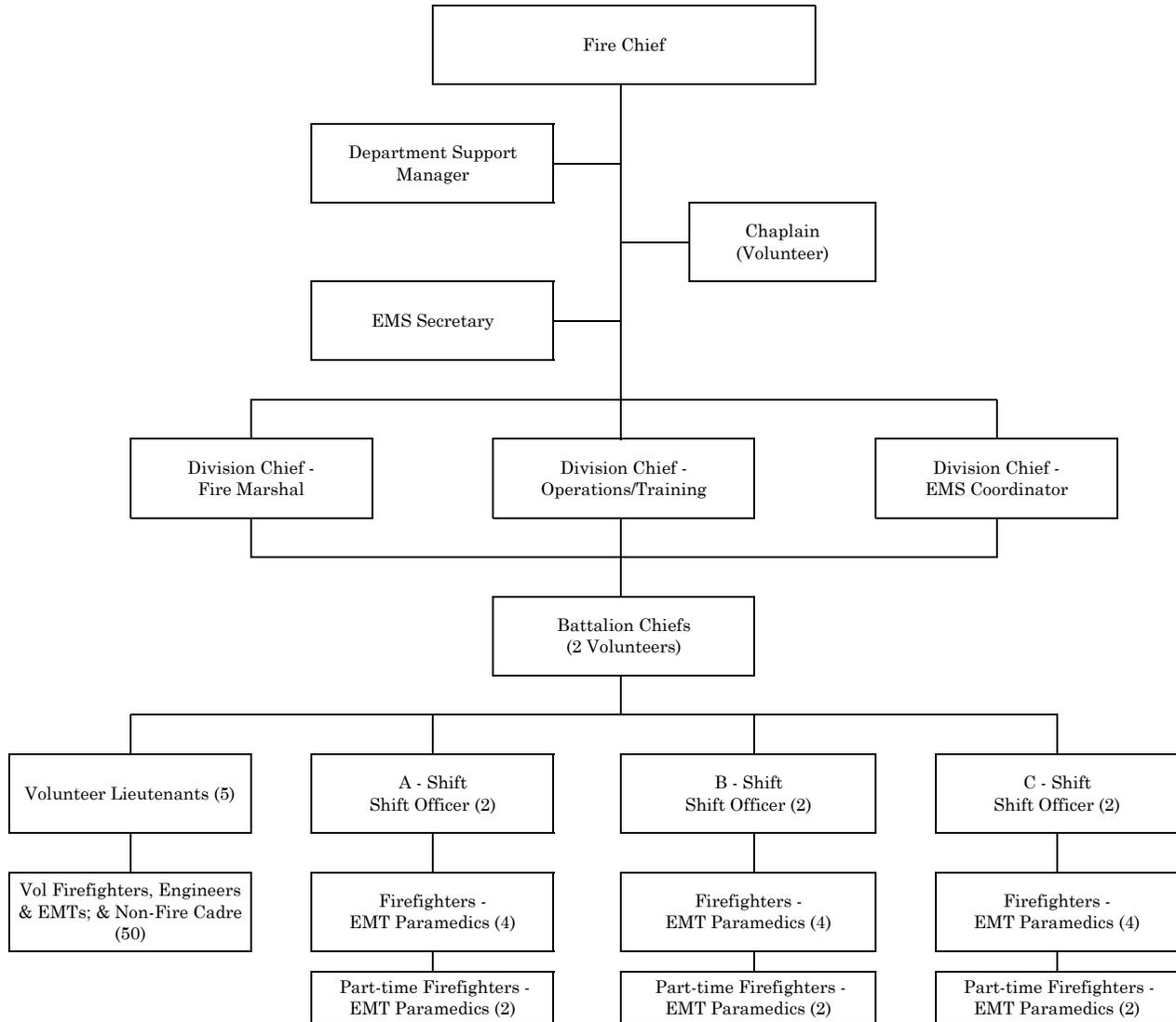
Wastewater Operating/WW/Water System Development

FY	Principal	Interest	Total
2010-11	\$ 290,969	\$ 348,293	\$ 639,262
2011-12	297,498	339,564	637,062
2012-13	309,073	330,639	639,712
2013-14	315,966	319,821	635,787
2014-15	327,924	308,763	636,687
2015-29	6,409,718	2,515,451	8,925,169
Total	\$ 7,951,148	\$ 4,162,531	\$ 12,113,679



**FIRE
&
EMERGENCY
MEDICAL SERVICES**

Fire Department



Fire Department

Program Description

The Fire Department (NFD) consists of four major divisions, Administration, Suppression, Prevention, and Emergency Medical Services. The Fire Department is fully integrated. Each department member has responsibilities in all four divisions and any action taken by a single division affects all the other divisions. The Mission, Vision, Values, Goals, and Objectives are developed by and for the entire Fire Department. The focus and description of the department programs are to serve the citizens of Newberg in meeting the Department's Mission.

Mission Statement

To preserve and protect lives and property in the most effective and efficient manner possible.

Vision Statement *Serious About Service*

Value Statements

- We value ethical and open-minded attitudes that foster innovation, new ideas, risk-taking, and actively seeking to understand others' viewpoints while remaining accountable for our own actions.
- We value a positive, respectful, and a professional image in the community.
- We value ongoing, open, honest, two-way communication with all segments of our internal and external community.
- We value high quality training and effective education of our team members.
- We value teamwork and cooperation in accomplishing our mission and vision.
- We value the fostering of proactive and positive relationships within our community.
- We value the ability to successfully empower individuals within the organization to carry out our mission.

OPERATIONS:

Highlights and Accomplishments of 2009-10

- Maintained NFD combination department.
- Acquired a Federal grant of \$810,000 to add onto Station 20. Main focus on FF Safety and increasing crew quarters for future growth and volunteer retention.
- Assisted the Newberg Rural Fire Protection District in acquiring a state grant of \$20,000 for wildland personal protective equipment.
- Restructured daily response model to include staffing 1 engine 24 hours a day with a combination of paid and volunteer staff.
- Restructured volunteer response and participation requirements.
- Focused on NFD Officer Development.
- Updated and reformatted NFD response cards and box alarms.
- Implemented Fire and Rescue Protocols and minimal response standards.

- Developed department Close-Call Reporting and Education System.
- Promoted 2 lieutenants (1 career/1 volunteer) and 1 AIC (Acting In Capacity).
- Implemented an apparatus maintenance program to include full NFPA inspections.
- Implemented a Quarter Master system for maintaining and issuing personnel (paid and volunteer) uniforms.
- Hydro-tested all SCBA bottles.
- Tested and certified all in-service hoses.
- Tested and certified all fire ground ladders.
- Tested all City of Newberg hydrants.

Goals and Objectives for 2010-11

- Maintain NFD's combination model fire department.
- Continue to provide efficient service delivery to the community of Newberg and its surrounding areas and neighbors through consistent and competent operational preparedness and deployment.
- Develop a "Standard of Cover" and increase the continuity of fire coverage.
- Implement performance evaluations to include volunteers.
- Maintain apparatus maintenance program.
- Test and certify all 1 ½" and greater in-service hoses.
- Test and certify all fire ladders.
- Test all City of Newberg hydrants.
- Maintain NFD Safety Committee.
- Maintain Hazardous Materials Communications program.
- Maintain and enhance NFD communication equipment and programming.
- Maintain MSA Self Contained Breathing Apparatus maintenance and certification program.

TRAINING:

Highlights and Accomplishments of 2009-10

- Recruited and trained 20 new volunteer firefighters over two academies.
- 2 Officers attended the Metro Fire Officers' II Academy.
- Restructured Apparatus Operator training program. Performed 1 AO academy.
- Increase in shift training.
- Implemented master training schedule and shift training format.
- Implemented yearly in-service company training.
- Conducted live fire training in acquired residential structures.
- Maintained involvement in regional fire instructors associations.
- Initiated training programs with the goal of developing a firefighter succession plan (FFI & FII, Apparatus Operator, company and chief officer).

Goals and Objectives for 2010-11

- Maintain firefighter safety and performance through training and practical application of skills and knowledge.

- Re-certification of NFD firefighters through the Oregon Department of Public Safety Standards and Training.
- Recruit and adequately train two new classes of volunteers (spring and fall).
- Maintain the state mandated personnel maintenance training requirements and the federal National Incident Management System requirements.
- Maintain an officer development and enhancement program.
- Introduce firefighter enhancement and succession program.
- Maintain progressive approach towards training and techniques.
- Maintain Performance Standards (company and individual) throughout all functional levels so that they coincide with department response protocols.
- Maintain and increase training division of core instructors consisting of paid and volunteer members.
- Acquire a burn container for interior live fire training in order to provide more consistent live fire exposure to all members at all levels (on-going).

FIRE PREVENTION:

Highlights and Accomplishments of 2009-10

- Several hundred kid and adult visitors attended several major fire prevention events including safety town, station tours, school career days, fire extinguisher classes, community Easter egg hunt, national night out, and classroom presentations. We again held our annual fire prevention open house event which included a live fire demonstration, and vehicle extrication.
- We again held our annual mock dorm room fire in the middle of the GFU campus. The fully sheet rocked and furnished dorm room was burned to demonstrate the speed and quick devastation a fire creates. The prop has been a great success with students and staff. The prop was built from grant funds received from FEMA.
- Every rural address received the fall and spring rural newsletter.
- The Yamhill County Fire Investigation Team put on a successful basic fire investigation class.
- Updated all City of Newberg and Dundee fire response maps and updated the complex map book.

Goals and Objectives for 2010-11

- Continue to refine the use of Emergency Reporting (ER) and report calls to the National Fire Incident Reporting System and the State Fire Marshal's office.
- Add response zones to CAD and ER for improved location tracking of calls.
- Print and distribute rural newsletters in the spring and fall.
- Determine and begin implementing the necessary training for company officers to assist with fire inspections.
- Continue developing the data base in ER with all information regarding inspectable properties.
- Purchase the software upgrade for FIREZONE and implement a pre-fire plan program.

EMS DIVISION:

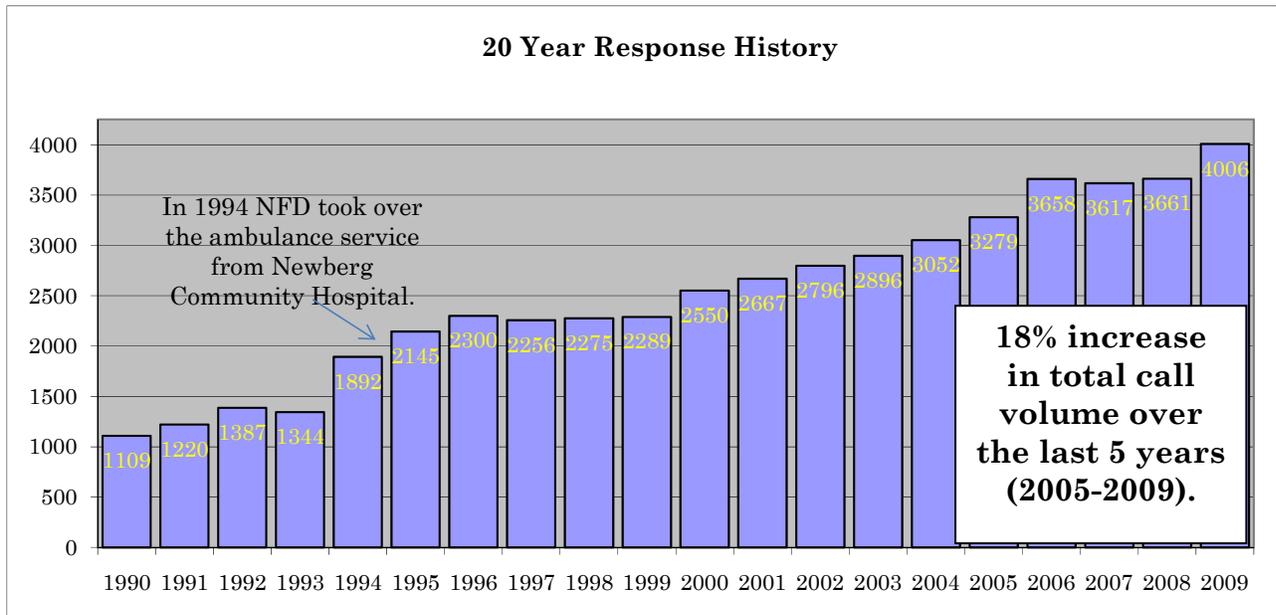
Highlights and Accomplishments of 2009-10

- Took delivery in October of a new ambulance built by Life Line Emergency Vehicles in Iowa. The new ambulance replaced a much older ambulance that has high miles. The old ambulance has been moved to reserve status.
- NFD presented a report to the Yamhill County Ambulance Service Area (ASA) advisory committee as required by County ordinance. Of the hundreds of standards, NFD was in complete compliance with all ambulance service rules.
- The annual EMS training program included a variety of topics during the year. Some examples were:
 - Conducted two (2) Advanced Cardiac Life Support (ACLS) courses. NFD has a large number of Advanced Cardiac Life Support instructors lead by our supervising physician William Bailey.
 - A training course was put on at NFD by Life Flight Network.
 - NFD medics taught classes on pediatrics and child birth.
 - A number of paramedics attended advanced airway management training.
- NFD maintained compliance with American Heart Association training rules for CPR and ACLS classes through an important allegiance with the Northwest Regional Training Center in Vancouver, Washington.
- Additional medical equipment and supplies were added to our Mass Casualty Trailer at Station 21. Much of the new equipment will help NFD deal with infectious diseases.
- Maintained emergency vehicle maintenance and repair program throughout the year.
- Provided ambulance stand-by at the St. Paul Rodeo. This is an important service we have provided for years. The St. Paul Rodeo helps the Newberg area economy.
- All ambulances were relicensed by June 30, 2009 as required by State law.
- NFD conducted Child Safety Seat clinics helping people with car seats.

Goals and Objectives for 2010-11

- Recertify all State of Oregon EMT's by June 30, 2011.
- Provide financial assistance as available and within budget to assist NFD members to become certified as First Responders, EMT Basics, EMT Intermediates and Paramedics.
- Re-license all NFD ambulances with Department of Health and Human Services (DHS) per State law and Yamhill County requirements by June 30 of each year.
- Provide regular EMS training to NFD members.
- Maintain a vaccination program with physician oversight.
- Participate on the Ambulance Service Area (ASA) Committee. Report to the committee as required. Next report due is in November 2010.
- Maintain CPR training program.
- Continue to develop our joint FireMed - Life Flight membership program.
- Maintain a competent effective water rescue team.
- Provide stand-by at St. Paul Rodeo if requested and resources available.

- Purchase a new monitor-defibrillator.
- Purchase a new power ambulance stretcher.
- Request ambulance rate increase from City Council as necessary to maintain quality EMS.
- Conduct a 12 lead electrocardiogram course in Newberg.
- Evaluate quality of our EMS by visiting all care home and assisted living facilities at least two times during the budget year.
- Develop and implement a fall prevention class.

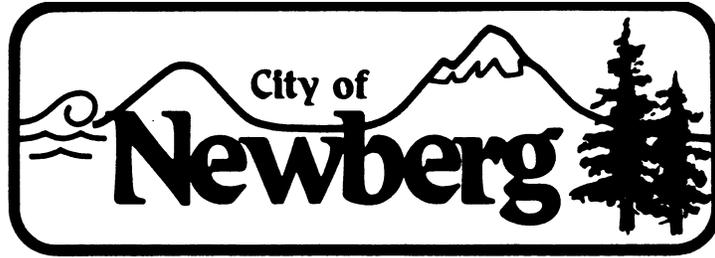


FIRE DEPARTMENT 22XX

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	FTE	DESCRIPTION	FTE	PROPOSED 2010-11	% CHANGE
				FIRE ADMINISTRATION			
220,828	247,485	241,730	2.00	Total Personal Services	2.00	244,859	1.29%
307,682	351,451	391,135		Total Materials and Services		398,174	1.80%
-	-	-		Total Capital Outlay		-	
528,510	598,937	632,865		TOTAL FIRE ADMINISTRATION		643,033	1.61%
				FIRE SUPPRESSION			
1,648,187	1,899,698	1,947,489	16.56	Total Personal Services	16.56	1,877,530	-3.59%
175,568	191,541	217,046		Total Materials and Services		235,346	8.43%
-	24,558	9,374		Total Capital Outlay		810,000	8540.92%
1,823,755	2,115,798	2,173,909		TOTAL FIRE SUPPRESSION		2,922,876	34.45%
				FIRE PREVENTION			
109,056	137,941	146,663	1.00	Total Personal Services	1.00	146,366	-0.20%
7,592	9,017	10,110		Total Materials and Services		10,110	0.00%
116,648	146,958	156,773		TOTAL FIRE PREVENTION		156,476	-0.19%
				EQUIPMENT RESERVES			
13,829	675	65,477		Total Capital Outlay		65,000	-0.73%
13,829	675	65,477		TOTAL RESERVES		65,000	-0.73%
2,482,742	2,862,368	3,029,024	19.56	TOTAL FIRE DEPARTMENT	19.56	3,787,385	25.04%

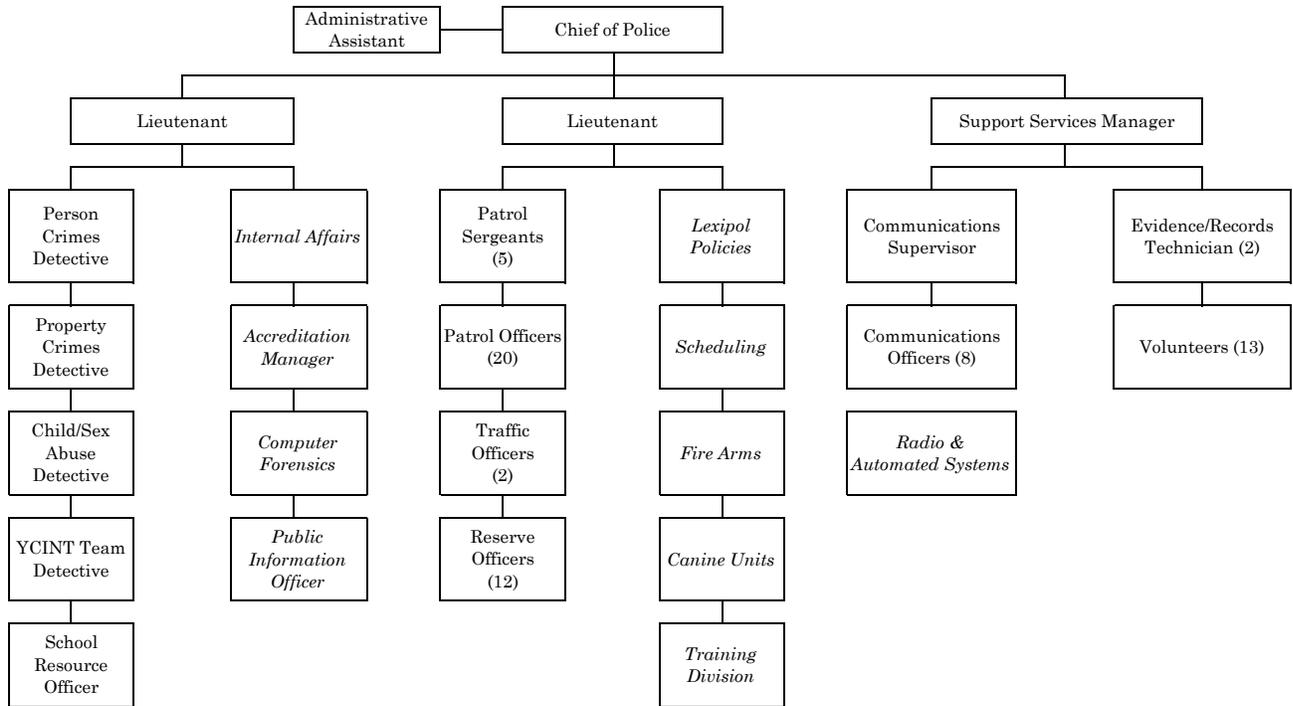
EMERGENCY MEDICAL SERVICES 2250

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	FTE	DESCRIPTION	FTE	PROPOSED 2010-11	% CHANGE
				EMERGENCY MEDICAL SERVICES			
732,745	803,361	832,988	6.60	Total Personal Services	6.60	834,766	0.21%
369,742	390,616	422,519		Total Materials and Services		430,011	1.77%
17,265	15,327	283,700		Total Capital Outlay		48,000	-83.08%
1,119,753	1,209,305	1,539,207	6.60	TOTAL EMERGENCY MEDICAL SERVICES	6.60	1,312,777	-14.71%



POLICE & COMMUNICATIONS

Police Department



Police and Communication Departments

Program Description

The Newberg-Dundee Police Department is one of approximately 19 accredited police departments in Oregon. This is a significant accomplishment considering it requires the agency to comply with nationally recognized standards for the law enforcement profession, as adopted by the Oregon Accreditation Alliance for Law Enforcement. The City County Insurance Services contribute to the cost associated with accreditation. They recognize the risk management value of having an agency adopt and follow nationally recognized professional standards.

Public safety is provided to both Newberg and Dundee. Newberg is the second largest city in Yamhill County and in the last decade, Newberg's population increased approximately 40% from 13,086 in 1990 to 18,064 in 2000. According to preliminary estimates by the Portland State University Population Research Center, Newberg's current population is 23,150 and Dundee is approximately 3,060. (Reference source: Portland State Population Estimates and City of Newberg website.)

The Newberg-Dundee Police Department is progressive and contemporary in its pursuit of technology, training and programs. The inner operations of the police department are nearly all automated. With computer terminals in the patrol cars officers can write police reports and search databases without having to rely on dispatch or spending time in the office. The implementation of automated systems has improved the efficiency of department operations and officers' time allowing them more time for patrol, investigation and apprehension of suspects.

There is no substitute for consistent and quality training. The Newberg-Dundee Police Department has established an excellent training program, which has sponsored numerous regional training sessions with nationally renowned instructors and provides training opportunities for all of Yamhill County's law enforcement agencies. Training ranges from legal issues to automated active shooter simulations designed to prepare officers for real life scenarios and how to appropriately respond. The Newberg-Dundee Police Department is a full service agency supported by a traffic division, drug canine, patrol canine, detective division, 9-1-1 communications center and a patrol division.

The police department is responsible for the protection of property and safety for 26,000 citizens, approximately 40,000 motorists (daily average) and 5,000 students. It is this agency's obligation to the community to project, plan and implement staffing, programs, technology, equipment and training necessary to reduce crime, the fear of crime, and enhance the livability of Newberg and Dundee.

Mission Statement

"The Mission of the Newberg-Dundee Police Department is to promote individual responsibility and work in partnership with our communities to reduce crime, fear of crime, and to enhance the livability of Newberg and Dundee."

Value Statement

Policing Excellence: The members of the Newberg-Dundee Police Department, both sworn and civilian, value its citizens and through our community policing efforts will maintain policing excellence.

Professionalism: Members of the Newberg-Dundee Police Department are ethical, dedicated professionals who place their highest priority on protecting human life, rights and property.

Partnerships: The Newberg-Dundee Police Department delivers the highest standard of service to our community through a partnership with citizens to resolve problems and improve their quality of life.

Communication: The Newberg-Dundee Police Department promotes courteous positive communications with each other and its citizens, establishing mutual trust and respect.

Commitment: The Newberg-Dundee Police Department is committed to the prevention of crime, is empathetic to the victims of crime, and pursues criminal violators until they are apprehended and prosecuted.

Highlights and Accomplishments of 2009-10

- Newberg-Dundee Police Contract was extended to 2015
- WCCCA Project was approved by the City Council
- Public Safety Fee was implemented
- Dispatch Consolidation Study was completed
- Lexipol Policy Manual was completed and implemented

Goals and Objectives for 2010-11

- Enhance Patrol Supervision
- Develop the Computer Forensics Lab
- Complete Oregon Law Enforcement Re-Accreditation
- Implement the Community Response Team
- Host a Citizen's Police Academy
- Transition Detectives to finance offices
- Complete the WCCCA Project
- Enhance building security with new cameras and recording equipment
- Time Sync Dispatch computers
- Replace and train new police tracking canine

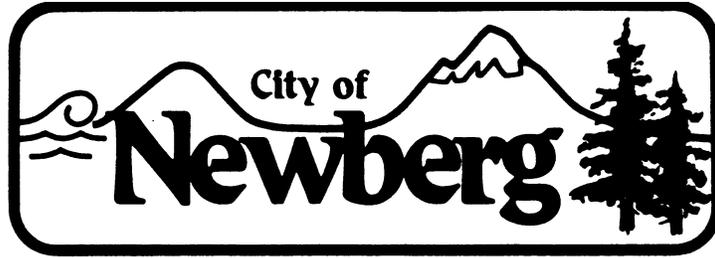
POLICE DEPARTMENT 21XX

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	FTE	DESCRIPTION	FTE	PROPOSED 2010-11	% CHANGE
				POLICE ADMINISTRATION			
158,121	158,197	161,878	1.00	Total Personal Services	1.00	158,036	-2.37%
503,908	621,274	678,883		Total Materials and Services		713,430	5.09%
662,029	779,470	840,761		TOTAL POLICE ADMINISTRATION		871,466	3.65%
				PATROL			
2,077,883	2,337,635	2,822,111	28.00	Total Personal Services	28.00	3,094,573	9.65%
307,734	293,277	233,163		Total Materials and Services		254,100	8.98%
14,669	13,829	44,000		Total Capital Outlay		14,000	-68.18%
2,400,286	2,644,742	3,099,274		TOTAL PATROL		3,362,673	8.50%
				INVESTIGATIONS			
534,687	636,012	692,189	6.00	Total Personal Services	6.00	723,654	4.55%
34,482	37,124	19,400		Total Materials and Services		37,400	92.78%
569,170	673,136	711,589		TOTAL INVESTIGATIONS		761,054	6.95%
				SUPPORT SERVICES			
248,905	315,745	354,017	4.50	Total Personal Services	4.50	356,129	0.60%
48,323	57,189	67,013		Total Materials and Services		67,013	0.00%
297,228	372,934	421,030		TOTAL SUPPORT SERVICES		423,142	0.50%
				EQUIPMENT RESERVES			
173,293	72,186	141,410		Total Capital Outlay		92,000	-34.94%
173,293	72,186	141,410		TOTAL RESERVES		92,000	-34.94%
4,102,005	4,542,468	5,214,064	39.50	TOTAL POLICE DEPARTMENT	39.50	5,510,335	5.68%

COMMUNICATIONS DEPT 2310

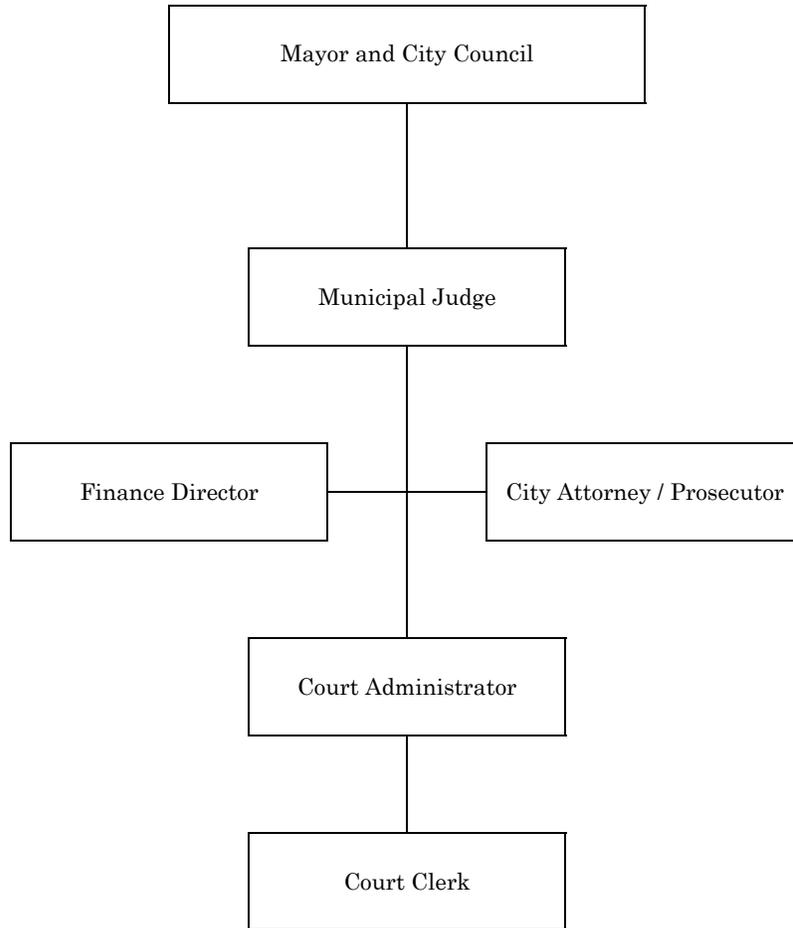
ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	FTE	DESCRIPTION	FTE	PROPOSED 2010-11	% CHANGE
				COMMUNICATIONS			
667,456	667,125	788,039	9.50	Total Personal Services	9.50	792,548	0.57%
194,165	210,169	298,940		Total Materials and Services		315,129	5.42%
-	-	40,000		Total Capital Outlay		-	-100.00%
861,620	877,295	1,126,979		TOTAL COMMUNICATIONS		1,107,677	-1.71%
				EQUIPMENT RESERVES			
7,623	400	26,340		Total Capital Outlay		15,000	-43.05%
7,623	400	26,340		TOTAL RESERVES		15,000	-43.05%
869,243	877,695	1,153,319	9.50	TOTAL COMMUNICATIONS	9.50	1,122,677	-2.66%

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MUNICIPAL COURT

Municipal Court



Municipal Court Department

Description

The Municipal Court acts as the judicial function of the City and has original jurisdiction over all 3,800 municipal code offenses, minor misdemeanor crimes and traffic violations cited by the Newberg-Dundee Police Department. The City has hired a new Judge to provide services for Municipal Court. The City also provides interpretation services at every court session. Court is held weekly on Tuesdays.

Value Statements

To ensure that each person accused of a violation, infraction or crime be guaranteed and provided all the constitutional rights to a fair and speedy judicial process in such a manner that it preserves both the dignity and rights of the defendant, as well as the citizens of Newberg.

Highlights and Accomplishments of 2009-10

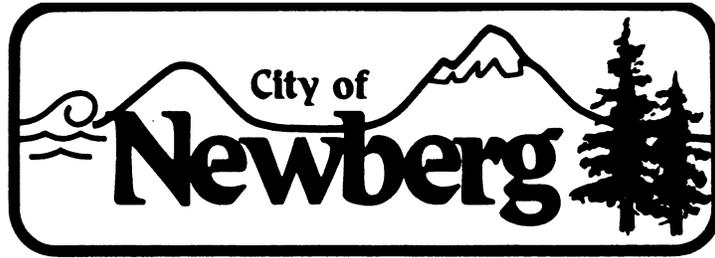
- Revised/corrected offense codes and descriptions in Caselle.
- Archive cases review project continued.
- Collection files review project started.
- Monthly court staff/finance director/legal staff training meetings held.

Goals and Objectives for 2010-11

- To continue the auditing of all past existing cases and working closely with the Legal Department as required.
- To revise/correct, the case status codes used in Caselle.
- To continue updating all Court forms.
- To continue creating more computerized forms and documents as to reduce the amount of forms that are currently purchased.
- All clients of the court shall have their cases adjudicated efficiently and timely.
- The Judge and staff will continue to improve the Court's system of record keeping, including the setting of trials, recovery of fines and assessments owed to the City and the administration of traffic school.
- Ongoing research of all past Court inventory, (all physical and computer files) to audit for accuracy and to take action where necessary.
- The Judge, Court staff and Legal Staff will continue "in-house" educational training and process update meetings.
- The staff will provide accurate and timely financial information and continue with an active collections program.

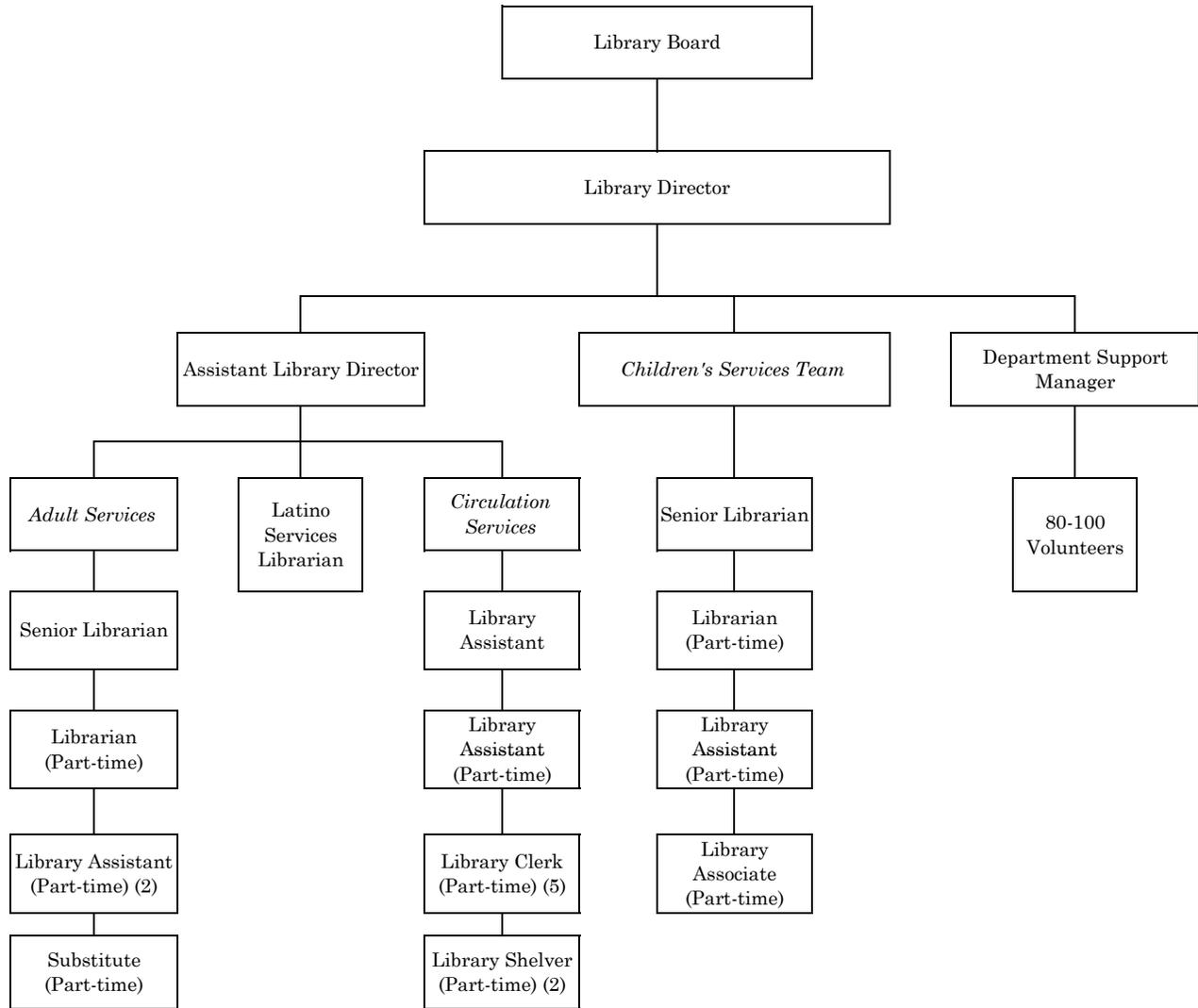
MUNICIPAL COURT 1510

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	FTE	DESCRIPTION	FTE	PROPOSED 2010-11	% CHANGE
MUNICIPAL COURT							
151,704	147,263	159,598	2.20	Total Personal Services	2.20	195,505	22.50%
140,127	150,932	140,253		Total Materials and Services		115,233	-17.84%
291,831	298,196	299,851		TOTAL COMMUNICATIONS		310,738	3.63%
EQUIPMENT RESERVES							
115	3,868	3,726		Total Capital Outlay		-	-100.00%
115	3,868	3,726		TOTAL RESERVES		-	-100.00%
291,946	302,063	303,577	2.20	TOTAL MUNICIPAL COURT	2.20	310,738	2.36%



LIBRARY

Library



Library Program

Program Description

The Library is divided into two divisions. **Administration** is responsible for the overall performance of the Library. The Director and Department Support Manager staff this segment of operations. **Public Services** provides for the information needs of adults, young adults, children and families. It includes reference services for all ages, programs for children, young adults, and adults and book, video and audio collections and online resources for all ages and languages. The essential link of check-out, check-in and re-shelving of library materials is provided through the circulation section of Public Services. All remaining personnel staff this segment.

Mission Statement

Newberg Public Library enriches and nourishes the life of our community, providing countless opportunities for the integration of people and knowledge.



Highlights and Accomplishments of 2009-10

- Use continues to be high with Newberg checking out 10 items per capita, the most per capita of any of the libraries in the CCRLS region. Circulation continues to grow with an expectation of 8% growth for this year. Last year, 2,516 new library cards were issued with 16,179 cards active (used within the last 3 years) in the community. Newberg continues to lead the region in program attendance with only Salem Public Library seeing more people at their programs.
- The Library participated in the changes to the city website and library website. The new design has been helpful to users with the library sites some of the most used of all the city sites with a monthly average of 3,300 unique visits.
- Staff continued to offer quality programs for children, adults and young adults. Attendance averaged 27 people at each program with 500 events planned and presented in 2009-10
 - Adult services started a Sustainable Living series with programs on bread making, seed selection and other cost saving activities. These have proven very popular along with their book clubs and other individual programs.
 - The Teen program is strong with the writer's group traveling to author events in Portland as well as continuing their activities to encourage reading and library use.
 - Children's Services continues to provide parents and caregivers with more information regarding the importance of reading and early literacy activities. Songs and finger plays enhance the brain development of children. Staff have attended additional training this year and are taking the information out to caregivers and parents in the community.
 - Service to the Latino community has grown with circulation almost 15% above last year. Programs include computer classes, GED classes, ESL classes, bilingual

story time, and the annual Dia de los Ninos/Dia de los Libros (Day of the Child/Day of the Book) celebration that averages attendance of over 200.

- Volunteers are doing more and more for the library with volunteer hours up 20% during 2009-2010. They are being trained on a variety of complex tasks which frees up staff to perform more professional work.
- Staff continued their training at a number of workshops and activities throughout the year including emergency services training in the city, individual workshops, and attendance at the national Public Library Association conference held in Portland.
- A number of staff have leadership roles in the Oregon Library Association such as chair of the Young Adult Services Committee and serving on the boards for the Children’s Award Committee and the Support Staff Division. The Director is liaison for two grants she wrote for the Association that brought in \$270,000 for continuing education for librarians and improved Latino services programs for small libraries. Last year, Brian Tompkins was awarded the Oregon Library Association OYEAH Award for outstanding service to Young Adults.

The Library Long Range Plan 2004-2010 ends in 2010. Most goals have been met or revised for current conditions during the six years of the plan. The Library Board and Staff are working on the strategic plan for 2010-2013 at this time.

The following outlines the goals the library had for 2009-10 and the response:

	<i>Goal</i>	<i>Changes from 2003-04 to 2009-10</i>
Goal 1.1	A comprehensive plan for facilities will be in place and implemented	MET: The Plan’s focus is the expansion of the children’s room and a capital campaign is working on raising funds.
Goal 1.2	Cooperative agreements with other entities will be developed to expand library service beyond the current library building.	Informally Met: While no formal agreements have been made, there have been informal discussions with other entities in the Chehalem Valley.
Goal 1.3	Expanded services beyond the library building will increase access to books, other material and technology. (bookmobile, additional location)	Not Met: It was determined this was not financially feasible at this time. Expanded access is available via new online resources.
Goal 2.1	Service to the growing Latino Community will be expanded.	MET: Program attendance is up from 138 to 1,134 last year. Checkouts are up from 1,570 to 4,741 and brochures and a phone line in Spanish have been added.
Goal 2.2	Exposure of the library to new residents and current residents not utilizing the library will be increased.	MET: Over 50 programs (13 in 03-04) are held outside the library and there have been mailings and other outreach activities.

Goal 2.3	The children's program will continue to develop.	MET: Program attendance is up to 15,648 from 11,533 and checkouts are up to 106,817 from 87,983. The library has some kind of formal contact with all students K-5.
Goal 2.4	The services to teens will be sustained and improved.	MET: Teen attendance at programs has grown from 398 to 1,209 and checkouts have grown from 7,349 to 9,379.
Goal 2.5	Services for Adults will be developed	MET: Adult programming has increased with attendance up to 1,667 from 933 and checkouts up from 107,276 to 136,914
Goal 3.1	The Library web site will be an increasingly accessible tool for research and information	MET: The Library is the most frequented site on the city's website with over 3,300 hits a month. Databases have been added.
Goal 3.2	Residents will have access to the Library facility on an improved basis	Not Met: The library is now open 6 days a week, up from 5, but not the 7 that was projected.
Goal 3.3	Highly qualified people committed to excellent service will be retained as well as recruited.	Semi Met: In the period, two MLS Assistant Directors have been hired, but departed for positions with higher pay. A staff member is pursuing her MLS with graduation anticipated later in 2010.
Goal 3.4	The Library will increase the use of technology to provide for more streamlined management and service to patrons.	MET: Library staff are using more technology for managing services such as online internet registration and a self service checkout station for users was installed.
Goal 4.1-3	The Library Friends, Library Foundation, and library volunteers will complement and support library activities.	MET: The Friends and Foundation are continuing to be active and volunteer hours have increased by 20%.
Goal 4.4	The Library will celebrate its 100 th anniversary with a community celebration	MET: A great celebration was held, primarily in May 2008.
Goal 4.5	A review of expansion options of the library's service area will be addressed.	No action was taken on this during the plan. It will be discussed as part of the 2010-2013 planning process.
Goal 5.1	There will be improved library planning and operations through development of a more sophisticated data collection, analysis and decision making process	MET: Management staff are using additional data analysis to determine decisions.
Goal 5.2	Diversified funding for the library will be pursued.	NOT MET: A number of grants have been received, but not in the volume planned
Goal 5.3	By 2009, activity to update the Plan for the next five years will begin.	The Library Board and staff will start developing the plan for the next 3-5 years.

Highlights of 2010-11 Budget

This year's budget includes the elimination of Monday service with a staff cut of 1 FTE (five part-time employees losing 5 to 10 hours each). The Library will be open 37 hours per week, one of the lowest open times in the state.

Also this year, the Assistant Director position will not be filled and there will be no addition to the computer reserve fund. Materials and services have been reduced by \$9,300 with cuts in travel and training, supplies, and a \$3,000 reduction in the book budget.

The charge for the Chemeketa Cooperative Regional Library Service (CCRLS) is up 7% for 2010-2011 to \$111,592. Newberg is outside the taxing district for CCRLS and the fee is based upon a tax rate of \$.0815 per thousand of Assessed Valuation, the same tax rate that is paid by taxpayers within the CCRLS taxing district.

For this payment, Newberg receives:

- Reimbursement for service we provide to other libraries (\$71,593, up 14% from last year)
- Mileage paid to Newberg Staff to attend various CCRLS meetings and activities (\$650)
- Reimbursement for Newberg's books lost by patrons of other libraries (\$375)
- CCRLS provided computers and other equipment on site at Newberg, 19 computers and network equipment (\$28,000)
- CCRLS central site equipment and software for the automation system that supports Newberg activities (\$70,000)
- CCRLS central site services including daily courier, IT Support for the above equipment, cataloging support and other services and supplies (\$95,000)

The value of the above services, equipment and cash is over \$250,000, well over the \$111,592 to be paid to CCRLS in 2010-2011. This doesn't include the 20,000 plus items that Newberg residents borrow from other libraries in the system through the cooperative. Without CCRLS, it would cost much more than \$111,592 to provide these types of services to residents.

Goals & Objectives for 2010-11

- Staff will revise schedules and activities to accommodate the reduced hours, staffing, and supplies.
- Library Board and staff will develop and implement a strategic plan for 2010-2013.
- Staff will continue to offer quality programs and a quality collection of materials for the use of Newberg residents.
- Increase online/website based opportunities for library services.
- Participate and take a lead role in the countywide literacy initiative.
- Revise library work areas and processes to gain efficiencies needed due to increased use and productivity requirements.

Statistics of Services

Adult and children's checkouts are at goal. Large increases in checkouts of the Teen and Spanish materials continue due to concentrated efforts to reach those populations. Use is also growing due to residents opting to check out books and other materials rather than purchasing them.

Programming for all ages and interest groups has increased and exceeded goals. This is due to stability with staffing and the efforts by the librarians to find and present programs of interest to the community.

	<i>Goal</i> <i>2008-09</i>	<i>Actual</i> <i>2008-09*</i>	<i>Results</i>
Circulation of Materials			
Adult Checkouts	130,395	130,389	Met Goal
Children's Checkouts	106,944	106,817	Met Goal
Teen Checkouts	8,933	13,932	Exceeded by 56%
Spanish Language Checkouts	2,385	4,741	Exceeded by 99%
Attendance at Programs			
Adult Programs	980	1,647	Exceeded by 68%
Children's Programs	12,120	15,648	Exceeded by 29%
Teen Programs	418	1,209	Exceeded by 189%
Latino Programs	367	1,134	Exceeded by 209%
Percentage of school district students with formal contact with the library (tours, storytime, visits)	41%	46%	Met Goal%

*2008-09 is the last full year of statistics.

Comparisons with other cities

Newberg continues to have great participation in programs and activities at the library. The early literacy activities are a very popular part of service with hundreds attending the story programs each week.

Checkouts are lower than most due to a smaller collection and the fact that Newberg charges for a library card for those living outside the city limits. The other libraries are all part of cooperatives or county systems that provide library service at no charge for those living close by, but outside the city limits. Many of the libraries are in the metro area with large numbers of people residing just outside the city limits and, due to the county funding for those libraries, they receive free service. Newberg charges \$79 annually for a library card to those in Dundee and rural Newberg, which obviously cuts down use.

Collection size is still below average. Most of those with smaller collections are relatively new buildings and just now growing their collections (Sherwood & Tualatin).

Newberg is still below average for the number of librarians with a Masters in Library Science degree. When the Children's Services Manager completes her degree there will be two staff members with this training.

City	Registered Borrowers Per Capita	Total Program Attendance	Total Check outs	Collection Size	Librarians with MLS	Number of online databases
<i>Newberg</i>	<i>64%</i>	<i>19,743</i>	<i>255,070</i>	<i>90,591</i>	<i>1</i>	<i>32</i>
Sherwood	62%	13,026	335,172	50,339	4	49
Woodburn	47%	14,078	144,043	74,387	4.56	31
Wilsonville	67%	13,786	491,908	123,317	3.2	43
Tualatin	71%	11,758	621,923	96,020	6	49
West Linn	68%	23,554	749,342	118,759	6.5	39
Forest Grove	60%	6,108	326,263	105,845	3.8	49
McMinnville	46%	15,259	363,204	104,093	5	34
Milwaukie	65%	9,902	651,425	118,481	3	39
<u>Oregon City</u>	<u>42%</u>	<u>3,712</u>	<u>575,683</u>	<u>128,987</u>	<u>1</u>	<u>40</u>
Average	55%	12,354	473,218	102,581	4	41

Statistics from 2008-09; the last full year of statistics for all libraries.

LIBRARY GIFT, MEMORIAL & GRANT FUND

Program Description

The Gift, Memorial, and Grant Fund allows for donations and grants to be dedicated to library projects and expended throughout the year as they are received or placed in reserve for future projects. All funds received are dedicated for specific projects or services. No General Fund, local tax funds or other city monies are part of this Fund.

Accomplishments of 2009-10

- The Library Foundation provided grants from its Endowment for the support of the Kindergarten Cards program to provide a library card for every kindergarten student in the Chehalem Valley.
- The Library Friends have continued their support of the summer reading programs and other library activities.

Highlights of 2010-11 Budget

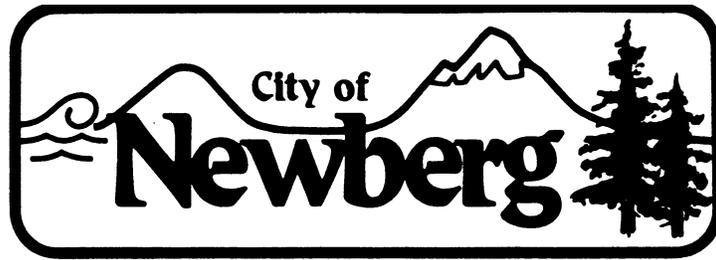
- The Library Friends are now directly depositing their funds into the Gift Fund rather than maintaining their own separate checking/savings accounts. 100% of their funds go to support library activities which was a good match for them and for the library.
- A main focus for 2010-11 is fundraising for the Children's Room Remodel Project. A capital campaign committee is raising the funds through grants and donations. Some donations and grants will come to this fund and others to the Library Foundation of Newberg, a 501(c)3 organization.

Goals & Objectives for 2010-11

- Continue fundraising for the expansion/remodel of the Children's Room.
- Continue to work with the Library Foundation to secure additional funds for the Endowment.
- Develop and promote appropriate giving programs for the community to support library activities.

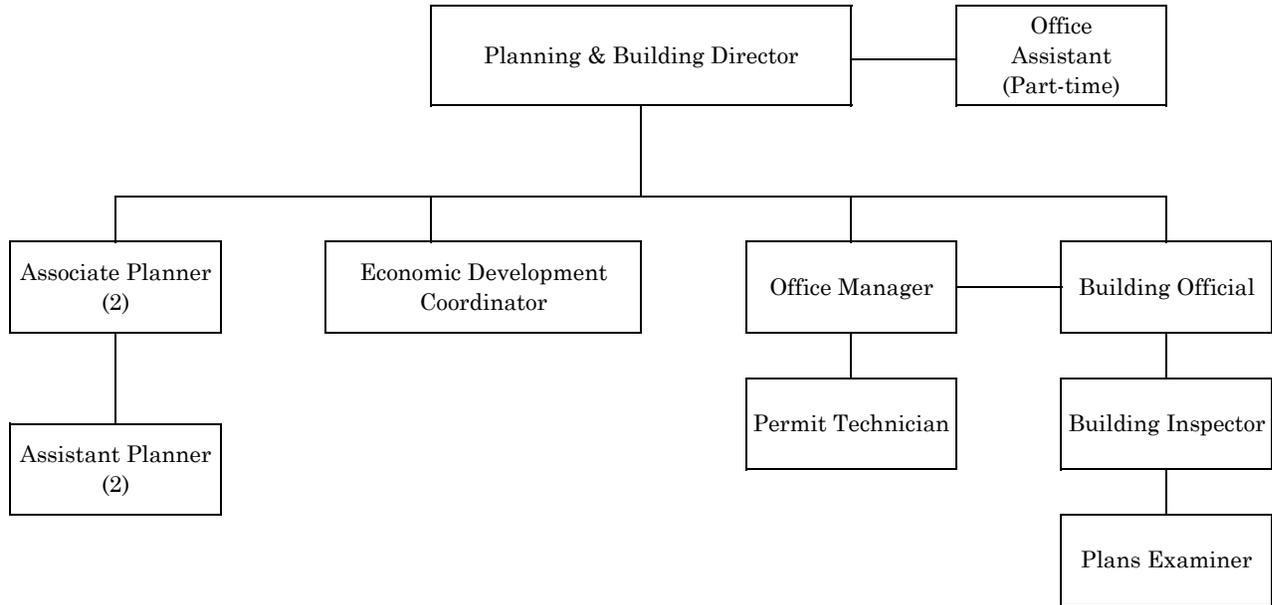
LIBRARY 31XX

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	FTE	DESCRIPTION	FTE	PROPOSED 2010-11	% CHANGE
LIBRARY ADMINISTRATION							
237,499	237,771	258,744	3.00	Total Personal Services	2.00	183,946	-28.91%
319,072	340,413	354,126		Total Materials and Services		367,645	3.82%
556,572	578,184	612,870		TOTAL LIBRARY ADMINISTRATION		551,591	-10.00%
PUBLIC SERVICES							
406,298	449,761	486,099	10.36	Total Personal Services	10.14	511,419	5.21%
110,599	101,479	99,390		Total Materials and Services		91,200	-8.24%
-	10,690	2,500		Total Capital Outlay		-	
516,896	561,930	587,989		TOTAL PUBLIC SERVICES		602,619	2.49%
LIBRARY GIFT, MEMORIAL & GRANT							
27,221	20,681	58,800		Total Materials and Services		78,800	34.01%
2,124	-	200,000		Total Capital Outlay		200,000	0.00%
29,346	20,681	258,800		TOTAL LIBRARY GIFT		278,800	7.73%
EQUIPMENT RESERVES							
5,200	1,557	6,444		Total Capital Outlay		3,200	-50.34%
5,200	1,557	6,444		TOTAL RESERVES		3,200	-50.34%
1,108,014	1,162,352	1,466,103	13.36	TOTAL LIBRARY DEPARTMENT	12.14	1,436,210	-2.04%



PLANNING
&
BUILDING
INSPECTION

Planning & Building Inspection



Planning Department

Program Description:

The Planning Division provides current planning, long range planning, and economic development services. Current planning services include processing applications for land divisions, new developments, variances, zone changes, and related permits. Long range planning services include examining needs for housing, commercial and industrial development, transportation, recreation, environmental protection, and public facilities, and creating plans to meet these needs. The division strives to ensure that the City meets the Statewide Planning Goals and planning programs. Economic development activities include downtown revitalization, business recruitment, and grant writing.

The Planning Division serves as staff to the Planning Commission, Downtown Revitalization Committee, Newberg Urban Area Management Commission, and various other committees.

Accomplishments of 2009-10:

- **Current Planning Accomplishments**
 - Assisted with several commercial projects such as Subway, Hottman Office, Allison Inn, Springbrook Memory Care, VoltAir, and Rivermark Credit Union.
- **Long Range Planning Accomplishments**
 - Created the South Industrial Master Plan. Began a UGB amendment for a portion of the area.
 - Worked with the Affordable Housing Action Committee to implement the Affordable Housing Action Plan.
 - Worked with the Electronic Sign Committee to create amendments to the sign ordinance.
 - Adopted new floodplain development standards.
- **Economic Development Accomplishments**
 - Adopted a revised Economic Opportunities Analysis.
 - Installed the downtown gateway sign and the breezeway sign.
 - Began installation of the downtown demonstration block.
 - Assisted Portland Community College in creating a campus site in Newberg.
 - Presented Community Enhancement Awards.
- **Other**
 - Did contract planning with the City of Dundee.

Highlights of 2010-11 Budget:

- The budget reduces overall expenses by about 5.7 percent.
- The budget includes a \$30,000 grant to create an infrastructure financing plan for the South Industrial Area.

Program Goals for 2010-11:

- Provide prompt, accurate, and courteous assistance for land development applicants.
- Process all applications within required timeframes.
- Plan for the future land needs for Newberg.
- Administer the City's development ordinances fairly and effectively.
- Meet statewide planning laws and requirements.
- Promote downtown revitalization and economic development.
- Apply for and administer grant funds to assist in planning and community development projects.

Program Objectives for 2010-11:

- Current Planning
 - *Timely Application Processing.* We will work with applicants and process all permit applications according to Development Code time frames.
- Long Range Planning
 - *Complete Urban Reserve Area Expansion.* We will complete the Urban Reserve Area expansion.
 - *South Industrial Infrastructure Financing Plan.* We will create a financing plan to provide utilities and needed infrastructure to the new South Industrial Area.
 - *Phase II UGB Amendment.* We will prepare a UGB amendment for certain areas as recommended by the Ad Hoc Committee on Newberg's Future.
 - *Zone Changes.* We will consider several zone changes as recommended by the Ad Hoc Committee on Newberg's Future and the Affordable Housing Committee.
 - *Southeast Transportation Plan.* We will complete the Southeast Transportation Plan.
 - *Affordable Housing Action Plan Implementation.* We will begin the action plan created by the Affordable Housing committee.
- Economic Development
 - *Downtown Revitalization.* Planning staff will work with the Downtown Revitalization Committee and Downtown Association to define and implement projects to improve downtown Newberg.
 - *Business Retention & Recruitment.* Work with current and potential businesses to promote business expansion and job creation in Newberg.
 - *Grants.* Planning Staff will pursue and administer grant funds for several projects as opportunities present themselves.
- Dundee Planning
 - We will continue our planning contract with the City of Dundee

PLANNING DEPARTMENT 4110

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	FTE	DESCRIPTION	FTE	PROPOSED 2010-11	% CHANGE
				PLANNING			
437,856	450,594	438,108	5.45	Total Personal Services	5.20	452,967	3.39%
190,266	284,484	272,819		Total Materials and Services		218,740	-19.82%
135	172	1,600		Total Capital Outlay		-	
628,256	735,250	712,527		TOTAL PLANNING		671,707	-5.73%
				ECONOMIC DEVELOPMENT			
43,976	46,134	60,283	0.60	Total Personal Services	0.60	60,262	-0.03%
64,805	86,565	94,642		Total Materials and Services		77,496	-18.12%
-	145,284	453,523		Total Capital Outlay		386,987	-14.67%
108,780	277,982	608,448		TOTAL ECONOMIC DEVELOPMENT		524,745	-13.76%
				EQUIPMENT RESERVES			
3,761	2,089	6,158		Total Capital Outlay		4,000	-35.04%
3,761	2,089	6,158		TOTAL RESERVES		4,000	-35.04%
740,798	1,015,321	1,327,133	6.05	TOTAL PLANNING DEPARTMENT	5.80	1,200,452	-9.55%

Building Department

Program Description:

The Building Division insures that all buildings within the City are safe for the occupants. The division is responsible for enforcement of the State Specialty Codes related to new construction, alterations, and repairs. It provides for structural, plumbing, mechanical, fire, and life safety plan reviews, and performs all required inspections (except electrical) related to both commercial and residential construction. The Building Official acts as a Code Enforcement Officer as necessary to ensure compliance with City building ordinances and codes.

Accomplishments of 2009-10:

- Performed an average of over 253 inspections per month, with every inspection done on the day requested.
- Completed inspection of the Allison Inn project and performed plan reviews and inspections for the Memory Care and Hazelden Springbrook addition projects.
- Completed an average of 37 plan reviews per month.
- Continued to have a weekly code education program.
- Continued participation in the online State Minor Label program.
- Participated in the State ebuilding permit information gathering meeting.
- Offer a state approved plumbing cross training course to assist in certification of other jurisdictions personnel.
- Established an inter-governmental agreement for contract services for plan review and inspections with Dayton, Dundee and Lafayette.

Highlights of 2010-11 Budget:

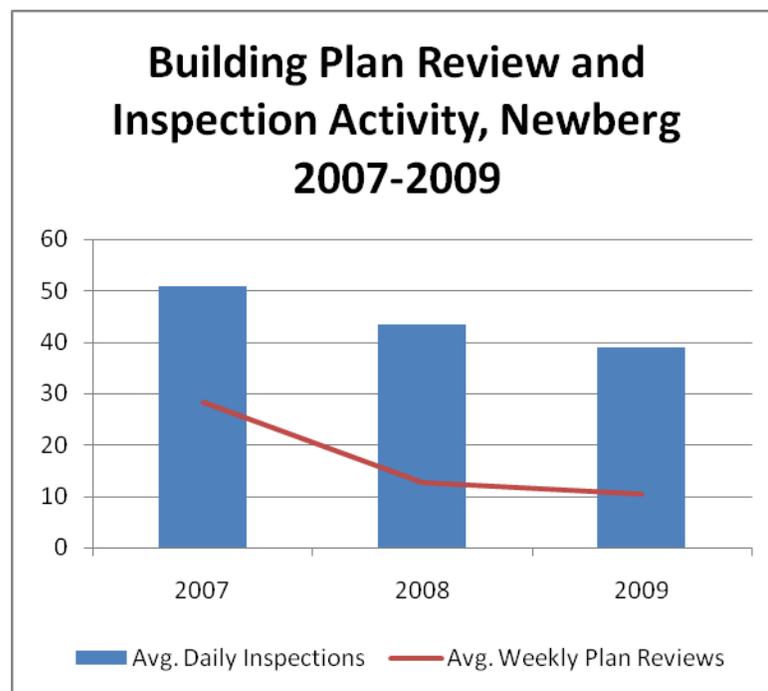
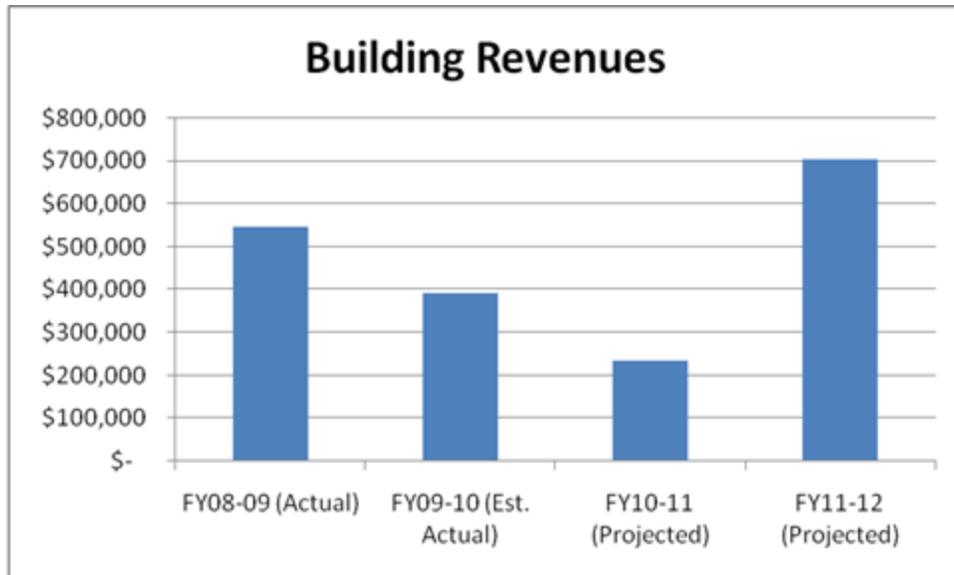
- With the 2010-2011 budget reflecting conservative revenue estimates, our mission will be to preserve current staff and service levels.

Program Goals for 2010-11:

- Continue to provide excellent customer service, accurate, timely plan reviews and thorough inspections.
- Fund Building Division operations with permit fees.
- Maintain a positive building fund balance.

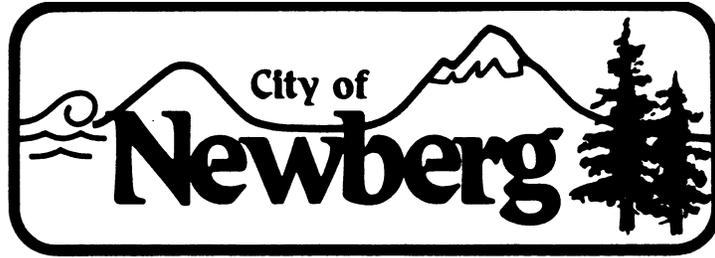
Program Objectives for 2010-11:

- Perform all requested inspections on time.
- Perform all requested plan reviews within established timelines.



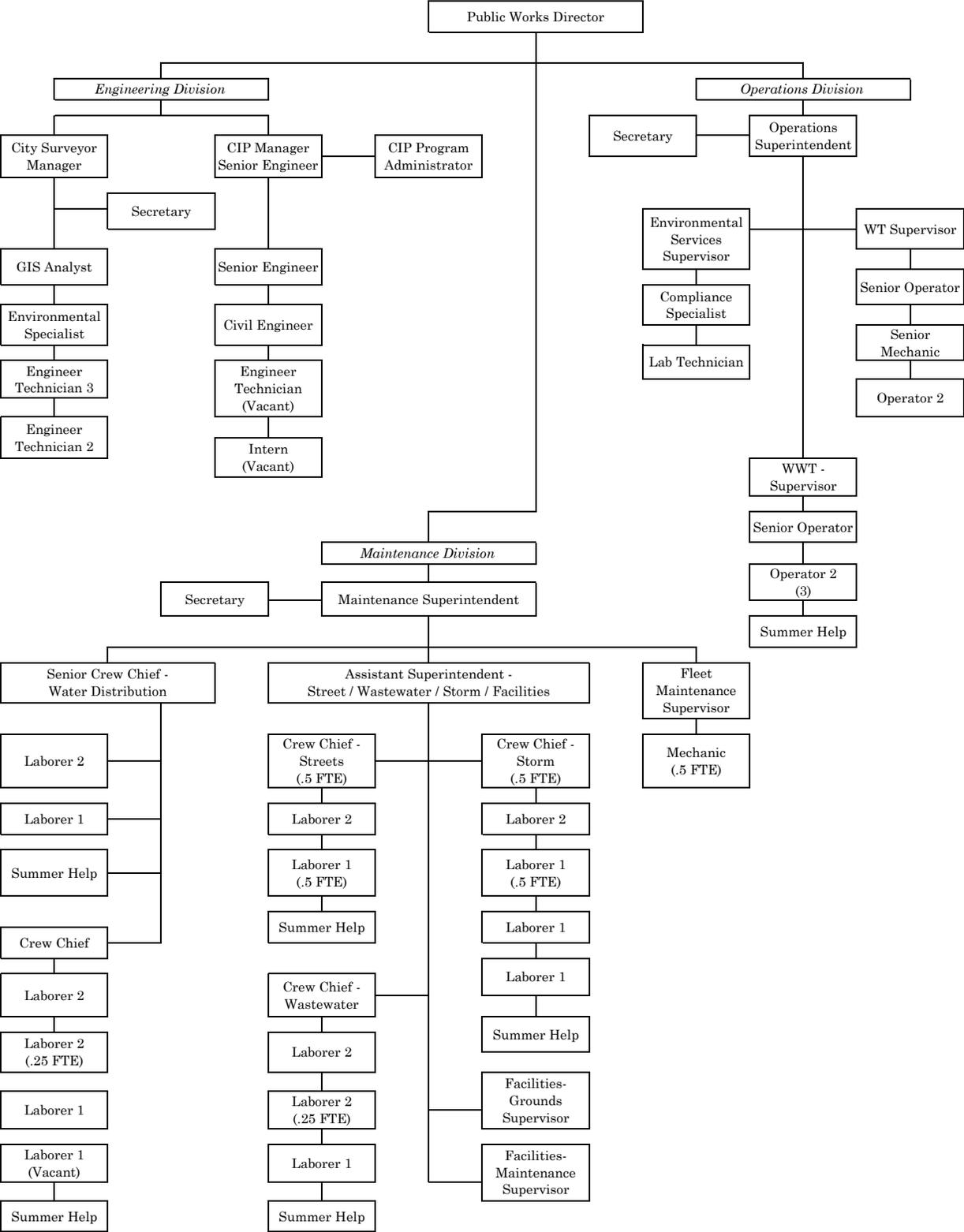
BUILDING INSPECTION 4210

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	FTE	DESCRIPTION	FTE	PROPOSED 2010-11	% CHANGE
				BUILDING INSPECTION			
679,597	558,846	428,740	4.20	Total Personal Services	4.20	423,969	-1.11%
210,296	250,499	183,123		Total Materials and Services		156,715	-14.42%
-	-	-		Total Capital Outlay		-	0.00%
889,893	809,345	611,863		TOTAL BUILDING INSPECTION		580,684	-5.10%
				EQUIPMENT RESERVES			
2,687	3,964	10,000		Total Capital Outlay		2,000	-80.00%
2,687	3,964	10,000		TOTAL RESERVES		2,000	-80.00%
892,580	813,309	621,863	4.20	TOTAL BUILDING INSPECTION	4.20	582,684	-6.30%



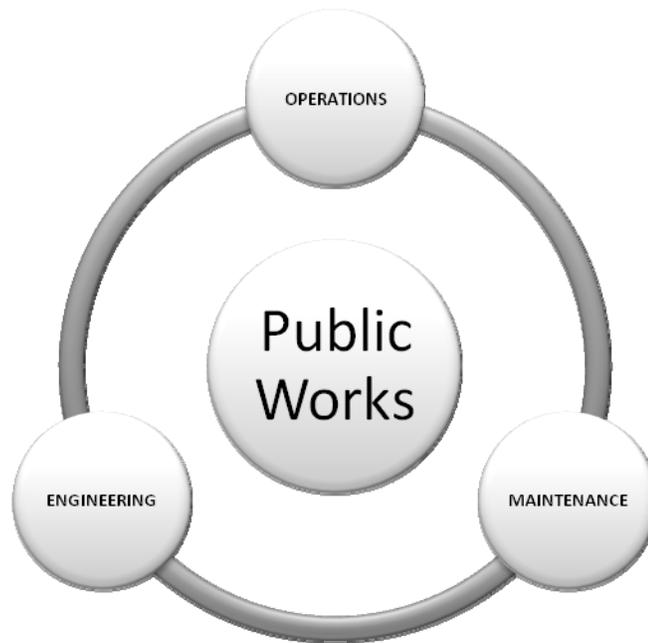
PUBLIC WORKS

Public Works Department



Public Works Department

The Public Works Department is responsible for operating, maintaining, improving, and planning for the future of the City's public infrastructure. Public infrastructure is the foundation of our lifestyles as it delivers clean water to our homes and businesses, carries away our wastewater, provides us passage from one place to another, and prevents stormwater and runoff from flooding our streets. Because these social necessities are so basic, we rarely think of what it takes to meet these needs. It is the duty of the Public Works Department to make sure these needs are met, now, and in the future.



The Department, led by the Public Works Director, is organized into three divisions: Operations, Maintenance, and Engineering. These three divisions each contribute their functional expertise to the overall mission of the Department, which is:

To plan, operate, maintain, and improve the City's significant investment in public infrastructure in the most efficient manner possible, while being accountable and effective stewards of the public trust and resources.

BUDGET OVERVIEW

The following pages present an overview of the infrastructure programs and discuss the key elements of each of the divisions within Public Works: Operations, Maintenance, and Engineering. There are three important issues to point out in this year's budget development: capital improvements, road maintenance, and wastewater treatment reliability and capacity.

The Capital Improvement Plan (CIP) is the Department's project vision spanning many years. For the most part the projects identified in the CIP are derived from master plans forecasting twenty years into the future. Projects to maintain and upsize the City's infrastructure assets are scheduled according to master plan guidelines dictated by necessity and appropriate timing. As the economy has declined, so have utility revenues. Reserves are depleting and many CIP projects are being funded through debt, which means that each year debt coverage consumes a portion of the available budget. In response to these economic realities staff have made a careful analysis of the CIP and many projects have been delayed or parceled out into smaller elements spread out over two or more years. Unfortunately, this means that the delayed project schedules run together and when they are finally activated the infrastructure to be improved will be in worse condition and the necessity more imperative.

The road maintenance program has been historically under-funded. The sole source of funding is the City's share of state gas tax revenue. This revenue source has been in decline since 2005-06 due to the public's response to increased fuel prices, higher mile per gallon vehicles and the overall downturn in the economy. However, the costs to operate the program (staffing and equipment, street lighting, signage, spot repairs, etc) are consuming all of the available revenues leaving essentially none to be proactive with road repairs. This budget was reduced in the last budget cycle and has been dramatically reduced in this cycle. Over the past few years many ideas have been discussed as to how to increase maintenance funding. The possible funding methods identified by the Transportation Task Force were to establish a maintenance fee on the monthly utility bill, create a property tax levy or establish a local gas tax. The City Council continues to refine and prioritize their goals and securing local transportation funding is on the list. In 2010, staff will assess the condition of the City's streets and prioritize them according to quality. A report will be prepared and submitted to the Council for their consideration and to solicit their direction in solving this funding shortage.

Since 2000 the City has focused its efforts towards establishing a stable and adequate potable water supply. Now that this has been accomplished the time has come to attend to the wastewater treatment plant which was commissioned in 1987 and was designed for a 20-year operational life.

Wastewater flows have exceeded wintertime flow capacity and meeting treatment permit goals can be very challenging. Also, critical elements of the treatment process need to be rehabilitated due to age. The net result is the need to make substantial investments in capital projects over the next five to seven years. The City has submitted applications to the Department of Environmental Quality for Clean Water State Revolving Funds and to the Oregon Business Development Department for Recovery Zone Bonds which could supply long term low interest funding to see this project through. The initial phase of design and construction could begin this fiscal year.

INFRASTRUCTURE

The infrastructure systems which comprise the foundation of our City are the water system, wastewater system, stormwater system, and transportation system. The water system consists of the well field, water treatment plant, storage reservoirs, and distribution network. The wastewater system consists of the wastewater collections network and pump stations, wastewater treatment plant, and composter and recycled water system, which re-distributes filtered, treated wastewater for irrigation uses. The stormwater system is a runoff collection network consisting of detention basins, catch basins, ditches and pipes, which direct flows into the natural drainage system. The transportation system consists of streets, sidewalks, ADA ramps, signage, and signaling. The approximate replacement value of these systems today is:

- Water System \$102 Million
- Wastewater System \$76 Million
- Stormwater System \$48 Million
- Transportation System \$148 Million

The Public Works Department operates and maintains this \$374 million public asset. The Department must also see to it that this asset continues to be improved to meet the needs of the City as it grows, as well as improve the system to comply with ever more stringent environmental regulations. These functional objectives: operation, maintenance, and planning and improvement, correspond to the organizational structure of the Public Works Department.

TO OPERATE

The Operations Division operates the wastewater and water treatment facilities.

Over the past ten years, the focus of the Public Works Department has been the water treatment facilities and water distribution system. The water treatment facilities consist of the well field, springs, reservoirs, water booster pump station, backflow prevention program, and water quality testing. In order to meet the growing water needs of the City, the water treatment plant has been expanded to increase its sustained capacity to 8.0 million gallons per day. Other recent water system improvements include the installation of Well No. 8, and the pipeline crossing the Willamette River. The



ability to meet the water demand of the City has also been indirectly increased by the Otis Springs and Recycled Water projects whereby un-treated spring water and treated wastewater, rather than drinking water, are used to help meet the needs of large landscape irrigation customers such as the Chehalem Glenn Golf Course.

These system improvements have allowed the City's water treatment facilities to meet today's water demands. However, staff will face new challenges as growth resumes and drinking water standards continue to become more stringent.

The challenges of the future include the relocation and expansion of the water treatment plant. The current site of the water treatment plant is limited on three sides by SP Newsprint and on one side by the Willamette River. The site cannot accommodate any further expansion of the plant. A new site and, therefore, a new water treatment plant will be required to meet future water demands. The Water Distribution Master Plan predicts a fourth water storage reservoir to assist in balancing out distribution system flows and to provide increased capacity for emergencies and operational flexibility.

The focus of the next five years will be the wastewater treatment system, which consist of the wastewater treatment plant, influent pump station, seven sewage pump stations, industrial pre-treatment program, biosolids handling and reuse (composter), and wastewater reuse treatment and conveyance. A Wastewater Treatment Plant Facilities Plan Update was completed in 2009. The purpose of this plan was to identify required modifications to meet projected growth and maintain compliance with the City's National Pollutant Discharge Elimination System Permit and potential future regulations. The plan also identified immediate improvements which are required due

to the fact that the plant is currently operating beyond its design age and capacity. The immediately required improvements include addressing capacity limitations and reliability at the influent pump station, additional clarifier and oxidation ditch, headworks expansion, and solids handling and compost facilities improvements as well as administration building re-model to accommodate current usage needs. Once the first phase of improvements brings the wastewater treatment plant up to reliably meeting current capacity needs, the focus will then shift to upgrading the facilities to accommodate future growth and increased regulatory requirements.

TO MAINTAIN

The Maintenance Division is responsible for maintaining the City's public infrastructure.

This includes the equipment, systems and facilities associated with the cleaning and repair of the stormwater system, the wastewater collection system, the water distribution system, and the transportation system. The Maintenance Division also maintains City-owned buildings and green-spaces through its Facilities Section and City-owned vehicles through its Fleet Maintenance Section. Specific functional objectives corresponding to each of the public infrastructure systems are as follows:



Stormwater: *83 miles of stormwater lines and ditches:* Maintain pipes, ditches, and detention basins to limit flooding and improve water quality in local streams.

Water: *102 miles of water lines and 6,300 water customers:* Install and read water meters, repair and maintain fire hydrants, pipes, and valves, upgrade substandard pipes, and flush and disinfect waterlines.

Wastewater: *75 miles of wastewater lines and 6,260 wastewater customers:* Maintain and replace lines to limit blockages and system overflows. Limit excessive introduction of fats, oils and grease into the system.

Transportation: *136 lane miles of roads:* Repair and overlay road surfaces, install and reconstruct ADA ramps, grade and maintain gravel roads, repair curbs and sidewalks, sweep streets, install and maintain traffic control devices such as street signs and cross walks.

The Maintenance Division is currently facing two major challenges. The first is road maintenance. Of the 136 lane miles of City roadway, 40 are in need of an immediate overlay and seven have degraded to the point of requiring complete reconstruction. The second challenge is the need for expansion of the maintenance yard. Like the water treatment plant, the required land area available for expansion is unavailable at the current site. The maintenance yard location was originally purchased in the 1960's and the Maintenance Division has outgrown the site. The time has come to relocate to a new site which can accommodate expanded facilities. The recently acquired property adjacent to the wastewater treatment plant could also accommodate this use.

TO PLAN AND IMPROVE

The Engineering Division evaluates current system needs, manages capital improvement projects, and plans for future public infrastructure needs.



Engineering

- Planning for Growth
- Design & Construction
- Inspection
- GIS Mapping

The Division accomplishes this through master planning, project management and design, infrastructure information gathering and warehousing, and inspection and regulation of private development.

The Engineering Division has recently completed master plan updates for the water and wastewater systems. The Transportation System Plan continues to guide transportation capital improvement planning and private development regulations. The Oregon Department of Environmental Quality required the City to develop a Stormwater Total Maximum Daily Load program in 2008. This plan requires the City to inform the public about stormwater issues and concerns, control the stormwater flows to surface waters and improve stormwater quality. Through the use of stormwater utility fees the Engineering Division plans for targeted stormwater system maintenance and improvements. As Newberg's public infrastructure assets grow, there is a need for reliable and retrievable public infrastructure and property information. The Land Information Section within the Engineering Division is designed to provide this service.

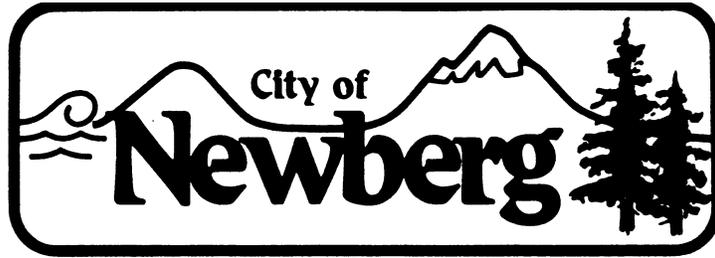
It is the objective of the Engineering Division to consider all Public Works functions and seek efficient, long-term solutions for the constant struggle between limited funding and the need for public infrastructure growth and maintenance. An example of an efficient solution resulting from a global view of City and Public Works challenges addresses the pressures that growth has placed on multiple City facilities. While the maintenance shop and the water treatment plant will need to be relocated, the wastewater plant must expand into the adjoining property. The newly acquired land adjacent to the wastewater treatment plant could accommodate the expansion of the

wastewater treatment plant and a new maintenance shop. Acquisition of the property across the road from the wastewater treatment plant could serve a new water treatment plant. The potential proximity of these facilities further suggests co-locating the Public Works staff on one site would accommodate the administrative office needs of water, wastewater, and maintenance personnel. If this facility also incorporates the engineering staff, much needed space in a crowded City Hall would be available while a geographically unified Public Works Department would enjoy improved communication and economy of proximity.

PUBLIC WORKS 51XX

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	FTE	DESCRIPTION	FTE	PROPOSED 2010-11	% CHANGE
ADMINISTRATION							
99,240	91,818	97,552	0.75	Total Personal Services	0.93	122,081	25.14%
1,184,238	1,767,925	1,956,334	-	Total Materials and Services	-	2,000,614	2.26%
1,283,478	1,859,743	2,053,886		TOTAL ADMINISTRATION		2,122,695	3.35%
ENGINEERING							
806,326	849,857	935,843	11.25	Total Personal Services	10.07	944,738	0.95%
121,825	92,156	260,542		Total Materials and Services		244,168	-6.28%
-	14,608	14,100		Total Capital Outlay		22,100	56.74%
928,152	956,621	1,210,485		TOTAL ENGINEERING		1,211,006	0.04%
PLANT OPERATIONS							
971,321	1,009,163	1,125,783	13.65	Total Personal Services	13.75	1,171,604	4.07%
1,056,309	1,141,618	1,509,907		Total Materials and Services		1,644,712	8.93%
-	106,759	195,000		Total Capital Outlay		110,000	-43.59%
2,027,630	2,257,540	2,830,690		TOTAL PLANT OPERATIONS		2,926,316	3.38%
MAINTENANCE							
1,283,175	1,408,712	1,741,969	20.50	Total Personal Services	20.50	1,819,502	4.45%
1,006,187	1,135,943	1,789,934		Total Materials and Services		1,776,810	-0.73%
16,995	-	-		Total Capital Outlay		-	0.00%
2,306,357	2,544,655	3,531,903		TOTAL MAINTENANCE		3,596,312	1.82%
FLEET							
123,245	125,162	136,210	1.50	Total Personal Services	1.50	132,298	-2.87%
53,654	46,669	52,000		Total Materials and Services		51,700	-0.58%
-	-	25,000		Total Capital Outlay		-	-100.00%
176,900	171,831	213,210		TOTAL FLEET		183,998	-13.70%
FACILITIES							
64,964	68,275	73,301	1.00	Total Personal Services	1.00	76,158	3.90%
280,311	335,026	344,850		Total Materials and Services		299,350	-13.19%
345,276	403,300	418,151		TOTAL FACILITIES		375,508	-10.20%
EQUIPMENT RESERVES							
47,464	2,674	37,000		Total Capital Outlay-Engineering		50,000	35.14%
171,199	176,866	6,500		Total Capital Outlay-Plant Operations		9,000	38.46%
76,684	53,889	309,000		Total Capital Outlay-Maintenance		99,000	-67.96%
1,076	-	-		Total Capital Outlay-Fleet		-	0.00%
82,789	15,517	75,000		Total Capital Outlay-Facilities		30,000	-60.00%
379,212	248,946	427,500		TOTAL RESERVES		188,000	-56.02%
7,447,005	8,442,636	10,685,825	48.65	TOTAL PUBLIC WORKS	47.75	10,603,835	-0.77%

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GENERAL GOVERNMENT:

COUNCIL

CABLE TV

General Government

Program Description

General Government provides the resources for the Mayor and City Council to lead the City through goal development, policy discussion and decisions, and community consensus building. The budget also includes expenses for general non-departmental operating expenses, such as City dues to the League of Oregon Cities, Visitor's Center support, and contribution to the Old Fashioned Festival.

Highlights of Changes for 2009-10

- The Council has prepared a list of goals they would like to see developed in the coming months and years. Several goals that have been completed this year are:
 - Develop a better communications system with the community by updating the City's website and opening a Facebook page.
 - Endeavor to improve the quality of life for all its citizens by working with Portland Community College to establish a campus in Newberg.
- The Council continued contribution to local government agencies to support community efforts such as to Chehalem Valley Transit, Chehalem Valley Visitor Center, Newberg Old Fashioned Festival and Your Community Mediators of Yamhill County.

Goals for 2010-11

- Reductions in travel & training, meetings attended, banquets attended, and extend community support to the city of Newberg only in an effort to balance the budget.
- The Council continues contribution to local government agencies to support community efforts such as to Chehalem Valley Transit, Chehalem Valley Visitor Center, and Newberg Old Fashioned Festival.

GENERAL GOVERNMENT

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	FTE	DESCRIPTION	FTE	PROPOSED 2010-11	% CHANGE
CITY COUNCIL							
2,788	8,942	10,297	-	Total Personal Services	-	10,502	1.99%
172,818	204,743	256,490	-	Total Materials and Services	-	251,725	-1.86%
-	1,698	1,348	-	Total Capital Outlay	-	-	-100.00%
175,606	215,383	268,135	-	TOTAL CITY COUNCIL	-	262,227	-2.20%
CABLE TV							
-	45,035	63,000	-	Total Materials and Services	-	25,660	-59.27%
-	45,035	63,000	-	TOTAL CABLE TV	-	25,660	-59.27%
969,606	266,418	331,135	-	TOTAL GENERAL GOVERNMENT	-	287,887	-13.06%

Administrative Support Service Charge Analysis 2010-11 Budget Year

General Information of Changes:

City Manager's Office

This department includes the City Manager's expenses as well as Human Resources and City Recorder.

The *City Recorder* department has budgeted increases of 39% in personal service costs. A portion of the increase is due to temporary staffing coverage for an anticipated family leave. Other increases include moving the Planning Committee Minute Taker's salary into the City Recorder department and increasing the hours of the Council Minute Taker. Computer replacement contributions of \$1,000 were also added to the 2010-11 budget.

The position *Emergency Management* was eliminated in the 09-10 Budget. The only costs in this department are for Code Red emergency services and CERT (Citizen Emergency Response Team) training. The City Departments are also trained and have been brought up to the national standards for disaster preparedness.

Finance Department

The Finance department budget includes *utility billing* as well as general finance functions. Utility billing costs are reimbursed 100% from the water, wastewater and storm water funds via an administrative service charge.

In the 2010-11 Finance department budget 1 FTE (Receptionist) was eliminated at a savings of approximately \$62,000.

In 2009-10, half of the finance department staff was relocated to City Hall. The 2010-11 budget includes funds to relocate the remaining staff to their new City Hall offices. The budget also includes \$8,000 to pay for a software upgrade.

Administrative Services costs are funded by City Service Departments. The allocation is based upon a variety of factors.

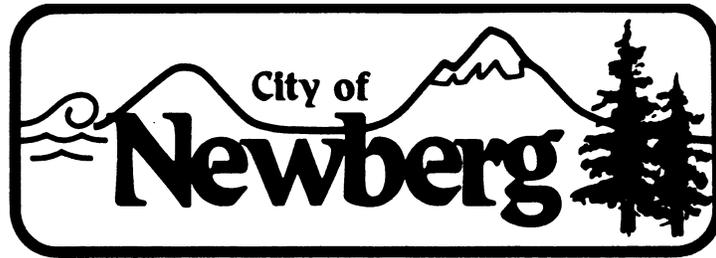
Factors include:

- Full Time Equivalent Employees
 - Human Resources

- Percent of Budget
 - Finance
 - City Manager
 - City Recorder

- Equipment Count
 - General Office, IT, Fleet, and Facilities are funded by other departments based on use, number of phones, services calls, and repair needs.

- Prior Fiscal Year Experience
 - Code Enforcement - based on time spent resolving code compliance issues for departments.
 - General Office, IT, Fleet, and Facilities are funded by other departments based on use, number of phones, services calls, and repair needs.
 - Legal is funded by allocation of time spent based upon areas in prior year experience.



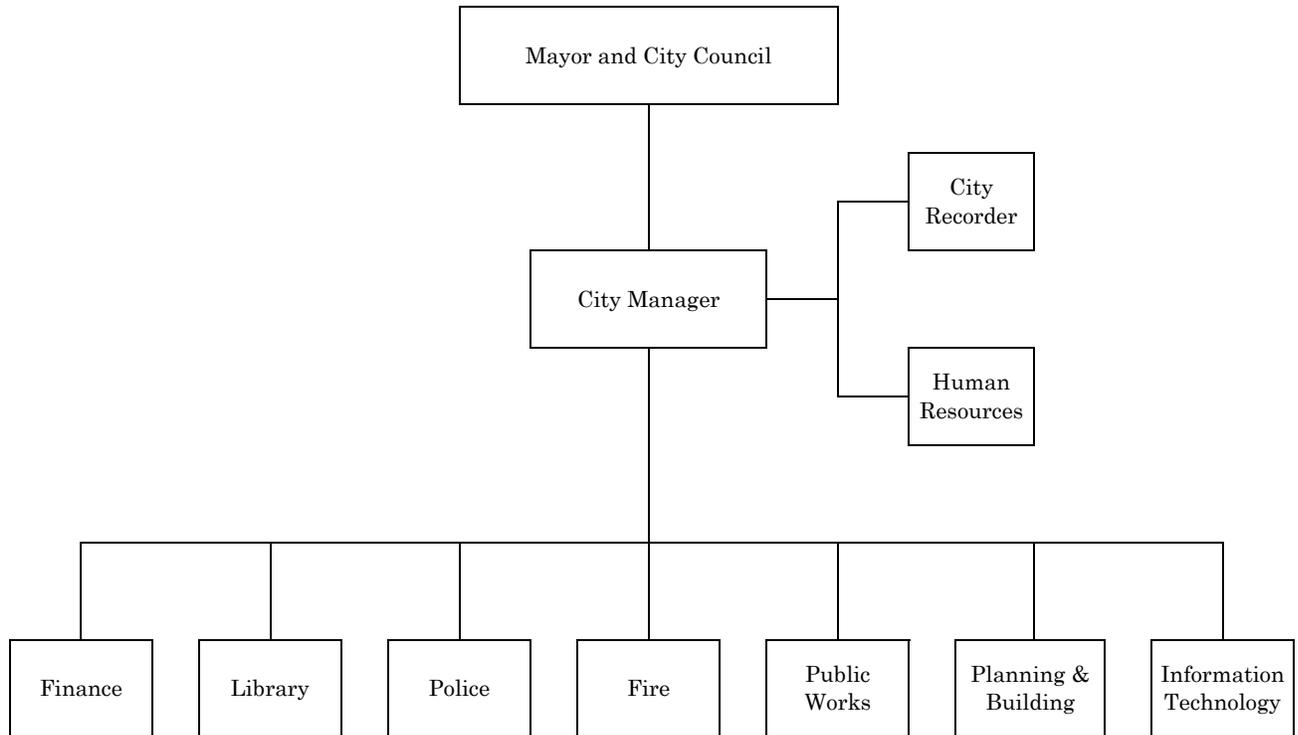
CITY MANAGER'S OFFICE:

CITY MANAGER

CITY RECORDER

HUMAN RESOURCES

City Manager's Office



City Manager's Office

City Manager, City Recorder, and Human Resources Manager

Program Description

The City Manager is the chief administrative officer for the City and is responsible for the management of all City activities and all aspects of City services. The City Manager is employed by the Mayor and City Council by contract. The City Manager's Office serves as the emergency manager; provides staff support for the Mayor and City Council such as coordinating meetings, events, staff reports, and prepares Council agendas; recruitment of new employees, employee orientations and exit interviews; maintenance of personnel activity including retirement processing, disciplinary actions, general inquiries, yearly insurance enrollment and employee recognition; serves as the Safety Committee liaison; managing and coordinating city-wide efforts for records management; and managing public record requests. The City Manager serves as the City liaison on intergovernmental issues.

Mission Statement

To provide catalytic leadership within the City organization that results in the most effective and efficient provision of services to the citizens of Newberg. To assist the City Council in planning for the growth and development of the City for the betterment of all its citizens. Maintain a professional and compliant department for all City matters.

Vision Statement

To preserve the quality of life and character of the City as it grows to meet the demands and challenges of the 21st century. To educate and obtain the approval of the citizens of Newberg on initiatives that will sustain and improve the City.

Value Statements

Honesty and integrity are the hallmarks of a good City Manager. Providing constructive and objective advice to the City Council is essential for the well-being of the City.

Highlights and Accomplishments of 2009-10

- City Manager received his Master's in Public Administration through Norwich University.
- Human Resources Manager helped with the successful transition of the new Fire Chief and Finance Director.
- Human Resources Manager worked on a compensation study for over 60 positions with the cooperation of the City of Sherwood and LGPI.

- City Recorder served on Oregon Association of Municipal Recordors (OAMR) committees. Recognition for her hard work on these committees, she now serves as the OAMR Region II Director (includes Clackamas, Multnomah, Washington, and Yamhill counties).
- City Recorder completed the re-codification of City Ordinances. The project consisted of cleaning up errors in the current Code and a legal review to ensure compliance with State law. This project will provide the citizens and staff with a user-friendly City Code and one the City can be proud to present.
- Established an Emergency Management Team to distribute the responsibility and work load of the eliminated manager position.

Goals and Objectives for 2010-11

- Provide the highest quality of professional City management services to the City of Newberg.
- Communicate with the City Council, City employees, and citizens through all available means and encourage citizen involvement.
- Continue to serve as a liaison between the City and other government, non-profit, and community agencies and organizations.
- Continued education for the Human Resources Manager to stay current on frequently changing law and ensure the City and employees are in compliance and kept informed of personnel rights.
- Continued education and certification for the City Recorder as she pursues her Master of Municipal Clerk, which is the highest and most prestigious level in the certification program through International Institute of Municipal Clerks.
- Continue to provide educational programs on site to our Department Heads and middle management.
- Improve risk assessment and management to limit and reduce City liability and its associated costs.
- Continue efforts for a City-wide records destruction day. This will ensure the City’s compliance with the State Law regarding records management.

Statistics of Services

Indicators:	2006-07	2007-08	2008-09	2009-10 (estimate)
Number of positions advertised	39	19	21	18
Number of new employees hired	39	18	21	16
Records Requests (traceable through our office)	8	20	27	29
Action Items before Council (Ordinances, Resolutions, Orders)	86	113	81	86
Average Council meeting length in hours	3.25	3.5	2.75	2.25

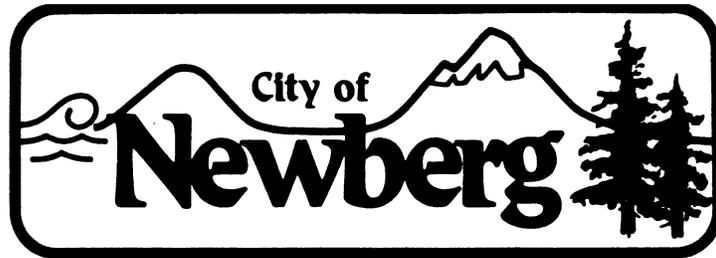
CITY MANAGER'S OFFICE

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	FTE	DESCRIPTION	FTE	PROPOSED 2010-11	% CHANGE
				MANAGER			
142,273	226,648	178,204	1.00	Total Personal Services	1.00	180,908	1.52%
22,013	27,741	14,250		Total Materials and Services		12,250	-14.04%
164,286	254,389	192,454		TOTAL MANAGER		193,158	0.37%
				CITY RECORDER			
76,018	76,927	85,511	1.00	Total Personal Services	1.00	118,894	39.04%
14,717	10,119	22,525		Total Materials and Services		23,525	4.44%
90,735	87,047	108,036		TOTAL CITY RECORDER		142,419	31.83%
				EQUIPMENT RESERVES			
144	2,108	2,221		Total Capital Outlay		-	-100.00%
144	2,108	2,221		TOTAL RESERVES		-	-100.00%
255,165	343,543	302,711	2.00	TOTAL CITY MANAGER'S OFFICE	2.00	335,577	10.86%

HUMAN RESOURCES

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	FTE	DESCRIPTION	FTE	PROPOSED 2010-11	% CHANGE
				HUMAN RESOURCES			
90,068	99,635	103,026	1.00	Total Personal Services	1.00	104,100	1.04%
38,982	44,559	36,621		Total Materials and Services		38,621	5.46%
129,049	144,194	139,647		TOTAL HUMAN RESOURCES		142,721	2.20%
				EQUIPMENT RESERVES			
-	-	2,000		Total Capital Outlay		-	-100.00%
-	-	2,000		TOTAL RESERVES		-	-100.00%
129,049	144,194	141,647	1.00	TOTAL HUMAN RESOURCES	1.00	142,721	0.76%

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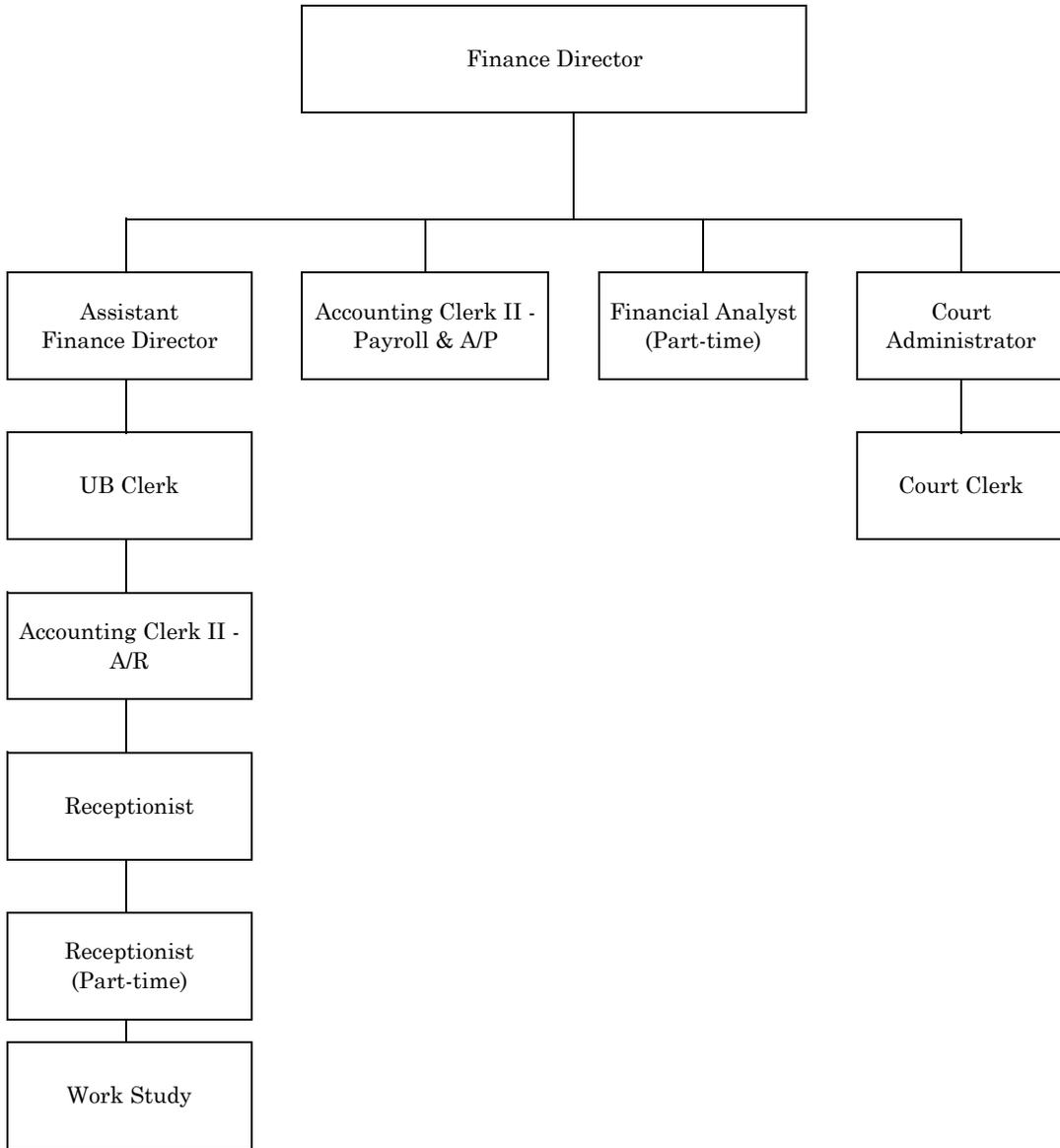
FINANCIAL SERVICES:

FINANCE

UTILITY BILLING

GENERAL OFFICE

Finance Department



Finance Department

Program Description

The Finance Department provides a variety of financial services to the City Council, City departments, Budget Committee, and citizens. These services include accounting, payroll, cash management and investments, debt service management, annual audit preparation, capital improvement financing, financial forecasting, annual budget preparation and administration, and utility billing (Water, Wastewater, Storm Water, Fire & EMS Equipment Fee and Public Safety Fee). The Finance Department budget also includes the centralized cost of telephones and postage. The Finance Director serves as staff liaison to the Citizens' Rate Review Committee and Budget Committee.

Mission Statement

The mission of Finance is to maintain all financial records in keeping with the Generally Accepting Accounting Principles (GAAP) and Governmental Accounting Standard Practices. Integrity and creditability is our character and we promise to provide current, accurate and timely information.

Value Statement

- Commitment: Members of the Newberg Finance Department are committed to the highest standards of governmental accounting and budgeting.
- Professionalism: Members of the Newberg Finance Department are ethical, dedicated employees who place their highest priority on providing sound financial information to the public and other departments.
- Partnership: Members of the Newberg Finance Department partner with other departments to provide information and products that are useful and timely.
- Communication: Members of the Newberg Finance Department pride themselves on communicating information to and working with the public.

Highlights and Accomplishments of 2009-10

- A new Finance Director was hired as of July 1, 2009. Janelle Nordyke has been with the City for 7 years as the Assistant Finance Director and had been filling in as Interim Finance Director. Shortly thereafter, the Staff Accountant, Caleb Lippard, was promoted as the Assistant Finance Director.
- Completed another successful audit with our auditors.
- The Budget Committee met in January to listen to the City Department Directors review their department's missions and to hear deficiencies to provide desirable services.
- In March 2010, the majority of the Finance Department moved to the Administration floor of City Hall. This was necessary as the Police Department needed the space as well as to comply with the risk assessment performed by the

City's insurance carrier. The Utility Billing staff are still located at the Public Safety Building, awaiting the 2010-11 budget adoption. The funding for the move is in the proposed 2010-11 budget. It will be good to again have all the Finance Department in the same building.

Goals and Objectives for 2010-11

In addition to its regular responsibilities of accounts payable, accounts receivable, utility billing, payroll, cash management, purchasing, mail, daily reception, lien management, and banking, the Department will:

1. Maintain the comprehensive annual financial report award by conforming to the highest standards issued by the industry.
2. Work with all other departments and appropriate citizen committees, including the Budget Committee and Citizens' Rate Review Committee, to develop sound financial practices and processes.
 - The Finance Director will share responsibilities with the Public Works Director supporting the Citizens' Rate Review Committee and will provide all appropriate financial and utility billing information to ensure equitable and appropriate rate development.
 - Staff will ensure monthly reports are out in a timely manner.
 - Staff will ensure proper internal controls are in place and working effectively.
3. Maintain the highest bond rating possible by the rating agencies.
4. Lead the City Budget process.
 - Long range financial projections shall be developed as part of the budget process.
 - Staff will work with the City Manager on compensation and benefit issues as they affect the budget.
 - The City Manager and Finance Director shall work together on balancing issues.
 - Staff will work with Public Works on the funding of and financial tracking of capital improvement projects.
 - Staff will participate in alternative funding discussions.
5. Partner with Human Resources to maintain appropriate personnel and payroll practices.
6. Implement and use technology to enhance its services to citizens and City employees.
7. Participate on statewide and regional committees
 - The accounting staff shall participate at the Springbrook Regional meetings.
 - Staff shall participate in regional and statewide finance meetings held by Oregon Municipal Finance Officers Association.

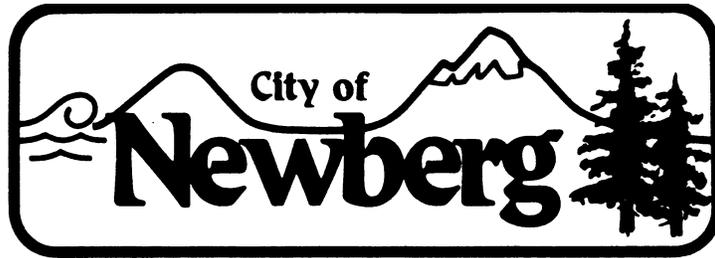
GFOA Financial Reporting Award – City of Newberg

The City of Newberg received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for 2008-2009! This Comprehensive Financial Reporting Award is a huge achievement and honors go to Elaina Canutt, Financial Analyst. Elaina works diligently year-long to keep the City’s accounting records accurate and the City has been recognized again through her high work ethic.

FINANCIAL SERVICES

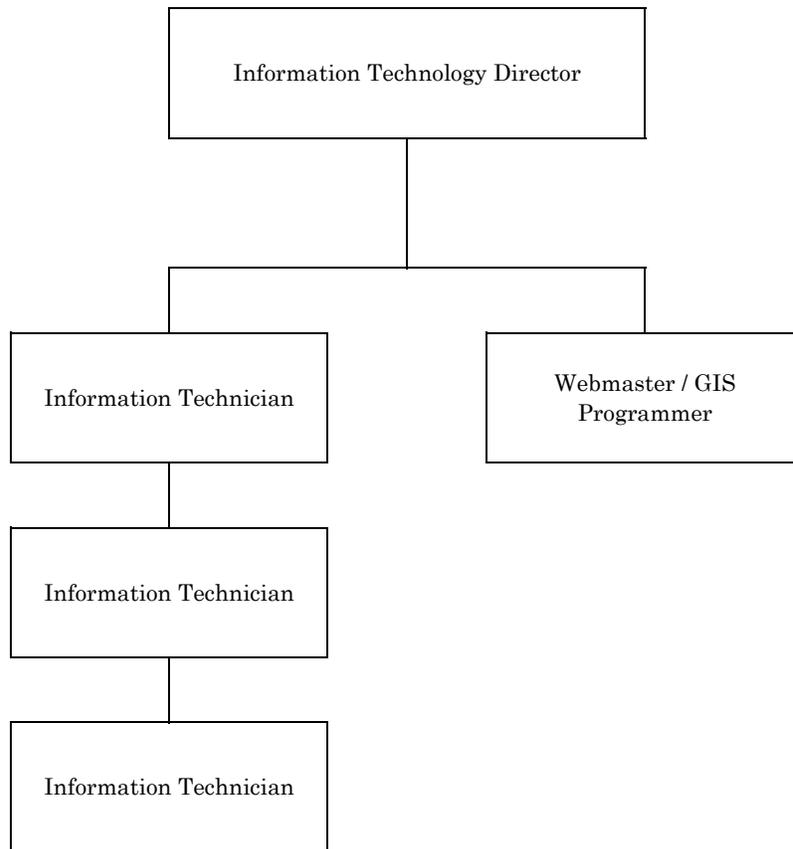
ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	FTE	DESCRIPTION	FTE	PROPOSED 2010-11	% CHANGE
				FINANCE			
469,324	487,097	515,551	6.50	Total Personal Services	5.50	449,741	-12.76%
58,838	59,828	65,775		Total Materials and Services		80,985	23.12%
-	-	30,000		Total Capital Outlay		-	-100.00%
528,162	546,925	611,326		TOTAL FINANCE		530,726	-13.18%
				UTILITY BILLING			
72,836	84,345	97,510	1.50	Total Personal Services	1.50	96,041	-1.51%
105,706	67,875	81,988		Total Materials and Services		95,000	15.87%
-	4,800	-		Total Capital Outlay		54,000	100.00%
178,541	157,020	179,498		TOTAL UTILITY BILLING		245,041	36.51%
				GENERAL OFFICE			
296,790	241,736	266,178		Total Materials and Services		258,710	-2.81%
296,790	241,736	266,178		TOTAL GENERAL OFFICE		258,710	-2.81%
				EQUIPMENT RESERVES			
393	13,076	27,231		Total Capital Outlay		22,000	-19.21%
393	13,076	27,231		TOTAL RESERVES		22,000	-19.21%
1,003,887	958,756	1,084,233	8.00	TOTAL FINANCIAL SERVICES	7.00	1,056,477	-2.56%

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INFORMATION TECHNOLOGY

Information Technology Department



Information Technology Department

Program Description

This department supports the City-wide area network, office applications, and hardware, including the City-wide e-mail system, data backup, and website. It provides support for all departments and divisions.

Accomplishments for 2009-10

- New City website implemented
- Phone service costs reduced

Highlights of the 2010-11 Budget

- The IT department continues to reduce or cut costs while maintaining service levels. Cost reductions have resulted in delayed computer purchases continuing from 2009-10 to 2010-11 budgets.

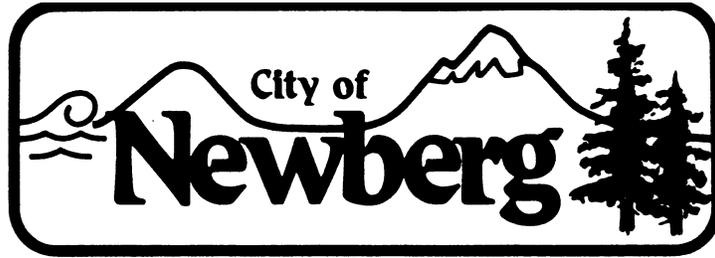
Goals for 2010-11

- The Goal of the IT department is to maintain levels of service with existing computer inventory. Some strategic projects will take place to maintain network and server operations. All other projects are placed on hold.

Indicators:	2005-06	2006-07	2007-08	2008-09	2009-10
Number of servers	28	32	35	39	40
Number of other stations	220	240	420	420	428
Percent down time	+(-) 1%	+(-) 1%	+(-) 1%	+(-) 1%	+(-) 1%
New services added	5	3	3	2	1
Upgrades to software	10	5	5	5	2
Service calls	3,100	3,600	4200	3300	3100
Service calls per FTE	650	1,100	1,033	1,200	620

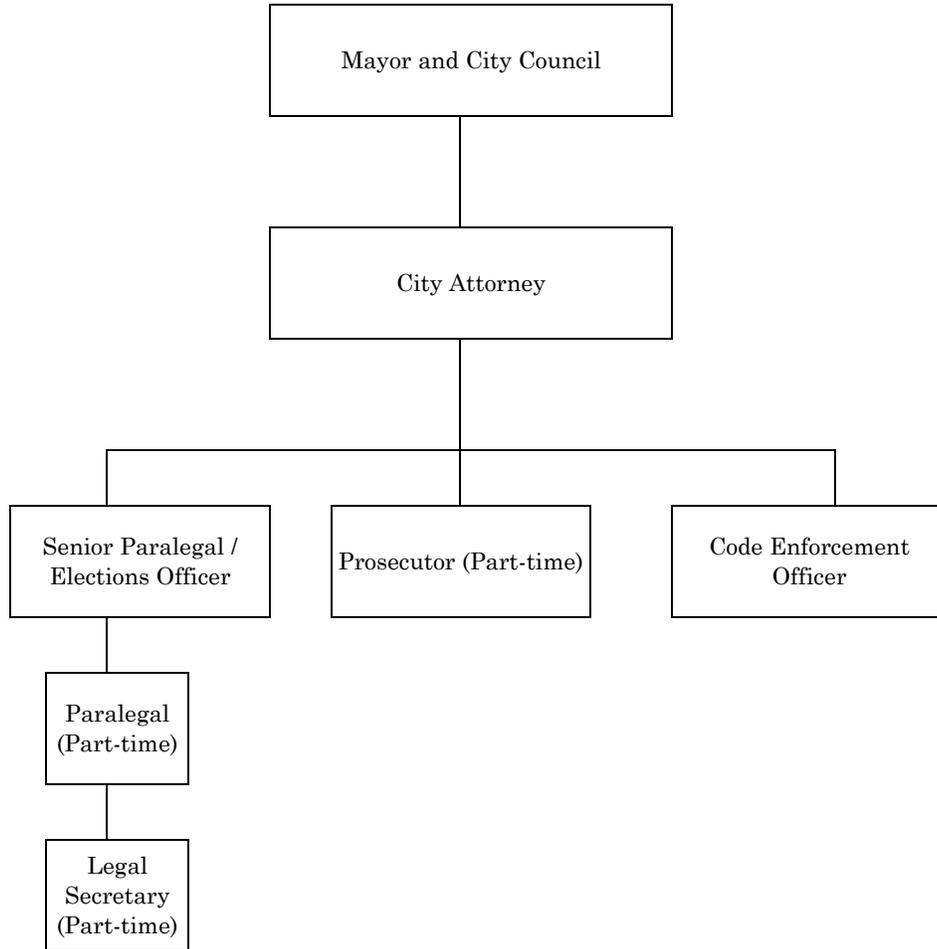
INFORMATION TECHNOLOGY

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	FTE	DESCRIPTION	FTE	PROPOSED 2010-11	% CHANGE
				INFORMATION TECHNOLOGY			
342,409	413,795	437,580	5.00	Total Personal Services	5.00	453,805	3.71%
37,837	31,211	43,600		Total Materials and Services		55,600	27.52%
-	47,249	41,000		Total Capital Outlay		33,000	-19.51%
380,245	492,255	522,180		TOTAL INFORMATION TECHNOLOGY		542,405	3.87%
				EQUIPMENT RESERVES			
8,047	7,644	2,958		Total Capital Outlay		-	-100.00%
8,047	7,644	2,958		TOTAL RESERVES		-	-100.00%
388,292	499,899	525,138	5.00	TOTAL INFORMATION TECHNOLOGY	5.00	542,405	3.29%



LEGAL

Legal Department



Legal Department

Program Description

The City Attorney is appointed by the Mayor with consent of the City Council and answers directly to the City Council. The department consists of the City Attorney, Senior Paralegal/Elections Officer, a Paralegal (part-time), a Legal Secretary (part-time), a Code Enforcement Officer, and a Prosecutor (part-time).

The City Attorney:

- Works closely with the City Manager and all department heads.
- Attends all City Council meetings and other meetings as needed.
- Directs all litigation and administrative hearings.
- Conducts a legal review of all contracts.
- Provides legal advice concerning issues, which are addressed at the meetings and any other issues that arise. Often, a prompt response facilitates the process of the meeting and helps reach a conclusion.
- Negotiates and reviews all documents concerning the City's economic development revolving loan program.
- Serves on the Valley Development Initiatives Loan Board for the Council of Governments, which administers economic development revolving loans; and former Chairperson of the Government Law Section.
- Assists with labor relations and negotiations, personnel issues, investigations, and hearings; directs staff on contract negotiations and issues, coordinates litigation, and legal review of all official documents and contracts; and provides legal advice to City Manager, Department Heads, Mayor, and City Council.
- Oversees prosecutorial services to Municipal Court by providing guidance to the Prosecutor and works closely with the part-time Paralegal.
- Serves as Acting City Manager in the City Manager's absence.
- Supervises Senior Paralegal/Elections Officer and Code Enforcement Officer.

The Senior Paralegal handles telecommunications and franchising; much of the risk management; and coordinates all insurance claims and negotiates agreements.

The Elections Officer of the Legal Department handles election matters of the City.

The Code Enforcement Officer of the Legal Department handles most code enforcement issues within the community and works closely with the Planning & Building Department, Public Works Department, and the Police Department to ensure that issues are resolved as quickly as possible and the best plan of action is taken for those affected.

The part-time Paralegal and part-time Legal Secretary ensure that critical details are properly addressed, deadlines are met, and routine tasks are handled. They are

instrumental in carrying-out projects that entail capturing new legislation and laws and thus the implementation of revised procedures and documents.

Major changes for 2010-11 Budget

- Requesting \$10,000 for unpredictable and unforeseeable election matters (prospective initiative petitions) and litigation
- Requesting to nearly double (from \$3,000 to \$5,600) the capital outlay fund (computers) for four computer replacements for this department because the computers are no longer efficient (e.g. lock up frequently).

Goals for 2010-11

- Work with City commissions to provide more training.
 - Devise a training program and manual
- Provide legal review of commonly used forms by the City.
- Increase awareness by employees on important personnel issues, such as harassment, discrimination, and retaliation.
- Support Municipal Court judge and court clerks to continue a smooth operation while substantially decreasing time spent on Municipal Court now that there is a prosecutor.
- Focus on City Attorney Office functions.
- Divert prosecutorial time to speedier responses to Department Heads and City Council.

Objectives for 2010-11

- Provide clear and concise legal advice to staff.
- Provide legal input to City Council to identify legal policy alternatives and implementation consequences.
- Educate department heads and employees concerning developing legal issues and requirements.
- Maintain continuing legal education as a requirement by the Oregon State Bar.
- Maintain an atmosphere of openness so that employees can obtain answers to questions.
- Direct City's participation in litigation.

LEGAL

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	FTE	DESCRIPTION	FTE	PROPOSED 2010-11	% CHANGE
				LEGAL			
265,724	321,485	421,831	4.30	Total Personal Services	4.30	429,383	1.79%
15,094	14,731	35,376		Total Materials and Services		43,676	23.46%
280,818	336,216	457,207		TOTAL LEGAL		473,059	3.47%
				EQUIPMENT RESERVES			
-	2,500	3,000		Total Capital Outlay		5,600	86.67%
-	2,500	3,000		TOTAL RESERVES		5,600	86.67%
280,818	338,716	460,207	4.30	TOTAL LEGAL	4.30	478,659	4.01%

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Capital Improvement Program

It is the goal of the Public Works Department to plan, operate, maintain and improve the City's infrastructure system (water, wastewater, storm and transportation) in the most efficient manner possible, while being accountable and effective stewards of the public trust and resources.

While each element of the infrastructure system is important, it is not practical to address all of the needed projects at one time. We are limited by funding and staff resources to manage projects. We must focus on the critical elements.

The Capital Improvement Program (CIP) presented here represents both the projects to be incorporated into the fiscal year 2010-11 budget and those anticipated over the next five years to provide a glimpse into the future.

CIP planning is based on the recommendations of adopted master plans developed for each element of the infrastructure system. These plans provide an analysis to determine current deficiencies and the extent of expansion necessary to continue to serve the citizens of Newberg and accommodate growth. Ideally these plans would be updated every five to ten years. Following is a list of master plans and their implementation dates:

- Storm Water System Plan - 2001
- Water Treatment Plant Facility Plan – 2002
- Transportation Task Force Projects Plan - 2002
- Water Distribution System Plan – 2004
- Vulnerability Assessment - 2004
- Transportation System Plan - 2006
- Water Management and Conservation Plan – 2007
- Wastewater Treatment Plant (WWTP) Facility Plan - 2007
- Sewerage Master Plan Update - 2007

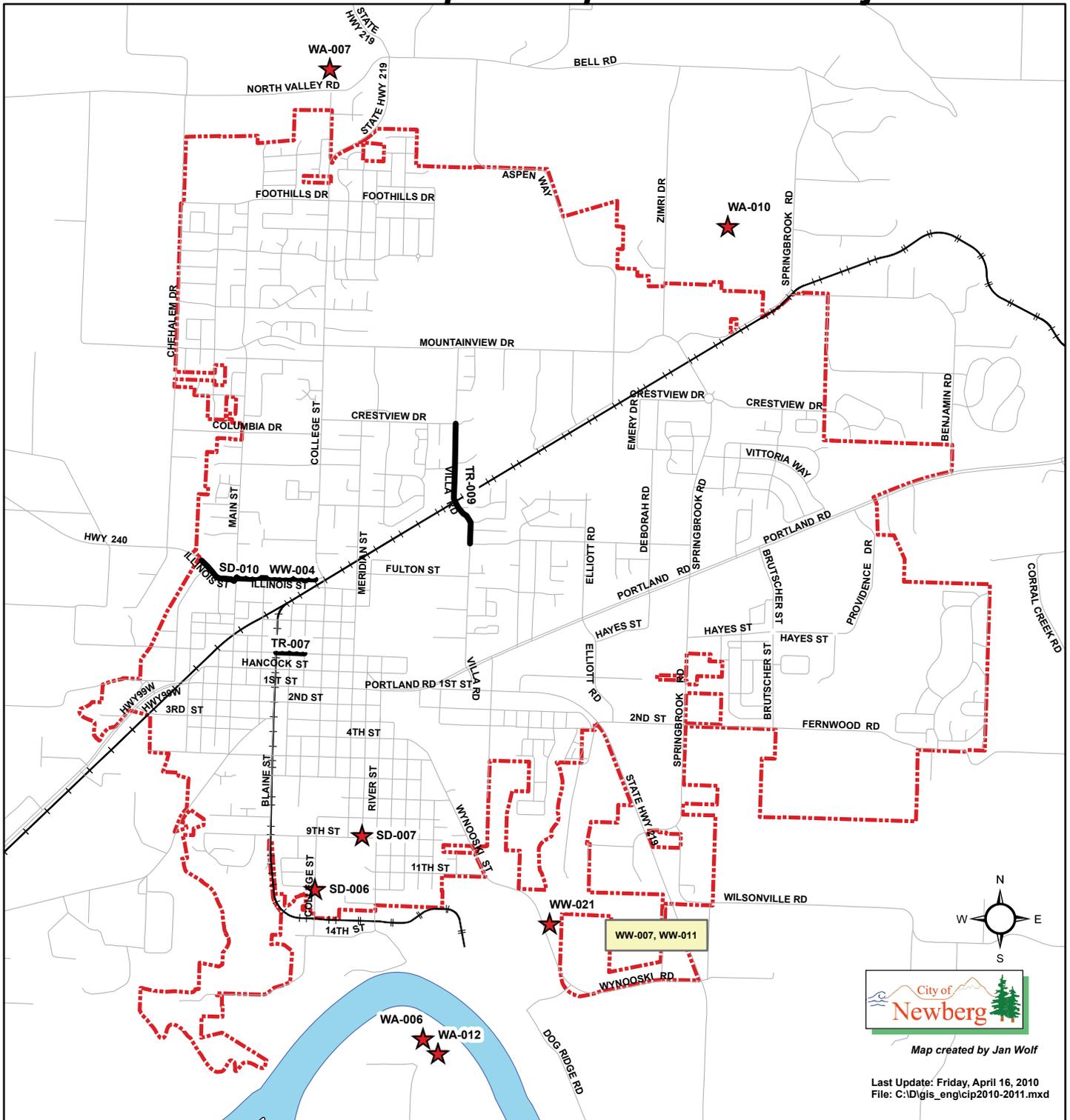
Significant projects in the fiscal year 2010-11 CIP budget are:

- Completion of the new HWY 240 Wastewater Pump Station
- WWTP Repair Renovation & Expansion Design and Start of Construction
- North Valley Road Reservoir Repairs
- Sheridan Street Improvements Fronting the Cultural Center

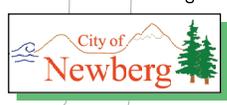
Looking into the future, over the next five years there will be a need to consider:

- Continuation of WWTP Improvements
- Water Distribution, Wastewater Collection and Stormwater System Replacements
- Relocation and Expansion of Public Works Maintenance Yard
- Potable Zone 1 Reservoir Study and Property Purchase

2010 - 2011 Capital Improvement Projects



	Wastewater		Water		Stormwater		Transportation
WW-004	Hwy 240 Pump Station & Force Main Project	WA-006	Well Field Control Structure Replacement - Design and Construction	SD-006	South College Street	TR-007	Sheridan Street CPRD Project
WW-007	WWTP RRE - Design	WA-007	North Valley Rd. Reservoir - Operational & Structural Repairs - Construction	SD-007	Center Street & 9th Street	TR-009	Villa Road - Haworth to Crestview
WW-011	WWTP RRE - Construction	WA-010	Potable Zone 1 Reservoir Study & Property Purchase	SD-010	Illinois Street	TR-029	City-wide Pavement Overlay
WW-021	WWTP Wyooski (Influent Pump Station) Property Purchase	WA-012	Well #8 Pump Upsizing			TR-032	Traffic Safety Improvements
		WA-013	Specific Waterline Replacements per Water Distribution Plan - Design				



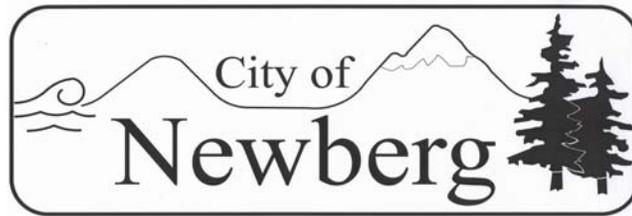
Map created by Jan Wolf

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Capital Improvement Projects 2010-11 Funding Source Summary

Project	PROJECT	Funding Percentage				2010/11				
		Rates	SDC	Other	Bond	Budget	Rates	SDC	Other	Bond
	Wastewater									
WW-004	Hwy 240 Pump Station & Force Main Project	80%	20%			1,210,000	968,000	242,000	-	-
WW-007	WWTP RRE - Design				100%	1,020,000	-	-	-	1,020,000
WW-011	WWTP RRE - Construction				100%	6,775,000	-	-	-	6,775,000
WW-021	Wynooski (Influent PS) Property Purchase		100%			100,000	-	100,000	-	-
	SUB-TOTALS					9,105,000	968,000	342,000	-	7,795,000
	Stormwater									
SD-006	South College Street	100%				10,000	10,000	-	-	-
SD-007	Center Street & 9th Street	81%	19%			50,000	40,500	9,500	-	-
SD-010	Illinois Street	90%	10%			70,000	63,000	7,000	-	-
	SUB-TOTALS					130,000	113,500	16,500	-	-
	Water									
WA-006	Well Field Control Structure Replacement - Design and Construction	100%				90,000	90,000	-	-	-
WA-007	North Valley Rd. Reservoir Repairs - Const.	100%				250,000	250,000	-	-	-
WA-010	Potable Zone 1 Reservoir - Study & Property Purchase	10%	90%			100,000	10,000	90,000	-	-
WA-012	Well #8 Pump Upsizing		100%			60,000	-	60,000	-	-
WA-013	Specific Waterline Replacements Design	100%				100,000	100,000	-	-	-
	SUB-TOTALS					600,000	450,000	150,000	-	-
	Transportation									
TR-007	Sheridan Street CPRD Project		15%		85%	365,000	-	53,000	-	312,000
TR-009	Villa Road - Haworth to Crestview		100%			10,000	-	10,000	-	-
TR-029	City-wide Pavement Overlay			100%		50,000	-	-	50,000	-
TR-032	Traffic Safety Improvements	100%				12,000	12,000	-	-	-
	SUB-TOTALS					437,000	12,000	63,000	50,000	312,000
	TOTALS					10,272,000	1,543,500	571,500	50,000	8,107,000

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**2010-2011
CAPITAL IMPROVEMENT
PROGRAM**

WASTEWATER SYSTEM

April 13, 2010

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WW-004 Name: Highway 240 Pump Station and Force Main Lead Division: Engineering Budget Number: 706392

Description: Add a new sewage pump station at 305 W. Illinois Street to capture flows from the north and allow additional City growth.

Justification: The Dayton Avenue Pump Station receives wastewater from the majority of Newberg's west side. By adding a Pump Station at 305 W. Illinois Street (Hwy 240 & Chehalem Creek) to capture sewage flows from the north, flow will be removed from the overburdened Dayton Station and prevent overflows to Chehalem Creek during rain events. The facility is designed to allow for expansion of services into the Urban Growth Boundary and the Urban Reserve Area.

Type of Project: New Construction of Infrastructure.

WW-007 Name: WWTP RRE - Design Lead Division: Engineering Budget Number: 706400

Description: Significant improvements to the Wastewater Treatment Plant (WWTP) will be phased over the next six years. Initial design efforts will be aimed at adding a fourth secondary clarifier, relocating the existing headworks, operational improvements to the existing Influent Pump Station and a new energy efficient Wynoski Pump Station to relieve the current Influent Pump Station. After those projects are designed, the reaming process and facilities at the WWTP will be addressed.

Justification: The 2007 WWTP Facility Plan identified the need for significant repairs, renovations and expansion of the WWTP. The projects were prioritized to address the City's funding stream. The four projects listed were determined to be highest priority.

Type of Project: Facility Improvements and Capacity Improvements to Infrastructure.

WW-011 Name: WWTP RRE - Construction Lead Division: Engineering Budget Number: 706401

Description: Significant improvements to the Wastewater Treatment Plant (WWTP) will be phased over the next six years. Initial construction efforts will be aimed at adding a fourth secondary clarifier, relocating the existing headworks, operational improvements to the existing Influent Pump Station and a new energy efficient Wynoski Pump Station to relieve the current Influent Pump Station.

Justification: The 2007 WWTP Facility Plan identified the need for significant repairs, renovations and expansion of the WWTP. The projects were prioritized to address the City's funding stream. The four projects listed were determined to be highest priority.

Type of Project: Facility Improvements and Capacity Improvements to Infrastructure.

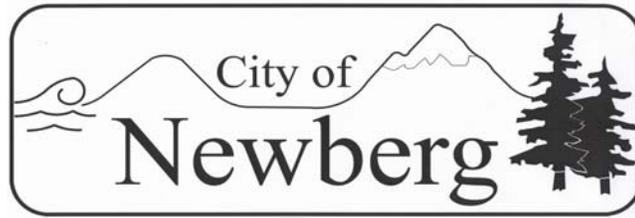
WW-021 Name: WWTP Influent Pump Station Land Purchase Lead Division: Engineering Budget Number: 706395

Description: The acquisition of property along the Wynoski Road trunkline will afford the City the opportunity for future expansion of the influent pumping capacity to the WWTP.

Justification: Review of the Sewerage Master Plan and Facility Plan indicate that constructing an influent pump station at this location will be more cost effective than adding capacity to the existing influent pump station and it would qualify for potential Energy Trust funding.

Type of Project: Property Acquisition for Expansion of Facilities.

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2010-2011 CAPITAL IMPROVEMENT PROGRAM

WATER SYSTEM

April 13, 2010

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WA-006 **Name:** **Well Field Control Structure Replacement - Design & Const.** **Lead Division: Operations**
Budget Number: 707593

Description: The existing well pump control structures are failing and allowing the weather to further deteriorate the control mechanisms. This project will repair that condition with the construction of a new structure that can consolidate the controls in one location elevated above the flood plain to ensure continued safe operation.

Justification: Failure to execute this project risks the critical control equipment being damaged and jeopardizing the City's potable water delivery from the well field. Note the roofs leak and the structures have several openings that let the weather and wildlife in.

Type of Project: Facility Improvements.

WA-007 **Name:** **North Valley Rd Reservoir Structural Repairs** **Lead Division: Engineering**
Budget Number: 707587

Description: Execute required structural (seismic) and operational repairs to the two North Valley Road Reservoirs as per analysis results. An additional portion of this work will address some chlorine mixing issues and any other repairs (yet to be discovered) both at North Valley and at Corral Creek Road Reservoirs.

Justification: A potential exists that in the event of a major earthquake both of the existing reservoirs could be taken off-line and even destroyed. These are essential facilities.

Type of Project: Infrastructure Improvements.

WA-010 **Name:** **Potable Zone 1 Reservoir Study and Property Purchase** **Lead Division: Engineering**
Budget Number: 707596

Description: Locate and purchase a suitable site for the City's fourth potable water reservoir and an associated non-potable water reservoir.

Justification: In accordance with the Newberg Water Distribution Master Plan, a fourth potable water reservoir is required to meet the City's population growth to the east/southeast and balance the distribution system. That Plan indentified the need for a site located at approximately 360' elevation located mid-way between the Corral Creek and North Valley Road Reservoirs to balance flow distribution. The Reuse Water Concept Plan calls for increased use of Reuse and other non-potable water sources in order to reduce the City's well water requirements. That Plan requires that the growing non-potable water distribution system have its own storage reservoir in order to provide pressurized non-potable irrigation water.

Type of Project: Property Acquisition.

WA-012	Name: Well #8 Pump Upsizing	Lead Division: Engineering Budget Number: 707599
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Description: Upsize the Well #8 pump from 100 hp to 150 hp in order to provide an additional capacity 1,700 gpm water resource to the City.

Justification: Past existing peak summer loads have severely strained the existing well field capacity, this project will increase the pumping capacity of well #8 in order to ensure an adequate water supply for the City .

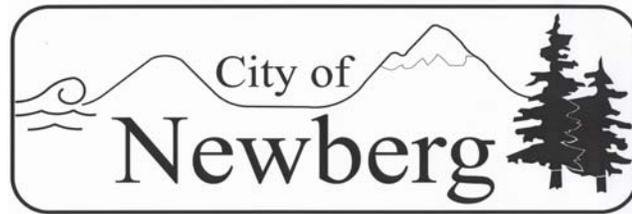
Type of Project: Capacity Improvement of Infrastructure.

WA-013	Name: Specific Waterline Replacements	Lead Division: Engineering Budget Number: 707600
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Description: Provides for a recurring annual replacement of various key portions of the City's potable water system in support of road maintenance activities and as the City's leak detection program indentifies critical areas.

Justification: Without this series of projects increased rates will continue through out the City's potable water system which will further impact repairs to City infrastructure and jeopardized the City's water rights with OWRD.

Type of Project: Infrastructure Improvements



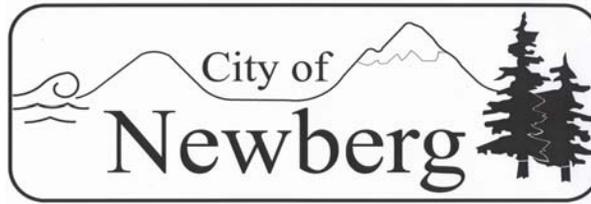
2010-2011 CAPITAL IMPROVEMENT PROGRAM

STORMWATER SYSTEM

April 13, 2010

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**2010-2011
CAPITAL IMPROVEMENT
PROGRAM**

TRANSPORTATION SYSTEM

April 13, 2010

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2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
FUND 01 GENERAL FUND									
REVENUES									
2,492,834	3,516,106	3,137,138	3,137,138	-	01-0000-300000	Beg F/B-Net Working Capital	-	2,141,239	-31.75%
4,884,855	5,195,901	5,267,856	5,415,448	-	01-0000-310000	Current Year Taxes	-	5,703,893	8.28%
149,295	185,431	150,000	160,000	-	01-0000-311000	Prior Year Taxes	-	150,000	0.00%
123,185	224,414	150,000	194,628	-	01-0000-320001	Franchise Fee-Cable	-	200,000	33.33%
76,914	79,041	80,000	78,464	-	01-0000-320002	Franchise Fee-Garbage	-	75,000	-6.25%
283,018	285,456	285,000	283,453	-	01-0000-320003	Franchise Fee-Gas	-	285,000	0.00%
743,668	758,974	790,000	852,475	-	01-0000-320004	Franchise Fee-Electric	-	900,000	13.92%
88,566	72,524	80,000	117,800	-	01-0000-320005	Franchise Fee-Telephone	-	65,000	-18.75%
121,040	119,039	250,000	200,000	-	01-0000-321003	Hotel / Motel Taxes	-	225,000	-10.00%
1,175	1,025	800	900	-	01-0000-321004	Other Business & Liquor Taxes	-	900	12.50%
521,441	342,123	272,250	146,550	-	01-0000-322009	Community Development	-	140,475	-48.40%
10,818	373	1,000	9,935	-	01-0000-322011	Project Permit Center Fees	-	1,000	0.00%
-	-	-	82	-	01-0000-334002	FEMA Grant - Fire	-	810,000	100.00%
3,404	-	-	6,420	-	01-0000-334027	Police Grants	-	-	0.00%
-	10,000	5,000	5,000	-	01-0000-334032	State Rural Investment Grant	-	-	-100.00%
-	-	-	-	-	01-0000-334042	DLCD Grant (Industrial Infrastructure Plan)	-	30,000	100.00%
2,358	-	26,492	26,492	-	01-0000-334048	JAG Grant	-	-	-100.00%
-	20,000	20,000	20,000	-	01-0000-334053	Rotary Signage Grant	-	-	-100.00%
242,814	268,171	272,000	265,000	-	01-0000-335003	State Liquor Taxes	-	270,000	-0.74%
34,713	34,830	30,570	33,522	-	01-0000-335004	State Cigarette Taxes	-	35,000	14.49%
173,308	174,411	150,000	183,550	-	01-0000-335006	State Revenue Sharing	-	180,000	20.00%
-	34,249	36,000	33,495	-	01-0000-336001	Dundee Planning Contract	-	36,000	0.00%
-	-	12,500	-	-	01-0000-336002	Dundee WCCA Subscription Fee	-	12,500	0.00%
28,940	30,387	31,906	31,906	-	01-0000-336003	Dundee Communications	-	33,501	5.00%
335,817	384,465	384,568	385,000	-	01-0000-336004	Dundee Police Contract	-	398,475	3.62%
45,436	26,842	15,000	25,000	-	01-0000-338000	Reimbursed Costs	-	10,000	-33.33%
5,783	-	-	-	-	01-0000-338001	Reimbursed Costs - Intergovernmental	-	-	0.00%
1,121	2,674	3,770	1,560	-	01-0000-338007	School District CET Admin Fee	-	1,593	-57.75%
5,821	4,892	2,700	1,995	-	01-0000-338008	Park SDC Admin Fee	-	1,440	-46.67%
35,000	35,000	35,000	35,000	-	01-0000-338009	School District SRO	-	35,000	0.00%
205	200	-	50	-	01-0000-341000	Temporary Retail Licenses	-	50	100.00%
26,501	17,064	10,000	10,000	-	01-0000-341002	PD Reports and Other Fees	-	10,000	0.00%
404,819	135,450	135,900	72,864	-	01-0000-341003	Planning / Subdivision Fees	-	62,500	-54.01%
1,500	2,601	2,000	1,500	-	01-0000-341004	Fire Department Miscellaneous Fees	-	1,000	-50.00%
1,402	1,393	1,000	313	-	01-0000-341005	Permit Center Document Sales	-	500	-50.00%
35,381	30,816	30,000	27,000	-	01-0000-342001	Newberg Dog Licenses	-	30,000	0.00%
300,946	275,392	278,000	285,249	-	01-0000-342002	Fire Protection Contract	-	275,000	-1.08%
11,736	11,610	12,000	8,000	-	01-0000-342003	Animal Release, Adoption Fees	-	8,000	-33.33%
24,990	25,411	25,000	23,000	-	01-0000-346001	Library Fines, Fees, Copies, etc	-	25,000	0.00%
3,212	3,222	3,500	3,500	-	01-0000-346003	Lost Book Payments	-	3,500	0.00%
48,202	60,078	61,638	61,638	-	01-0000-346004	CCRLS Reimbursement	-	71,593	16.15%
21,427	20,844	20,000	19,000	-	01-0000-346005	Non-Resident Library Cards	-	20,000	0.00%
-	-	-	-	-	01-0000-346006	PCC Contract	-	7,900	100.00%
560,132	529,059	490,000	450,000	-	01-0000-351000	Traffic Fines	-	480,000	-2.04%
14,457	11,962	10,000	13,004	-	01-0000-351001	Court Improvement Fees	-	15,000	50.00%
92	149	-	-	-	01-0000-351002	Code Enforcement/Parking Fees	-	-	0.00%
13,250	10,950	18,000	9,000	-	01-0000-351003	Alarm Fees	-	7,500	-58.33%
23,867	19,507	17,000	22,747	-	01-0000-351004	Peer Court	-	22,000	29.41%
7,766	6,433	5,000	5,000	-	01-0000-351005	Court Appointed Attorneys	-	5,000	0.00%
134,259	107,148	90,000	129,138	-	01-0000-351006	Traffic School Fee	-	130,000	44.44%
49,433	43,774	45,000	45,000	-	01-0000-351008	Photo Red Light	-	45,000	0.00%
5,000	-	-	-	-	01-0000-351009	Mediation Fee	-	-	0.00%
4,971	13,594	5,000	12,000	-	01-0000-360000	Miscellaneous Revenues	-	5,000	0.00%
104,177	41,398	30,700	14,400	-	01-0000-361000	Interest Earned	-	16,000	-47.88%
-	2,505	500	-	-	01-0000-361004	Interest-Other Investments	-	-	-100.00%
1,258	151	-	-	-	01-0000-364000	Sale Of Assets	-	-	0.00%
503	2	-	10	-	01-0000-367001	Animal Control Donations	-	-	0.00%
264	175	-	100	-	01-0000-367002	K-9 Donations	-	-	0.00%
-	385,181	465,300	425,000	-	01-0000-370700	Internal Rev-Franchise Fee	-	488,000	4.88%
-	3,742	3,742	3,742	-	01-0000-370750	Internal Rev-Communications Charge	-	3,843	2.70%
3,500	-	-	-	-	01-0000-390005	Internal Rev-Communications Charge	-	-	0.00%
173,300	-	-	-	-	01-0000-390006	Transfer In-Wastewater Fund	-	-	0.00%
189,500	-	-	-	-	01-0000-390007	Transfer In-Water Fund	-	-	0.00%
165,000	-	-	-	-	01-0000-390014	Transfer In-Economic Development	-	-	0.00%
61,057	-	-	-	-	01-0000-390031	Transfer In-Admin Support Services	-	-	0.00%
12,803,429	13,566,139	13,248,830	13,292,068	-		TOTAL REVENUES	-	13,473,402	1.70%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
1110 GENERAL GOVERNMENT									
2,508	1,592	1,777	1,777	-	01-1110-431000	Salaries	-	1,900	6.92%
-	2,230	3,900	2,000	-	01-1110-432000	Councilor Salaries	-	2,900	-25.64%
-	4,440	3,600	4,480	-	01-1110-433000	Mayor Salaries	-	4,600	27.78%
192	556	709	120	-	01-1110-441000	FICA/Medicare	-	719	1.41%
83	107	288	110	-	01-1110-442000	Workers Compensation	-	354	22.92%
5	17	23	10	-	01-1110-443000	Unemployment	-	29	26.09%
2,788	8,942	10,297	8,497	-		Total Personal Services	-	10,502	1.99%
1,583	1,703	2,000	2,000	-	01-1110-510000	Office Supplies	-	3,000	50.00%
2,090	2,623	3,000	3,500	-	01-1110-515000	Printing & Advertising	-	3,380	12.67%
19,235	23,730	24,000	27,279	-	01-1110-520000	Dues & Meetings	-	26,155	8.98%
532	676	700	2,499	-	01-1110-520005	Mayor's Expenses	-	2,290	227.14%
3,121	3,842	200	200	-	01-1110-520006	Council/Committee Expense	-	200	0.00%
84	793	584	200	-	01-1110-520008	Recognition	-	500	-14.38%
3,419	3,525	7,000	5,000	-	01-1110-525000	Travel & Training	-	5,310	-24.14%
-	1,815	2,135	-	-	01-1110-580000	Professional Services	-	2,000	-6.32%
5,880	-	-	-	-	01-1110-581000	Council/Mayor Reimbursement	-	-	0.00%
99,745	123,036	148,371	139,398	-	01-1110-590000	Internal Chrg-Admin Support Services	-	147,890	-0.32%
1,000	1,000	-	-	-	01-1110-590002	Internal Chrg-Computers	-	-	0.00%
36,130	42,000	24,500	23,500	-	01-1110-592000	Community Support	-	21,000	-14.29%
-	-	44,000	28,100	-	01-1110-592500	Tourism Promotion	-	40,000	-9.09%
172,818	204,743	256,490	231,676	-		Total Materials and Services	-	251,725	-1.86%
175,606	213,685	266,787	240,173	-	1110	TOTAL GENERAL GOVERNMENT	-	262,227	-1.71%
1510 MUNICIPAL COURT									
106,827	87,492	91,181	90,000	2.00	01-1510-420000	Clerical Salaries	2.00	100,452	10.17%
-	7,133	9,284	19,300	0.20	01-1510-431000	Judicial Salaries	0.20	33,900	265.14%
80	-	-	-	-	01-1510-435000	Overtime	-	-	0.00%
120	-	-	-	-	01-1510-438000	Longevity	-	-	0.00%
8,007	7,195	7,686	8,200	-	01-1510-441000	FICA/Medicare	-	10,278	33.72%
440	300	549	350	-	01-1510-442000	Workers Compensation	-	850	54.83%
214	191	251	110	-	01-1510-443000	Unemployment	-	403	60.56%
12,496	12,544	13,712	13,570	-	01-1510-444001	Retirement-Principal	-	14,588	6.39%
23,520	32,408	36,935	36,500	-	01-1510-445000	Health/Life/LTD	-	35,034	-5.15%
151,704	147,263	159,598	168,030	2.20		Total Personal Services	2.20	195,505	22.50%
2,747	2,177	2,000	2,811	-	01-1510-510000	Office Supplies	-	2,000	0.00%
1,052	191	120	350	-	01-1510-515000	Printing & Advertising	-	1,120	833.33%
334	275	400	305	-	01-1510-520000	Dues & Meetings	-	300	-25.00%
1,343	-	-	51	-	01-1510-520003	Recruitment Expense	-	-	0.00%
1,442	2,795	2,800	1,438	-	01-1510-525000	Travel & Training	-	2,430	-13.21%
2,283	3,502	3,100	3,100	-	01-1510-532000	Bank Fees	-	3,100	0.00%
101	304	360	191	-	01-1510-533000	Contractual Services	-	240	-33.33%
5,000	5,500	-	-	-	01-1510-533030	Your Community Mediators	-	-	0.00%
17,000	17,000	17,000	17,000	-	01-1510-533031	Peer Court	-	17,000	0.00%
1,483	2,009	2,100	2,019	-	01-1510-533045	Maintenance Agreements	-	2,110	0.48%
31,730	27,154	27,200	13,849	-	01-1510-580000	Judicial Services	-	-	-100.00%
53,060	76,120	71,173	66,869	-	01-1510-590000	Internal Chrg-Admin Support Services	-	65,209	-8.38%
-	1,000	-	-	-	01-1510-590002	Internal Chrg-Computers	-	3,000	100.00%
12,604	8,374	10,000	8,000	-	01-1510-594000	Court Appointed Attorney Fees	-	10,000	0.00%
4,744	4,123	3,500	4,125	-	01-1510-595000	Court Costs	-	5,224	49.26%
5,205	408	500	-	-	01-1510-595001	Court Improvements	-	3,500	600.00%
140,127	150,932	140,253	120,108	-		Total Materials and Services	-	115,233	-17.84%
291,831	298,196	299,851	288,138	2.20	1510	TOTAL MUNICIPAL COURT	2.20	310,738	3.63%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
POLICE DEPARTMENT 21XX									
2110 POLICE ADMINISTRATION									
89,792	92,828	93,701	93,390	1.00	01-2110-410000	Administrative Salaries	1.00	94,870	1.25%
5,146	942	4,300	1,300	-	01-2110-420000	Clerical Salaries	-	-	-100.00%
360	360	360	360	-	01-2110-436100	Police Chief Clothing Allowance	-	360	0.00%
5,400	5,400	5,400	5,400	-	01-2110-436200	Vehicle Allowance	-	5,400	0.00%
600	720	720	720	-	01-2110-438000	Longevity	-	720	0.00%
8,379	8,228	8,603	8,300	-	01-2110-441000	FICA/Medicare	-	8,590	-0.15%
4,175	2,276	2,405	2,300	-	01-2110-442000	Workers Compensation	-	2,428	0.96%
202	201	263	120	-	01-2110-443000	Unemployment	-	305	15.97%
26,156	27,027	24,069	25,873	-	01-2110-444000	Retirement-PERS	-	24,428	1.49%
1,934	3,720	3,433	4,300	-	01-2110-444002	Retirement-Pension Bond	-	3,274	-4.63%
15,977	16,494	18,624	18,736	-	01-2110-445000	Health/Life/LTD	-	17,661	-5.17%
158,121	158,197	161,878	160,799	1.00		Total Personal Services	1.00	158,036	-2.37%
7,011	8,253	7,500	9,000	-	01-2110-510000	Office Supplies	-	7,500	0.00%
194	139	500	500	-	01-2110-511000	Postage	-	500	0.00%
4,051	4,345	4,000	4,500	-	01-2110-515000	Printing & Advertising	-	4,000	0.00%
1,865	1,571	1,500	1,500	-	01-2110-520000	Dues & Meetings	-	1,500	0.00%
145	-	-	95	-	01-2110-520003	Recruitment Expense	-	-	0.00%
2,259	3,368	3,500	2,500	-	01-2110-525000	Travel & Training	-	3,500	0.00%
-	4,217	4,000	4,000	-	01-2110-533045	Maintenance Agreements	-	4,000	0.00%
832	1,002	1,000	1,000	-	01-2110-551000	Books & Publications	-	1,000	0.00%
495	495	495	495	-	01-2110-575000	Bond Registration Costs	-	495	0.00%
4,797	5,198	6,500	5,000	-	01-2110-580000	Professional Services	-	6,500	0.00%
470,260	580,685	645,018	606,010	-	01-2110-590000	Internal Chrg-Admin Support Services	-	667,530	3.49%
12,000	12,000	-	-	-	01-2110-590002	Internal Chrg-Computers	-	12,000	100.00%
503,908	621,274	674,013	634,600	-		Total Materials and Services	-	708,525	5.12%
662,029	779,470	835,891	795,399	1.00	2110	TOTAL POLICE ADMINISTRATION	1.00	866,561	3.67%
2120 PATROL									
79,358	84,908	90,010	88,000	1.00	01-2120-410000	Administrative Salaries	1.00	91,143	1.26%
1,146,657	1,300,479	1,481,750	1,486,750	24.00	01-2120-431000	Officer Salaries	24.00	1,553,011	4.81%
107,600	110,723	123,518	100,000	-	01-2120-435000	Overtime	-	113,518	-8.10%
31,752	35,394	40,000	41,172	-	01-2120-435001	Holiday Bank	-	44,000	10.00%
1,360	840	-	960	-	01-2120-436000	Shift Differential	-	-	0.00%
6,780	7,980	8,500	8,500	-	01-2120-438000	Longevity	-	8,640	1.65%
103,584	118,005	133,399	133,399	-	01-2120-441000	FICA/Medicare	-	138,493	3.82%
56,294	34,681	44,725	39,500	-	01-2120-442000	Workers Compensation	-	46,433	3.82%
2,757	3,101	4,360	2,100	-	01-2120-443000	Unemployment	-	5,435	24.66%
213,701	233,087	240,266	244,100	-	01-2120-444000	Retirement-PERS	-	250,694	4.34%
25,327	48,613	60,376	65,500	-	01-2120-444002	Retirement-Pension Bond	-	59,076	-2.15%
302,715	359,825	463,298	455,000	-	01-2120-445000	Health/Life/LTD	-	505,486	9.11%
2,077,883	2,337,635	2,690,202	2,664,981	25.00		Total Personal Services	25.00	2,815,929	4.67%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
11,400	20,012	17,500	22,000	-	01-2120-512000	Uniforms	-	15,000	-14.29%
292	746	700	700	-	01-2120-520000	Dues & Meetings	-	700	0.00%
511	1,076	500	1,000	-	01-2120-520003	Recruitment Expense	-	500	0.00%
8,189	4,936	6,500	10,000	-	01-2120-523000	Supplies	-	6,500	0.00%
6,563	7,072	8,500	8,500	-	01-2120-523001	Ammunition	-	8,500	0.00%
500	-	500	500	-	01-2120-523005	Flares	-	500	0.00%
1,110	1,477	1,250	1,250	-	01-2120-524000	Safety Program	-	1,250	0.00%
7,349	9,080	8,500	5,500	-	01-2120-525000	Travel & Training	-	8,500	0.00%
367	125	-	-	-	01-2120-525005	PD Regional Training	-	-	0.00%
198	869	250	250	-	01-2120-528000	Prisoner Expense	-	250	0.00%
1,698	5,232	4,500	2,500	-	01-2120-529000	K-9 Program	-	2,500	-44.44%
4,974	1,776	1,500	1,500	-	01-2120-530000	Drug Dog	-	1,500	0.00%
61	981	1,000	1,000	-	01-2120-533000	Contractual Services	-	1,000	0.00%
-	109	-	-	-	01-2120-533045	Maintenance Agreements	-	-	0.00%
-	-	26,492	26,492	-	01-2120-533048	JAG Grant	-	-	-100.00%
1,500	-	-	-	-	01-2120-534000	Lease Purchase (motors)	-	-	0.00%
3,658	4,651	4,000	2,500	-	01-2120-536000	Motor Program	-	2,000	-50.00%
61,577	49,833	60,000	65,000	-	01-2120-562000	Fuel	-	60,000	0.00%
24,106	31,829	25,000	27,000	-	01-2120-563000	Vehicle Maintenance	-	35,000	40.00%
1,676	1,431	2,000	2,100	-	01-2120-566000	Equip Repair & Maintenance	-	2,000	0.00%
3,866	4,227	3,000	3,000	-	01-2120-566120	Small Equipment Replacement	-	3,000	0.00%
25,601	3,592	2,000	2,000	-	01-2120-580000	Professional Services	-	2,000	0.00%
66,500	66,500	-	-	-	01-2120-590001	Internal Chrg-Veh/Equip	-	45,000	100.00%
24,000	24,000	-	-	-	01-2120-590003	Internal Chrg-Capital Replace	-	3,000	100.00%
38,571	38,571	38,571	38,571	-	01-2120-590008	Internal Chrg-Radio Replace	-	38,000	-1.48%
13,468	13,453	13,500	3,500	-	01-2120-596000	Reserve Police Costs	-	10,000	-25.93%
-	1,700	1,700	1,700	-	01-2120-596003	Reserve Officers' Ammunition	-	1,700	0.00%
307,734	293,277	227,463	226,563	-		Total Materials and Services	-	248,400	9.20%
14,669	13,829	16,000	16,000	-	01-2120-610000	Capital Outlay	-	14,000	-12.50%
14,669	13,829	16,000	16,000	-		Total Capital Outlay	-	14,000	-12.50%
2,400,286	2,644,742	2,933,665	2,907,544	25.00	2120	TOTAL PATROL	25.00	3,078,329	4.93%
2130 INVESTIGATIONS									
78,496	83,671	90,010	88,000	1.00	01-2130-410000	Administrative Salaries	1.00	91,143	1.26%
241,550	302,686	325,664	320,000	5.00	01-2130-431000	Officer Salaries	5.00	343,196	5.38%
27,316	25,586	30,000	25,000	-	01-2130-435000	Overtime	-	30,000	0.00%
8,666	11,285	15,000	11,500	-	01-2130-435001	Holiday Bank	-	15,000	0.00%
1,920	2,133	1,920	2,400	-	01-2130-436000	Beeper Pay	-	1,920	0.00%
1,440	1,590	1,800	1,800	-	01-2130-436100	Detectives Clothing Allowance	-	1,800	0.00%
880	1,100	1,600	1,520	-	01-2130-438000	Longevity	-	1,600	0.00%
27,268	32,741	35,648	34,450	-	01-2130-441000	FICA/Medicare	-	37,078	4.01%
15,555	10,057	11,911	10,800	-	01-2130-442000	Workers Compensation	-	12,371	3.86%
723	856	1,167	600	-	01-2130-443000	Unemployment	-	1,454	24.59%
56,014	66,107	63,888	61,000	-	01-2130-444000	Retirement-PERS	-	66,302	3.78%
-	4	-	-	-	01-2130-444001	Retirement-Principal	-	-	0.00%
6,154	12,170	16,141	16,141	-	01-2130-444002	Retirement-Pension Bond	-	15,800	-2.11%
68,705	86,026	97,440	97,440	-	01-2130-445000	Health/Life/LTD	-	105,990	8.77%
534,687	636,012	692,189	670,651	6.00		Total Personal Services	6.00	723,654	4.55%
41	53	500	500	-	01-2130-520000	Dues & Meetings	-	500	0.00%
7,000	5,000	5,000	3,000	-	01-2130-521000	Confidential Funds	-	-	-100.00%
2,700	7,164	3,000	5,500	-	01-2130-523000	Supplies	-	2,000	-33.33%
300	598	700	-	-	01-2130-523004	Photographic Equipment	-	700	0.00%
1,296	4,555	3,500	3,500	-	01-2130-525000	Travel & Training	-	3,500	0.00%
165	305	1,500	1,500	-	01-2130-533000	Contractual Services	-	1,500	0.00%
4,300	1,200	1,200	1,200	-	01-2130-534000	Vehicle Lease	-	1,200	0.00%
1,339	1,653	2,000	1,000	-	01-2130-563000	Vehicle Maintenance	-	2,000	0.00%
-	-	-	-	-	01-2130-566120	Small Equip Replacement	-	3,000	100.00%
1,342	597	2,000	2,000	-	01-2130-580000	Professional Services	-	2,000	0.00%
16,000	16,000	-	-	-	01-2130-590001	Internal Chrg-Veh/Equip	-	16,000	100.00%
-	-	-	-	-	01-2130-590004	Internal Chrg-Forensic Equip	-	5,000	100.00%
34,482	37,124	19,400	18,200	-		Total Materials and Services	-	37,400	92.78%
569,170	673,136	711,589	688,851	6.00	2130	TOTAL INVESTIGATIONS	6.00	761,054	6.95%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
2150 SUPPORT SERVICES									
30,845	32,005	34,195	33,000	0.50	01-2150-410000	Administrative Salaries	0.50	34,098	-0.28%
78,990	120,550	135,737	125,500	3.00	01-2150-420000	Clerical Salaries	3.00	131,703	-2.97%
40,565	42,026	43,641	43,641	1.00	01-2150-431000	Salaries & Wages	1.00	44,518	2.01%
4,907	1,322	4,500	2,000	-	01-2150-435000	Overtime	-	4,500	0.00%
3,026	4,471	5,000	4,500	-	01-2150-435001	Holiday Bank	-	5,000	0.00%
1,920	1,920	1,920	1,920	-	01-2150-438000	Longevity	-	2,040	6.25%
11,947	15,123	17,211	15,575	-	01-2150-441000	FICA/Medicare	-	16,973	-1.38%
1,050	775	953	953	-	01-2150-442000	Workers Compensation	-	956	0.31%
321	402	563	400	-	01-2150-443000	Unemployment	-	665	18.12%
11,772	14,088	17,151	14,615	-	01-2150-444000	Retirement-PERS	-	17,443	1.70%
16,867	17,196	17,059	17,750	-	01-2150-444001	Retirement-Principal	-	18,473	8.29%
1,375	3,021	4,337	4,337	-	01-2150-444002	Retirement-Pension Bond	-	4,156	-4.17%
45,319	62,844	71,750	71,750	-	01-2150-445000	Health/Life/LTD	-	75,604	5.37%
248,905	315,745	354,017	335,941	4.50		Total Personal Services	4.50	356,129	0.60%
385	538	450	450	-	01-2150-520000	Dues & Meetings	-	450	0.00%
3,309	2,474	2,500	2,500	-	01-2150-523000	Supplies	-	2,500	0.00%
924	1,613	2,250	2,250	-	01-2150-523002	Supplies-Dog Control	-	2,250	0.00%
691	541	300	300	-	01-2150-523003	Veterinarian Fees	-	300	0.00%
1,992	1,469	2,000	1,500	-	01-2150-525000	Travel & Training	-	2,000	0.00%
1,824	2,100	2,000	2,000	-	01-2150-527000	Community Policing	-	2,000	0.00%
5,881	6,013	6,013	6,886	-	01-2150-532000	R.A.I.N. Agreement	-	6,013	0.00%
19,231	13,531	21,000	21,000	-	01-2150-533000	Contractual Services	-	21,000	0.00%
16,305	28,911	30,500	30,500	-	01-2150-566000	Equip Repair & Maintenance	-	30,500	0.00%
(2,218)	-	-	-	-	01-2150-579001	Kid's Fair	-	-	0.00%
48,323	57,189	67,013	67,386	-		Total Materials and Services	-	67,013	0.00%
297,228	372,934	421,030	403,327	4.50	2150	TOTAL SUPPORT SERVICES	4.50	423,142	0.50%
3,928,712	4,470,283	4,902,175	4,795,121	36.50		TOTAL POLICE DEPARTMENT	36.50	5,129,086	4.63%
FIRE DEPARTMENT 22XX									
2210 FIRE ADMINISTRATION									
88,729	114,515	103,032	103,032	1.00	01-2210-410000	Administrative Salaries	1.00	104,317	1.25%
56,770	62,735	63,818	63,818	1.00	01-2210-420000	Clerical Salaries	1.00	64,536	1.13%
-	-	-	1,100	-	01-2210-436000	Standby Pay	-	3,200	100.00%
700	700	700	-	-	01-2210-436100	Uniform Allowance	-	-	-100.00%
1,680	1,080	480	480	-	01-2210-438000	Longevity	-	720	50.00%
11,814	13,888	12,855	12,855	-	01-2210-441000	FICA/Medicare	-	13,218	2.82%
3,104	1,939	2,220	2,220	-	01-2210-442000	Workers Compensation	-	2,309	4.01%
296	356	423	423	-	01-2210-443000	Unemployment	-	519	22.70%
-	-	12,333	12,333	-	01-2210-444000	Retirement-PERS	-	12,870	4.35%
35,650	27,308	8,771	8,771	-	01-2210-444001	Retirement-Principal	-	9,210	5.01%
-	-	25	2,800	-	01-2210-444002	Retirement-Pension Bond	-	3,548	14092.00%
22,084	24,964	37,073	37,073	-	01-2210-445000	Health/Life/LTD	-	30,412	-17.97%
220,828	247,485	241,730	244,905	2.00		Total Personal Services	2.00	244,859	1.29%
3,450	3,552	3,300	3,300	-	01-2210-510000	Office Supplies	-	3,500	6.06%
645	605	600	500	-	01-2210-511000	Postage	-	600	0.00%
-	3,398	200	-	-	01-2210-512000	Uniforms	-	-	-100.00%
460	862	1,000	1,000	-	01-2210-520000	Dues & Meetings	-	1,000	0.00%
-	10,025	-	-	-	01-2210-520003	Recruitment Expense	-	-	0.00%
3,521	4,712	7,000	7,000	-	01-2210-523000	Supplies	-	7,000	0.00%
2,436	2,122	3,200	3,200	-	01-2210-525000	Travel & Training	-	3,200	0.00%
-	2,718	2,500	3,400	-	01-2210-533045	Maintenance Agreements	-	3,400	36.00%
17,007	18,739	18,500	14,500	-	01-2210-540000	Utilities	-	18,000	-2.70%
202	273	300	300	-	01-2210-551000	Books & Publications	-	300	0.00%
-	1,117	2,000	1,500	-	01-2210-562000	Fuel	-	2,000	0.00%
-	1,891	1,500	1,000	-	01-2210-563000	Vehicle Maintenance	-	1,500	0.00%
23	789	750	500	-	01-2210-566000	Equip Repair & Maintenance	-	1,000	33.33%
248	248	250	250	-	01-2210-575000	Bond Registration Costs	-	250	0.00%
243,690	294,399	350,035	328,867	-	01-2210-590000	Internal Chrg-Admin Support Services	-	350,424	0.11%
30,000	-	-	-	-	01-2210-590001	Internal Chrg-Veh/Equip	-	-	0.00%
6,000	6,000	-	-	-	01-2210-590002	Internal Chrg-Computers	-	6,000	100.00%
307,682	351,451	391,135	365,317	-		Total Materials and Services	-	398,174	1.80%
528,510	598,937	632,865	610,222	2.00	2210	TOTAL FIRE ADMINISTRATION	2.00	643,033	1.61%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
2220 FIRE SUPPRESSION									
50,636	75,932	85,956	85,956	1.00	01-2220-410000	Administrative Salaries	1.00	87,036	1.26%
823,034	866,677	990,169	1,140,000	15.56	01-2220-431000	Firefighter Salaries	15.56	1,062,172	7.27%
176,943	261,018	220,000	100,000	-	01-2220-435000	Overtime	-	86,715	-60.58%
33,850	32,834	45,000	42,000	-	01-2220-435001	Holiday Bank	-	45,000	0.00%
12,346	20,194	22,000	20,000	-	01-2220-436000	Standby Pay	-	22,000	0.00%
13,125	13,912	12,600	-	-	01-2220-436100	Uniform Allowance	-	-	-100.00%
1,680	1,680	1,680	800	-	01-2220-438000	Longevity	-	480	-71.43%
72,988	81,137	-	-	-	01-2220-439000	Incentive Pay	-	200	100.00%
89,973	103,720	106,704	106,704	-	01-2220-441000	FICA/Medicare	-	101,213	-5.15%
40,622	24,759	28,278	28,278	-	01-2220-442000	Workers Compensation	-	27,112	-4.12%
2,384	2,701	3,491	3,491	-	01-2220-443000	Unemployment	-	3,968	13.66%
147,795	187,470	172,412	172,412	-	01-2220-444000	Retirement-PERS	-	169,600	-1.63%
20,135	20,282	17,256	17,256	-	01-2220-444001	Retirement-Principal	-	-	-100.00%
17,689	38,435	42,390	42,390	-	01-2220-444002	Retirement-Pension Bond	-	42,807	0.98%
144,987	168,948	199,553	199,553	-	01-2220-445000	Health/Life/LTD	-	229,227	14.87%
1,648,187	1,899,698	1,947,489	1,958,840	16.56		Total Personal Services	16.56	1,877,530	-3.59%
1,031	1,563	1,000	15,000	-	01-2220-512000	Uniforms	-	15,000	1400.00%
432	944	500	500	-	01-2220-520000	Dues & Meetings	-	500	0.00%
4,480	8,586	10,000	8,000	-	01-2220-523000	Supplies	-	6,000	-40.00%
-	-	-	-	-	01-2220-523020	Small Equipment	-	10,000	100.00%
6,058	7,616	8,000	7,500	-	01-2220-525000	Travel & Training	-	8,000	0.00%
256	93	100	100	-	01-2220-526000	Employee Testing	-	100	0.00%
7,253	10,864	-	-	-	01-2220-533000	Contractual Services	-	-	0.00%
-	-	9,460	9,460	-	01-2220-533045	Maintenance Agreements	-	9,460	0.00%
1,857	1,848	1,700	1,700	-	01-2220-551000	Books & Publications	-	2,000	17.65%
11,062	9,357	13,000	14,000	-	01-2220-562000	Fuel	-	13,000	0.00%
23,036	39,886	39,000	30,000	-	01-2220-563000	Vehicle Maintenance	-	39,000	0.00%
25,770	25,000	28,000	20,000	-	01-2220-566000	Equip Repair & Maintenance	-	22,000	-21.43%
16,971	20,487	30,000	26,000	-	01-2220-566100	Safety Equipment	-	30,000	0.00%
32,786	32,786	32,786	32,786	-	01-2220-590008	Internal Chrg-Radio Replace	-	32,786	0.00%
20,271	11,041	16,000	18,000	-	01-2220-596000	Volunteer Costs	-	20,000	25.00%
6,805	3,969	10,000	8,000	-	01-2220-596001	Volunteer Training	-	10,000	0.00%
17,500	17,500	17,500	17,500	-	01-2220-596002	Volunteer LOSAP	-	17,500	0.00%
175,568	191,541	217,046	208,546	-		Total Materials and Services	-	235,346	8.43%
-	24,558	9,374	-	-	01-2220-610000	Capital Outlay	-	-	-100.00%
-	-	-	-	-	01-2220-610534	Capital Outlay - FEMA Grant	-	810,000	100.00%
-	24,558	9,374	-	-		Total Capital Outlay	-	810,000	8540.92%
1,823,755	2,115,798	2,173,909	2,167,386	16.56	2220	TOTAL FIRE SUPPRESSION	16.56	2,922,876	34.45%
2230 FIRE PREVENTION									
55,550	77,251	87,128	87,128	1.00	01-2230-432000	Inspector Salaries	1.00	88,223	1.26%
9,980	7,311	12,000	12,000	-	01-2230-436000	Standby Pay	-	12,000	0.00%
700	700	700	-	-	01-2230-436100	Uniform Allowance	-	-	-100.00%
360	480	480	480	-	01-2230-438000	Longevity	-	720	50.00%
8,275	8,527	-	-	-	01-2230-439000	Paramedic Incentive	-	-	0.00%
5,591	7,110	7,674	7,674	-	01-2230-441000	FICA/Medicare	-	7,722	0.63%
2,493	1,793	2,014	2,014	-	01-2230-442000	Workers Compensation	-	2,041	1.34%
151	188	251	251	-	01-2230-443000	Unemployment	-	303	20.72%
11,453	14,953	14,375	14,375	-	01-2230-444000	Retirement-PERS	-	14,465	0.63%
361	-	-	-	-	01-2230-444001	Retirement-Principal	-	-	0.00%
1,354	3,216	3,453	3,453	-	01-2230-444002	Retirement-Pension Bond	-	3,268	-5.36%
12,790	16,412	18,588	18,588	-	01-2230-445000	Health/Life/LTD	-	17,624	-5.19%
109,056	137,941	146,663	145,963	1.00		Total Personal Services	1.00	146,366	-0.20%
67	171	85	101	-	01-2230-520000	Dues & Meetings	-	85	0.00%
1,004	419	1,300	841	-	01-2230-523000	Supplies	-	1,300	0.00%
2,442	2,788	3,200	2,988	-	01-2230-523011	Fire Prevention	-	3,200	0.00%
759	2,475	1,600	1,600	-	01-2230-525000	Travel & Training	-	1,600	0.00%
-	206	500	452	-	01-2230-551000	Books & Publications	-	500	0.00%
3,116	1,619	2,500	1,820	-	01-2230-562000	Fuel	-	2,500	0.00%
205	1,339	925	2,308	-	01-2230-563000	Vehicle Maintenance	-	925	0.00%
7,592	9,017	10,110	10,110	-		Total Materials and Services	-	10,110	0.00%
116,648	146,958	156,773	156,073	1.00	2230	TOTAL FIRE PREVENTION	1.00	156,476	-0.19%
2,468,913	2,861,692	2,963,547	2,933,681	19.56		TOTAL FIRE DEPARTMENT	19.56	3,722,385	25.61%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
2310 COMMUNICATIONS									
30,845	32,006	34,195	32,635	0.50	01-2310-410000	Administrative Salaries	0.50	34,098	-0.28%
281,836	258,261	325,610	329,000	7.00	01-2310-420000	Dispatch Salaries	7.00	322,047	-1.09%
16,418	34,687	26,000	26,000	-	01-2310-435000	Overtime	-	26,000	0.00%
10,126	9,079	12,000	8,000	-	01-2310-435001	Holiday Bank	-	12,000	0.00%
640	720	720	720	-	01-2310-438000	Longevity	-	720	0.00%
24,962	25,044	30,487	29,400	-	01-2310-441000	FICA/Medicare	-	30,208	-0.92%
1,024	703	937	937	-	01-2310-442000	Workers Comp	-	933	-0.43%
676	668	994	400	-	01-2310-443000	Unemployment	-	1,183	19.01%
51,740	51,961	55,300	51,350	-	01-2310-444000	Retirement-PERS	-	55,108	-0.35%
6,203	11,509	13,853	13,853	-	01-2310-444002	Retirement-Pension Bond	-	12,958	-6.46%
110,785	99,193	137,822	125,600	-	01-2310-445000	Health/Life/LTD	-	136,556	-0.92%
535,254	523,832	637,918	617,895	7.50		Total Personal Services	7.50	631,811	-0.96%
237	478	500	500	-	01-2310-520000	Dues & Meetings	-	500	0.00%
4,009	4,584	4,000	4,000	-	01-2310-523000	Supplies	-	4,000	0.00%
2,715	4,429	3,500	3,500	-	01-2310-525000	Travel & Training	-	2,500	-28.57%
-	613	500	500	-	01-2310-526000	Employee Testing	-	500	0.00%
1,950	1,796	17,000	17,000	-	01-2310-533000	Contractual Services	-	10,000	-41.18%
-	901	1,100	1,100	-	01-2310-533045	Maintenance Agreements	-	1,100	0.00%
-	-	3,100	3,100	-	01-2310-533051	OEM Phase II Wireless	-	3,100	0.00%
50,784	45,279	130,000	130,000	-	01-2310-566000	Equip Repair & Maintenance	-	130,000	0.00%
459	2,000	2,000	2,000	-	01-2310-566120	Small Equipment Replacement	-	2,000	0.00%
106,129	106,870	110,755	104,057	-	01-2310-590000	Internal Chrg-Admin Support Services	-	115,275	4.08%
19,000	19,000	-	-	-	01-2310-590003	Internal Chrg-Capital Replace	-	19,000	100.00%
185,283	185,950	272,455	265,757	-		Total Materials and Services	-	287,975	5.70%
720,536	709,782	910,373	883,652	7.50	2310	TOTAL COMMUNICATIONS	7.50	919,786	1.03%
LIBRARY 31XX									
3110 LIBRARY ADMINISTRATION									
175,302	172,907	189,159	135,000	3.00	01-3110-410000	Administrative Salaries	2.00	135,173	-28.54%
-	-	3,000	-	-	01-3110-432000	Salaries-Grant	-	-	-100.00%
800	1,200	800	1,200	-	01-3110-438000	Longevity	-	1,200	50.00%
13,328	13,391	14,761	10,200	-	01-3110-441000	FICA/Medicare	-	10,432	-29.33%
484	319	415	250	-	01-3110-442000	Workers Compensation	-	285	-31.33%
347	351	483	250	-	01-3110-443000	Unemployment	-	410	-15.11%
20,144	20,287	16,619	12,300	-	01-3110-444000	Retirement-PERS	-	12,243	-26.33%
7,447	7,377	8,148	7,800	-	01-3110-444001	Retirement-Principal	-	8,325	2.17%
2,372	4,635	4,758	3,300	-	01-3110-444002	Retirement-Pension Bond	-	2,762	-41.95%
17,275	17,304	20,601	14,000	-	01-3110-445000	Health/Life/LTD	-	13,116	-36.33%
237,499	237,771	258,744	184,300	3.00		Total Personal Services	2.00	183,946	-28.91%
2,986	2,344	4,000	3,000	-	01-3110-510000	Office Supplies	-	3,500	-12.50%
14	-	23	23	-	01-3110-511000	Postage	-	-	-100.00%
92	400	500	500	-	01-3110-515000	Printing & Advertising	-	200	-60.00%
526	322	500	500	-	01-3110-520000	Dues & Meetings	-	500	0.00%
444	879	500	500	-	01-3110-523000	Supplies	-	500	0.00%
253	298	1,500	1,500	-	01-3110-525000	Travel & Training	-	700	-53.33%
896	919	1,200	1,100	-	01-3110-532000	Bank Fees	-	1,200	0.00%
-	2,377	2,900	2,900	-	01-3110-533045	Maintenance Agreements	-	2,900	0.00%
25,206	27,487	28,000	28,000	-	01-3110-540000	Utilities	-	33,500	19.64%
90,869	97,601	104,043	104,143	-	01-3110-542001	Regional Library Service	-	111,592	7.26%
-	501	400	490	-	01-3110-551000	Books & Publications	-	500	25.00%
144	351	150	150	-	01-3110-551003	Lost Book Refunds	-	150	0.00%
1,813	-	400	300	-	01-3110-566000	Equip Repair & Maintenance	-	400	0.00%
187,588	198,760	209,610	196,934	-	01-3110-590000	Internal Chrg-Admin Support Services	-	211,603	0.95%
8,000	8,000	-	-	-	01-3110-590002	Internal Chrg-Computers	-	-	0.00%
241	174	400	300	-	01-3110-596000	Volunteer Costs	-	400	0.00%
319,072	340,413	354,126	340,340	-		Total Materials and Services	-	367,645	3.82%
556,572	578,184	612,870	524,640	3.00	3110	TOTAL LIBRARY ADMINISTRATION	2.00	551,591	-10.00%
3120 PUBLIC SERVICES									
339,297	362,784	389,554	425,000	10.36	01-3120-431000	Salaries & Wages	10.14	412,260	5.83%
-	-	-	-	-	01-3120-438000	Longevity	-	160	100.00%
25,748	27,984	29,800	30,500	-	01-3120-441000	FICA/Medicare	-	31,550	5.87%
1,220	913	779	1,000	-	01-3120-442000	Workers Compensation	-	781	0.26%
682	723	975	975	-	01-3120-443000	Unemployment	-	1,234	26.56%
12,715	20,291	21,532	22,750	-	01-3120-444001	Retirement-Principal	-	24,194	12.36%
26,636	37,065	43,459	43,459	-	01-3120-445000	Health/Life/LTD	-	41,240	-5.11%
406,298	449,761	486,099	523,684	10.36		Total Personal Services	10.14	511,419	5.21%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
4,781	5,437	3,600	3,600	-	01-3120-510000	Office Supplies	-	3,600	0.00%
-	86	-	-	-	01-3120-511000	Postage	-	-	0.00%
608	150	200	200	-	01-3120-515000	Printing & Advertising	-	200	0.00%
282	328	400	400	-	01-3120-520000	Dues & Meetings	-	400	0.00%
2,487	3,135	3,000	2,000	-	01-3120-523000	Supplies	-	3,000	0.00%
7,438	3,016	5,590	5,590	-	01-3120-525000	Travel & Training	-	2,500	-55.28%
103	-	-	-	-	01-3120-526000	Employee Testing	-	-	0.00%
2,524	2,492	4,000	3,000	-	01-3120-533000	Contractual Services	-	1,800	-55.00%
3,990	1,936	3,500	3,000	-	01-3120-533024	Patron Notices	-	1,300	-62.86%
45,477	39,093	41,000	41,000	-	01-3120-551000	Books & Publications	-	40,000	-2.44%
9,792	11,390	7,200	7,200	-	01-3120-551001	Audio-Visual	-	7,200	0.00%
6,928	7,629	6,000	6,548	-	01-3120-551002	Periodicals	-	6,000	0.00%
16,549	15,287	15,000	15,000	-	01-3120-551003	Children's Books	-	15,000	0.00%
2,559	2,807	2,700	726	-	01-3120-551004	Children's Audio-Visual	-	2,700	0.00%
800	893	800	525	-	01-3120-551005	Children's Periodicals	-	600	-25.00%
3,161	5,068	2,500	3,303	-	01-3120-551006	Electronic Resources	-	3,000	20.00%
641	326	1,000	1,000	-	01-3120-551007	Adult Book Replacement	-	1,000	0.00%
2,480	2,204	2,500	2,500	-	01-3120-551008	Children's Book Replacement	-	2,500	0.00%
-	201	400	400	-	01-3120-566000	Equip Repair & Maintenance	-	400	0.00%
110,599	101,479	99,390	95,992	-		Total Materials and Services	-	91,200	-8.24%
-	10,690	2,500	165,000	-	01-3120-610000	Capital Outlay	-	-	-100.00%
-	10,690	2,500	165,000	-		Total Capital Outlay	-	-	-100.00%
516,896	561,930	587,989	784,676	10.36	3120	TOTAL PUBLIC SERVICES	10.14	602,619	2.49%
1,073,468	1,140,114	1,200,859	1,309,316	13.36		TOTAL LIBRARY DEPARTMENT	12.14	1,154,210	-3.88%
4110 PLANNING									
40,214	41,436	59,323	59,323	0.70	01-4110-410000	Administrative Salaries	0.70	60,061	1.24%
45,650	50,190	53,904	53,904	1.25	01-4110-420000	Clerical Salaries	1.00	54,828	1.71%
227,772	226,153	190,347	190,347	3.50	01-4110-431000	Salaries & Wages	3.50	201,638	5.93%
100	480	576	576	-	01-4110-438000	Longevity	-	576	0.00%
23,750	24,579	23,267	23,267	-	01-4110-441000	FICA/Medicare	-	24,260	4.27%
3,095	1,550	1,883	1,883	-	01-4110-442000	Workers Compensation	-	1,860	-1.22%
625	644	760	760	-	01-4110-443000	Unemployment	-	950	25.00%
9,577	9,689	11,338	11,338	-	01-4110-444000	Retirement-PERS	-	11,478	1.23%
36,422	38,476	32,582	32,582	-	01-4110-444001	Retirement-Principal	-	36,380	11.66%
1,386	2,520	3,124	3,124	-	01-4110-444002	Retirement-Pension Bond	-	2,982	-4.55%
49,265	54,877	61,004	61,004	-	01-4110-445000	Health/Life/LTD	-	57,954	-5.00%
437,856	450,594	438,108	438,108	5.45		Total Personal Services	5.20	452,967	3.39%
5,407	5,004	5,160	5,160	-	01-4110-510000	Office Supplies	-	3,850	-25.39%
355	222	200	200	-	01-4110-511000	Postage	-	200	0.00%
4,919	4,399	5,991	5,991	-	01-4110-515000	Printing & Advertising	-	5,700	-4.86%
3,425	5,204	3,349	3,349	-	01-4110-520000	Dues & Meetings	-	2,500	-25.35%
5,640	4,386	6,677	5,000	-	01-4110-525000	Travel & Training	-	3,450	-48.33%
1,176	47	-	-	-	01-4110-526000	Employee Testing	-	-	0.00%
378	1,614	311	2,600	-	01-4110-532000	Bank Fees	-	1,500	382.32%
14,949	-	-	-	-	01-4110-533000	Contractual Services	-	-	0.00%
-	5,381	3,219	1,234	-	01-4110-533045	Maintenance Agreements	-	4,900	52.22%
-	-	40,000	20,000	-	01-4110-533053	Rotary Signage Grant	-	-	-100.00%
441	267	450	450	-	01-4110-551000	Books & Publications	-	320	-28.89%
693	395	483	366	-	01-4110-562000	Fuel	-	483	0.00%
350	66	87	87	-	01-4110-563000	Vehicle Maintenance	-	87	0.00%
1,092	108	173	173	-	01-4110-576000	Recording Fees	-	173	0.00%
3,465	69,116	21,500	21,500	-	01-4110-580000	Professional Services	-	28,500	32.56%
100	-	-	-	-	01-4110-580005	Land Use Planning Appeals	-	-	0.00%
142,878	177,476	185,219	174,186	-	01-4110-590000	Internal Chrg-Admin Support Services	-	167,077	-9.79%
-	5,500	-	-	-	01-4110-590001	Internal Chrg-Veh/Equip	-	-	0.00%
5,000	5,300	-	-	-	01-4110-590002	Internal Chrg-Computers	-	-	0.00%
190,266	284,484	272,819	240,295	-		Total Materials and Services	-	218,740	-19.82%
135	172	1,600	-	-	01-4110-610000	Capital Outlay	-	-	-100.00%
135	172	1,600	-	-		Total Capital Outlay	-	-	-100.00%
628,256	735,250	712,527	678,403	5.45	4110	TOTAL PLANNING	5.20	671,707	-5.73%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
NONDEPARTMENTAL 91XX									
9170 TRANSFERS									
-	-	-	22,345	-	01-9170-906000	Transfer-Wastewater	-	22,345	100.00%
-	-	27,000	-	-	01-9170-909000	Transfer-Debt Service	-	-	-100.00%
-	-	27,000	22,345	-	9170	TOTAL TRANSFERS	-	22,345	-17.24%
9180 RESERVES									
-	-	865,711	-	-	01-9180-800000	Contingency	-	180,918	-79.10%
-	-	1,100,000	-	-	01-9180-880000	Unappropriated Fund Bal	-	1,100,000	0.00%
-	-	1,965,711	-	-	9180	TOTAL RESERVES	-	1,280,918	-34.84%
-	-	1,992,711	22,345	-		TOTAL NONDEPARTMENTAL	-	1,303,263	-34.60%
9,287,323	10,429,002	13,248,830	11,150,829	84.57	FUND 01	TOTAL GENERAL FUND	83.10	13,473,402	1.70%
3,516,106	3,137,138	-	2,141,239			ENDING FUND BALANCE		-	
FUND 2 STREET FUND REVENUES									
758,037	600,132	385,295	295,090	-	02-0000-300000	Beg F/B-Net Working Capital	-	53,143	-86.21%
14,059	6,401	10,000	4,000	-	02-0000-332003	Street/Curb Permits	-	2,100	-79.00%
-	-	-	105	-	02-0000-332005	Golf Cart Permits	-	105	100.00%
910,543	846,674	944,270	900,000	-	02-0000-335000	Gas Taxes	-	1,158,000	22.63%
9,197	8,552	9,440	9,000	-	02-0000-336000	Bike Way Taxes	-	11,580	22.67%
582	8,556	-	400	-	02-0000-338000	Reimb Costs-Veh Repair-Materials	-	-	0.00%
585	7,621	-	375	-	02-0000-338001	Reimb Costs-Veh Repair-Labor	-	-	0.00%
-	9,477	-	10,000	-	02-0000-338002	Reimb Costs-Capital Project	-	-	0.00%
79,838	4,139	10,000	2,200	-	02-0000-342004	Dev Review and Inspection Fee	-	1,000	-90.00%
13,569	-	-	-	-	02-0000-342005	Internal Engineering Fees	-	-	0.00%
641	283	-	14,102	-	02-0000-360000	Miscellaneous Revenues	-	-	0.00%
30,202	7,894	6,100	750	-	02-0000-361000	Interest Earned	-	1,000	-83.61%
1,164	166	-	-	-	02-0000-361001	Interest-Receivables	-	-	0.00%
4,993	9,296	-	-	-	02-0000-363000	Assessment Installments	-	-	0.00%
52	278	-	-	-	02-0000-364000	Sale Of Assets	-	-	0.00%
1,823,464	1,509,469	1,365,105	1,236,022	-		TOTAL REVENUES	-	1,226,928	-10.12%
PUBLIC WORKS 51XX									
5110 STREET ADMINISTRATION									
23,281	21,731	23,070	21,914	0.25	02-5110-410000	Administrative Salaries	0.13	12,202	-47.11%
1,764	1,684	1,765	1,665	-	02-5110-441000	FICA/Medicare	-	933	-47.14%
52	120	193	172	-	02-5110-442000	Workers Compensation	-	102	-47.15%
47	44	58	22	-	02-5110-443000	Unemployment	-	37	-36.21%
3,680	3,265	3,264	3,178	-	02-5110-444000	Retirement-PERS	-	1,726	-47.12%
433	754	787	942	-	02-5110-444002	Retirement-Pension Bond	-	391	-50.32%
3,823	3,008	3,380	3,417	-	02-5110-445000	Health/Life/LTD	-	1,677	-50.38%
33,080	30,606	32,517	31,310	0.25		Total Personal Services	0.13	17,068	-47.51%
312	456	500	500	-	02-5110-510000	Office Supplies	-	500	0.00%
-	-	50	-	-	02-5110-511000	Postage	-	50	0.00%
-	-	300	150	-	02-5110-515000	Printing & Advertising	-	300	0.00%
698	(23)	500	500	-	02-5110-520000	Dues & Meetings	-	-	-100.00%
-	-	100	-	-	02-5110-520003	Recruitment Expense	-	100	0.00%
221	1,043	1,000	1,000	-	02-5110-523000	Supplies	-	750	-25.00%
4,507	2	5,000	3,000	-	02-5110-525000	Travel & Training	-	-	-100.00%
-	-	50	-	-	02-5110-526000	Employee Testing	-	50	0.00%
-	24,994	25,000	25,000	-	02-5110-533000	Contractual Services	-	40,000	60.00%
110	102	300	150	-	02-5110-551000	Books & Publications	-	300	0.00%
16	41	-	23	-	02-5110-562000	Fuel	-	-	0.00%
-	-	200	200	-	02-5110-563000	Vehicle Maintenance	-	200	0.00%
252	252	275	252	-	02-5110-575000	Bond Registration Costs	-	275	0.00%
41	-	100	100	-	02-5110-576000	Recording Fees	-	100	0.00%
19,816	-	-	-	-	02-5110-580000	Professional Services	-	-	0.00%
163,066	192,675	192,911	181,245	-	02-5110-590000	Internal Chrg-Admin Support Services	-	201,928	4.67%
2,500	3,417	3,417	3,417	-	02-5110-590002	Internal Chrg-Computers	-	-	-100.00%
191,540	222,959	229,703	215,537	-		Total Materials and Services	-	244,553	6.46%
224,620	253,565	262,220	246,847	0.25	5110	TOTAL STREET ADMINISTRATION	0.13	261,621	-0.23%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
5112 ENGINEERING DESIGN									
-	-	-	-	-	02-5112-410000	Administrative Salaries	-	-	0.00%
25,161	30,451	29,469	26,308	0.63	02-5112-420000	Clerical Salaries	0.25	10,907	-62.99%
76,745	80,781	84,554	86,890	1.35	02-5112-432000	Engineer Salaries	0.75	49,681	-41.24%
436	495	461	461	-	02-5112-438000	Longevity	-	220	-52.28%
7,720	8,545	8,758	8,514	-	02-5112-441000	FICA/Medicare	-	4,652	-46.88%
924	643	808	734	-	02-5112-442000	Workers Compensation	-	458	-43.32%
199	218	287	114	-	02-5112-443000	Unemployment	-	182	-36.59%
16,130	18,912	19,493	19,675	-	02-5112-444001	Retirement-Principal	-	11,269	-42.19%
18,899	21,093	24,038	24,050	-	02-5112-445000	Health/Life/LTD	-	12,362	-48.57%
146,213	161,138	167,868	166,746	1.98		Total Personal Services	1.00	89,731	-46.55%
715	912	1,000	1,000	-	02-5112-510000	Office Supplies	-	1,000	0.00%
-	-	25	-	-	02-5112-511000	Postage	-	25	0.00%
647	-	1,000	200	-	02-5112-515000	Printing & Advertising	-	1,000	0.00%
704	689	1,500	1,000	-	02-5112-520000	Dues & Meetings	-	2,350	56.67%
1,646	1,224	1,500	1,500	-	02-5112-523000	Supplies	-	1,500	0.00%
6,492	1,934	8,100	5,000	-	02-5112-525000	Travel & Training	-	2,000	-75.31%
-	-	50	-	-	02-5112-526000	Employee Testing	-	50	0.00%
22	1,097	600	1,000	-	02-5112-532000	Bank Fees	-	600	0.00%
2,771	1,956	25,000	15,000	-	02-5112-533000	Contractual Services	-	15,000	-40.00%
-	3,967	7,500	4,000	-	02-5112-533045	Maintenance Agreements	-	9,750	30.00%
289	381	200	200	-	02-5112-551000	Books & Publications	-	200	0.00%
647	623	500	500	-	02-5112-562000	Fuel	-	500	0.00%
30	-	200	200	-	02-5112-563000	Vehicle Maintenance	-	200	0.00%
18	130	150	4	-	02-5112-566000	Equip Repair & Maintenance	-	150	0.00%
18,163	-	-	-	-	02-5112-580000	Professional Services	-	-	0.00%
3,500	5,900	5,900	5,900	-	02-5112-590001	Internal Chrg-Veh/Equip	-	-	-100.00%
2,500	3,417	3,417	3,417	-	02-5112-590002	Internal Chrg-Computers	-	-	-100.00%
38,145	22,229	56,642	38,921	-		Total Materials and Services	-	34,325	-39.40%
-	3,220	3,525	2,406	-	02-5112-610000	Capital Outlay	-	9,275	163.12%
-	3,220	3,525	2,406	-		Total Capital Outlay	-	9,275	163.12%
184,357	186,587	228,035	208,073	1.98	5112	TOTAL ENGINEERING DESIGN	1.00	133,331	-41.53%
5120 STREET MAINTENANCE									
21,093	18,141	18,868	18,868	0.25	02-5120-410000	Administrative Salaries	0.13	9,938	-47.33%
11,429	12,406	13,349	13,349	0.33	02-5120-420000	Clerical Salaries	0.25	10,233	-23.34%
119,385	143,975	158,695	130,656	3.17	02-5120-431000	Maintenance Salaries	2.50	126,972	-19.99%
288	5,208	6,000	5,843	-	02-5120-433000	Summer Help	-	6,000	0.00%
120	-	-	-	-	02-5120-435000	Overtime	-	-	0.00%
885	1,286	6,570	1,343	-	02-5120-436000	Beeper Pay	-	6,570	0.00%
275	342	317	292	-	02-5120-436100	Uniform Allowance	-	250	-21.14%
1,080	1,240	1,560	1,260	-	02-5120-438000	Longevity	-	1,296	-16.92%
11,410	13,701	15,711	10,111	-	02-5120-441000	FICA/Medicare	-	12,336	-21.48%
7,277	4,547	7,718	4,273	-	02-5120-442000	Workers Compensation	-	6,240	-19.15%
307	363	514	181	-	02-5120-443000	Unemployment	-	485	-5.64%
26,061	29,417	31,587	20,974	-	02-5120-444001	Retirement-Principal	-	25,887	-18.05%
43,404	49,900	62,157	53,003	-	02-5120-445000	Health/Life/LTD	-	43,607	-29.84%
243,014	280,527	323,046	260,153	3.75		Total Personal Services	2.88	249,814	-22.67%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
1,410	1,350	1,600	1,500	-	02-5120-510000	Office Supplies	-	1,600	0.00%
1,109	942	1,400	1,200	-	02-5120-512000	Uniforms	-	1,200	-14.29%
1,260	931	1,250	1,250	-	02-5120-520000	Dues & Meetings	-	1,000	-20.00%
11,156	30,426	25,000	25,000	-	02-5120-522000	Road Materials	-	25,000	0.00%
5,980	8,146	6,500	6,500	-	02-5120-523000	Supplies & Small Tools	-	6,500	0.00%
629	252	500	500	-	02-5120-524000	Safety Program	-	500	0.00%
2,171	1,941	3,000	3,000	-	02-5120-525000	Travel & Training	-	3,000	0.00%
1,689	564	1,000	750	-	02-5120-526000	Employee Testing	-	1,000	0.00%
8,624	11,485	12,000	11,500	-	02-5120-533000	Contractual Services	-	12,000	0.00%
-	1,418	2,000	1,500	-	02-5120-533045	Maintenance Agreements	-	2,000	0.00%
206,892	29,939	30,000	28,000	-	02-5120-538101	Street Improvements	-	30,000	0.00%
5,185	22,015	30,000	15,000	-	02-5120-538105	Sidewalk Intersections/ADA/Bikeway	-	20,000	-33.33%
5,589	5,952	6,000	5,000	-	02-5120-540000	Utilities	-	6,000	0.00%
17,624	12,832	21,000	20,000	-	02-5120-541000	Street Signs	-	13,000	-38.10%
205,893	256,028	220,000	250,000	-	02-5120-541001	Street Lighting	-	270,000	22.73%
-	-	5,000	-	-	02-5120-541002	Street Light/Pole Maintenance	-	5,000	0.00%
11,215	11,883	15,000	11,000	-	02-5120-562000	Fuel	-	14,000	-6.67%
11,794	24,178	15,000	20,000	-	02-5120-563000	Vehicle Maintenance	-	15,000	0.00%
6,657	7,049	6,500	3,000	-	02-5120-566000	Equip Repair & Maintenance	-	6,500	0.00%
8,184	7,626	6,000	4,000	-	02-5120-571000	Bldg & Grounds Maintenance	-	6,000	0.00%
20,000	25,000	25,000	25,000	-	02-5120-590001	Internal Chrg-Veh/Equip	-	-	-100.00%
2,935	2,935	2,935	2,935	-	02-5120-590002	Internal Chrg-Computers	-	-	-100.00%
535,995	462,893	436,685	436,635	-		Total Materials and Services	-	439,300	0.60%
4,249	-	-	-	-	02-5120-610000	Capital Outlay	-	-	0.00%
4,249	-	-	-	-		Total Capital Outlay	-	-	0.00%
783,259	743,421	759,731	696,788	3.75	5120	TOTAL STREET MAINTENANCE	2.88	689,114	-9.30%
1,192,236	1,183,573	1,249,986	1,151,708	5.98		TOTAL PUBLIC WORKS (STREET)	4.01	1,084,066	-13.27%
NONDEPARTMENTAL 91XX									
					9170	TRANSFERS			
30,997	30,806	31,172	31,172	-	02-9170-909000	Transfer-Debt Service	-	7,719	-75.24%
99	-	6,000	-	-	02-9170-918000	Transfer-Street Cap Projects	-	12,000	100.00%
31,096	30,806	37,172	31,172	-	9170	TOTAL TRANSFERS	-	19,719	-46.95%
					9180	RESERVES			
-	-	29,907	-	-	02-9180-800000	Contingency	-	123,143	311.75%
-	-	48,040	-	-	02-9180-810000	Contingency - Walkway/Bikeway/ADA Project	-	-	-100.00%
-	-	77,947	-	-	9180	TOTAL RESERVES	-	123,143	57.98%
31,096	30,806	115,119	31,172	-		TOTAL NONDEPARTMENTAL	-	142,862	24.10%
1,223,331	1,214,379	1,365,105	1,182,880	5.98	FUND 02	TOTAL STREET FUND	4.01	1,226,928	-10.12%
600,132	295,090	-	53,143			ENDING FUND BALANCE		-	
					FUND 03	CIVIL FORFEITURE			
					REVENUES				
4,507	4,720	4,805	4,820	-	03-0000-300000	Beg F/B-Net Working Capital	-	4,855	1.04%
213	99	65	35	-	03-0000-361000	Interest Earned	-	50	-23.08%
4,720	4,820	4,870	4,855	-		TOTAL REVENUES	-	4,905	0.72%
					2110	POLICE ADMINISTRATION			
-	-	4,870	-	-	03-2110-580000	Professional Services	-	4,905	0.72%
-	-	4,870	-	-		Total Materials and Services	-	4,905	0.72%
-	-	4,870	-	-	2110	TOTAL POLICE ADMINISTRATION	-	4,905	0.72%
-	-	4,870	-	-	FUND 03	TOTAL CIVIL FORFEITURE FUND	-	4,905	0.72%
4,720	4,820	-	4,855			ENDING FUND BALANCE		-	

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
FUND 04 PROPRIETARY CAPITAL PROJECTS REVENUES									
10,026	10,023	-	-	-	04-0000-300000	Beg F/B-Net Working Capital	-	0	100.00%
30,471	-	-	-	-	04-0000-360000	Miscellaneous Revenues	-	-	0.00%
-	-	701,205	554,566	-	04-0000-390006	Transfer In-Wastewater Fund	-	968,000	38.05%
-	-	1,200,000	812,304	-	04-0000-390007	Transfer In-Water Fund	-	450,000	-62.50%
47,015	4,811	210,000	1,200	-	04-0000-390017	Transfer In-Storm Water Fund	-	113,500	-45.95%
104,586	686,843	-	-	-	04-0000-390026	Transfer In-Wastewater Replacement	-	-	0.00%
56,859	127,686	-	-	-	04-0000-390027	Transfer In-Water Replacement	-	-	0.00%
1,050	76,654	145,000	27,900	-	04-0000-390043	Transfer In-Storm SDC	-	16,500	-88.62%
461,822	263,940	673,173	867,945	-	04-0000-390046	Transfer In-Wastewater SDC	-	342,000	-49.20%
907,757	75,406	90,000	305,123	-	04-0000-390047	Transfer In-Water SDC	-	150,000	66.67%
-	-	-	-	-	-	-	-	-	-
1,619,586	1,245,363	3,019,378	2,569,038	-		TOTAL REVENUES	-	2,040,000	-32.44%
5150 CAPITAL PROJECTS									
21,179	-	-	-	-	04-5150-706305	WW System Oversizing Reimbursement	-	-	0.00%
16,847	58,400	10,000	41,349	-	04-5150-706342	Wastewater Facility Plan	-	-	-100.00%
98,745	-	-	-	-	04-5150-706358	Effluent Reuse Study	-	-	0.00%
28,551	-	-	-	-	04-5150-706360	Collection System Master Plan Update	-	-	0.00%
2,018	259,080	110,000	35,135	-	04-5150-706362	W Sheridan/N Harrison WW Improvement	-	-	-100.00%
107	-	-	-	-	04-5150-706366	Wastewater System Security	-	-	0.00%
11,662	-	-	-	-	04-5150-706375	DEQ Pretreatment Study	-	-	0.00%
315,596	-	-	-	-	04-5150-706376	Northern Arterial S-Curve Sewer	-	-	0.00%
5,907	-	-	-	-	04-5150-706377	WWTP Generator Upgrade & Bldg	-	-	0.00%
12,689	-	-	-	-	04-5150-706378	Wynooki Sewer	-	-	0.00%
1,159	11,743	-	-	-	04-5150-706379	WWTP Exp Land Purchase (Baker Rock)	-	-	0.00%
372	-	-	-	-	04-5150-706380	Alice Way WW LID	-	-	0.00%
-	228,259	554,378	800,000	-	04-5150-706385	WWTP Sawdust Dryer	-	-	-100.00%
-	-	45,000	46,026	-	04-5150-706386	WWTP Mixing Zone Study	-	-	-100.00%
-	-	10,000	-	-	04-5150-706387	Columbia Drive LID (WW portion)	-	-	-100.00%
131,419	384,646	300,000	100,000	-	04-5150-706392	Hwy 240 Pump Station	-	1,210,000	303.33%
-	-	-	-	-	04-5150-706395	WWTP Wynooki IPS Property Purchase	-	100,000	100.00%
-	8,656	345,000	400,000	-	04-5150-706400	WWTP - RRE	-	-	-100.00%
646,251	950,783	1,374,378	1,422,510	-		Wastewater Projects	-	1,310,000	-4.68%
21,179	-	-	-	-	04-5150-707510	Water Lines Oversizing Reimbursement	-	-	0.00%
31,919	107,304	700,000	518,151	-	04-5150-707555	Spring Improvements	-	-	-100.00%
481	(190)	-	-	-	04-5150-707562	Well Field Expansion #8	-	-	0.00%
-	-	-	508,540	-	04-5150-707577	WTP Exp Land Purchase	-	-	0.00%
22,637	-	-	-	-	04-5150-707579	WTP Expansion, Phase 2	-	-	0.00%
744,819	-	-	-	-	04-5150-707580	Northern Arterial-S-Curve	-	-	0.00%
254	14,049	-	-	-	04-5150-707581	Villa Rd. Replacement (Hwy 99 to Fulton)	-	-	0.00%
-	-	200,000	25,000	-	04-5150-707582	Mainline Valve Insertion Project	-	-	-100.00%
-	115	60,000	60,000	-	04-5150-707583	N Valley Rd Reservoir Analysis	-	-	-100.00%
321	-	-	-	-	04-5150-707584	Otis Springs Project	-	-	0.00%
-	-	100,000	-	-	04-5150-707587	North Valley Rd Reservoir Upgrades	-	250,000	150.00%
93,635	-	-	-	-	04-5150-707590	Alice Way Water LID	-	-	0.00%
-	6,218	-	5,737	-	04-5150-707592	Oliver Springs Disconnect from City System	-	-	0.00%
-	-	90,000	-	-	04-5150-707593	Wellfield Improvements	-	90,000	0.00%
-	33,723	-	-	-	04-5150-707594	River Bank Erosion Repair	-	-	0.00%
-	41,872	-	-	-	04-5150-707595	Crestview Drive Impr (Oxberg)	-	-	0.00%
-	-	100,000	-	-	04-5150-707596	Potable Zone 1 Reservoir Study, Prop Purch	-	100,000	0.00%
-	-	40,000	-	-	04-5150-707597	WTP Backwash Pond Liner	-	-	-100.00%
-	-	-	-	-	04-5150-707599	Well 8 Pump Upsizing	-	60,000	100.00%
-	-	-	-	-	04-5150-707600	Distribution Plan - Design	-	100,000	100.00%
915,244	203,091	1,290,000	1,117,428	-		Water Projects	-	600,000	-53.49%
-	-	-	-	-	04-5150-717708	South College Storm Design	-	10,000	100.00%
-	-	40,000	-	-	04-5150-717713	Coffey Lane	-	-	-100.00%
47,015	1,593	-	-	-	04-5150-717716	SWMP-TMDL (Management Plan)	-	-	0.00%
1,050	26,900	125,000	27,600	-	04-5150-717717	Columbia Drive LID (SW portion)	-	-	-100.00%
-	-	80,000	1,500	-	04-5150-717718	Springbrook Rd - Middlebrook to Haworth De	-	-	-100.00%
-	3,671	-	-	-	04-5150-717719	Illinois and Main Street	-	-	0.00%
-	1,729	-	-	-	04-5150-717720	Park Court to N Main Street Bypass	-	-	0.00%
-	47,572	-	-	-	04-5150-717721	Crestview Drive Impr (Oxberg)	-	-	0.00%
-	-	-	-	-	04-5150-717722	Center Street & 9th Street Design	-	50,000	100.00%
-	-	110,000	-	-	04-5150-717723	Storm Improv from 5th to Blaine	-	-	-100.00%
-	-	-	-	-	04-5150-717724	Illinois Street Construction	-	70,000	100.00%
48,065	81,465	355,000	29,100	-		Storm Water Projects	-	130,000	-63.38%
1,609,560	1,235,340	3,019,378	2,569,038	-	5150	TOTAL CAPITAL PROJECTS	-	2,040,000	-32.44%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
-	10,023	-	-	-	9170 04-9170-918000	TRANSFERS Transfer-Street Capital Projects	-	-	0.00%
-	10,023	-	-	-	9170	TOTAL TRANSFERS	-	-	0.00%
1,609,560	1,245,363	3,019,378	2,569,038	-	FUND 04	TOTAL PROP CAPITAL PROJECTS	-	2,040,000	-32.44%
10,023	(0)	-	0			ENDING FUND BALANCE		0	
					FUND 05	EMERGENCY MEDICAL SERVICES			
					REVENUES				
244,248	336,876	261,208	408,691	-	05-0000-300000	Beg F/B-Net Working Capital	-	272,761	4.42%
1,138,529	1,217,574	1,100,000	1,100,000	-	05-0000-348000	User Fees	-	1,100,000	0.00%
23,001	32,021	25,500	36,000	-	05-0000-348002	Fired Memberships	-	37,000	45.10%
125	260	-	246	-	05-0000-360000	Miscellaneous Revenues	-	-	0.00%
8,926	6,265	4,600	2,700	-	05-0000-361000	Interest Earned	-	3,500	-23.91%
41,800	25,000	30,000	30,000	-	05-0000-367000	Contrib-Spec & Private	-	30,000	0.00%
1,456,629	1,617,996	1,421,308	1,577,637	-		TOTAL REVENUES	-	1,443,261	1.54%
					2250	EMERGENCY MEDICAL SERVICES			
77,888	79,380	91,035	91,035	1.00	05-2250-410000	Administrative Salaries	1.00	92,179	1.26%
24,686	25,075	25,488	25,488	0.60	05-2250-420000	Clerical Salaries	0.60	26,175	2.70%
291,784	305,122	346,200	346,200	5.00	05-2250-431000	Salaries & Wages	5.00	361,704	4.48%
46,247	79,936	70,000	70,000	-	05-2250-435000	Overtime	-	70,000	0.00%
14,646	13,029	17,000	17,075	-	05-2250-435001	Holiday Bank	-	18,500	8.82%
4,094	5,937	10,000	2,074	-	05-2250-436000	Standby Pay	-	10,000	0.00%
4,200	4,200	4,200	-	-	05-2250-436100	Uniform Allowance	-	-	-100.00%
1,200	1,600	1,780	1,780	-	05-2250-438000	Longevity	-	1,920	7.87%
41,244	40,246	-	-	-	05-2250-439000	Paramedic Incentive	-	-	0.00%
37,888	42,170	43,277	43,277	-	05-2250-441000	FICA/Medicare	-	44,406	2.61%
15,728	9,464	10,949	10,949	-	05-2250-442000	Workers Compensation	-	11,306	3.26%
1,013	1,110	1,417	1,417	-	05-2250-443000	Unemployment	-	1,742	22.94%
74,902	83,268	78,162	78,162	-	05-2250-444000	Retirement-PERS	-	78,662	0.64%
8,807	17,676	18,806	18,806	-	05-2250-444002	Retirement-Pension Bond	-	18,188	-3.29%
88,417	95,148	114,674	95,500	-	05-2250-445000	Health/Life/LTD	-	99,984	-12.81%
732,745	803,361	832,988	801,763	6.60		Total Personal Services	6.60	834,766	0.21%
3,204	4,184	3,000	3,000	-	05-2250-510000	Office Supplies	-	3,000	0.00%
352	279	500	500	-	05-2250-511000	Postage	-	500	0.00%
-	-	-	2,616	-	05-2250-512000	Uniforms	-	4,200	100.00%
477	6,336	3,000	3,000	-	05-2250-515000	Printing & Advertising	-	3,000	0.00%
1,217	5,380	2,000	2,000	-	05-2250-520000	Dues & Meetings	-	2,000	0.00%
7,490	11,244	11,000	11,000	-	05-2250-523000	Supplies	-	12,000	9.09%
42,437	39,986	45,000	45,000	-	05-2250-523006	Medical Supplies	-	45,000	0.00%
6,032	7,498	9,000	9,000	-	05-2250-523007	RX Supplies	-	10,000	11.11%
1,283	1,917	1,400	1,400	-	05-2250-524000	Safety Program	-	1,400	0.00%
6,451	16,268	12,000	12,000	-	05-2250-525000	Travel & Training	-	12,000	0.00%
432	47	500	-	-	05-2250-526000	Employee Testing	-	500	0.00%
3,385	-	-	-	-	05-2250-533000	Contractual Services	-	-	0.00%
-	2,644	7,505	7,505	-	05-2250-533045	Maintenance Agreements	-	13,200	75.88%
76,574	79,110	70,000	70,000	-	05-2250-535001	Billing Services	-	70,000	0.00%
5,000	6,700	6,700	6,700	-	05-2250-535002	Medical Services	-	6,700	0.00%
17,439	18,738	19,000	15,000	-	05-2250-540000	Utilities	-	19,000	0.00%
1,479	947	2,000	2,000	-	05-2250-551000	Books & Publications	-	2,000	0.00%
28,918	21,056	30,000	25,000	-	05-2250-562000	Fuel	-	30,000	0.00%
19,302	24,189	40,000	40,000	-	05-2250-563000	Vehicle Maintenance	-	40,000	0.00%
14,778	21,208	10,000	10,000	-	05-2250-566000	Equip Repair & Maintenance	-	10,000	0.00%
-	273	-	1,767	-	05-2250-566100	Safety Equipment	-	-	0.00%
248	248	255	255	-	05-2250-575000	Bond Registration Costs	-	255	0.00%
12,038	-	-	-	-	05-2250-580000	Professional Services	-	-	0.00%
66,228	73,153	78,489	73,742	-	05-2250-590000	Internal Chrg-Admin Support Services	-	73,985	-5.74%
3,500	3,742	3,742	3,500	-	05-2250-590005	Internal Chrg-Communications Charge	-	3,843	2.70%
10,928	10,928	10,928	10,928	-	05-2250-590008	Internal Chrg-Radio Replace	-	10,928	0.00%
16,643	9,130	29,000	29,000	-	05-2250-596000	Volunteer Costs	-	29,000	0.00%
16,409	17,914	20,000	20,000	-	05-2250-596001	Volunteer Training	-	20,000	0.00%
7,500	7,500	7,500	7,500	-	05-2250-596002	LOSAP	-	7,500	0.00%
369,742	390,616	422,519	412,413	-		Total Materials and Services	-	430,011	1.77%
13,389	14,652	26,700	26,700	-	05-2250-610000	Capital Outlay	-	-	-100.00%
-	-	-	-	-	05-2250-610005	Capital Outlay-EMS	-	42,000	100.00%
3,876	675	-	-	-	05-2250-610100	Capital Outlay-EMS Computers	-	6,000	100.00%
17,265	15,327	26,700	26,700	-		Total Capital Outlay	-	48,000	79.78%
1,119,753	1,209,305	1,282,207	1,240,876	6.60	2250	TOTAL EMERGENCY MED SERVICES	6.60	1,312,777	2.38%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
-	-	64,000	64,000	-	9170 05-9170-933000	TRANSFERS Transfer-Fire & EMS Equip Fee	-	18,000	-71.88%
-	-	64,000	64,000	-	9170	TOTAL TRANSFERS	-	18,000	-71.88%
-	-	75,101	-	-	9180 05-9180-800000	RESERVES Contingency	-	112,484	49.78%
-	-	75,101	-	-	9180	TOTAL RESERVES	-	112,484	49.78%
1,119,753	1,209,305	1,421,308	1,304,876	6.60	FUND 05	TOTAL EMERG MED SRVC FUND	6.60	1,443,261	1.54%
336,876	408,691	-	272,761			ENDING FUND BALANCE		-	
					FUND 06	WASTEWATER FUND			
					REVENUES				
1,005,211	1,402,530	2,076,197	2,076,192	-	06-0000-300000	Beg F/B-Net Working Capital	-	1,785,338	-14.01%
(1,140)	-	-	2,250	-	06-0000-338000	Reimb Costs-Veh Repair-Materials	-	-	0.00%
(1,516)	-	-	3,444	-	06-0000-338001	Reimb Costs-Veh Repair-Labor	-	-	0.00%
67,928	44,819	-	33,000	-	06-0000-338002	Reimb Costs-Capital Project	-	-	0.00%
56,204	3,931	10,000	1,000	-	06-0000-342004	Dev Review and Inspection Fee	-	1,000	-90.00%
17,094	38,263	25,000	25,000	-	06-0000-342005	Compost Sales	-	25,000	0.00%
3,311,784	3,846,808	4,620,000	4,500,000	-	06-0000-348000	User Fees	-	5,290,000	14.50%
2,700	-	-	8,000	-	06-0000-349001	Connection Charges	-	8,000	100.00%
37,172	39,500	36,000	36,000	-	06-0000-350000	Utility Billing Penalties	-	36,000	0.00%
45,658	43,683	25,000	40,000	-	06-0000-355000	Other Fees: Dumping	-	25,000	0.00%
1,697	1,223	500	1,500	-	06-0000-360000	Miscellaneous Revenues	-	1,500	200.00%
28,659	26,206	19,000	8,600	-	06-0000-361000	Interest Earned	-	10,000	-47.37%
5,849	8,861	1,000	-	-	06-0000-361004	Interest-Other Investments	-	-	-100.00%
1,684	12,685	-	-	-	06-0000-364000	Sale Of Assets	-	-	0.00%
-	-	-	22,345	-	06-0000-390001	Transfer In-General Fund	-	22,345	100.00%
-	-	39,269	36,769	-	06-0000-390026	Transfer In-WW Replacement & Reserves	-	-	-100.00%
4,578,985	5,468,509	6,851,966	6,794,100	-		TOTAL REVENUES	-	7,204,183	5.14%
					1320	UTILITY BILLING			
17,311	-	-	-	-	06-1320-420000	Clerical Salaries	-	-	0.00%
1,305	-	-	-	-	06-1320-441000	FICA/Medicare	-	-	0.00%
59	-	-	-	-	06-1320-442000	Workers Compensation	-	-	0.00%
36	-	-	-	-	06-1320-443000	Unemployment	-	-	0.00%
2,842	-	-	-	-	06-1320-444001	Retirement-Principal	-	-	0.00%
2,718	-	-	-	-	06-1320-445000	Health/Life/LTD	-	-	0.00%
24,271	-	-	-	-		Total Personal Services	-	-	0.00%
907	-	-	-	-	06-1320-510000	Office Supplies	-	-	0.00%
10,295	-	-	-	-	06-1320-511000	Postage	-	-	0.00%
2,867	-	-	-	-	06-1320-515000	Printing & Advertising	-	-	0.00%
447	-	-	-	-	06-1320-525000	Travel & Training	-	-	0.00%
6,467	-	-	-	-	06-1320-532000	Bank Fees	-	-	0.00%
1,950	-	-	-	-	06-1320-533000	Contractual Services	-	-	0.00%
3,061	-	-	-	-	06-1320-533045	Maintenance Agreements	-	-	0.00%
225	-	-	-	-	06-1320-558001	Utility Assistance	-	-	0.00%
444	-	-	-	-	06-1320-575000	Bond Registration Costs	-	-	0.00%
16,288	-	-	-	-	06-1320-590000	Internal Chrg-Admin Support Services	-	-	0.00%
3,000	-	-	-	-	06-1320-590002	Internal Chrg-Computers	-	-	0.00%
45,951	-	-	-	-		Total Materials and Services	-	-	0.00%
70,222	-	-	-	-	1320	TOTAL UTILITY BILLING	-	-	0.00%
70,222	-	-	-	-		TOTAL UTILITY BILLING DEPT	-	-	0.00%
						PUBLIC WORKS 51XX			
					5110	WASTEWATER ADMINISTRATION			
23,281	21,731	23,070	21,914	0.25	06-5110-410000	Administrative Salaries	0.41	38,475	66.78%
1,764	1,684	1,765	1,665	-	06-5110-441000	FICA/Medicare	-	2,943	66.74%
52	120	193	172	-	06-5110-442000	Workers Compensation	-	321	66.32%
46	44	58	22	-	06-5110-443000	Unemployment	-	115	98.28%
3,680	3,265	3,264	3,178	-	06-5110-444000	Retirement-PERS	-	5,443	66.76%
433	754	788	942	-	06-5110-444002	Retirement-Pension Bond	-	1,232	56.35%
3,823	3,008	3,380	3,417	-	06-5110-445000	Health/Life/LTD	-	5,291	56.54%
33,080	30,606	32,518	31,309	0.25		Total Personal Services	0.41	53,820	65.51%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
6	223	500	500	-	06-5110-510000	Office Supplies	-	500	0.00%
26	-	50	-	-	06-5110-511000	Postage	-	50	0.00%
563	-	300	200	-	06-5110-515000	Printing & Advertising	-	300	0.00%
743	1,470	1,500	1,200	-	06-5110-520000	Dues & Meetings	-	1,885	25.67%
-	-	100	-	-	06-5110-520003	Recruitment Expense	-	100	0.00%
61	838	500	500	-	06-5110-523000	Supplies	-	500	0.00%
4,472	636	5,000	3,500	-	06-5110-525000	Travel & Training	-	4,350	-13.00%
-	5,443	50,000	30,000	-	06-5110-533000	Contractual Services	-	40,000	-20.00%
77	-	100	-	-	06-5110-551000	Books & Publications	-	100	0.00%
16	41	-	24	-	06-5110-562000	Fuel	-	-	0.00%
18,568	-	-	-	-	06-5110-580000	Professional Services	-	-	0.00%
379,501	499,406	541,401	508,659	-	06-5110-590000	Internal Chrg-Admin Support Services	-	532,839	-1.58%
1,717	2,075	2,075	2,075	-	06-5110-590002	Internal Chrg-Computers	-	-	-100.00%
56,137	55,792	56,455	56,455	-	06-5110-590004	Internal Chrg-Facilities (COP)	-	55,914	-0.96%
-	192,340	231,000	231,000	-	06-5110-590015	Internal Chrg-Franchise Fee	-	264,500	14.50%
461,888	758,265	888,981	834,113	-		Total Materials and Services	-	901,038	1.36%
494,968	788,871	921,499	865,422	0.25	5110	TOTAL WASTEWATER ADMIN	0.41	954,858	3.62%
					5113	CAP PROJ ENGINEERING			
192,490	190,493	189,231	209,699	3.32	06-5113-432000	Engineer Salaries	3.09	209,421	10.67%
28,699	33,487	32,157	28,546	0.68	06-5113-420000	Clerical Salaries	0.33	14,398	-55.23%
474	529	630	530	-	06-5113-438000	Longevity	-	891	41.43%
16,659	17,154	16,985	17,899	-	06-5113-441000	FICA/Medicare	-	17,191	1.21%
2,106	1,453	1,709	1,758	-	06-5113-442000	Workers Compensation	-	1,729	1.17%
432	442	554	239	-	06-5113-443000	Unemployment	-	674	21.66%
9,708	10,199	8,725	8,647	-	06-5113-444000	Retirement-PERS	-	8,863	1.58%
20,408	23,469	24,052	23,900	-	06-5113-444001	Retirement-Principal	-	25,574	6.33%
1,217	2,413	2,564	3,131	-	06-5113-444002	Retirement-Pension Bond	-	2,454	-4.29%
38,092	39,343	46,555	45,891	-	06-5113-445000	Health/Life/LTD	-	46,165	-0.84%
310,285	318,982	323,162	340,241	4.00		Total Personal Services	3.42	327,360	1.30%
876	948	2,000	2,000	-	06-5113-510000	Office Supplies	-	2,000	0.00%
133	-	1,000	400	-	06-5113-515000	Printing & Advertising	-	1,000	0.00%
943	748	3,500	3,000	-	06-5113-520000	Dues & Meetings	-	3,000	-14.29%
2,152	1,349	2,200	2,000	-	06-5113-523000	Supplies	-	2,000	-9.09%
4,758	4,499	10,000	5,000	-	06-5113-525000	Travel & Training	-	10,000	0.00%
-	-	100	-	-	06-5113-526000	Employee Testing	-	100	0.00%
83	2,669	500	3,000	-	06-5113-532000	Bank Fees	-	500	0.00%
4,271	3,996	40,000	25,000	-	06-5113-533000	Contractual Services	-	30,000	-25.00%
-	4,840	7,500	3,500	-	06-5113-533045	Maintenance Agreements	-	9,750	30.00%
308	247	700	300	-	06-5113-551000	Books & Publications	-	700	0.00%
989	884	1,000	1,000	-	06-5113-562000	Fuel	-	1,000	0.00%
188	232	500	350	-	06-5113-563000	Vehicle Maintenance	-	500	0.00%
18	130	200	-	-	06-5113-566000	Equip Repair & Maintenance	-	200	0.00%
186	-	200	-	-	06-5113-576000	Recording Fees	-	200	0.00%
5,564	-	-	-	-	06-5113-580000	Professional Services	-	-	0.00%
2,000	5,900	5,900	5,900	-	06-5113-590001	Internal Chrg-Veh/Equip	-	5,900	0.00%
3,434	2,075	2,075	2,075	-	06-5113-590002	Internal Chrg-Computers	-	-	-100.00%
25,903	28,518	77,375	53,525	-		Total Materials and Services	-	66,850	-13.60%
-	3,220	3,525	2,406	-	06-5113-610000	Capital Outlay	-	4,275	21.28%
-	3,220	3,525	2,406	-		Total Capital Outlay	-	4,275	21.28%
336,188	350,720	404,062	396,172	4.00	5113	TOTAL CAP PROJ ENGINEERING	3.42	398,485	-1.38%
					5131	WASTEWATER PLANT OPERATIONS			
35,409	36,536	37,736	37,660	0.50	06-5131-410000	Administrative Salaries	0.50	38,216	1.27%
11,163	13,106	13,104	13,180	0.33	06-5131-420000	Clerical Salaries	0.38	15,312	16.85%
266,821	278,396	313,305	304,240	6.00	06-5131-431000	Salaries & Wages	6.00	327,681	4.59%
12,324	14,277	12,000	18,594	-	06-5131-433000	Summer Help	-	12,000	0.00%
83	647	-	-	-	06-5131-435000	Overtime	-	-	0.00%
2,745	2,685	2,142	2,745	-	06-5131-436000	Beeper Pay	-	2,142	0.02%
600	500	650	650	-	06-5131-436100	Uniform Allowance	-	650	0.00%
1,560	1,940	2,080	2,040	-	06-5131-438000	Longevity	-	2,160	3.85%
25,015	26,447	29,149	28,368	-	06-5131-441000	FICA/Medicare	-	30,461	4.50%
10,268	6,424	7,515	7,306	-	06-5131-442000	Workers Compensation	-	7,832	4.22%
666	693	953	380	-	06-5131-443000	Unemployment	-	1,195	25.39%
4,550	-	-	-	-	06-5131-444000	Retirement-PERS	-	-	0.00%
45,331	53,114	56,591	57,830	-	06-5131-444001	Retirement-Principal	-	64,249	13.53%
656	-	1,289	-	-	06-5131-444002	Retirement-Pension Bond	-	-	-100.00%
68,659	71,910	86,957	89,365	-	06-5131-445000	Health/Life/LTD	-	85,103	-2.13%
485,850	506,675	563,471	562,358	6.83		Total Personal Services	6.88	587,001	4.18%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
1,379	1,548	1,500	2,000	-	06-5131-510000	Office Supplies	-	1,500	0.00%
158	238	700	-	-	06-5131-511000	Postage	-	700	0.00%
2,100	1,659	1,800	1,800	-	06-5131-512000	Uniforms	-	1,800	0.00%
3,070	3,117	2,600	2,600	-	06-5131-520000	Dues & Meetings	-	2,350	-9.62%
7,117	14,798	15,000	15,000	-	06-5131-523000	Supplies & Small Tools	-	13,000	-13.33%
5,738	8,524	13,330	10,000	-	06-5131-525000	Travel & Training	-	13,023	-2.30%
1,062	728	500	750	-	06-5131-526000	Employee Testing	-	500	0.00%
4,842	36,837	46,492	46,000	-	06-5131-533000	Contractual Services	-	46,492	0.00%
-	1,088	1,840	1,400	-	06-5131-533045	Maintenance Agreements	-	1,840	0.00%
24,127	-	-	-	-	06-5131-534000	Lease Payments	-	-	0.00%
102,991	115,148	182,000	175,000	-	06-5131-537000	Operating Supplies	-	182,000	0.00%
-	13,641	-	-	-	06-5131-538366	Wastewater System Security	-	-	0.00%
291,397	311,740	363,000	363,000	-	06-5131-540000	Utilities	-	378,000	4.13%
7,085	9,763	8,000	12,000	-	06-5131-545000	Lab Supplies & Oper	-	11,000	37.50%
10,868	15,438	13,000	35,000	-	06-5131-546000	Permits & Fees	-	13,000	0.00%
12,150	13,908	21,500	14,000	-	06-5131-547000	Analytical Lab Testing	-	30,000	39.53%
-	-	2,400	2,400	-	06-5131-548000	Industrial Pretreatment	-	6,000	150.00%
112	123	400	400	-	06-5131-551000	Books & Publications	-	400	0.00%
-	-	-	550	-	06-5131-560000	Property Taxes	-	-	0.00%
12,248	8,115	14,300	14,300	-	06-5131-562000	Fuel	-	14,300	0.00%
13,881	337	10,000	6,000	-	06-5131-563000	Vehicle Maintenance	-	8,000	-20.00%
71,681	85,633	120,000	320,000	-	06-5131-566000	Equip Repair & Maintenance	-	230,000	91.67%
1,999	18,046	-	462	-	06-5131-568000	Pump Station Maintenance	-	-	0.00%
2,226	2,693	5,000	5,000	-	06-5131-571000	Building & Grounds Maintenance	-	25,000	400.00%
43,156	275	-	-	-	06-5131-580000	Professional Services	-	-	0.00%
29,500	29,500	-	-	-	06-5131-590001	Internal Chrg-Veh/Equip	-	-	0.00%
6,200	6,200	6,200	6,200	-	06-5131-590002	Internal Chrg-Computers	-	6,200	0.00%
655,086	699,094	829,562	1,033,862	-		Total Materials and Services	-	985,105	18.75%
-	100,007	100,000	-	-	06-5131-610000	Capital Outlay	-	35,000	-65.00%
-	-	20,000	-	-	06-5131-610400	Capital Outlay-Ops Vehicle Replac	-	-	-
-	100,007	120,000	-	-		Total Capital Outlay	-	35,000	-70.83%
1,140,936	1,305,776	1,513,033	1,596,220	6.83	5131	TOTAL WASTEWATER PLANT OP	6.88	1,607,106	6.22%
					5132	WASTEWATER MAINTENANCE			
-	-	18,868	18,868	0.25	06-5132-410000	Administrative Salaries	0.41	31,328	66.04%
-	-	13,349	13,349	0.33	06-5132-420000	Clerical Salaries	0.33	13,508	
101,680	147,015	268,414	268,414	5.50	06-5132-431000	Salaries & Wages	5.50	279,187	4.01%
5,943	936	15,360	15,000	-	06-5132-433000	Summer Help	-	15,360	0.00%
120	-	-	261	-	06-5132-435000	Overtime	-	-	0.00%
698	1,169	1,964	1,900	-	06-5132-436000	Beeper Pay	-	1,964	0.00%
233	200	575	575	-	06-5132-436100	Uniform Allowance	-	591	2.78%
540	1,390	2,210	2,210	-	06-5132-438000	Longevity	-	2,412	9.14%
8,180	11,504	24,535	24,535	-	06-5132-441000	FICA/Medicare	-	26,342	7.36%
4,659	3,649	10,138	7,000	-	06-5132-442000	Workers Compensation	-	10,608	4.64%
224	296	802	400	-	06-5132-443000	Unemployment	-	1,034	28.93%
16,994	24,108	48,424	48,424	-	06-5132-444001	Retirement-Principal	-	54,800	13.17%
29,163	40,676	99,483	99,483	-	06-5132-445000	Health/Life/LTD	-	95,321	-4.18%
168,435	230,942	504,122	500,419	6.08		Total Personal Services	6.24	532,455	5.62%
689	460	1,600	1,500	-	06-5132-512000	Uniforms	-	1,400	-12.50%
1,468	747	3,100	3,100	-	06-5132-520000	Dues & Meetings	-	2,750	-11.29%
-	238	500	-	-	06-5132-520003	Recruitment Expense	-	500	0.00%
6,387	8,108	11,000	11,000	-	06-5132-523000	Supplies & Small Tools	-	11,000	0.00%
170	-	1,000	750	-	06-5132-524000	Safety Program	-	1,000	0.00%
1,870	2,118	6,750	6,700	-	06-5132-525000	Travel & Training	-	6,500	-3.70%
300	556	1,000	800	-	06-5132-526000	Employee Testing	-	1,000	0.00%
19,405	19,499	222,500	150,000	-	06-5132-533000	Contractual Services	-	222,500	0.00%
-	1,509	2,000	1,500	-	06-5132-533045	Maintenance Agreements	-	2,000	0.00%
-	-	35,000	25,000	-	06-5132-538301	Inflow/Infiltration Correction	-	35,000	0.00%
-	-	150,000	50,000	-	06-5132-538306	Wastewater Rehabilitation	-	150,000	0.00%
-	-	55,000	30,000	-	06-5132-538307	Wastewater System Replacement	-	50,000	-9.09%
-	-	35,000	34,000	-	06-5132-538323	Manhole Rehabilitation	-	35,000	0.00%
-	-	35,000	15,000	-	06-5132-538325	Lateral Replacement	-	35,000	0.00%
-	-	6,000	2,000	-	06-5132-540000	Utilities	-	6,000	0.00%
5,228	2,805	11,000	11,000	-	06-5132-562000	Fuel	-	11,000	0.00%
7,587	8,289	9,500	9,500	-	06-5132-563000	Vehicle Maintenance	-	9,500	0.00%
2,006	2,849	3,500	4,000	-	06-5132-566000	Equip Repair & Maintenance	-	3,500	0.00%
-	-	25,000	20,000	-	06-5132-567000	Pipe & Materials	-	25,000	0.00%
25,000	30,000	40,000	40,000	-	06-5132-590001	Internal Chrg-Veh/Equip	-	42,925	7.31%
1,470	1,470	2,940	2,940	-	06-5132-590002	Internal Chrg-Computers	-	-	-100.00%
71,579	78,650	657,390	418,790	-		Total Materials and Services	-	651,575	-0.88%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
240,013	309,592	1,161,512	919,209	6.08	5132	TOTAL WASTEWATER COLLECTION	6.24	1,184,030	1.94%
					5134	CONSTRUCTION			
19,951	17,682	-	-	-	06-5134-410000	Administrative Salaries	-	-	0.00%
11,429	12,060	-	-	-	06-5134-420000	Clerical Salaries	-	-	0.00%
107,696	87,737	-	-	-	06-5134-431000	Salaries & Wages	-	-	0.00%
6,888	12,603	-	-	-	06-5134-433000	Summer Help	-	-	0.00%
915	679	-	-	-	06-5134-436000	Beeper Pay	-	-	0.00%
275	275	-	-	-	06-5134-436100	Uniform Allowance	-	-	0.00%
820	540	-	-	-	06-5134-438000	Longevity	-	-	0.00%
10,900	9,866	-	-	-	06-5134-441000	FICA/Medicare	-	-	0.00%
5,914	2,443	-	-	-	06-5134-442000	Workers Compensation	-	-	0.00%
295	271	-	-	-	06-5134-443000	Unemployment	-	-	0.00%
23,937	20,136	-	-	-	06-5134-444001	Retirement-Principal	-	-	0.00%
43,476	40,641	-	-	-	06-5134-445000	Health/Life/LTD	-	-	0.00%
232,495	204,933	-	-	-		Total Personal Services	-	-	0.00%
185	277	-	-	-	06-5134-512000	Uniforms	-	-	0.00%
460	1,056	-	-	-	06-5134-520000	Dues & Meetings	-	-	0.00%
3,108	4,341	-	-	-	06-5134-523000	Supplies & Small Tools	-	-	0.00%
400	-	-	-	-	06-5134-524000	Safety Program	-	-	0.00%
1,209	1,974	-	-	-	06-5134-525000	Travel & Training	-	-	0.00%
166	133	-	-	-	06-5134-526000	Employee Testing	-	-	0.00%
613	2,060	-	-	-	06-5134-533000	Contractual Services	-	-	0.00%
-	2,000	-	-	-	06-5134-538301	Inflow/Infiltration Correction	-	-	0.00%
5,206	430	-	-	-	06-5134-538306	Wastewater Rehabilitation	-	-	0.00%
4,475	19,329	-	-	-	06-5134-538307	Wastewater System Replacement	-	-	0.00%
19,950	885	-	-	-	06-5134-538323	Manhole Rehabilitation	-	-	0.00%
5,558	8,234	-	-	-	06-5134-538325	Lateral Replacement	-	-	0.00%
5,589	5,952	-	-	-	06-5134-540000	Utilities	-	-	0.00%
3,020	3,027	-	-	-	06-5134-562000	Fuel	-	-	0.00%
889	163	-	-	-	06-5134-563000	Vehicle Maintenance	-	-	0.00%
1,751	1,306	-	-	-	06-5134-566000	Equip Repair & Maintenance	-	-	0.00%
16,026	16,829	-	-	-	06-5134-567000	Pipe & Materials	-	-	0.00%
4,000	10,000	-	-	-	06-5134-590001	Internal Chrg-Veh/Equip	-	-	0.00%
1,470	1,470	-	-	-	06-5134-590002	Internal Chrg-Computers	-	-	0.00%
74,075	79,466	-	-	-		Total Materials and Services	-	-	0.00%
4,249	-	-	-	-	06-5134-610000	Capital Outlay	-	-	0.00%
4,249	-	-	-	-		Total Capital Outlay	-	-	0.00%
310,819	284,399	-	-	-	5134	TOTAL CONSTRUCTION	-	-	0.00%
2,522,924	3,039,358	4,000,106	3,777,024	17.16		TOTAL PUBLIC WORKS (WW)	16.95	4,144,479	3.61%
						NONDEPARTMENTAL 91XX			
					9170	TRANSFERS			
173,300	-	-	-	-	06-9170-901000	Transfer-General Fund	-	-	0.00%
-	-	701,205	554,566	-	06-9170-904000	Transfer-Capital Projects	-	968,000	38.05%
250,010	352,959	747,226	677,172	-	06-9170-915000	Transfer-Proprietary Debt	-	745,567	-0.22%
160,000	-	943,856	-	-	06-9170-926000	Transfer-Wastewater Repl Reserve	-	10,000	-98.94%
583,310	352,959	2,392,287	1,231,738	-	9170	TOTAL TRANSFERS	-	1,723,567	-27.95%
					9180	RESERVES			
-	-	413,304	-	-	06-9180-800000	Contingency	-	1,240,368	200.11%
-	-	46,269	-	-	06-9180-810000	Contingency-Ops Veh Replace	-	95,769	106.98%
-	-	459,573	-	-	9180	TOTAL RESERVES	-	1,336,137	190.73%
583,310	352,959	2,851,860	1,231,738	-		TOTAL NONDEPARTMENTAL	-	3,059,704	7.29%
3,176,455	3,392,317	6,851,966	5,008,762	17.16	FUND 06	TOTAL WASTEWATER FUND	16.95	7,204,183	5.14%
1,402,530	2,076,192	-	1,785,338			ENDING FUND BALANCE		-	

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
FUND 07 WATER FUND									
REVENUES									
1,965,911	2,354,022	3,169,410	3,107,334	-	07-0000-300000	Beg F/B-Net Working Capital	-	1,775,239	-43.99%
2,477	442	-	-	-	07-0000-338000	Reimb Costs-Veh Repair-Materials	-	-	0.00%
1,349	674	-	-	-	07-0000-338001	Reimb Costs-Veh Repair-Labor	-	-	0.00%
98,453	51,662	-	33,000	-	07-0000-338002	Reimb Costs-Capital Project	-	-	0.00%
56,204	3,931	10,000	1,000	-	07-0000-342004	Dev Review and Inspection Fee	-	1,000	-90.00%
3,392,215	3,856,828	4,686,000	4,000,000	-	07-0000-348000	User Fees	-	4,470,000	-4.61%
71,089	54,713	20,000	55,000	-	07-0000-349001	Connection Charges	-	30,000	50.00%
37,157	39,500	36,000	36,000	-	07-0000-350000	Utility Billing Penalties	-	36,000	0.00%
23,113	18,524	10,000	15,000	-	07-0000-355000	Other Fees: Hydrant Permits	-	10,000	0.00%
14,301	14,792	15,000	16,000	-	07-0000-360000	Miscellaneous Revenues	-	15,000	0.00%
74,655	47,674	35,000	15,500	-	07-0000-361000	Interest Earned	-	18,000	-48.57%
16	-	-	-	-	07-0000-361001	Interest-Receivables	-	-	0.00%
13,120	6,434	1,000	-	-	07-0000-361004	Interest-Other Investments	-	-	-100.00%
266	286	-	-	-	07-0000-364000	Sale Of Assets	-	-	0.00%
-	-	21,564	21,564	-	07-0000-390027	Transfer In-Water Replace & Reserves	-	-	-100.00%
5,750,326	6,449,482	8,003,974	7,300,398	-		TOTAL REVENUES	-	6,355,239	-20.60%
1320 UTILITY BILLING									
26,124	-	-	-	-	07-1320-420000	Clerical Salaries	-	-	0.00%
1,968	-	-	-	-	07-1320-441000	FICA/Medicare	-	-	0.00%
89	-	-	-	-	07-1320-442000	Workers Compensation	-	-	0.00%
54	-	-	-	-	07-1320-443000	Unemployment	-	-	0.00%
4,288	-	-	-	-	07-1320-444001	Retirement-Principal	-	-	0.00%
4,138	-	-	-	-	07-1320-445000	Health/Life/LTD	-	-	0.00%
36,661	-	-	-	-		Total Personal Services	-	-	0.00%
877	-	-	-	-	07-1320-510000	Office Supplies	-	-	0.00%
10,295	-	-	-	-	07-1320-511000	Postage	-	-	0.00%
2,867	-	-	-	-	07-1320-515000	Printing & Advertising	-	-	0.00%
447	-	-	-	-	07-1320-525000	Travel & Training	-	-	0.00%
6,467	-	-	-	-	07-1320-532000	Bank Fees	-	-	0.00%
1,949	-	-	-	-	07-1320-533000	Contractual Services	-	-	0.00%
3,061	-	-	-	-	07-1320-533045	Maintenance Agreements	-	-	0.00%
323	-	-	-	-	07-1320-558000	Interest On Customer Deposits	-	-	0.00%
225	-	-	-	-	07-1320-558001	Utility Assistance	-	-	0.00%
444	-	-	-	-	07-1320-575000	Bond Registration Costs	-	-	0.00%
16,106	-	-	-	-	07-1320-590000	Internal Chrg-Admin Support Services	-	-	0.00%
3,000	-	-	-	-	07-1320-590002	Internal Chrg-Computers	-	-	0.00%
46,063	-	-	-	-		Total Materials and Services	-	-	0.00%
82,724	-	-	-	-	1320	TOTAL UTILITY BILLING	-	-	0.00%
82,724	-	-	-	-		TOTAL UTILITY BILLING DEPT	-	-	0.00%
PUBLIC WORKS 51XX									
5110 WATER ADMINISTRATION									
23,281	21,731	23,070	21,914	0.25	07-5110-410000	Administrative Salaries	0.39	36,595	58.63%
1,764	1,684	1,765	1,665	-	07-5110-441000	FICA/Medicare	-	2,800	58.64%
52	120	193	172	-	07-5110-442000	Workers Compensation	-	305	58.03%
47	44	58	22	-	07-5110-443000	Unemployment	-	110	89.66%
3,680	3,265	3,264	3,178	-	07-5110-444000	Retirement-PERS	-	5,178	58.64%
433	754	787	942	-	07-5110-444002	Retirement-Pension Bond	-	1,172	48.92%
3,823	3,008	3,380	3,417	-	07-5110-445000	Health/Life/LTD	-	5,033	48.91%
33,080	30,606	32,517	31,309	0.25		Total Personal Services	0.39	51,193	57.43%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
-	533	500	500	-	07-5110-510000	Office Supplies	-	500	0.00%
12	-	50	-	-	07-5110-511000	Postage	-	50	0.00%
563	387	300	200	-	07-5110-515000	Printing & Advertising	-	300	0.00%
1,331	1,462	3,500	3,500	-	07-5110-520000	Dues & Meetings	-	3,500	0.00%
-	5	100	-	-	07-5110-520003	Recruitment Expense	-	100	0.00%
50	853	500	500	-	07-5110-523000	Supplies	-	500	0.00%
9,545	10,003	10,000	10,000	-	07-5110-523010	Conservation Public Outreach Program	-	5,000	-50.00%
-	-	-	-	-	07-5110-523011	Conservation Incentive Program	-	5,000	100.00%
4,378	2	5,000	5,000	-	07-5110-525000	Travel & Training	-	4,350	-13.00%
-	22,718	50,000	30,000	-	07-5110-533000	Contractual Services	-	40,000	-20.00%
-	2,609	204	217	-	07-5110-534000	Lease Purchase	-	204	0.00%
77	85	100	-	-	07-5110-551000	Books & Publications	-	100	0.00%
16	41	-	24	-	07-5110-562000	Fuel	-	-	0.00%
23,421	-	-	-	-	07-5110-580000	Professional Services	-	-	0.00%
433,696	496,995	474,266	445,584	-	07-5110-590000	Internal Chrg-Admin Support Services	-	516,005	8.80%
1,584	2,375	2,375	2,375	-	07-5110-590002	Internal Chrg-Computers	-	-	-100.00%
56,137	55,792	56,455	56,455	-	07-5110-590004	Internal Chrg-Facilities (COP)	-	55,914	-0.96%
-	192,841	234,300	234,300	-	07-5110-590015	Internal Chrg-Franchise Fee	-	223,500	-4.61%
530,811	786,701	837,650	788,655	-		Total Materials and Services	-	855,023	2.07%
563,890	817,307	870,167	819,964	0.25	5110	TOTAL WATER ADMINISTRATION	0.39	906,216	4.14%
					5113	CAP PROJ ENGINEERING			
193,099	196,587	215,133	228,549	3.83	07-5113-432000	Engineer Salaries	4.40	283,677	31.86%
28,908	33,858	32,562	28,937	0.69	07-5113-420000	Clerical Salaries	0.34	14,980	-54.00%
-	28	-	-	-	07-5113-435000	Overtime	-	-	0.00%
474	529	630	530	-	07-5113-438000	Longevity	-	1,371	117.62%
16,721	17,647	18,997	19,307	-	07-5113-441000	FICA/Medicare	-	22,954	20.83%
2,115	1,505	1,941	1,925	-	07-5113-442000	Workers Compensation	-	2,231	14.94%
433	454	619	258	-	07-5113-443000	Unemployment	-	901	45.56%
9,708	10,199	8,725	8,647	-	07-5113-444000	Retirement-PERS	-	8,863	1.58%
20,542	24,345	28,278	27,058	-	07-5113-444001	Retirement-Principal	-	38,172	34.99%
1,217	2,413	2,564	3,131	-	07-5113-444002	Retirement-Pension Bond	-	2,454	-4.29%
38,216	40,012	55,946	53,708	-	07-5113-445000	Health/Life/LTD	-	67,137	20.00%
311,432	327,578	365,395	372,050	4.52		Total Personal Services	4.74	442,740	21.17%
1,033	1,001	2,000	1,000	-	07-5113-510000	Office Supplies	-	2,000	0.00%
58	-	600	200	-	07-5113-515000	Printing & Advertising	-	600	0.00%
748	579	3,000	2,000	-	07-5113-520000	Dues & Meetings	-	3,100	3.33%
2,616	1,489	3,200	3,000	-	07-5113-523000	Supplies	-	3,000	-6.25%
4,014	3,476	9,500	8,500	-	07-5113-525000	Travel & Training	-	12,000	26.32%
-	-	100	-	-	07-5113-526000	Employee Testing	-	100	0.00%
310	1,736	500	2,000	-	07-5113-532000	Bank Fees	-	500	0.00%
3,771	704	30,000	20,000	-	07-5113-533000	Contractual Services	-	25,000	-16.67%
-	4,840	7,500	4,000	-	07-5113-533045	Maintenance Agreements	-	9,750	30.00%
308	163	800	200	-	07-5113-551000	Books & Publications	-	800	0.00%
990	892	1,000	1,000	-	07-5113-562000	Fuel	-	1,000	0.00%
211	232	500	400	-	07-5113-563000	Vehicle Maintenance	-	500	0.00%
18	130	200	-	-	07-5113-566000	Equip Repair & Maintenance	-	200	0.00%
72	98	150	195	-	07-5113-576000	Recording Fees	-	150	0.00%
14,485	-	-	-	-	07-5113-580000	Professional Services	-	-	0.00%
6,000	5,900	5,900	5,900	-	07-5113-590001	Internal Chrg-Veh/Equip	-	5,900	0.00%
3,168	2,375	2,375	2,375	-	07-5113-590002	Internal Chrg-Computers	-	-	-100.00%
37,803	23,615	67,325	50,770	-		Total Materials and Services	-	64,600	-4.05%
-	3,220	3,525	2,406	-	07-5113-610000	Capital Outlay	-	4,275	21.28%
-	3,220	3,525	2,406	-		Total Capital Outlay	-	4,275	21.28%
349,235	354,413	436,245	425,226	4.52	5113	TOTAL CAP PROJ ENGINEERING	4.74	511,615	17.28%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
5141 WATER PLANT OP									
35,408	36,536	37,736	37,659	0.50	07-5141-410000	Administrative Salaries	0.50	38,216	1.27%
11,163	13,106	12,108	13,180	0.32	07-5141-420000	Clerical Salaries	0.38	15,312	26.46%
266,821	278,397	313,305	304,241	6.00	07-5141-431000	Salaries & Wages	6.00	327,681	4.59%
11,994	10,449	12,000	18,594	-	07-5141-433000	Summer Help	-	12,000	0.00%
83	647	-	-	-	07-5141-435000	Overtime	-	-	0.00%
2,745	2,685	2,011	2,745	-	07-5141-436000	Beeper Pay	-	2,011	0.00%
600	500	650	650	-	07-5141-436100	Uniform Allowance	-	650	0.00%
1,560	1,940	2,080	2,040	-	07-5141-438000	Longevity	-	2,160	3.85%
24,980	26,156	29,063	28,369	-	07-5141-441000	FICA/Medicare	-	30,451	4.78%
10,253	6,362	7,593	7,307	-	07-5141-442000	Workers Compensation	-	7,912	4.20%
665	685	950	380	-	07-5141-443000	Unemployment	-	1,195	25.79%
4,550	-	-	-	-	07-5141-444000	Retirement-PERS	-	-	0.00%
45,331	53,115	56,570	57,830	-	07-5141-444001	Retirement-Principal	-	61,912	9.44%
656	-	1,289	-	-	07-5141-444002	Retirement-Pension Bond	-	-	-100.00%
68,660	71,910	86,957	89,365	-	07-5141-445000	Health/Life/LTD	-	85,103	-2.13%
485,471	502,488	562,312	562,360	6.82		Total Personal Services	6.88	584,603	3.96%
699	743	1,000	750	-	07-5141-510000	Office Supplies	-	1,000	0.00%
2,411	1,563	4,000	4,000	-	07-5141-511000	Postage	-	4,200	5.00%
904	1,021	1,200	1,000	-	07-5141-512000	Uniforms	-	1,200	0.00%
7,158	7,739	10,000	10,000	-	07-5141-515000	Printing & Advertising	-	12,000	20.00%
1,789	1,153	3,800	2,100	-	07-5141-520000	Dues & Meetings	-	3,500	-7.89%
4,668	7,727	10,000	7,500	-	07-5141-523000	Supplies & Small Tools	-	10,000	0.00%
3,876	5,834	6,800	6,000	-	07-5141-525000	Travel & Training	-	8,262	21.50%
378	548	500	450	-	07-5141-526000	Employee Testing	-	500	0.00%
4,161	27,850	35,000	32,500	-	07-5141-533000	Contractual Services	-	35,000	0.00%
-	2,228	2,500	2,200	-	07-5141-533045	Maintenance Agreements	-	2,500	0.00%
67,188	75,831	127,500	85,000	-	07-5141-537000	Operating Supplies	-	110,000	-13.73%
1,804	-	-	-	-	07-5141-538573	Water System Security	-	-	0.00%
212,730	224,222	316,100	250,000	-	07-5141-540000	Utilities	-	295,000	-6.68%
1,777	1,777	2,000	2,000	-	07-5141-545000	Lab Supplies	-	2,000	0.00%
3,049	735	4,000	3,500	-	07-5141-546000	Permits & Fees	-	4,000	0.00%
5,062	10,141	25,000	25,000	-	07-5141-547000	Analytical Lab Testing	-	25,000	0.00%
355	311	400	350	-	07-5141-551000	Books & Publications	-	400	0.00%
1,391	1,397	1,545	1,453	-	07-5141-560000	Property Taxes	-	1,545	0.00%
3,382	2,870	5,000	3,500	-	07-5141-562000	Fuel	-	5,000	0.00%
596	272	5,000	1,500	-	07-5141-563000	Vehicle Maintenance	-	4,500	-10.00%
15,091	34,363	85,000	55,000	-	07-5141-566000	Equip Repair & Maintenance	-	85,000	0.00%
882	3,560	5,000	7,500	-	07-5141-568000	Springs Riparian System Maintenance	-	10,000	100.00%
16,645	21,451	25,000	20,000	-	07-5141-569000	Well Maintenance	-	35,000	40.00%
3,532	1,687	4,000	4,000	-	07-5141-571000	Building & Grounds Maintenance	-	4,000	0.00%
28,699	-	-	-	-	07-5141-580000	Professional Services	-	-	0.00%
7,500	7,500	-	-	-	07-5141-590001	Internal Chrg-Veh/Equip	-	-	0.00%
5,500	-	-	-	-	07-5141-590002	Internal Chrg-Computers	-	-	0.00%
401,223	442,523	680,345	525,303	-		Total Materials and Services	-	659,607	-3.05%
-	6,752	75,000	-	-	07-5141-610000	Capital Outlay	-	75,000	0.00%
-	6,752	75,000	-	-		Total Capital Outlay	-	75,000	0.00%
886,694	951,764	1,317,657	1,087,663	6.82	5141	TOTAL WATER PLANT OP	6.88	1,319,210	0.12%
5142 WATER DISTRIB SYSTEM									
-	-	18,868	18,868	0.25	07-5142-410000	Administrative Salaries	0.39	29,803	57.96%
-	-	13,754	13,754	0.34	07-5142-420000	Clerical Salaries	0.34	13,917	1.19%
91,475	120,248	362,781	350,000	6.25	07-5142-431000	Salaries & Wages	6.25	391,120	7.81%
-	1,440	17,640	17,000	-	07-5142-433000	Summer Help	-	17,640	0.00%
124	-	-	396	-	07-5142-435000	Overtime	-	-	0.00%
1,065	986	2,095	2,000	-	07-5142-436000	Beeper Pay	-	2,095	0.00%
234	200	625	650	-	07-5142-436100	Uniform Allowance	-	625	0.00%
240	990	2,750	2,750	-	07-5142-438000	Longevity	-	3,264	18.69%
6,977	9,609	32,014	28,000	-	07-5142-441000	FICA/Medicare	-	35,074	9.56%
4,855	3,084	9,481	8,000	-	07-5142-442000	Workers Compensation	-	9,944	4.88%
187	241	1,047	500	-	07-5142-443000	Unemployment	-	1,376	31.42%
15,076	20,023	63,741	45,000	-	07-5142-444001	Retirement-Principal	-	73,616	15.49%
19,325	26,595	94,463	90,000	-	07-5142-445000	Health/Life/LTD	-	111,076	17.59%
139,558	183,416	619,259	576,918	6.84		Total Personal Services	6.98	689,550	11.35%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
236	277	1,750	1,500	-	07-5142-512000	Uniforms	-	1,750	0.00%
171	1,306	3,100	3,100	-	07-5142-520000	Dues & Meetings	-	2,750	-11.29%
1,921	2,911	8,500	8,000	-	07-5142-523000	Supplies & Small Tools	-	8,500	0.00%
70,217	148,197	100,000	100,000	-	07-5142-523009	Water Meters	-	100,000	0.00%
20,933	6,909	25,000	25,000	-	07-5142-523011	Water Meter Installations	-	25,000	0.00%
1,104	682	7,300	7,000	-	07-5142-525000	Travel & Training	-	7,000	-4.11%
144	626	850	700	-	07-5142-526000	Employee Testing	-	850	0.00%
21,085	21,930	48,500	30,000	-	07-5142-533000	Contractual Services	-	48,500	0.00%
-	1,009	2,000	1,500	-	07-5142-533045	Maintenance Agreements	-	2,000	0.00%
-	-	50,000	30,000	-	07-5142-538507	Water Appurtenances Replacements	-	50,000	0.00%
-	343	70,000	60,000	-	07-5142-538519	Water Line Replacement	-	60,000	-14.29%
-	-	50,000	30,000	-	07-5142-538585	Water Master Plan-Water Line Looping	-	40,000	-20.00%
-	-	5,000	4,000	-	07-5142-540000	Utilities	-	5,000	0.00%
5,388	5,140	9,000	9,000	-	07-5142-562000	Fuel	-	9,000	0.00%
2,506	2,133	6,000	5,000	-	07-5142-563000	Vehicle Maintenance	-	6,000	0.00%
1,532	3,836	5,000	4,500	-	07-5142-566000	Equip Repair & Maintenance	-	5,000	0.00%
-	4,586	45,000	35,000	-	07-5142-567000	Pipe & Materials	-	35,000	-22.22%
-	-	-	4,000	-	07-5142-568000	Springs Riparian System Maintenance	-	10,000	100.00%
-	-	5,000	-	-	07-5142-569000	Wellfield Maintenance	-	5,000	0.00%
509	-	-	-	-	07-5142-580000	Professional Services	-	-	0.00%
8,000	10,000	30,000	30,000	-	07-5142-590001	Internal Chrg-Veh/Equip	-	33,525	11.75%
1,470	1,470	2,940	2,940	-	07-5142-590002	Internal Chrg-Computers	-	-	-100.00%
135,216	211,356	474,940	391,240	-		Total Materials and Services	-	454,875	-4.22%
274,773	394,771	1,094,199	968,158	6.84	5142	TOTAL WATER DISTRIB SYSTEM	6.98	1,144,425	4.59%
5145 WATER CONSTRUCTION									
19,951	17,682	-	-	-	07-5145-410000	Administrative Salaries	-	-	0.00%
11,775	12,426	-	-	-	07-5145-420000	Clerical Salaries	-	-	0.00%
153,403	136,199	-	-	-	07-5145-431000	Salaries & Wages	-	-	0.00%
5,136	3,522	-	-	-	07-5145-433000	Summer Help	-	-	0.00%
1,140	960	-	-	-	07-5145-436000	Beeper Pay	-	-	0.00%
350	350	-	-	-	07-5145-436100	Uniform Allowance	-	-	0.00%
2,500	1,220	-	-	-	07-5145-438000	Longevity	-	-	0.00%
14,212	13,015	-	-	-	07-5145-441000	FICA/Medicare	-	-	0.00%
7,661	3,478	-	-	-	07-5145-442000	Workers Compensation	-	-	0.00%
388	355	-	-	-	07-5145-443000	Unemployment	-	-	0.00%
31,507	28,069	-	-	-	07-5145-444001	Retirement-Principal	-	-	0.00%
55,392	44,454	-	-	-	07-5145-445000	Health/Life/LTD	-	-	0.00%
303,414	261,731	-	-	-		Total Personal Services	-	-	0.00%
750	1,257	-	-	-	07-5145-512000	Uniforms	-	-	0.00%
885	1,016	-	-	-	07-5145-520000	Dues & Meetings	-	-	0.00%
4,173	5,220	-	-	-	07-5145-523000	Supplies & Small Tools	-	-	0.00%
948	919	-	-	-	07-5145-525000	Travel & Training	-	-	0.00%
151	796	-	-	-	07-5145-526000	Employee Testing	-	-	0.00%
10,147	10,967	-	-	-	07-5145-538507	Water Appurtenances Replacements	-	-	0.00%
10,962	39,950	-	-	-	07-5145-538519	Water Line Replacement	-	-	0.00%
-	22,706	-	-	-	07-5145-538585	Water Master Plan-Water Line Looping	-	-	0.00%
5,589	5,952	-	-	-	07-5145-540000	Utilities	-	-	0.00%
5,864	4,190	-	-	-	07-5145-562000	Fuel	-	-	0.00%
878	730	-	-	-	07-5145-563000	Vehicle Maintenance	-	-	0.00%
1,794	1,601	-	-	-	07-5145-566000	Equip Repair & Maintenance	-	-	0.00%
38,007	33,966	-	-	-	07-5145-567000	Pipe & Materials	-	-	0.00%
-	379	-	-	-	07-5145-569000	Wellfield Maintenance	-	-	0.00%
17,500	20,000	-	-	-	07-5145-590001	Internal Chrg-Veh/Equip	-	-	0.00%
1,470	1,470	-	-	-	07-5145-590002	Internal Chrg-Computers	-	-	0.00%
99,118	151,118	-	-	-		Total Materials and Services	-	-	0.00%
4,249	-	-	-	-	07-5145-610000	Capital Outlay	-	-	0.00%
4,249	-	-	-	-		Total Capital Outlay	-	-	0.00%
406,781	412,849	-	-	-	5145	TOTAL WATER CONSTRUCTION	-	-	0.00%
2,481,374	2,931,104	3,718,268	3,301,011	18.43		TOTAL PUBLIC WORKS (WATER)	18.99	3,881,466	4.39%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
NONDEPARTMENTAL 91XX									
9170 TRANSFERS									
189,500	-	-	-	-	07-9170-901000	Transfer-General Fund	-	-	0.00%
-	-	1,200,000	812,304	-	07-9170-904000	Transfer-Capital Projects	-	450,000	-62.50%
262,707	411,044	411,844	411,844	-	07-9170-915000	Transfer-Proprietary Debt Service	-	411,939	0.02%
380,000	-	2,344,798	1,000,000	-	07-9170-927000	Transfer-Water Repl Reserve	-	5,000	-99.79%
832,207	411,044	3,956,642	2,224,148	-	9170	TOTAL TRANSFERS	-	866,939	-78.09%
9180 RESERVES									
-	-	300,000	-	-	07-9180-800000	Contingency	-	1,570,270	423.42%
-	-	29,064	-	-	07-9180-810000	Contingency-Ops Veh Replace	-	36,564	25.81%
-	-	329,064	-	-	9180	TOTAL RESERVES	-	1,606,834	388.30%
832,207	411,044	4,285,706	2,224,148	-		TOTAL NONDEPARTMENTAL	-	2,473,773	-42.28%
3,396,304	3,342,148	8,003,974	5,525,159	18.43	FUND 07	TOTAL WATER FUND	18.99	6,355,239	-20.60%
2,354,022	3,107,334	-	1,775,239			ENDING FUND BALANCE		-	
FUND 08 BUILDING INSPECTION FUND									
REVENUES									
885,009	812,859	347,517	551,194	-	08-0000-300000	Beg F/B-Net Working Capital	-	373,397	7.45%
610,969	364,499	265,788	234,031	-	08-0000-322001	Building Permits	-	141,232	-46.86%
157,223	140,843	93,400	89,651	-	08-0000-322002	Plumbing / Mechanical Permits	-	46,154	-50.58%
3,030	1,411	2,500	887	-	08-0000-322005	Mobile Home Permits	-	1,000	-60.00%
2,782	1,621	1,000	1,000	-	08-0000-322007	Electrical Permits	-	750	-25.00%
2,086	(17)	-	-	-	08-0000-322011	Permit Center Misc Fees	-	-	0.00%
-	-	20,000	77,000	-	08-0000-336001	Contract Building Inspection	-	40,000	100.00%
7,530	8,064	-	150	-	08-0000-360000	Miscellaneous Revenues	-	-	0.00%
28,275	12,772	1,000	3,250	-	08-0000-361000	Interest Earned	-	2,000	100.00%
5,849	6,986	-	-	-	08-0000-361004	Interest-Other Investments	-	-	0.00%
-	11,500	-	-	-	08-0000-364000	Sale of Assets	-	-	0.00%
1,702,753	1,360,539	731,205	957,163	-		TOTAL REVENUES	-	604,533	-17.32%
4210 BUILDING INSPECTION									
98,888	108,050	90,569	87,244	1.20	08-4210-410000	Administrative Salaries	1.20	91,715	1.27%
115,115	68,144	60,562	60,910	1.00	08-4210-420000	Clerical Salaries	1.00	61,198	1.05%
112,245	104,577	79,376	83,336	1.00	08-4210-431000	Building Inspector Salary	1.00	80,168	1.00%
140,705	106,200	62,736	62,616	1.00	08-4210-432000	Plans Examiner Salary	1.00	63,528	1.26%
620	1,000	576	576	-	08-4210-438000	Longevity	-	576	0.00%
35,163	29,758	22,477	22,080	-	08-4210-441000	FICA/Medicare	-	22,735	1.15%
5,621	2,190	2,072	1,782	-	08-4210-442000	Workers Compensation	-	2,092	0.97%
936	781	736	296	-	08-4210-443000	Unemployment	-	893	21.33%
9,760	6,511	2,472	2,516	-	08-4210-444000	Retirement-PERS	-	2,502	1.21%
65,639	55,077	43,898	43,786	-	08-4210-444001	Retirement-Principal	-	46,467	5.85%
1,131	1,438	579	742	-	08-4210-444002	Retirement-Pension Bond	-	552	-4.66%
93,775	75,121	62,687	49,136	-	08-4210-445000	Health/Life/LTD	-	51,543	-17.78%
679,597	558,846	428,740	415,020	4.20		Total Personal Services	4.20	423,969	-1.11%
7,298	3,016	4,000	4,000	-	08-4210-510000	Office Supplies	-	4,000	0.00%
-	39	50	-	-	08-4210-511000	Postage	-	50	0.00%
229	715	2,000	-	-	08-4210-515000	Printing & Advertising	-	250	-87.50%
635	764	792	792	-	08-4210-520000	Dues & Meetings	-	810	2.27%
566	25	500	-	-	08-4210-523000	Supplies	-	100	-80.00%
10,043	4,216	5,704	5,704	-	08-4210-525000	Travel & Training	-	5,946	4.24%
1,495	700	250	250	-	08-4210-526000	Employee Testing	-	250	0.00%
1,633	2,061	1,500	3,562	-	08-4210-532000	Bank Fees	-	1,500	0.00%
18,420	23,632	17,700	15,937	-	08-4210-533045	Maintenance Agreements	-	18,700	5.65%
725	105	1,000	1,000	-	08-4210-551000	Books & Publications	-	1,500	50.00%
2,700	2,058	3,000	2,106	-	08-4210-562000	Fuel	-	3,000	0.00%
88	941	900	80	-	08-4210-563000	Vehicle Maintenance	-	900	0.00%
171	-	-	-	-	08-4210-566000	Equip Repair & Maintenance	-	-	0.00%
2,452	330	2,000	280	-	08-4210-580000	Professional Services	-	600	-70.00%
150,342	193,472	143,727	135,035	-	08-4210-590000	Internal Chrg-Admin Support Services	-	119,109	-17.13%
8,500	10,000	-	-	-	08-4210-590001	Internal Chrg-Veh/Equip	-	-	0.00%
5,000	8,425	-	-	-	08-4210-590002	Internal Chrg-Computers	-	-	0.00%
210,296	250,499	183,123	168,746	-		Total Materials and Services	-	156,715	-14.42%
889,893	809,345	611,863	583,766	4.20	4210	TOTAL BUILDING INSPECTION	4.20	580,684	-5.10%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
NONDEPARTMENTAL 91XX									
9180 RESERVES									
-	-	119,342	-	-	08-9180-800000	Contingency	-	23,849	-80.02%
-	-	119,342	-	-	9180	TOTAL RESERVES	-	23,849	-80.02%
889,893	809,345	731,205	583,766	4.20	FUND 08	TOTAL BUILDING INSPECT FUND	4.20	604,533	-17.32%
812,859	551,194	-	373,397			ENDING FUND BALANCE		-	
FUND 09 DEBT SERVICE FUND									
REVENUES									
564,610	560,069	137,526	146,821	-	09-0000-300000	Beg F/B-Net Working Capital	-	142,658	3.73%
439,238	372,528	382,500	385,160	-	09-0000-310000	Current Year Taxes	-	405,000	5.88%
15,797	17,705	15,000	15,000	-	09-0000-311000	Prior Year Taxes	-	13,000	-13.33%
29,972	6,228	4,800	1,500	-	09-0000-361000	Interest Earned	-	1,000	-79.17%
21	138	-	-	-	09-0000-361004	Interest-Other Investments	-	-	0.00%
112,274	111,584	112,910	112,910	-	09-0000-370500	Internal Rev-Facilities	-	119,546	5.88%
87,555	172,510	200,665	182,172	-	09-0000-372000	Pension Bond Charge	-	194,848	-2.90%
-	-	27,000	-	-	09-0000-390001	Transfer In-General Fund	-	-	-100.00%
30,997	30,806	31,172	31,172	-	09-0000-390002	Transfer In-Street Fund	-	7,719	-75.24%
108,866	108,247	109,537	109,537	-	09-0000-390010	Transfer In-City Hall	-	123,923	13.13%
1,880	1,869	1,891	1,891	-	09-0000-390014	Transfer In-EDRLF	-	1,872	-1.00%
1,391,209	1,381,683	1,023,001	986,163	-		TOTAL REVENUES	-	1,009,566	-1.31%
DEBT SERVICE 91XX									
9150 PRINCIPAL									
-	10,000	20,000	20,000	-	09-9150-604000	2004 Pension Bonds	-	25,000	25.00%
140,000	370,000	160,000	160,000	-	09-9150-697001	1997 City Facilities Bond	-	170,000	6.25%
110,000	295,000	120,000	120,000	-	09-9150-698001	1998 Fire Facilities Bond	-	130,000	8.33%
130,000	135,000	145,000	145,000	-	09-9150-699001	1999 City Hall Bonds	-	150,000	3.45%
-	-	12,000	-	-	09-9150-699002	2009 Animal Shelter Loan	-	-	-100.00%
380,000	810,000	457,000	445,000	-	9150	TOTAL PRINCIPAL	-	475,000	3.94%
9160 INTEREST									
154,924	162,631	162,172	162,172	-	09-9160-604000	2004 Pension Bond Interest	-	161,190	-0.61%
94,290	77,175	67,445	67,445	-	09-9160-697001	1997 City Facilities Bond Interest	-	59,110	-12.36%
77,910	67,550	58,378	58,378	-	09-9160-698001	1998 Fire Facilities Bond Interest	-	52,558	-9.97%
124,017	117,506	110,510	110,510	-	09-9160-699001	1999 City Hall Bond Interest	-	103,060	-6.74%
-	-	15,000	-	-	09-9160-699002	2009 Animal Shelter Loan Interest	-	-	-100.00%
451,141	424,862	413,505	398,505	-	9160	TOTAL INTEREST	-	375,918	-9.09%
831,141	1,234,862	870,505	843,505	-		TOTAL DEBT SERVICE	-	850,918	-2.25%
9180 RESERVES									
-	-	152,496	-	-	09-9180-880000	Unappropriated Fund Balance	-	158,648	4.03%
-	-	152,496	-	-	9180	TOTAL RESERVES	-	158,648	4.03%
831,141	1,234,862	1,023,001	843,505	-	FUND 09	TOTAL DEBT SERVICE FUND	-	1,009,566	-1.31%
560,069	146,821	-	142,658			ENDING FUND BALANCE		-	

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
FUND 10 CITY HALL FUND REVENUES									
695,142	792,394	777,152	817,265	-	10-0000-300000	Beg F/B-Net Working Capital	-	761,888	-1.96%
175,389	114,141	90,000	48,850	-	10-0000-322010	City Hall Fee	-	46,825	-47.97%
15,451	10,167	6,000	5,310	-	10-0000-361000	Interest Earned	-	7,000	16.67%
15,278	8,810	1,000	-	-	10-0000-361004	Interest-Other Investments	-	-	-100.00%
901,260	925,512	874,152	871,425	-		TOTAL REVENUES	-	815,713	-6.69%
FUND 170 TRANSFERS									
108,866	108,247	109,537	109,537	-	10-9170-909000	Transfer-Debt Service	-	123,923	13.13%
108,866	108,247	109,537	109,537	-	9170	TOTAL TRANSFERS	-	123,923	13.13%
FUND 180 RESERVES									
-	-	764,615	-	-	10-9180-880000	Unappropriated Fund Bal	-	691,790	-9.52%
-	-	764,615	-	-	9180	TOTAL RESERVES	-	691,790	-9.52%
108,866	108,247	874,152	109,537	-	FUND 10	TOTAL CITY HALL FUND	-	815,713	-6.69%
792,394	817,265	-	761,888			ENDING FUND BALANCE		-	
FUND 13 911 TAX FUND REVENUES									
106,837	160,183	144,250	169,851	-	13-0000-300000	Beg F/B-Net Working Capital	-	100,686	-30.20%
189,162	174,178	120,000	150,000	-	13-0000-310000	911 Excise Taxes	-	150,000	25.00%
5,267	3,003	2,500	1,100	-	13-0000-361000	Interest Earned	-	2,500	0.00%
301,267	337,364	266,750	320,951	-		TOTAL REVENUES	-	253,186	-5.08%
FUND 13 2310 COMMUNICATIONS									
73,326	81,443	82,344	91,100	2.00	13-2310-420000	Dispatch Salaries	2.00	88,188	7.10%
10,754	9,411	11,000	11,000	-	13-2310-435000	Overtime	-	11,000	0.00%
2,725	2,989	3,500	3,500	-	13-2310-435001	Holiday Bank	-	3,500	0.00%
6,418	7,060	7,410	7,410	-	13-2310-441000	FICA/Medicare	-	7,856	6.02%
276	211	239	239	-	13-2310-442000	Workers Compensation	-	246	2.93%
173	187	242	200	-	13-2310-443000	Unemployment	-	309	27.69%
12,479	13,505	13,027	12,700	-	13-2310-444000	Retirement-PERS	-	13,801	5.94%
1,591	3,140	3,390	4,500	-	13-2310-444002	Retirement-Pension Bond	-	3,390	0.00%
24,458	25,347	28,969	23,735	-	13-2310-445000	Health/Life/LTD	-	32,447	12.01%
132,202	143,293	150,121	154,384	2.00		Total Personal Services	2.00	160,737	7.07%
-	95	500	500	-	13-2310-523000	Supplies	-	500	0.00%
238	908	1,000	1,000	-	13-2310-525000	Travel & Training	-	1,000	0.00%
-	14,250	15,000	15,000	-	13-2310-580000	Professional Services	-	15,000	0.00%
8,644	8,966	9,985	9,381	-	13-2310-590000	Internal Chrg-Admin Support Services	-	10,654	6.70%
8,882	24,219	26,485	25,881	-		Total Materials and Services	-	27,154	2.53%
-	-	40,000	40,000	-	13-2310-610000	Capital Outlay	-	-	-100.00%
-	-	40,000	40,000	-		Total Capital Outlay	-	-	-100.00%
141,084	167,513	216,606	220,265	2.00	2310	TOTAL COMMUNICATIONS	2.00	187,891	-13.26%
FUND 13 9180 RESERVES									
-	-	50,144	-	-	13-9180-800000	Contingency	-	65,295	30.21%
-	-	50,144	-	-	9180	TOTAL RESERVES	-	65,295	30.21%
141,084	167,513	266,750	220,265	2.00	FUND 13	TOTAL 911 TAX FUND	2.00	253,186	-5.08%
160,183	169,851	-	100,686			ENDING FUND BALANCE		-	
FUND 14 ECONOMIC DEVELOPMENT FUND REVENUES									
657,371	871,955	768,526	846,059	-	14-0000-300000	Beg F/B-Net Working Capital	-	766,776	-0.23%
42,752	42,920	40,000	40,000	-	14-0000-321004	Business License Fee	-	40,000	0.00%
-	100,000	-	-	-	14-0000-334007	CDBG Grants	-	-	0.00%
15	-	-	-	-	14-0000-360000	Miscellaneous Revenues	-	-	0.00%
39,303	11,710	9,400	4,600	-	14-0000-361000	Interest Earned	-	6,000	-36.17%
28,567	7,929	2,000	4,012	-	14-0000-361001	Interest Earned-Receivables	-	2,508	25.40%
-	12,850	4,697	3,245	-	14-0000-361004	Interest-Other Investments	-	-	-100.00%
384,713	78,547	97,716	38,712	-	14-0000-370000	Proceeds From Notes Receivable	-	23,333	-76.12%
1,152,721	1,125,910	922,339	936,628	-		TOTAL REVENUES	-	838,617	-9.08%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
4120 ECONOMIC DEVELOPMENT									
30,215	31,133	40,314	40,314	0.60	14-4120-410000	Administrative Salaries	0.60	40,825	1.27%
-	240	288	288	-	14-4120-438000	Longevity	-	288	0.00%
2,247	2,368	3,106	3,106	-	14-4120-441000	FICA/Medicare	-	3,145	1.26%
71	58	85	85	-	14-4120-442000	Workers Compensation	-	85	0.00%
60	63	101	101	-	14-4120-443000	Unemployment	-	123	21.78%
2,963	3,087	3,923	3,923	-	14-4120-444000	Retirement-PERS	-	3,972	1.25%
558	1,082	1,387	1,387	-	14-4120-444002	Retirement-Pension Bond	-	1,324	-4.54%
7,860	8,102	11,079	11,079	-	14-4120-445000	Health/Life/LTD	-	10,500	-5.23%
43,976	46,134	60,283	60,283	0.60		Total Personal Services	0.60	60,262	-0.03%
279	697	859	794	-	14-4120-510000	Office Supplies	-	859	0.00%
-	-	100	-	-	14-4120-511000	Postage	-	100	0.00%
-	24	1,550	500	-	14-4120-515000	Printing & Advertising	-	1,550	0.00%
5,714	5,644	4,760	4,760	-	14-4120-520000	Dues & Meetings	-	5,020	5.46%
70	1,047	3,653	2,450	-	14-4120-525000	Travel & Training	-	2,003	-45.17%
40	36	100	50	-	14-4120-532000	Bank Fees	-	100	0.00%
1,417	1,477	1,536	1,487	-	14-4120-533045	Maintenance Agreements	-	1,500	-2.34%
-	-	200	100	-	14-4120-551000	Books & Publications	-	130	-35.00%
131	77	150	120	-	14-4120-562000	Fuel	-	150	0.00%
60	60	75	75	-	14-4120-575000	Bond Registration Costs	-	75	0.00%
-	-	50	50	-	14-4120-576000	Recording Fees	-	50	0.00%
2,295	6,520	6,500	2,500	-	14-4120-580000	Professional Services	-	4,800	-26.15%
42,799	51,333	63,109	59,292	-	14-4120-590000	Internal Chrg-Admin Support Services	-	49,159	-22.10%
12,000	19,650	12,000	12,000	-	14-4120-592000	Community Support	-	12,000	0.00%
64,805	86,565	94,642	84,178	-		Total Materials and Services	-	77,496	-18.12%
-	45,000	380,023	-	-	14-4120-601000	EDRLF Loans	-	336,987	-11.32%
-	100,000	-	-	-	14-4120-602100	YC Housing Authority Grant	-	-	0.00%
-	284	73,500	23,500	-	14-4120-610000	Capital Outlay	-	50,000	-31.97%
-	145,284	453,523	23,500	-		Total Capital Outlay	-	386,987	-14.67%
108,780	277,982	608,448	167,961	0.60	4120	TOTAL ECONOMIC DEVELOPMENT	0.60	524,745	-13.76%
9170 TRANSFERS									
165,000	-	-	-	-	14-9170-901000	Transfer-General Fund	-	-	0.00%
1,880	1,869	1,891	1,891	-	14-9170-909000	Transfer-Debt Service	-	1,872	-1.00%
-	-	312,000	-	-	14-9170-918000	Transfer-Street Capital Projects	-	312,000	0.00%
5,106	-	-	-	-	14-9170-938000	Transfer-CDBG Grant	-	-	0.00%
171,986	1,869	313,891	1,891	-	9170	TOTAL TRANSFERS	-	313,872	-0.01%
9180 RESERVES									
-	-	-	-	-	14-9180-800000	Contingency	-	-	0.00%
-	-	-	-	-	9180	TOTAL RESERVES	-	-	0.00%
280,766	279,851	922,339	169,852	0.60	FUND 14	TOTAL ECON DEVELOPMENT FUND	0.60	838,617	-9.08%
871,955	846,059	-	766,776			ENDING FUND BALANCE		-	
FUND 15 PROPRIETARY DEBT SERVICE FUND REVENUES									
129,212	(0)	-	(0)	-	15-0000-300000	Beg F/B-Net Working Capital	-	-	0.00%
113,500	-	-	-	-	15-0000-360000	Miscellaneous Revenues	-	-	0.00%
2,280	523	-	-	-	15-0000-361000	Interest Earned	-	-	0.00%
1,101	4,420	-	-	-	15-0000-361004	Interest-Other Investments	-	-	0.00%
250,010	352,959	747,226	677,172	-	15-0000-390006	Transfer In-Wastewater Fund	-	745,567	-0.22%
262,707	411,044	411,844	411,844	-	15-0000-390007	Transfer In-Water Fund	-	411,939	0.02%
51,986	152,830	300,931	230,877	-	15-0000-390046	Transfer In-Wastewater SDC	-	283,630	-5.75%
363,072	719,457	857,229	804,418	-	15-0000-390047	Transfer In-Water SDC	-	847,786	-1.10%
-	8,525,632	-	-	-	15-0000-393000	OECD: Loan Proceeds	-	-	0.00%
-	64,071	-	-	-	15-0000-393001	Interim Financing Parallel River	-	-	0.00%
1,173,867	10,230,937	2,317,230	2,124,311	-		TOTAL REVENUES	-	2,288,922	-1.22%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
DEBT SERVICE 91XX									
9150 PRINCIPAL									
187,004	192,964	198,953	198,953	-	15-9150-602001	OECD: Water Reservoir	-	205,073	3.08%
162,687	168,518	169,373	169,373	-	15-9150-603001	OECD: Composter / Headworks	-	175,255	3.47%
168,711	234,812	241,405	241,405	-	15-9150-606000	OECD: WTP Expansion/Well #8	-	253,061	4.83%
66,378	90,778	96,409	96,409	-	15-9150-607000	OECD: Parallel River Line	-	102,066	5.87%
-	8,525,632	355,915	254,941	-	15-9150-608000	OECD: Effluent Reuse	-	290,969	-18.25%
-	-	193,000	193,000	-	15-9150-609000	US Bank: WW Expansion Property	-	193,000	0.00%
48,111	48,473	53,853	53,853	-	15-9150-698002	OECD: Fernwood Rd Improvements	-	54,256	0.75%
632,891	9,261,177	1,308,908	1,207,934	-	9150	TOTAL PRINCIPAL	-	1,273,680	-2.69%
9160 INTEREST									
164,363	158,753	152,964	152,964	-	15-9160-602001	OECD: Water Reservoir	-	146,399	-4.29%
87,323	82,442	77,387	77,387	-	15-9160-603001	OECD: Composter / Headworks	-	72,306	-6.57%
184,333	269,752	260,359	260,359	-	15-9160-606000	OECD: WTP Expansion/Well #8	-	250,703	-3.71%
73,089	106,979	103,348	103,347	-	15-9160-607000	OECD: Parallel River Line	-	99,491	-3.73%
-	322,107	327,274	235,330	-	15-9160-608000	OECD: Effluent Reuse	-	348,293	6.42%
-	-	59,444	59,444	-	15-9160-609000	US Bank: WW Expansion Property	-	72,954	22.73%
31,868	29,728	27,546	27,546	-	15-9160-698002	OECD: Fernwood Rd Improvements	-	25,096	-8.89%
540,976	969,760	1,008,322	916,377	-	9160	INTEREST	-	1,015,242	0.69%
1,173,867	10,230,937	2,317,230	2,124,311	-		TOTAL DEBT SERVICE	-	2,288,922	-1.22%
1,173,867	10,230,937	2,317,230	2,124,311	-	FUND 15	TOTAL PROP DEBT SERVICE FUND	-	2,288,922	-1.22%
(0)	(0)	-	(0)			ENDING FUND BALANCE		-	-
FUND 16 PUBLIC SAFETY FUND REVENUES									
-	-	-	-	-	16-0000-300000	Beg F/B-Net Working Capital	-	173,965	100.00%
-	-	254,826	258,500	-	16-0000-347000	Public Safety Fee	-	281,400	10.43%
-	-	-	500	-	16-0000-361000	Interest Earned	-	1,000	100.00%
-	-	254,826	259,000	-		TOTAL REVENUES	-	456,365	79.09%
2120 PATROL									
-	-	131,909	50,000	3.00	16-2120-431000	Officer Salaries	3.00	157,403	19.33%
-	-	-	-	-	16-2120-435000	Overtime	-	5,000	100.00%
-	-	-	-	-	16-2120-435001	Holiday Bank	-	4,000	100.00%
-	-	-	3,825	-	16-2120-441000	FICA/Medicare	-	12,730	100.00%
-	-	-	1,300	-	16-2120-442000	Workers Compensation	-	4,306	100.00%
-	-	-	60	-	16-2120-443000	Unemployment	-	499	100.00%
-	-	-	1,000	-	16-2120-444000	Retirement-PERS	-	20,213	100.00%
-	-	-	-	-	16-2120-444002	Retirement-Pension Bond	-	5,491	100.00%
-	-	-	20,500	-	16-2120-445000	Health/Life/LTD	-	69,002	100.00%
-	-	131,909	76,685	3.00		Total Personal Services	3.00	278,644	111.24%
-	-	1,500	7,500	-	16-2120-512000	Uniforms	-	1,500	0.00%
-	-	150	150	-	16-2120-523000	Supplies	-	150	0.00%
-	-	1,500	-	-	16-2120-525000	Travel & Training	-	1,500	0.00%
-	-	2,550	-	-	16-2120-562000	Fuel	-	2,550	0.00%
-	-	-	700	-	16-2120-580000	Professional Services	-	-	0.00%
-	-	5,700	8,350	-		Total Materials and Services	-	5,700	0.00%
-	-	28,000	-	-	16-2120-610000	Capital Outlay	-	-	-100.00%
-	-	28,000	-	-		Total Capital Outlay	-	-	-100.00%
-	-	165,609	85,035	3.00	2120	TOTAL PATROL	3.00	284,344	71.70%
9180 RESERVES									
-	-	89,217	-	-	16-9180-800000	Contingency	-	172,021	92.81%
-	-	89,217	-	-	9180	TOTAL RESERVES	-	172,021	92.81%
-	-	254,826	85,035	3.00	FUND 16	TOTAL PUBLIC SAFETY FUND	3.00	456,365	79.09%
-	-	-	173,965			ENDING FUND BALANCE		-	-

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
FUND 17 STORM WATER FUND									
REVENUES									
551,272	693,714	585,254	767,168	-	17-0000-300000	Beg F/B-Net Working Capital	-	682,027	16.54%
204	924	-	5,000	-	17-0000-338002	Reimb Costs-Capital Project	-	-	0.00%
56,204	3,931	10,000	1,000	-	17-0000-342004	Dev Review and Inspection Fee	-	1,000	-90.00%
480,229	522,761	516,000	565,000	-	17-0000-348000	User Fees	-	665,000	28.88%
-	-	-	4,369	-	17-0000-360000	Miscellaneous Revenues	-	-	0.00%
27,499	13,895	10,950	5,000	-	17-0000-361000	Interest Earned	-	7,000	-36.07%
-	1,278	-	-	-	17-0000-361004	Interest-Other Investments	-	-	0.00%
1,115,409	1,236,503	1,122,204	1,347,537	-		TOTAL REVENUES	-	1,355,027	20.75%
1320 UTILITY BILLING									
8,363	-	-	-	-	17-1320-420000	Clerical Salaries	-	-	0.00%
629	-	-	-	-	17-1320-441000	FICA/Medicare	-	-	0.00%
29	-	-	-	-	17-1320-442000	Worker's Comp	-	-	0.00%
18	-	-	-	-	17-1320-443000	Unemployment	-	-	0.00%
1,445	-	-	-	-	17-1320-444001	Retirement-Principal	-	-	0.00%
1,420	-	-	-	-	17-1320-445000	Health/Life/LTD	-	-	0.00%
11,904	-	-	-	-		Total Personal Services	-	-	0.00%
2,521	-	-	-	-	17-1320-511000	Postage	-	-	0.00%
109	-	-	-	-	17-1320-515000	Printing & Advertising	-	-	0.00%
100	-	-	-	-	17-1320-533000	Contractual Services	-	-	0.00%
680	-	-	-	-	17-1320-533045	Maintenance Agreements	-	-	0.00%
8,282	-	-	-	-	17-1320-590000	Internal Chrg-Admin Support Services	-	-	0.00%
2,000	-	-	-	-	17-1320-590002	Internal Chrg-Computers	-	-	0.00%
13,692	-	-	-	-		Total Materials and Services	-	-	0.00%
25,596	-	-	-	-	1320	TOTAL UTILITY BILLING	-	-	0.00%
25,596	-	-	-	-		TOTAL UTILITY BILLING DEPT	-	-	0.00%
PUBLIC WORKS 51XX									
5113 CAP PROJ ENGINEERING									
23,413	21,731	23,070	21,914	0.25	17-5113-410000	Administrative Salaries	0.07	6,565	-71.54%
-	-	-	-	-	17-5113-420000	Clerical Salaries	0.08	3,525	100.00%
4,722	9,524	30,987	18,176	0.50	17-5113-432000	Engineering Salaries	0.76	47,278	52.57%
-	28	-	-	-	17-5113-435000	Overtime	-	-	0.00%
2,142	2,418	4,136	2,994	-	17-5113-441000	FICA/Medicare	-	4,389	6.12%
127	200	462	332	-	17-5113-442000	Workers Comp	-	475	2.81%
56	62	135	40	-	17-5113-443000	Unemployment	-	172	27.41%
3,680	3,265	3,264	3,178	-	17-5113-444000	Retirement-PERS	-	929	-71.54%
-	675	4,009	2,944	-	17-5113-444001	Retirement-Principal	-	7,505	87.20%
433	754	787	942	-	17-5113-444002	Retirement-Pension Bond	-	210	-73.32%
3,823	3,502	12,568	11,033	-	17-5113-445000	Health/Life/LTD	-	13,859	10.27%
38,397	42,159	79,418	61,553	0.75		Total Personal Services	0.91	84,907	6.91%
615	2,114	3,000	2,000	-	17-5113-510000	Office Supplies	-	3,000	0.00%
351	357	200	150	-	17-5113-515000	Printing & Advertising	-	200	0.00%
1,162	67	2,000	2,000	-	17-5113-520000	Due & Meetings	-	3,150	57.50%
1,763	2,520	3,000	2,500	-	17-5113-523000	Supplies	-	2,750	-8.33%
-	-	-	-	-	17-5113-523010	Quality Public Outreach Program	-	4,000	100.00%
-	-	-	-	-	17-5113-523011	Quality Incentive Program	-	6,500	100.00%
4,401	1,515	6,000	3,000	-	17-5113-525000	Travel & Training	-	4,325	-27.92%
4	80	100	100	-	17-5113-532000	Bank Fees	-	100	0.00%
2,771	1,357	30,000	30,000	-	17-5113-533000	Contractual Services	-	30,000	0.00%
-	3,094	7,500	3,000	-	17-5113-533045	Maintenance Agreements	-	9,750	30.00%
110	85	500	300	-	17-5113-551000	Book & Publications	-	500	0.00%
70	47	100	200	-	17-5113-562000	Fuel	-	100	0.00%
-	-	200	-	-	17-5113-563000	Vehicle Maintenance	-	200	0.00%
-	130	150	-	-	17-5113-566000	Equip Repair & Maintenance	-	150	0.00%
-	31	50	-	-	17-5113-576000	Recording Fees	-	50	0.00%
1,829	-	-	-	-	17-5113-580000	Professional Services	-	-	0.00%
6,400	5,900	5,900	5,900	-	17-5113-590001	Internal Chrg-Veh/Equip	-	5,900	0.00%
500	500	500	500	-	17-5113-590002	Internal Chrg-Computers	-	-	-100.00%
-	-	-	-	-	17-5113-590004	Internal Chrg-Facilities	-	7,718	100.00%
19,975	17,795	59,200	49,650	-		Total Materials and Services	-	78,393	32.42%
-	4,947	3,525	2,406	-	17-5113-610000	Capital Outlay	-	4,275	21.28%
-	4,947	3,525	2,406	-		Total Capital Outlay	-	4,275	21.28%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
58,372	64,902	142,143	113,609	0.75	5113	TOTAL CAP PROJ ENGINEERING	0.91	167,575	17.89%
					5170	STORM WATER MAINTENANCE			
18,809	18,226	18,868	18,868	0.25	17-5170-410000	Administrative Salaries	0.07	5,351	-71.64%
-	-	-	-	-	17-5170-420000	Clerical Salaries	0.08	3,276	100.00%
106,605	140,901	159,391	182,816	3.58	17-5170-431000	Maintenance Salaries	4.25	203,364	27.59%
4,446	960	12,000	12,000	-	17-5170-433000	Summer Help	-	12,000	0.00%
-	-	-	131	-	17-5170-435000	Overtime	-	-	0.00%
414	105	1,095	750	-	17-5170-436000	Standby Pay	-	1,095	0.00%
283	283	383	433	-	17-5170-436100	Uniform Allowance	-	432	12.79%
600	720	600	1,080	-	17-5170-438000	Longevity	-	744	24.00%
9,798	12,209	14,714	16,879	-	17-5170-441000	FICA/Medicare	-	17,309	17.64%
6,603	5,534	5,701	8,468	-	17-5170-442000	Workers Comp	-	7,503	31.61%
263	320	483	271	-	17-5170-443000	Unemployment	-	679	40.58%
21,698	26,915	28,675	33,999	-	17-5170-444001	Retirement-Principal	-	35,782	24.78%
26,740	40,989	53,632	71,878	-	17-5170-445000	Health/Life/LTD	-	60,148	12.15%
196,260	247,162	295,542	347,573	3.83		Total Personal Services	4.40	347,683	17.64%
1,177	1,194	1,500	1,400	-	17-5170-510000	Office Supplies	-	1,500	0.00%
919	1,635	1,500	1,300	-	17-5170-512000	Uniforms	-	1,500	0.00%
471	567	1,300	1,300	-	17-5170-520000	Dues & Meetings	-	1,000	-23.08%
4,143	5,590	5,000	4,800	-	17-5170-523000	Supplies & Small Tools	-	5,000	0.00%
211	-	500	400	-	17-5170-524000	Safety Program	-	500	0.00%
721	2,000	3,300	3,300	-	17-5170-525000	Travel & Training	-	3,000	-9.09%
1,159	440	500	400	-	17-5170-526000	Employee Testing	-	500	0.00%
-	2,600	5,000	3,500	-	17-5170-533000	Contractual Services	-	5,000	0.00%
-	639	2,000	1,200	-	17-5170-533045	Maintenance Agreements	-	2,000	0.00%
4,524	16,924	50,000	40,000	-	17-5170-538702	Storm Water Repair	-	50,000	0.00%
1,460	3,151	2,500	2,400	-	17-5170-540000	Utilities	-	2,500	0.00%
9,203	9,717	8,500	15,000	-	17-5170-562000	Fuel	-	8,500	0.00%
552	550	10,000	8,000	-	17-5170-563000	Vehicle Maintenance	-	10,000	0.00%
2,440	1,989	3,000	2,000	-	17-5170-566000	Equip Repair & Maintenance	-	3,000	0.00%
2,218	7,456	18,000	15,000	-	17-5170-567000	Pipe & Materials	-	18,000	0.00%
40,757	75,508	85,819	80,629	-	17-5170-590000	Internal Chrg-Admin Support Services	-	99,060	15.43%
17,750	20,000	20,000	20,000	-	17-5170-590001	Internal Chrg-Veh/Equip	-	20,000	0.00%
2,500	2,500	2,500	2,500	-	17-5170-590002	Internal Chrg-Computers	-	-	-100.00%
90,204	152,460	220,919	203,129	-		Total Materials and Services	-	231,060	4.59%
4,249	-	-	-	-	17-5170-610000	Capital Outlay	-	-	0.00%
4,249	-	-	-	-		Total Capital Outlay	-	-	0.00%
290,712	399,622	516,461	550,702	3.83	5170	TOTAL STORM WATER MAINT	4.40	578,743	12.06%
349,084	464,524	658,604	664,311	4.58		TOTAL PUBLIC WORKS (STORM)	5.31	746,318	13.32%
					9170	NONDEPARTMENTAL 91XX TRANSFERS			
47,015	4,811	210,000	1,200	-	17-9170-904000	Transfer-Capital Projects	-	113,500	-45.95%
47,015	4,811	210,000	1,200	-	9170	TOTAL TRANSFERS	-	113,500	-45.95%
					9180	RESERVES			
-	-	253,600	-	-	17-9180-800000	Contingency	-	495,209	95.27%
-	-	253,600	-	-	9180	TOTAL RESERVES	-	495,209	95.27%
47,015	4,811	463,600	1,200	-		TOTAL NONDEPARTMENTAL	-	608,709	31.30%
421,695	469,335	1,122,204	665,511	4.58	FUND 17	TOTAL STORM WATER FUND	5.31	1,355,027	20.75%
693,714	767,168	-	682,027			ENDING FUND BALANCE		-	
					FUND 18	STREET CAPITAL PROJECTS REVENUES			
102	190,437	130,826	141,198	-	18-0000-300000	Beg F/B-Net Working Capital	-	142,298	8.77%
10,000	-	-	-	-	18-0000-334033	Grants	-	-	0.00%
170,056	-	-	-	-	18-0000-349010	Payments in Lieu	-	-	0.00%
170	-	-	-	-	18-0000-360000	Miscellaneous Revenues	-	-	0.00%
10,452	3,991	3,000	1,100	-	18-0000-361000	Interest Earned	-	1,500	-50.00%
99	-	6,000	-	-	18-0000-390002	Transfer In-Street Fund	-	12,000	100.00%
-	10,023	-	-	-	18-0000-390004	Transfer In-Proprietary Capital Project	-	-	0.00%
-	-	312,000	-	-	18-0000-390014	Transfer In-EDRLF Fund	-	312,000	0.00%
3,330,353	323,068	1,307,000	724,115	-	18-0000-390042	Transfer In-Street Development	-	113,000	-91.35%
3,521,230	527,519	1,758,826	866,413	-		TOTAL REVENUES	-	580,798	-66.98%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
5150 CAPITAL PROJECTS									
690,734	170,980	-	-	-	18-5150-702122	Villa Road Improvements	-	-	0.00%
146	-	-	-	-	18-5150-702146	Right Of Way Acquisition	-	-	0.00%
2,534,173	27,000	-	-	-	18-5150-702148	Northern Arterial-S-Curve	-	-	0.00%
75,698	2,880	-	-	-	18-5150-702149	Main Street LID-Illinois to Lynn	-	-	0.00%
99	-	-	-	-	18-5150-702150	Oak Knoll Traffic Circle	-	-	0.00%
-	-	30,000	30,000	-	18-5150-702151	Downtown Revitalization Project	-	-	-100.00%
24,481	120	-	-	-	18-5150-702153	Vehicle Maintenance Enclosure	-	-	0.00%
-	3,539	555,000	500,000	-	18-5150-702154	2nd Street - 219 to Springbrook	-	-	-100.00%
5,462	19,846	155,000	134,115	-	18-5150-702155	Columbia Drive LID (Street portion)	-	-	-100.00%
-	98,106	-	-	-	18-5150-702156	Crestview Drive Impr (Oxberg)	-	-	0.00%
-	-	365,000	5,000	-	18-5150-702157	Sheridan St CPRD Project	-	365,000	0.00%
-	63,850	-	-	-	18-5150-702158	College St Sidewalk (ODOT)	-	-	0.00%
-	-	30,000	-	-	18-5150-702159	Sprngbrk Rd-Middlebrook-Hwy 99W	-	-	-100.00%
-	-	500,000	5,000	-	18-5150-702160	City-Wide Pavement Overlay	-	50,000	-90.00%
-	-	-	50,000	-	18-5150-702161	Sandoz Rd Street Improvements	-	-	0.00%
-	-	-	-	-	18-5150-702163	Villa Rd - Haworth to Crestview	-	10,000	100.00%
-	-	-	-	-	18-5150-702164	Traffic Safety Improvements	-	12,000	100.00%
3,330,793	386,321	1,635,000	724,115	-	5150	TOTAL CAPITAL PROJECTS	-	437,000	-73.27%
9180 RESERVES									
-	-	123,826	-	-	18-9180-830000	Contingency - Payments in Lieu	-	143,798	16.13%
-	-	123,826	-	-	9180	TOTAL RESERVES	-	143,798	16.13%
3,330,793	386,321	1,758,826	724,115	-	FUND 18	TOTAL STREET CAPITAL PROJECTS	-	580,798	-66.98%
190,437	141,198	-	142,298			ENDING FUND BALANCE		-	
FUND 22 LIBRARY GIFT AND MEMORIAL REVENUES									
35,875	38,541	28,941	66,894	-	22-0000-300000	Beg F/B-Net Working Capital	-	88,820	206.90%
3,742	3,734	3,800	3,580	-	22-0000-334003	Ready to Read Grant	-	3,800	0.00%
440	-	25,000	200	-	22-0000-334034	Grants	-	25,000	0.00%
10,010	26,423	200,000	40,000	-	22-0000-334054	Children's Room Remodel/Grants	-	200,000	0.00%
-	-	-	-	-	22-0000-346002	Library Friends	-	20,000	100.00%
1,570	916	650	500	-	22-0000-361000	Interest Earned	-	650	0.00%
319	48	50	2	-	22-0000-361003	Interest-Children's Room	-	50	0.00%
15,930	17,912	29,500	15,000	-	22-0000-367000	Library Donations	-	30,000	1.69%
67,887	87,575	287,941	126,176	-		TOTAL REVENUES	-	368,320	27.92%
3110 LIBRARY ADMINISTRATION									
4,472	2,721	4,000	3,000	-	22-3110-523000	Supplies	-	4,000	0.00%
2,189	4,245	3,800	3,800	-	22-3110-533003	Ready to Read Grant	-	3,800	0.00%
4,201	4,696	25,000	10,000	-	22-3110-533034	Misc Grants	-	25,000	0.00%
2,955	-	5,000	3,000	-	22-3110-533054	Children's Room Remodel Project	-	5,000	0.00%
12,525	8,549	15,000	15,000	-	22-3110-542000	Library Programs	-	15,000	0.00%
-	-	-	-	-	22-3110-546000	Library Friends	-	20,000	100.00%
547	134	5,000	2,000	-	22-3110-551000	Books & Periodicals	-	5,000	0.00%
332	335	1,000	500	-	22-3110-551001	Audio-Visual	-	1,000	0.00%
-	-	-	56	-	22-3110-580000	Professional Services	-	-	0.00%
27,221	20,681	58,800	37,356	-		Total Materials and Services	-	78,800	34.01%
2,124	-	200,000	-	-	22-3110-610000	Capital Outlay	-	200,000	0.00%
2,124	-	200,000	-	-		Total Capital Outlay	-	200,000	0.00%
29,346	20,681	258,800	37,356	-	3110	TOTAL LIBRARY ADMIN	-	278,800	7.73%
9180 RESERVES									
-	-	29,141	-	-	22-9180-800000	Contingency	-	54,520	87.09%
-	-	-	-	-	22-9180-810000	Contingency - Children's Room Remodel	-	35,000	100.00%
-	-	29,141	-	-	9180	TOTAL RESERVES	-	89,520	207.20%
29,346	20,681	287,941	37,356	-	FUND 22	TOTAL LIB GIFT AND MEMORIAL	-	368,320	27.92%
38,541	66,894	-	88,820			ENDING FUND BALANCE		-	

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
FUND 23 CABLE TV FUND REVENUES									
86,967	101,084	62,884	67,830	-	23-0000-300000	Beg F/B-Net Working Capital	-	15,160	-75.89%
10,000	10,000	10,000	10,000	-	23-0000-360000	Miscellaneous Revenues	-	10,000	0.00%
4,117	1,780	1,400	330	-	23-0000-361000	Interest Earned	-	500	-64.29%
101,084	112,864	74,284	78,160	-		TOTAL REVENUES	-	25,660	-65.46%
1610									
-	45,035	63,000	63,000	-	23-1610-592000	Community Support	-	25,660	-59.27%
-	45,035	63,000	63,000	-		Total Materials and Services	-	25,660	-59.27%
-	45,035	63,000	63,000	-	1610	TOTAL CABLE TV	-	25,660	-59.27%
-	45,035	74,284	63,000	-	FUND 23	TOTAL CABLE TV FUND	-	25,660	-65.46%
101,084	67,830	-	15,160			ENDING FUND BALANCE		-	
FUND 24 ANIMAL SHELTER FUND REVENUES									
255,086	328,931	417,810	447,200	-	24-0000-300000	Beg F/B-Net Working Capital	-	215,200	-48.49%
10,946	8,246	7,000	3,000	-	24-0000-361000	Interest Earned	-	200	-97.14%
9,738	-	-	-	-	24-0000-361004	Interest-Other Investments	-	-	0.00%
62,047	122,907	50,000	40,000	-	24-0000-367000	Donations	-	40,000	-20.00%
337,817	460,083	474,810	490,200	-		TOTAL REVENUES	-	255,400	-46.21%
5150 CAPITAL PROJECTS									
8,886	12,884	474,810	275,000	-	24-5150-731008	Animal Shelter	-	255,400	-46.21%
8,886	12,884	474,810	275,000	-	5150	TOTAL CAPITAL PROJECTS	-	255,400	-46.21%
8,886	12,884	474,810	275,000	-	FUND 24	TOTAL ANIMAL SHELTER FUND	-	255,400	-46.21%
328,931	447,200	-	215,200			ENDING FUND BALANCE		-	
FUND 26 WASTEWATER REPLACEMENT AND RESERVE FUND REVENUES									
1,791,971	1,823,019	730,105	1,106,293	-	26-0000-300000	Beg F/B-Net Working Capital	-	1,032,776	41.46%
79,876	28,422	23,500	4,700	-	26-0000-361000	Interest Earned	-	5,000	-78.72%
3,545	9,375	937	4,165	-	26-0000-361004	Interest-Other Investments	-	3,500	273.53%
11,351	10,350	-	-	-	26-0000-370610	Internal Rev-Computer Replacement	-	-	0.00%
31,500	35,400	-	-	-	26-0000-370620	Internal Rev-Vehicle Replacement	-	-	0.00%
160,000	-	943,856	-	-	26-0000-390006	Transfer In-Wastewater Fund	-	10,000	-98.94%
2,078,244	1,906,566	1,698,398	1,115,158	-		TOTAL REVENUES	-	1,051,276	-38.10%
5110 PUBLIC WORKS									
76,445	95,797	-	-	-	26-5110-610000	Capital Outlay-Ops Equip	-	-	0.00%
37,337	2,500	-	-	-	26-5110-610006	Capital Outlay-Ops Veh	-	-	0.00%
9,221	1,161	-	-	-	26-5110-610103	Capital Outlay-Eng Computer	-	-	0.00%
2,635	13,972	-	-	-	26-5110-610106	Capital Outlay-Ops Computer	-	-	0.00%
125,638	113,430	-	-	-	5110	TOTAL CAPITAL OUTLAY	-	-	0.00%
9170 TRANSFERS									
104,586	686,843	-	-	-	26-9170-904000	Transfer-Capital Projects	-	-	0.00%
-	-	39,269	36,769	-	26-9170-906000	Transfer-Wastewater Fund	-	-	-100.00%
-	-	48,033	45,613	-	26-9170-932000	Transfer-Vehicle/Equip Replace	-	-	-100.00%
25,000	-	-	-	-	26-9170-936000	Transfer-WW Financed CIPs	-	-	0.00%
129,586	686,843	87,302	82,382	-	9170	TOTAL TRANSFERS	-	-	-100.00%
9180 RESERVES									
-	-	1,611,096	-	-	26-9180-850000	Reserve For Wastewater Improvement	-	1,051,276	-34.75%
-	-	1,611,096	-	-	9180	TOTAL RESERVES	-	1,051,276	-34.75%
255,225	800,273	1,698,398	82,382	-	FUND 26	TOTAL WASTEWATER REPLACE FUND	-	1,051,276	-38.10%
1,823,019	1,106,293	-	1,032,776	-		ENDING FUND BALANCE		-	

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
FUND 27 WATER REPLACEMENT AND RESERVE FUND									
REVENUES									
1,600,974	1,945,493	1,639,540	1,815,126	-	27-0000-300000	Beg F/B-Net Working Capital	-	2,783,424	69.77%
77,206	30,993	24,500	12,785	-	27-0000-361000	Interest Earned	-	13,500	-44.90%
-	13,934	937	4,165	-	27-0000-361004	Interest-Other Investments	-	3,500	273.53%
10,252	4,750	-	-	-	27-0000-370610	Internal Rev-Computer Replacement	-	-	0.00%
13,500	13,400	-	-	-	27-0000-370620	Internal Rev-Vehicle Replacement	-	-	0.00%
380,000	-	2,344,798	1,000,000	-	27-0000-390007	Transfer In-Water Fund	-	5,000	-99.79%
2,081,932	2,008,570	4,009,775	2,832,076	-		TOTAL REVENUES	-	2,805,424	-30.04%
FUND 5110 PUBLIC WORKS									
50,730	61,667	-	-	-	27-5110-610000	Capital Outlay-Ops Equip	-	-	0.00%
18,808	-	-	-	-	27-5110-610003	Capital Outlay-Eng Veh/Equip	-	-	0.00%
5,989	1,161	-	-	-	27-5110-610103	Capital Outlay-Eng Computer	-	-	0.00%
4,052	2,930	-	-	-	27-5110-610107	Capital Outlay-Ops Computer	-	-	0.00%
79,580	65,758	-	-	-	5110	TOTAL CAPITAL OUTLAY	-	-	0.00%
FUND 9170 TRANSFERS									
56,859	127,686	-	-	-	27-9170-904000	Transfer-Capital Projects	-	-	0.00%
-	-	21,564	21,564	-	27-9170-907000	Transfer-Water Fund	-	-	-100.00%
-	-	29,749	27,088	-	27-9170-932000	Transfer-Veh/Equip Repl-Maint	-	-	-100.00%
56,859	127,686	51,313	48,652	-	9170	TOTAL TRANSFERS	-	-	-100.00%
FUND 9180 RESERVES									
-	-	3,958,462	-	-	27-9180-850000	Reserve For Water Improv	-	2,805,424	-29.13%
-	-	3,958,462	-	-	9180	TOTAL RESERVES	-	2,805,424	-29.13%
136,439	193,444	4,009,775	48,652	-	FUND 27	TOTAL WATER REPLACE FUND	-	2,805,424	-30.04%
1,945,493	1,815,126	-	2,783,424			ENDING FUND BALANCE		-	
FUND 31 ADMIN / SUPPORT SERVICES									
REVENUES									
255,598	239,168	188,514	363,322	-	31-0000-300000	Beg F/B-Net Working Capital	-	318,467	68.94%
1,995	2,070	2,000	1,950	-	31-0000-334056	CCIS Grant	-	2,000	0.00%
33,147	31,861	35,000	37,000	-	31-0000-336007	Intergovernmental Garage Chrg	-	35,000	0.00%
10,838	10,076	5,000	7,500	-	31-0000-341004	Lien Search Fees	-	5,000	0.00%
306	198	100	280	-	31-0000-341012	Assessment Fees	-	250	150.00%
3,335	2,686	200	-	-	31-0000-360000	Miscellaneous Revenues	-	-	-100.00%
36,233	17,137	14,000	6,250	-	31-0000-361000	Interest Earned	-	8,000	-42.86%
-	-	-	20	-	31-0000-361004	Interest-Other Investments	-	-	0.00%
68	65	-	-	-	31-0000-364000	Sale Of Assets	-	-	0.00%
305,662	387,730	300,491	300,491	-	31-0000-370010	Internal Rev-Admin/Recorder/EM	-	345,578	15.00%
127,275	131,859	139,649	139,649	-	31-0000-370050	Internal Rev-Human Resource	-	142,720	2.20%
-	155,656	179,498	179,498	-	31-0000-370075	Internal Rev-Utility Billing	-	245,040	36.51%
501,915	560,948	581,326	531,326	-	31-0000-370100	Internal Rev-Finance	-	530,725	-8.70%
357,150	513,787	522,181	472,181	-	31-0000-370125	Internal Rev-Computer Services	-	542,406	3.87%
282,236	361,340	457,208	457,208	-	31-0000-370150	Internal Rev-Legal	-	473,060	3.47%
250,784	252,000	267,000	267,000	-	31-0000-370200	Internal Rev-Insurance	-	265,000	-0.75%
263,697	220,592	266,174	216,174	-	31-0000-370300	Internal Rev-Phone/Copiers	-	258,710	-2.80%
141,355	137,535	178,210	178,210	-	31-0000-370400	Internal Rev-Fleet	-	148,996	-16.39%
398,985	427,482	418,151	368,151	-	31-0000-370500	Internal Rev-Facilities	-	375,512	-10.20%
311	321	330	330	-	31-0000-371000	Intergovernmental Facility Chg	-	340	3.03%
2,970,889	3,452,821	3,555,032	3,526,540	-		TOTAL REVENUES	-	3,696,804	3.99%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
CITY MANAGER'S OFFICE (12XX)									
1210 CITY MANAGER									
114,958	116,792	118,852	119,030	1.00	31-1210-410000	Administrative Salaries	1.00	122,121	2.75%
(1,780)	5,998	8,944	6,725	-	31-1210-420000	Clerical Salaries	-	8,944	0.00%
-	38,615	-	-	-	31-1210-432000	Code Enforcement Salaries	-	-	0.00%
2,100	-	-	-	-	31-1210-440000	Misc Fringe Benefits	-	-	0.00%
8,085	12,157	8,731	8,731	-	31-1210-441000	FICA/Medicare	-	9,076	3.95%
215	719	213	538	-	31-1210-442000	Workers Comp	-	217	1.88%
232	322	319	128	-	31-1210-443000	Unemployment	-	393	23.20%
11,505	18,500	17,063	17,456	-	31-1210-444000	Retirement-PERS	-	17,276	1.25%
(330)	6,433	-	-	-	31-1210-444001	Retirement-Principal	-	-	0.00%
1,331	4,029	4,119	5,172	-	31-1210-444002	Retirement-Pension Bond	-	3,932	-4.54%
5,956	23,083	19,963	19,488	-	31-1210-445000	Health/Life/LTD	-	18,949	-5.08%
142,273	226,648	178,204	177,268	1.00		Total Personal Services	1.00	180,908	1.52%
4,386	8,713	1,500	1,500	-	31-1210-510000	Office Supplies	-	1,000	-33.33%
-	1,623	-	-	-	31-1210-510100	Code Enforcement	-	-	0.00%
2,515	1,219	2,200	2,200	-	31-1210-520000	Dues & Meetings	-	2,200	0.00%
6,858	-	-	-	-	31-1210-520003	Recruitment Expense	-	-	0.00%
6,977	13,086	7,350	6,500	-	31-1210-525000	Travel & Training	-	4,950	-32.65%
-	1,814	2,500	2,500	-	31-1210-533045	Maintenance Agreements	-	2,500	0.00%
256	285	200	200	-	31-1210-551000	Books & Periodicals	-	200	0.00%
20	-	500	50	-	31-1210-580000	Professional Services	-	400	-20.00%
1,000	1,000	-	-	-	31-1210-590002	Internal Chrg-Computers	-	1,000	100.00%
22,013	27,741	14,250	12,950	-		Total Materials and Services	-	12,250	-14.04%
164,286	254,389	192,454	190,218	1.00	1210	TOTAL CITY MANAGER	1.00	193,158	0.37%
1220 HUMAN RESOURCES									
59,002	66,416	67,916	67,684	1.00	31-1220-420000	Clerical Salaries	1.00	68,768	1.25%
1,200	1,200	1,200	1,200	-	31-1220-438000	Longevity	-	1,200	0.00%
4,593	5,158	5,287	5,162	-	31-1220-441000	FICA/Medicare	-	5,353	1.25%
177	112	144	118	-	31-1220-442000	Workers Compensation	-	145	0.69%
121	135	173	70	-	31-1220-443000	Unemployment	-	210	21.39%
13,456	14,788	14,917	15,100	-	31-1220-444001	Retirement-Principal	-	15,652	4.93%
-	-	-	10	-	31-1220-444002	Retirement-Pension Bond	-	-	0.00%
11,518	11,826	13,389	13,482	-	31-1220-445000	Health/Life/LTD	-	12,772	-4.61%
90,068	99,635	103,026	102,826	1.00		Total Personal Services	1.00	104,100	1.04%
1,566	1,117	1,450	1,450	-	31-1220-510000	Office Supplies	-	1,450	0.00%
1,820	1,863	2,500	2,500	-	31-1220-520000	Dues & Meetings	-	2,500	0.00%
4,940	6,404	6,000	6,000	-	31-1220-520008	Recognition	-	6,000	0.00%
3,408	1,529	2,000	4,200	-	31-1220-524000	Safety Program	-	4,000	100.00%
1,144	521	1,000	1,100	-	31-1220-525000	Travel & Training	-	1,000	0.00%
572	2,421	3,121	3,000	-	31-1220-533045	Maintenance Agreements	-	3,121	0.00%
429	63	50	50	-	31-1220-551000	Books & Publications	-	50	0.00%
-	-	500	500	-	31-1220-557001	ADA Compliance	-	500	0.00%
24,102	29,641	20,000	20,000	-	31-1220-580000	Professional Services	-	20,000	0.00%
1,000	1,000	-	-	-	31-1220-590002	Internal Chrg-Computers	-	-	0.00%
38,982	44,559	36,621	38,800	-		Total Materials and Services	-	38,621	5.46%
129,049	144,194	139,647	141,626	1.00	1220	TOTAL HUMAN RESOURCES	1.00	142,721	2.20%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
1230 CITY RECORDER/CLERK									
54,728	52,457	56,376	56,208	1.00	31-1230-420000	Clerical Salaries	1.00	71,058	26.04%
-	5,247	7,990	7,990	-	31-1230-433000	Minute Recorder Salaries	-	13,254	65.88%
2,339	-	-	-	-	31-1230-435000	Overtime	-	-	0.00%
4,325	4,466	4,924	4,725	-	31-1230-441000	FICA/Medicare	-	6,450	30.99%
172	118	263	133	-	31-1230-442000	Workers Compensation	-	410	55.89%
111	116	161	65	-	31-1230-443000	Unemployment	-	252	56.52%
8,535	8,523	8,964	9,118	-	31-1230-444001	Retirement-Principal	-	10,010	11.67%
5,809	5,999	6,833	6,833	-	31-1230-445000	Health/Life/LTD	-	17,460	155.52%
76,018	76,927	85,511	85,072	1.00		Total Personal Services	1.00	118,894	39.04%
851	458	1,000	1,000	-	31-1230-510000	Office Supplies	-	1,000	0.00%
471	720	625	625	-	31-1230-520000	Dues & Meetings	-	625	0.00%
1,872	2,382	4,400	4,400	-	31-1230-525000	Travel & Training	-	4,400	0.00%
-	1,825	2,500	2,500	-	31-1230-533045	Maintenance Agreements	-	2,500	0.00%
10,471	3,733	14,000	14,000	-	31-1230-580000	Professional Services	-	14,000	0.00%
1,000	1,000	-	-	-	31-1230-590002	Internal Chrg-Computers	-	1,000	100.00%
51	-	-	-	-	31-1230-591000	Elections	-	-	0.00%
14,717	10,119	22,525	22,525	-		Total Materials and Services	-	23,525	4.44%
90,735	87,047	108,036	107,597	1.00	1230	TOTAL CITY RECORDER/CLERK	1.00	142,419	31.83%
1240 EMERGENCY MANAGEMENT									
40,533	31,207	-	-	-	31-1240-410000	Administrative Salaries	-	-	0.00%
3,087	2,405	-	-	-	31-1240-441000	FICA/Medicare	-	-	0.00%
125	57	-	-	-	31-1240-442000	Workers Comp	-	-	0.00%
81	65	-	-	-	31-1240-443000	Unemployment	-	-	0.00%
43,826	33,733	-	-	-		Total Personal Services	-	-	0.00%
316	347	-	-	-	31-1240-510000	Office Supplies	-	-	0.00%
400	100	-	-	-	31-1240-520000	Dues & Meetings	-	-	0.00%
2,521	569	-	-	-	31-1240-523000	Supplies	-	1,000	100.00%
2,683	1,297	-	-	-	31-1240-525000	Travel & Training	-	900	100.00%
7,000	7,000	-	-	-	31-1240-533000	Contractual Services	-	8,100	100.00%
12,920	9,313	-	-	-		Total Materials and Services	-	10,000	100.00%
56,746	43,046	-	-	-	1240	TOTAL EMERGENCY MANAGEMENT	-	10,000	100.00%
440,816	528,676	440,137	439,441	3.00		TOTAL CITY MANAGER'S OFFICE	3.00	488,298	10.94%
FINANCE DEPARTMENT (13XX)									
1310 FINANCE									
148,396	153,935	156,082	133,650	2.00	31-1310-410000	Administrative Salaries	2.00	143,370	-8.14%
189,380	191,646	206,010	171,000	4.50	31-1310-420000	Clerical Salaries	3.50	175,633	-14.75%
360	480	480	480	-	31-1310-438000	Longevity	-	600	25.00%
25,356	26,418	27,737	24,000	-	31-1310-441000	FICA/Medicare	-	24,449	-11.85%
1,026	699	832	700	-	31-1310-442000	Workers Compensation	-	751	-9.74%
674	698	908	320	-	31-1310-443000	Unemployment	-	960	5.73%
26,393	26,998	25,222	15,910	-	31-1310-444000	Retirement-PERS	-	21,031	-16.62%
22,604	22,599	23,848	28,100	-	31-1310-444001	Retirement-Principal	-	18,958	-20.50%
3,298	6,388	6,529	4,800	-	31-1310-444002	Retirement-Pension Bond	-	5,905	-9.56%
51,836	57,236	67,903	69,342	-	31-1310-445000	Health/Life/LTD	-	58,084	-14.46%
469,324	487,097	515,551	448,302	6.50		Total Personal Services	5.50	449,741	-12.76%
3,801	3,384	3,600	3,600	-	31-1310-510000	Office Supplies	-	3,600	0.00%
3,076	1,647	1,500	2,250	-	31-1310-515000	Printing & Advertising	-	1,250	-16.67%
1,214	932	2,100	1,760	-	31-1310-520000	Dues & Meetings	-	2,045	-2.62%
307	985	-	95	-	31-1310-520003	Recruitment Expense	-	-	0.00%
501	173	500	1,000	-	31-1310-523000	Supplies	-	500	0.00%
7,258	3,619	5,000	5,115	-	31-1310-525000	Travel & Training	-	5,370	7.40%
-	-	1,000	-	-	31-1310-532000	Bank Fees	-	-	-100.00%
9,213	9,237	9,000	9,300	-	31-1310-533000	Contractual Services	-	9,000	0.00%
8,013	9,923	15,600	10,000	-	31-1310-533045	Maintenance Agreements	-	15,600	0.00%
116	125	250	250	-	31-1310-551000	Books & Publications	-	230	-8.00%
850	850	875	875	-	31-1310-575000	Bond Registration Costs	-	875	0.00%
24,490	22,953	26,350	25,500	-	31-1310-580000	Professional Services	-	28,515	8.22%
-	6,000	-	-	-	31-1310-590002	Internal Chrg-Computers	-	14,000	100.00%
58,838	59,828	65,775	59,745	-		Total Materials and Services	-	80,985	23.12%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
-	-	30,000	30,000	-	31-1310-610000	Capital Outlay	-	-	-100.00%
-	-	30,000	30,000	-		Total Capital Outlay	-	-	-100.00%
528,162	546,925	611,326	538,047	6.50	1310	TOTAL FINANCE	5.50	530,726	-13.18%
					1311	GENERAL OFFICE			
26,813	28,150	35,000	27,500	-	31-1311-511000	Postage	-	32,000	-8.57%
220,199	213,586	231,178	208,000	-	31-1311-531000	Telephones	-	226,710	-1.93%
49,779	-	-	-	-	31-1311-570001	Office Equipment Rental	-	-	0.00%
296,790	241,736	266,178	235,500	-		Total Materials and Services	-	258,710	-2.81%
296,790	241,736	266,178	235,500	-	1311	TOTAL GENERAL OFFICE	-	258,710	-2.81%
					1320	UTILITY BILLING			
-	53,754	60,540	42,000	1.50	31-1320-420000	Clerical Salaries	1.50	64,769	6.99%
-	3,974	4,631	3,300	-	31-1320-441000	FICA/Medicare	-	4,954	6.97%
-	134	165	110	-	31-1320-442000	Workers Compensation	-	201	21.82%
-	103	151	45	-	31-1320-443000	Unemployment	-	195	29.14%
-	8,708	9,626	6,700	-	31-1320-444001	Retirement-Principal	-	10,816	12.36%
-	17,672	22,397	7,500	-	31-1320-445000	Health/Life/LTD	-	15,106	-32.55%
-	84,345	97,510	59,655	1.50		Total Personal Services	1.50	96,041	-1.51%
-	1,880	2,127	2,000	-	31-1320-510000	Office Supplies	-	2,000	-5.97%
-	22,237	2,700	600	-	31-1320-511000	Postage	-	600	-77.78%
-	6,639	-	450	-	31-1320-515000	Printing & Advertising	-	500	100.00%
-	-	300	-	-	31-1320-523000	Supplies	-	300	0.00%
-	-	800	200	-	31-1320-525000	Travel & Training	-	700	-12.50%
-	18,331	20,000	21,000	-	31-1320-532000	Bank Fees	-	26,000	30.00%
-	4,010	40,170	44,170	-	31-1320-533000	Contractual Services	-	45,000	12.02%
-	10,988	6,491	9,330	-	31-1320-533045	Maintenance Agreements	-	9,100	40.19%
-	118	500	-	-	31-1320-558000	Interest on Customer Deposits	-	-	-100.00%
-	784	7,400	6,400	-	31-1320-558001	Utility Assistance	-	7,400	0.00%
-	-	500	-	-	31-1320-566000	Equip Repair & Maintenance	-	500	0.00%
-	888	1,000	888	-	31-1320-575000	Bond Registration Costs	-	900	-10.00%
-	2,000	-	-	-	31-1320-590002	Internal Chrg-Computers	-	2,000	100.00%
-	67,875	81,988	85,038	-		Total Materials and Services	-	95,000	15.87%
-	4,800	-	-	-	31-1320-610000	Capital Outlay	-	54,000	100.00%
-	4,800	-	-	-		Total Capital Outlay	-	54,000	100.00%
-	157,020	179,498	144,693	1.50	1320	TOTAL UTILITY BILLING	1.50	245,041	36.51%
824,953	945,681	1,057,002	918,240	8.00		TOTAL FINANCE DEPARTMENT	7.00	1,034,477	-2.13%
					1330	INFORMATION TECHNOLOGY			
83,500	87,018	87,688	87,950	1.00	31-1330-410000	Administrative Salaries	1.00	90,098	2.75%
134,801	183,048	195,456	198,500	4.00	31-1330-431000	Other Salaries	4.00	206,692	5.75%
18,268	9,415	10,000	9,000	-	31-1330-435000	Overtime	-	10,000	0.00%
3,900	4,725	3,900	4,800	-	31-1330-436000	Beeper Pay	-	4,800	23.08%
17,793	21,313	22,725	22,969	-	31-1330-441000	FICA/Medicare	-	23,836	4.89%
643	537	662	662	-	31-1330-442000	Workers Compensation	-	678	2.42%
479	567	741	400	-	31-1330-443000	Unemployment	-	937	26.45%
13,386	13,974	12,817	12,950	-	31-1330-444000	Retirement-PERS	-	13,166	2.72%
25,122	31,170	31,506	34,198	-	31-1330-444001	Retirement-Principal	-	35,118	11.46%
1,564	3,074	3,111	3,111	-	31-1330-444002	Retirement-Pension Bond	-	3,013	-3.15%
42,953	58,953	68,974	68,750	-	31-1330-445000	Health/Life/LTD	-	65,467	-5.08%
342,409	413,795	437,580	443,290	5.00		Total Personal Services	5.00	453,805	3.71%
202	1,316	1,200	800	-	31-1330-510000	Office Supplies	-	1,200	0.00%
67	16	-	-	-	31-1330-511000	Postage	-	-	0.00%
-	-	-	300	-	31-1330-515000	Printing & Advertising	-	-	0.00%
180	214	200	150	-	31-1330-520000	Dues & Meetings	-	200	0.00%
19,859	14,702	15,000	15,000	-	31-1330-523000	Supplies	-	14,000	-6.67%
4,731	970	9,000	9,000	-	31-1330-525000	Travel & Training	-	15,000	66.67%
-	47	-	-	-	31-1330-526000	Employee Testing	-	-	0.00%
5,641	4,981	15,000	18,595	-	31-1330-533045	Maintenance Agreements	-	15,000	0.00%
-	-	200	-	-	31-1330-551000	Books & Publications	-	200	0.00%
572	1,966	3,000	3,000	-	31-1330-580000	Professional Services	-	3,000	0.00%
6,585	7,000	-	-	-	31-1330-590002	Internal Chrg-Computers	-	7,000	100.00%
37,837	31,211	43,600	46,845	-		Total Materials and Services	-	55,600	27.52%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
-	47,249	41,000	41,000	-	31-1330-610000	Capital Outlay	-	33,000	-19.51%
-	47,249	41,000	41,000	-		Total Capital Outlay	-	33,000	-19.51%
380,245	492,255	522,180	531,135	5.00	1330	TOTAL INFORMATION TECH	5.00	542,405	3.87%
1410 CITY ATTORNEY									
113,071	118,332	124,261	125,750	1.00	31-1410-410000	Administrative Salaries	1.00	128,609	3.50%
77,046	109,006	114,206	114,206	2.00	31-1410-420000	Clerical Salaries	2.00	116,788	2.26%
-	12,314	30,000	30,000	0.30	31-1410-431000	Prosecution Salaries	0.30	31,200	4.00%
-	-	42,108	41,600	1.00	31-1410-432000	Code Enforcement Salaries	1.00	44,772	6.33%
1,177	884	1,000	1,000	-	31-1410-435000	Overtime	-	1,000	0.00%
1,680	1,680	1,680	1,680	-	31-1410-438000	Longevity	-	1,680	0.00%
5,000	5,000	5,000	5,000	-	31-1410-440000	Misc Fringe Benefits	-	5,000	0.00%
14,297	17,856	22,582	21,895	-	31-1410-441000	FICA/Medicare	-	23,436	3.78%
550	447	994	838	-	31-1410-442000	Workers Compensation	-	1,026	3.22%
387	482	796	317	-	31-1410-443000	Unemployment	-	987	23.99%
34,854	36,804	44,938	45,538	-	31-1410-444001	Retirement-Principal	-	48,402	7.71%
17,662	18,681	34,266	27,912	-	31-1410-445000	Health/Life/LTD	-	26,483	-22.71%
265,724	321,485	421,831	415,736	4.30		Total Personal Services	4.30	429,383	1.79%
2,522	2,117	2,600	2,600	-	31-1410-510000	Office Supplies	-	2,400	-7.69%
-	-	6,676	6,676	-	31-1410-510100	Code Enforcement	-	6,176	-7.49%
-	-	-	240	-	31-1410-510120	Nuisance/Abatement Control	-	500	100.00%
2,062	2,111	2,750	2,750	-	31-1410-520000	Dues & Meetings	-	2,500	-9.09%
3,752	4,716	6,750	6,750	-	31-1410-525000	Travel & Training	-	6,000	-11.11%
-	-	500	500	-	31-1410-533000	Contractual Services	-	500	0.00%
-	1,825	2,500	2,500	-	31-1410-533045	Maintenance Agreements	-	2,500	0.00%
1,029	1,211	2,500	2,000	-	31-1410-551000	Books & Publications	-	2,000	-20.00%
2,928	-	11,000	22,000	-	31-1410-580000	Professional Services	-	11,000	0.00%
2,750	2,750	-	-	-	31-1410-590002	Internal Chrg-Computers	-	-	0.00%
-	-	-	-	-	31-1410-591000	Elections	-	10,000	100.00%
50	-	100	100	-	31-1410-596000	Volunteer Costs	-	100	0.00%
15,094	14,731	35,376	46,116	-		Total Materials and Services	-	43,676	23.46%
280,818	336,216	457,207	461,852	4.30	1410	TOTAL CITY ATTORNEY	4.30	473,059	3.47%
5162 FLEET									
80,312	82,557	84,564	85,000	1.50	31-5162-431000	Salaries & Wages	1.50	85,655	1.29%
150	150	150	150	-	31-5162-436100	Uniform Allowance	-	150	0.00%
1,080	1,080	1,440	1,400	-	31-5162-438000	Longevity	-	1,560	8.33%
6,070	6,332	6,591	6,500	-	31-5162-441000	FICA/Medicare	-	6,683	1.40%
3,027	1,678	1,943	1,800	-	31-5162-442000	Workers Compensation	-	1,969	1.34%
163	167	215	150	-	31-5162-443000	Unemployment	-	262	21.86%
13,212	13,394	13,699	14,000	-	31-5162-444001	Retirement-Principal	-	14,590	6.50%
19,232	19,803	27,608	24,000	-	31-5162-445000	Health/Life/LTD	-	21,429	-22.38%
123,245	125,162	136,210	133,000	1.50		Total Personal Services	1.50	132,298	-2.87%
247	112	500	500	-	31-5162-510000	Office Supplies	-	500	0.00%
157	497	500	500	-	31-5162-512000	Uniforms	-	500	0.00%
249	-	800	500	-	31-5162-520000	Dues & Meetings	-	500	-37.50%
3,809	2,319	3,300	3,000	-	31-5162-523000	Supplies & Small Tools	-	3,300	0.00%
34,909	16,567	34,000	30,000	-	31-5162-523008	Intergovernmental Garage Costs	-	34,000	0.00%
6,544	10,735	5,000	4,000	-	31-5162-523012	Shop Supplies/Environmental	-	5,000	0.00%
12	100	1,400	1,400	-	31-5162-525000	Travel & Training	-	1,400	0.00%
178	251	250	200	-	31-5162-526000	Employee Testing	-	250	0.00%
-	1,200	1,500	1,500	-	31-5162-533045	Maintenance Agreements	-	1,500	0.00%
-	1,995	1,250	1,000	-	31-5162-551000	Books & Publications	-	1,250	0.00%
470	1,333	1,750	2,600	-	31-5162-562000	Fuel	-	1,750	0.00%
1,172	148	750	700	-	31-5162-563000	Vehicle Maintenance	-	750	0.00%
538	543	1,000	500	-	31-5162-566000	Equip Repair & Maintenance	-	1,000	0.00%
4,500	10,000	-	-	-	31-5162-590001	Internal Chrg-Veh/Equip	-	-	0.00%
870	870	-	-	-	31-5162-590002	Internal Chrg-Computers	-	-	0.00%
53,654	46,669	52,000	46,400	-		Total Materials and Services	-	51,700	-0.58%
-	-	25,000	22,500	-	31-5162-610000	Capital Outlay	-	-	-100.00%
-	-	25,000	22,500	-		Total Capital Outlay	-	-	-100.00%
176,900	171,831	213,210	201,900	1.50	5162	TOTAL FLEET	1.50	183,998	-13.70%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
5164 FACILITIES									
41,832	44,892	47,623	47,500	1.00	31-5164-431000	Salaries & Wages	1.00	49,608	4.17%
323	356	-	210	-	31-5164-436000	Beeper Pay	-	450	100.00%
100	100	100	100	-	31-5164-436100	Uniform Allowance	-	100	0.00%
300	300	300	300	-	31-5164-438000	Longevity	-	300	0.00%
3,175	3,473	3,675	3,675	-	31-5164-441000	FICA/Medicare	-	3,860	5.03%
1,627	789	1,276	1,000	-	31-5164-442000	Workers Compensation	-	1,332	4.39%
85	91	121	100	-	31-5164-443000	Unemployment	-	151	24.79%
6,883	7,290	7,636	7,700	-	31-5164-444001	Retirement-Principal	-	8,426	10.35%
10,640	10,983	12,570	12,570	-	31-5164-445000	Health/Life/LTD	-	11,931	-5.08%
64,964	68,275	73,301	73,155	1.00		Total Personal Services	1.00	76,158	3.90%
334	276	750	750	-	31-5164-510000	Office Supplies	-	750	0.00%
315	-	400	400	-	31-5164-512000	Uniforms	-	400	0.00%
183	500	500	400	-	31-5164-520000	Dues & Meetings	-	500	0.00%
8,681	5,921	9,000	8,000	-	31-5164-523000	Supplies & Small Tools	-	9,000	0.00%
131	641	1,000	1,000	-	31-5164-523012	Shop Supplies/environmental	-	1,000	0.00%
693	1,252	1,100	1,000	-	31-5164-525000	Travel & Training	-	1,100	0.00%
58	125	100	100	-	31-5164-526000	Employee Testing	-	100	0.00%
57,351	66,821	75,000	65,000	-	31-5164-533000	Contractual Services	-	75,000	0.00%
-	-	500	500	-	31-5164-533001	Haz Mat Removal	-	500	0.00%
-	375	2,500	3,000	-	31-5164-533045	Maintenance Agreements	-	2,500	0.00%
64,875	63,635	70,000	60,000	-	31-5164-540000	Utilities	-	70,000	0.00%
1,029	977	1,200	1,000	-	31-5164-562000	Fuel	-	1,200	0.00%
550	26	800	700	-	31-5164-563000	Vehicle Maintenance	-	800	0.00%
49	2,820	1,500	1,000	-	31-5164-566000	Equip Repair & Maintenance	-	1,500	0.00%
11,289	17,136	35,000	25,000	-	31-5164-571000	Bldg Repair	-	35,000	0.00%
-	2,550	-	9,000	-	31-5164-571005	Building Repairs-PW Maint	-	-	0.00%
3,761	14,401	13,000	12,000	-	31-5164-571011	Building Repairs-City Hall/CDD	-	4,680	-64.00%
16,482	20,972	10,000	14,000	-	31-5164-571021	Building Repairs-Public Safety	-	3,600	-64.00%
7,522	18,720	12,000	12,000	-	31-5164-571022	Building Repairs-Fire Dept	-	4,320	-64.00%
85	1,647	1,500	3,000	-	31-5164-571025	Building Repairs-Animal Ctrl	-	540	-64.00%
26,676	17,363	26,000	25,000	-	31-5164-571031	Building Repair-Library	-	9,360	-64.00%
-	1,485	-	10,000	-	31-5164-571045	Building Repair-Archives	-	-	0.00%
550	-	-	-	-	31-5164-580000	Professional Services	-	-	0.00%
64,576	78,098	66,000	79,500	-	31-5164-584000	Janitorial Service	-	60,500	-8.33%
11,694	15,571	17,000	15,000	-	31-5164-585000	Grounds keeping-General	-	17,000	0.00%
2,720	3,000	-	-	-	31-5164-590001	Internal Chrg-Veh/Equip	-	-	0.00%
710	710	-	-	-	31-5164-590002	Internal Chrg-Computers	-	-	0.00%
280,311	335,026	344,850	347,350	-		Total Materials and Services	-	299,350	-13.19%
345,276	403,300	418,151	420,505	1.00	5164	TOTAL FACILITIES	1.00	375,508	-10.20%
9140 INSURANCE									
199,100	193,548	227,000	210,000	-	31-9140-550000	PCL Insurance Premiums	-	225,000	-0.88%
22,557	17,992	40,000	25,000	-	31-9140-550001	PCL Claims	-	40,000	0.00%
221,657	211,540	267,000	235,000	-	9140	TOTAL INSURANCE	-	265,000	-0.75%
9170 TRANSFERS									
61,057	-	-	-	-	31-9170-901000	Transfer-General Fund	-	-	0.00%
61,057	-	-	-	-	9170	TOTAL TRANSFERS	-	-	0.00%
9180 RESERVES									
-	-	180,145	-	-	31-9180-800000	Contingency	-	334,059	85.44%
-	-	180,145	-	-	9180	TOTAL RESERVES	-	334,059	85.44%
2,731,721	3,089,499	3,555,032	3,208,073	22.80	FUND 31	TOTAL ADMIN / SUPPORT SERVICES	21.80	3,696,804	3.99%
239,168	363,322	-	318,467			ENDING FUND BALANCE		-	
FUND 32 VEHICLES/EQUIP REPLACEMENT FUND									
REVENUES									
818,703	872,481	1,175,289	1,175,289	-	32-0000-300000	Beg F/B-Net Working Capital	-	991,883	-15.61%
37,944	18,557	14,000	8,900	-	32-0000-361000	Interest Earned	-	9,000	-35.71%
-	3,750	500	-	-	32-0000-361004	Interest-other Investments	-	-	-100.00%
3,535	16,234	-	-	-	32-0000-364000	Sale Of Assets	-	-	0.00%
75,730	82,704	33,749	33,749	-	32-0000-370610	Internal Rev-Computer Replacement	-	52,200	54.67%
200,370	237,800	138,600	138,600	-	32-0000-370620	Internal Rev-Vehicle Replacement	-	175,150	26.37%
125,285	125,285	82,285	82,285	-	32-0000-370630	Internal Rev-Equipment Replacement	-	108,714	32.12%
-	-	48,033	45,613	-	32-0000-390026	Transfer In-Wastewater Replacement	-	-	-100.00%
-	-	29,749	27,088	-	32-0000-390027	Transfer In-Water Replacement	-	-	-100.00%
1,261,567	1,356,811	1,522,205	1,511,524	-		TOTAL REVENUES	-	1,336,947	-12.17%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
					1110	GENERAL GOVERNMENT			
-	1,698	1,348	-	-	32-1110-610100	Capital Outlay-Computers	-	-	-100.00%
-	1,698	1,348	-	-		TOTAL GENERAL GOVERNMENT	-	-	-100.00%
					1210	CITY MANAGER			
-	2,108	365	-	-	32-1210-610100	Capital Outlay-Computers	-	-	-100.00%
-	2,108	365	-	-	1210	TOTAL CITY MANAGER	-	-	-100.00%
					1220	HUMAN RESOURCES			
-	-	2,000	-	-	32-1220-610100	Capital Outlay-Computers	-	-	-100.00%
-	-	2,000	-	-	1220	TOTAL HUMAN RESOURCES	-	-	-100.00%
					1230	CITY RECORDER			
144	-	1,856	-	-	32-1230-610100	Capital Outlay-Computers	-	-	-100.00%
144	-	1,856	-	-	1230	TOTAL CITY RECORDER	-	-	-100.00%
					1310	FINANCE			
393	13,076	11,231	2,500	-	32-1310-610100	Capital Outlay-Computers	-	6,000	-46.58%
-	-	16,000	-	-	32-1310-610200	Capital Outlay-Equip/Software	-	16,000	0.00%
393	13,076	27,231	2,500	-	1310	TOTAL FINANCE	-	22,000	-19.21%
					1330	INFORMATION TECHNOLOGY			
8,047	7,644	2,958	-	-	32-1330-610100	Capital Outlay-Computers	-	-	-100.00%
8,047	7,644	2,958	-	-	1330	TOTAL INFORMATION TECH	-	-	-100.00%
					1410	CITY ATTORNEY			
-	2,500	3,000	-	-	32-1410-610100	Capital Outlay-Computers	-	5,600	86.67%
-	2,500	3,000	-	-	1410	TOTAL CITY ATTORNEY	-	5,600	86.67%
					1510	MUNICIPAL COURT			
115	3,868	3,726	-	-	32-1510-610100	Capital Outlay-Computers	-	-	-100.00%
115	3,868	3,726	-	-	1510	TOTAL MUNICIPAL COURT	-	-	-100.00%
					2110	POLICE ADMINISTRATION			
149,033	59,133	46,205	40,000	-	32-2110-610000	Capital Outlay-Vehicles	-	60,000	29.86%
4,000	2,900	-	-	-	32-2110-610001	Capital Outlay-Equipment	-	-	0.00%
20,260	10,152	7,940	3,005	-	32-2110-610100	Capital Outlay-Computers	-	12,000	51.13%
-	-	47,265	15,000	-	32-2110-610200	Capital Outlay-Equip/Software	-	15,000	-68.26%
-	-	-	-	-	32-2110-610201	Capital Outlay-Forensic Equipment	-	5,000	100.00%
-	-	40,000	40,000	-	32-2110-610300	Capital Outlay-Radio Replacement	-	-	-100.00%
173,293	72,186	141,410	98,005	-	2110	TOTAL POLICE ADMINISTRATION	-	92,000	-34.94%
					2210	FIRE ADMINISTRATION			
13,829	675	5,477	-	-	32-2210-610100	Capital Outlay-Computers	-	-	-100.00%
-	-	60,000	60,000	-	32-2210-610300	Capital Outlay-Radio Replacement	-	-	-100.00%
13,829	675	65,477	60,000	-	2210	TOTAL FIRE ADMINISTRATION	-	-	-100.00%
					2310	COMMUNICATIONS			
7,623	400	-	-	-	32-2310-610001	Capital Outlay-Equipment	-	-	0.00%
-	-	6,340	2,929	-	32-2310-610100	Capital Outlay-Computers	-	-	-100.00%
-	-	20,000	20,000	-	32-2310-610200	Capital Outlay-Equip/Software	-	15,000	-25.00%
7,623	400	26,340	22,929	-	2310	TOTAL COMMUNICATIONS	-	15,000	-43.05%
					3110	LIBRARY			
5,200	1,557	6,444	-	-	32-3110-610100	Capital Outlay-Computers	-	3,200	-50.34%
5,200	1,557	6,444	-	-	3110	TOTAL LIBRARY	-	3,200	-50.34%
					4110	PLANNING			
3,761	2,089	6,158	-	-	32-4110-610100	Capital Outlay-Computers	-	4,000	-35.04%
3,761	2,089	6,158	-	-	4110	TOTAL PLANNING	-	4,000	-35.04%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
2,687	3,964	10,000	-	-	4210 32-4210-610100	BUILDING INSPECTION Capital Outlay-Computers	-	2,000	-80.00%
2,687	3,964	10,000	-	-	4210	TOTAL BUILDING INSPECTION	-	2,000	-80.00%
					5110	PUBLIC WORKS			
72,019	52,493	300,000	300,000	-	32-5110-610002	Capital Outlay-Maint Veh Repl	-	90,000	-70.00%
-	-	6,500	5,091	-	32-5110-610101	Capital Outlay-Ops Computers	-	9,000	38.46%
4,665	1,396	9,000	-	-	32-5110-610102	Capital Outlay-Maint Computers	-	9,000	0.00%
13,445	352	37,000	1,116	-	32-5110-610103	Capital Outlay-Eng Computers	-	10,000	-72.97%
1,076	-	-	-	-	32-5110-610131	Capital Outlay-Garage Computers	-	-	0.00%
-	-	-	-	-	32-5110-610203	Capital Outlay-Eng Equip/Software	-	40,000	100.00%
91,205	54,241	352,500	306,207	-	5110	TOTAL PUBLIC WORKS	-	158,000	-55.18%
					5164	FACILITIES			
82,789	15,517	75,000	30,000	-	32-5164-610000	Capital Outlay Facilities Rep/Repl	-	30,000	-60.00%
82,789	15,517	75,000	30,000	-	5164	TOTAL FACILITIES	-	30,000	-60.00%
					9180	RESERVES			
-	-	796,392	-	-	32-9180-800000	Contingency	-	1,005,147	26.21%
-	-	796,392	-	-	9180	TOTAL RESERVES	-	1,005,147	26.21%
389,085	181,521	1,522,205	519,641	-	FUND 32	TOTAL VEH/EQUIP REPLACE FUND	-	1,336,947	-12.17%
872,481	1,175,289	-	991,883			ENDING FUND BALANCE		-	
					FUND 33	FIRE & EMS EQUIP FEE			
					REVENUES				
258,861	446,347	399,179	474,238	-	33-0000-300000	Beg F/B-Net Working Capital	-	420,838	5.43%
141,715	138,451	137,000	137,000	-	33-0000-347000	Fire Truck Fees	-	137,000	0.00%
15,772	8,561	6,500	2,600	-	33-0000-361000	Interest Earned	-	3,000	-53.85%
30,000	-	-	-	-	33-0000-370620	Internal Rev-Vehicle Replacement	-	-	0.00%
-	-	64,000	64,000	-	33-0000-390005	Transfer In-EMS	-	18,000	-71.88%
446,347	593,360	606,679	677,838	-		TOTAL REVENUES	-	578,838	-4.59%
-	119,122	257,000	257,000	-	33-2210-610000	Capital Outlay-Vehicle	-	65,000	-74.71%
-	119,122	257,000	257,000	-		Total Capital Outlay	-	65,000	-74.71%
-	119,122	257,000	257,000	-	2210	TOTAL FIRE ADMINISTRATION	-	65,000	-74.71%
					9180	RESERVES			
-	-	349,679	-	-	33-9180-800000	Contingency	-	513,838	46.95%
-	-	349,679	-	-	9180	TOTAL RESERVES	-	513,838	46.95%
-	119,122	606,679	257,000	-	FUND 33	TOTAL FIRE & EMS EQUIP FEE	-	578,838	-4.59%
446,347	474,238	-	420,838			ENDING FUND BALANCE		-	
					FUND 36	WASTEWATER FINANCED CIP'S			
					REVENUES				
-	(508,236)	-	54,645	-	36-0000-300000	Beg F/B-Net Working Capital	-	-	0.00%
179,500	-	25,000	-	-	36-0000-360000	Miscellaneous Revenues	-	-	-100.00%
25,000	-	-	-	-	36-0000-390026	Transfer In-Wastewater Replace	-	-	0.00%
25,000	-	-	-	-	36-0000-390046	Transfer In-Wastewater SDC	-	-	0.00%
-	-	2,500,000	1,930,000	-	36-0000-393000	Loan Proceeds	-	7,795,000	211.80%
4,220,833	1,969,368	-	-	-	36-0000-393002	Interim Fin-WWTP Effluent Reuse/Gen	-	-	0.00%
-	-	5,000,000	-	-	36-0000-393003	Interim Fin-WWTP CWSRLF	-	-	-100.00%
4,450,333	1,461,132	7,525,000	1,984,645	-		TOTAL REVENUES	-	7,795,000	3.59%
					5150	WASTEWATER CAPITAL PROJECTS			
1,248,030	330,443	25,000	9,045	-	36-5150-706358	WWTP Effluent Reuse Facility	-	-	-100.00%
404,439	32,251	-	-	-	36-5150-706369	WWTP Effluent Reuse Pipeline	-	-	0.00%
-	-	2,500,000	1,930,000	-	36-5150-706379	WWTP Exp Land Purchase(Baker Rock)	-	-	-100.00%
3,000,500	967,392	-	-	-	36-5150-706377	WWTP Generator Building Upgrade	-	-	0.00%
305,600	76,400	-	-	-	36-5150-706381	WWTP Effluent Reuse Membrane	-	-	0.00%
-	-	2,000,000	-	-	36-5150-706400	WWTP RRE Ph 1 & 2 Design	-	1,020,000	-49.00%
-	-	3,000,000	-	-	36-5150-706401	WWTP RRE Construction	-	6,775,000	125.83%
4,958,569	1,406,487	7,525,000	1,939,045	-	5150	TOTAL CAPITAL PROJECTS	-	7,795,000	3.59%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
-	-	-	45,600	-	9170 36-9170-946000	TRANSFERS Transfer - WW System Development	-	-	0.00%
-	-	-	45,600	-	9170	TOTAL TRANSFERS	-	-	0.00%
4,958,569	1,406,487	7,525,000	1,984,645	-	FUND 36	TOTAL WASTEWATER FINANCED CIP'S	-	7,795,000	3.59%
(508,236)	54,645	-	0	-		ENDING FUND BALANCE	-	-	
					FUND 38	CDBG GRANT FUND			
					REVENUES				
(5,106)	(0)	-	(0)	-	38-0000-300000	Beg F/B-Net Working Capital	-	-	0.00%
794,000	6,000	-	-	-	38-0000-334042	CDBG Grant-Head Start Building	-	-	0.00%
5,106	-	-	-	-	38-0000-390014	Transfer In-EDRLF	-	-	0.00%
794,000	6,000	-	(0)	-		TOTAL REVENUES	-	-	0.00%
					1110	GENERAL GOVERNMENT			
794,000	6,000	-	-	-	38-1110-533042	CDBG Grant-Head Start Bldg	-	-	0.00%
794,000	6,000	-	-	-		Total Materials and Services	-	-	0.00%
794,000	6,000	-	-	-	1110	TOTAL GENERAL GOVERNMENT	-	-	0.00%
794,000	6,000	-	-	-	FUND 38	TOTAL CDBG GRANT FUND	-	-	0.00%
(0)	(0)	-	(0)	-		ENDING FUND BALANCE	-	-	
					FUND 39	WATER FINANCED CIP'S			
					REVENUES				
175,256	(256,839)	-	11,944	-	39-0000-300000	Beg F/B-Net Working Capital	-	-	0.00%
-	-	25,000	-	-	39-0000-360000	Miscellaneous Revenues	-	-	-100.00%
5,353	-	-	-	-	39-0000-361000	Interest Earned	-	-	0.00%
50,000	-	-	-	-	39-0000-390047	Transfer In-Water SDC	-	-	0.00%
4,700	-	-	-	-	39-0000-393000	Interim Financing-WTP Exp & Well 8	-	-	0.00%
1,627,695	707,736	-	-	-	39-0000-393002	Interim Fin-WWTP Effluent Reuse	-	-	0.00%
-	-	1,000,000	-	-	39-0000-393003	WTP SP Newsprint Loan Proceeds	-	-	-100.00%
1,863,004	450,897	1,025,000	11,944	-		TOTAL REVENUES	-	-	-100.00%
					5150	WATER CAPITAL PROJECTS			
11,009	-	-	-	-	39-5150-707556	Parallel River Crossing	-	-	0.00%
36,459	-	-	-	-	39-5150-707562	Well #8	-	-	0.00%
178	-	-	-	-	39-5150-707579	WTP Expansion, Phase 2	-	-	0.00%
1,241,080	330,302	25,000	620	-	39-5150-707588	WWTP Effluent Reuse Facility	-	-	-100.00%
404,438	32,251	-	-	-	39-5150-707589	WWTP Effluent Reuse Pipeline	-	-	0.00%
305,600	76,400	-	-	-	39-5150-707591	WWTP Effluent Reuse Membrane	-	-	0.00%
-	-	1,000,000	-	-	39-5150-707598	WTP SP Newsprint Property Purchase	-	-	-100.00%
1,998,765	438,953	1,025,000	620	-	5150	TOTAL CAPITAL PROJECTS	-	-	-100.00%
					9170	TRANSFERS			
121,078	-	-	11,324	-	39-9170-947000	Transfer - Water System Development	-	-	0.00%
121,078	-	-	11,324	-	9170	TOTAL TRANSFERS	-	-	0.00%
2,119,843	438,953	1,025,000	11,944	-	FUND 39	TOTAL WATER FINANCED CIP'S	-	-	-100.00%
(256,839)	11,944	-	(0)	-		ENDING FUND BALANCE	-	-	
					FUND 42	STREET SYSTEM DEVELOPMENT FUND			
					REVENUES				
3,736,335	1,255,624	2,186,190	2,147,723	-	42-0000-300000	Beg F/B-Net Working Capital	-	1,827,494	-16.41%
150,000	880,896	-	-	-	42-0000-334000	Grant-Federal Exchange	-	-	0.00%
526,842	304,632	846,725	388,954	-	42-0000-349002	Systems Development Fees	-	326,455	-61.44%
205	205	-	-	-	42-0000-349003	Traffic Control Devices	-	-	0.00%
52,041	-	-	-	-	42-0000-360000	Miscellaneous Revenues	-	-	0.00%
114,320	29,410	15,000	13,900	-	42-0000-361000	Interest Earned	-	15,000	0.00%
176	13	-	20	-	42-0000-361001	Interest-Receivables	-	-	0.00%
6,057	125	-	1,012	-	42-0000-363000	Assessment Installments	-	-	0.00%
4,585,976	2,470,905	3,047,915	2,551,609	-		TOTAL REVENUES	-	2,168,949	-28.84%
					5150	CAPITAL PROJECTS			
-	114	75,000	-	-	42-5150-790103	Street System Oversizing Reimbursement	-	75,000	0.00%
-	114	75,000	-	-	9170	TOTAL CAPITAL PROJECTS	-	75,000	0.00%

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
3,330,353	323,068	1,307,000	724,115	-	9170 42-9170-918000	TRANSFERS Transfer-Street Cap Projects	-	113,000	-91.35%
3,330,353	323,068	1,307,000	724,115	-	9170	TOTAL TRANSFERS	-	113,000	-91.35%
-	-	1,616,788	-	-	9180 42-9180-800000	RESERVES Contingency	-	1,931,822	19.49%
-	-	49,127	-	-	42-9180-810000	Contingency-Traffic Control Devices	-	49,127	0.00%
-	-	1,665,915	-	-	9180	TOTAL RESERVES	-	1,980,949	18.91%
3,330,353	323,182	3,047,915	724,115	-	FUND 42	TOTAL STREET SYSTEM DEV FUND	-	2,168,949	-28.84%
1,255,624	2,147,723	-	1,827,494	-		ENDING FUND BALANCE	-		
					FUND 43	STORM WATER SYSTEM DEVELOPMENT FUND			
					REVENUES				
375,368	495,328	478,779	368,296	-	43-0000-300000	Beg F/B-Net Working Capital	-	378,231	-21.00%
86,361	38,927	60,000	35,335	-	43-0000-349002	System Development Fees	-	36,156	-39.74%
14,234	-	-	-	-	43-0000-349010	Payments in Lieu	-	-	0.00%
20,415	7,469	4,000	2,500	-	43-0000-361000	Interest Earned	-	3,000	-25.00%
-	2,981	500	-	-	43-0000-361004	Interest-Other Investments	-	-	-100.00%
496,378	544,706	543,279	406,131	-		TOTAL REVENUES	-	417,387	-23.17%
-	99,756	100,000	-	-	5150 43-5150-790715	CAPITAL PROJECTS Storm System Oversizing Reimbursement	-	100,000	0.00%
-	99,756	100,000	-	-	9170	TOTAL CAPITAL PROJECTS	-	100,000	0.00%
1,050	76,654	145,000	27,900	-	9170 43-9170-904000	TRANSFERS Transfer-Capital Projects	-	16,500	-88.62%
1,050	76,654	145,000	27,900	-	9170	TOTAL TRANSFERS	-	16,500	-88.62%
-	-	284,045	-	-	9180 43-9180-800000	RESERVES Contingency	-	286,653	0.92%
-	-	14,234	-	-	43-9180-830000	Contingency-Payments in lieu	-	14,234	0.00%
-	-	298,279	-	-	9180	TOTAL RESERVES	-	300,887	0.87%
1,050	176,410	543,279	27,900	-	FUND 43	TOTAL STORM SYS DEV FUND	-	417,387	-23.17%
495,328	368,296	-	378,231	-		ENDING FUND BALANCE	-		
					FUND 46	WASTEWATER SYSTEM DEVELOPMENT FUND			
					REVENUES				
1,097,549	1,531,836	1,507,714	1,719,538	-	46-0000-300000	Beg F/B-Net Working Capital	-	1,154,875	-23.40%
825,138	560,982	585,230	476,209	-	46-0000-349002	System Development Fees	-	727,662	24.34%
83,541	(19)	-	-	-	46-0000-360000	Miscellaneous Revenues	-	-	0.00%
42,716	23,732	7,000	10,500	-	46-0000-361000	Interest Earned	-	11,000	57.14%
591	505	-	250	-	46-0000-361001	Interest-Receiveables	-	-	0.00%
19,476	18,750	-	-	-	46-0000-361004	Interest-Other Investments	-	-	0.00%
1,634	1,636	-	1,600	-	46-0000-363000	Assessment Installments	-	-	0.00%
-	-	-	45,600	-	46-0000-390036	Transfer in-WW CIPs	-	-	
2,070,644	2,137,423	2,099,944	2,253,697	-		TOTAL REVENUES	-	1,893,537	-9.83%
-	1,115	56,000	-	-	5150 46-5150-790305	CAPITAL PROJECTS WW System Oversizing Reimbursement	-	56,000	0.00%
-	1,115	56,000	-	-	9170	TOTAL CAPITAL PROJECTS	-	56,000	0.00%
461,822	263,940	673,173	867,945	-	9170 46-9170-904000	TRANSFERS Transfer-Capital Projects	-	342,000	-49.20%
51,986	152,830	300,931	230,877	-	46-9170-915000	Transfer-Proprietary Debt Service	-	283,630	-5.75%
25,000	-	-	-	-	46-9170-936000	Transfer-WW Financed CIPs	-	-	0.00%
538,808	416,770	974,104	1,098,822	-	9170	TOTAL TRANSFERS	-	625,630	-35.77%
-	-	1,069,840	-	-	9180 46-9180-800000	RESERVES Contingency	-	1,211,907	13.28%
-	-	1,069,840	-	-	9180	TOTAL RESERVES	-	1,211,907	13.28%
538,808	417,885	2,099,944	1,098,822	-	FUND 46	TOTAL WASTEWATER SDC FUND	-	1,893,537	-9.83%
1,531,836	1,719,538	-	1,154,875	-		ENDING FUND BALANCE	-		

2010-11 CITY OF NEWBERG BUDGET

ACTUAL 2007-08	ACTUAL 2008-09	ADOPTED 2009-10	ESTIMATED ACTUAL	FTE	ACCOUNT #	DESCRIPTION	FTE	PROPOSED 2010-11	PERCENTAGE CHANGE
FUND 47 WATER SYSTEM DEVELOPMENT FUND									
REVENUES									
2,988,943	2,622,999	2,432,001	2,344,685	-	47-0000-300000	Beg F/B-Net Working Capital	-	1,657,484	-31.85%
672,468	505,247	520,310	394,262	-	47-0000-349002	System Development Fees	-	743,412	42.88%
31,077	-	-	-	-	47-0000-360000	Miscellaneous Revenues	-	-	0.00%
110,786	46,852	17,000	11,400	-	47-0000-361000	Interest Earned	-	12,000	-29.41%
-	2,827	-	2,500	-	47-0000-361001	Interest-Receiveables	-	-	0.00%
19,476	6,284	500	-	-	47-0000-361004	Interest-Other Investments	-	-	-100.00%
-	26,776	-	2,854	-	47-0000-363000	Assessment Installments	-	-	0.00%
121,078	-	-	11,324	-	47-0000-390039	Transfer In - Water Financed CIP	-	-	0.00%
3,943,828	3,210,985	2,969,811	2,767,025	-		TOTAL REVENUES	-	2,412,896	-18.75%
5150 CAPITAL PROJECTS									
-	71,437	75,000	-	-	47-5150-790510	Water System Oversizing Reimbursement	-	75,000	0.00%
-	71,437	75,000	-	-	9170	TOTAL CAPITAL PROJECTS	-	75,000	0.00%
9170 TRANSFERS									
907,757	75,406	90,000	305,123	-	47-9170-904000	Transfer-Capital Projects	-	150,000	66.67%
363,072	719,457	857,229	804,418	-	47-9170-915000	Transfer-Proprietary Debt Svc	-	847,786	-1.10%
50,000	-	-	-	-	47-9170-939000	Transfer-Water Financed CIPs	-	-	0.00%
1,320,829	794,863	947,229	1,109,541	-	9170	TOTAL TRANSFERS	-	997,786	5.34%
9180 RESERVES									
-	-	1,947,582	-	-	47-9180-800000	Contingency	-	1,340,110	-31.19%
-	-	1,947,582	-	-	9180	TOTAL RESERVES	-	1,340,110	-31.19%
1,320,829	866,300	2,969,811	1,109,541	-	FUND 47	TOTAL WATER SYSTEM DEV FUND	-	2,412,896	-18.75%
2,622,999	2,344,685	-	1,657,484			ENDING FUND BALANCE		-	
66,846,785	67,248,443	72,626,037	61,776,431			GRAND TOTAL REVENUES		64,757,083	-10.83%
43,604,985	42,616,600	72,626,037	41,715,511	169.92		GRAND TOTAL EXPENDITURES	166.55	64,757,083	-10.83%
23,241,801	24,631,843	0	20,060,921			TOTAL ENDING FUND BALANCE		-	

Capital Outlay

<u>Department</u>	<u>Item</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Total</u>
Finance	Capital Outlay - Computers		\$ 6,000	32-1310-610100	
	Capital Outlay - Equip/Software	Springbrook Software Upgrade	\$ 16,000	32-1310-610200	
	Capital Outlay- Office Relocation	Office relocation, software expenses	\$ 54,000	31-1320-610000	
				Subtotal \$	76,000
Information Technology	Capital Outlay	Network equip, power rack	\$ 33,000	31-1330-610000	
				Subtotal \$	33,000
Legal	Capital Outlay - Computers		\$ 5,600	32-1410-610100	
				Subtotal \$	5,600
Police	Capital Outlay		\$ 14,000	01-2120-610000	
	Capital Outlay - Vehicles	Patrol Vehicles	\$ 60,000	32-2110-610000	
	Capital Outlay - Equipment Replace	Misc Equipment	\$ 15,000	32-2110-610200	
	Capital Outlay - Computers		\$ 12,000	32-2110-610100	
	Capital Outlay - Forensic Equipment	Forensic Equipment	\$ 5,000	32-2110-610300	
				Subtotal \$	106,000
Fire	Capital Outlay	FEMA Grant to upgrade Station 20	\$ 810,000	01-2220-610534	
	Capital Outlay	Defibrillator and stretcher	\$ 42,000	05-2250-610000	
	Capital Outlay - EMS Computer		\$ 6,000	05-2250-610100	
	Capital Outlay - Vehicle	Command Vehicle	\$ 65,000	33-2210-610000	
				Subtotal \$	923,000
Communications	Capital Outlay - Other	911 Equipment	\$ 15,000	32-2310-610001	
				Subtotal \$	15,000
Library	Capital Outlay	Children's Room Remodel	\$ 200,000	22-3110-610000	
	Capital Outlay - Computers		\$ 3,200	32-3110-610100	
				Subtotal \$	203,200
Planning	Capital Outlay	Riverfront Trail	\$ 50,000	14-4120-610000	
	Capital Outlay - Computers		\$ 4,000	32-4110-610100	
				Subtotal \$	390,987
Building Inspection	Capital Outlay - Computers		\$ 2,000	32-4210-610100	
				Subtotal \$	2,000
Public Works	Engineering Capital Outlay	GIS Server	\$ 9,275	02-5112-610000	
	Capital Outlay	GIS Server	\$ 4,275	06-5113-610000	
	Capital Outlay	GIS Server	\$ 4,275	07-5113-610000	
	Capital Outlay	GIS Server	\$ 4,275	17-5113-610000	
	Capital Outlay	Engineering Plotter	\$ 40,000	32-5110-610203	
	Capital Outlay - Engineering Computer		\$ 10,000	32-5110-610103	
Operations	Capital Outlay	Plant equipment	\$ 35,000	06-5131-610000	
	Capital Outlay	Plant equipment	\$ 75,000	07-5141-610000	
	Capital Outlay - Operations Computer		\$ 9,000	32-5110-610101	
Maintenance	Capital Outlay				
	Capital Outlay - Maint Vehicle Replace	PW vehicles, equipment	\$ 90,000	32-5110-610002	
	Capital Outlay - Maint Computer		\$ 9,000	32-5110-610102	
	Capital Outlay - Facilities Repair	Repairs to City Facilities	\$ 30,000	32-5164-610000	
				Subtotal \$	320,100

* Capital Outlay is for items that cost more than \$1,000 and have a life of more than one year. Certain "replacement" accounts are savings accounts that accumulate money based on a depreciation schedule. These items are primarily for computer hardware and major software replacement or upgrades, rolling stock, and miscellaneous equipment.

FTE History

<u>FTE By Fund</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>
General Fund				
Municipal Court	2.40	2.20	2.20	2.20
Police	32.25	36.50	36.50	36.50
Fire	18.41	19.56	19.56	19.56
Communications	7.75	7.50	7.50	7.50
Library	13.14	13.14	13.36	12.14
Planning	6.50	6.25	5.45	5.20
TOTAL	80.45	85.15	84.57	83.10
Street Fund				
Public Works	5.29	5.98	5.98	4.01
Emergency Medical Services				
Fire	6.60	6.60	6.60	6.60
Wastewater Fund				
Finance-Utility Billing *	0.50	-	-	-
Administration	0.25	0.25	0.25	0.41
Engineering	3.69	4.00	4.00	3.42
Operations	6.33	6.83	6.83	6.88
Maintenance	5.51	6.08	6.08	6.24
TOTAL	16.28	17.16	17.16	16.95
Water Fund				
Finance-Utility Billing *	0.75	-	-	-
Administration	0.25	0.25	0.25	0.39
Engineering	3.70	4.52	4.52	4.74
Operations	6.32	6.83	6.82	6.88
Maintenance	6.28	6.84	6.84	6.98
TOTAL	17.30	18.44	18.43	18.99
Building Inspection				
Building Inspection	10.50	7.00	4.20	4.20
9-1-1 Emergency				
Communications	2.20	2.20	2.00	2.00
Economic Development				
Planning	0.50	0.50	0.60	0.60

FTE History

<u>FTE By Fund</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>
Public Safety				
Police	-	-	3.00	3.00
Storm Water				
Finance-Utility Billing *	0.25	-	-	-
Engineering	0.25	0.75	0.75	0.91
Maintenance	2.88	3.83	3.83	4.40
TOTAL	3.38	4.58	4.58	5.31
Administrative Support Services				
City Manager's Office	3.75	4.50	3.00	3.00
Finance	6.50	8.00	8.00	7.00
Information Technology	4.00	5.00	5.00	5.00
Legal	2.60	3.30	4.30	4.30
Public Works - Fleet & Facilities	2.50	2.50	2.50	2.50
TOTAL	19.35	23.30	22.80	21.80
CITY TOTAL	161.85	170.91	169.92	166.55

<u>Summary of FTE by Department</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>
General Government	-	-	-	-
City Manager's Office	3.75	4.50	3.00	3.00
Finance	8.00	8.00	8.00	7.00
Information Technology	4.00	5.00	5.00	5.00
Legal	2.60	3.30	4.30	4.30
Court	2.40	2.20	2.20	2.20
Police	32.25	36.50	39.50	39.50
Fire	25.01	26.16	26.16	26.16
Communications	9.95	9.70	9.50	9.50
Library	13.14	13.14	13.36	12.14
Planning & Building Inspection	17.50	13.75	10.25	10.00
Public Works	43.25	48.66	48.65	47.75
CITY TOTAL	161.85	170.91	169.92	166.55
FTE per 1,000 Population	7.47	7.89	7.61	7.46

* Utility Billing moved to Finance in Admin Support Services

Compensation Package

Department/Position	FTE	Monthly Wage	
		Low	High
City Council			
Sergeant of Arms*		16.00	16.00
City Manager's Office			
City Manager	1.00	9,806	10,051
HR Manager	1.00	4,369	5,715
City Recorder	1.00	4,261	5,574
Minute Recorder*		17.00	17.00
Subtotal	3.00		
Finance			
Finance Director	1.00	7,357	7,541
Assistant Finance Director	1.00	4,369	5,715
Financial Analyst	0.50	4,589	6,003
Accounting Clerk 2	3.00	2,971	3,887
Secretary	1.00	2,641	3,455
Secretary PT	0.50	2,510	3,283
Work Coop*		8.60	8.60
Subtotal	7.00		
Information Technology			
Information Technology Director	1.00	7,235	7,416
Information Tech	4.00	3,466	4,535
Subtotal	5.00		
Legal/Court			
City Attorney	1.00	10,355	10,717
Prosecutor	0.30	2,600	2,600
Sr. Paralegal	1.00	4,499	5,885
Secretary PT	0.60	2,739	3,584
Assistant to Prosecutor/Paralegal	0.40	3,332	4,359
Judge	0.20	2,700	2,700
Code Enforcement	1.00	3,182	4,164
Court Administrator	1.00	3,509	4,591
Court Clerk	1.00	2,835	3,709
Bailiff*		16.52	16.52
Subtotal	6.50		

* Hourly Wage

Compensation Package

Department/Position	FTE	Monthly Wage	
		Low	High
Police			
Police Chief	1.00	7,693	7,885
Lieutenant	2.00	5,791	7,577
Sergeant	4.00	4,733	6,192
Police Officer	9.00	3,835	4,895
Police Officer - Intermediate	5.00	4,026	5,139
Police Officer - Advanced	9.00	4,228	5,395
Police Officer/Detective	0.00	4,027	5,140
Police Officer/Detective - Intermediate	1.00	4,227	5,396
Police Officer/Detective - Advanced	4.00	4,439	5,665
Support Services Manager	0.50	4,261	5,574
Community Resource Officer/Dog Control	1.00	2,863	3,655
Administrative Assistant	1.00	3,509	4,591
Records/Evidence Clerk	2.00	2,808	3,585
Work Coop*		8.04	8.04
Subtotal	39.50		
Communications			
Support Services Manager	0.50	4,261	5,574
Dispatch Supervisor	1.00	3,631	4,749
Dispatcher	5.00	2,808	3,585
Dispatcher - Advanced	3.00	3,097	3,953
CAD/MSAG Support*	0.00	182	237
Subtotal	9.50		
Fire			
Fire Chief	1.00	8,501	8,714
Division Chief	3.00	5,103	6,676
Lieutenant/Paramedic	6.00	5,111	6,523
Lieutenant	0.00	4,647	5,930
Firefighter/Paramedic	9.00	4,445	5,672
Firefighter	3.00	4,041	5,157
Firefighter*	2.56	18.37	24.03
Department Support Services Manager	1.00	3,509	4,591
Secretary	0.60	2,772	3,626
Work Coop*		8.60	8.60
Subtotal	26.16		

* Hourly Wage

Compensation Package

Department/Position	FTE	Monthly Wage	
		Low	High
Library			
Library Director	1.00	6,890	7,062
Assistant Library Director	0.00	3,833	5,014
Dept Support Manager	1.00	3,509	4,591
Senior Librarian	2.00	3,631	4,749
Librarian PT	1.50	2,971	3,887
Library Assistant	1.00	2,641	3,455
Library Assistant PT	2.13	2,510	3,283
Library Clerk PT	2.00	2,296	3,004
Library Clerk Subs PT	0.76	2,296	3,004
Library Associate PT	0.25	2,296	3,004
Library Shelver*	0.50	7.66	9.77
Subtotal	12.14		
Planning & Building Inspection			
Planning & Building Director	1.00	6,890	7,062
Building Official	1.00	4,807	6,291
Economic Development Coord.	1.00	4,096	5,357
Building/Plumbing Inspector	1.00	4,096	5,357
Building/Plumbing Inspector*	0.00	40.00	40.00
Plans Examiner	1.00	4,096	5,574
Associate Planner	1.00	3,949	5,166
Assistant Planner	2.00	3,631	4,749
Office Manager	1.00	3,182	4,164
Permit Technician	1.00	3,182	4,164
Office Assistant*		17.50	17.50
Subtotal	10.00		

* Hourly Wage

Compensation Package

Department/Position	FTE	Monthly Wage	
		Low	High
Public Works			
Public Works Director	1.00	7,140	7,319
Engineer Supervisor	2.00	4,807	6,291
Maintenance Superintendent	1.00	4,807	6,291
Operations Superintendent	1.00	4,807	6,291
Senior Engineer	1.00	4,783	6,257
Civil Engineer	1.00	4,830	6,319
Engineering Tech 3	1.00	4,096	5,357
Maint Asst. Superintendent	1.00	4,096	5,357
WTS Supervisor	2.00	4,096	5,357
Environmental Supervisor	1.00	4,096	5,357
CIP Program Administrator	1.00	3,949	5,166
Engineering Tech 2	1.00	3,811	4,985
Environmental Specialist	1.00	3,811	4,985
GIS Analyst	1.00	3,811	4,985
Treatment Systems Senior Operator	3.00	3,811	4,985
Regulation Compliance Specialist	1.00	3,811	4,985
Senior Crew Chief	1.00	3,811	4,985
Fleet Maint Supervisor	1.00	3,811	4,985
Senior Plant Mechanic	1.00	3,811	4,985
Crew Chief	3.00	3,631	4,749
Pretreatment Technician	1.00	3,631	4,749
Treatment Systems Operator 2	3.00	3,466	4,535
Mechanic/Laborer 2	1.00	3,307	4,326
Laborer 2	4.00	3,307	4,326
Meter Reader	1.00	3,307	4,326
Facilities Maintenance Supervisor	1.00	3,307	4,326
Laborer 1	7.00	3,162	4,137
Facilities Maintenance	1.00	2,971	3,887
Secretary FT	2.00	2,772	3,626
Secretary PT	0.75	2,634	3,446
Temporary Intern*		16.50	16.50
Summer Help*		12.00	12.00
Subtotal	47.75		
GRAND TOTAL	166.55		

* Hourly Wage

CITY OF NEWBERG
Description of Funds

The City has numerous funds which are described below. The funds are grouped together first by governmental type or business type, then by type of fund and finally into individual funds.

Governmental Type:

Major Funds

01	General	Accounts for financial resources from taxes (property, franchise, and room), intergovernmental revenues (grants and intergovernmental agreements), licenses and fees, court fines and forfeitures, transfers and interest earnings. This fund finances most of the major activities of the City: police, fire, communications, court, library, and planning.
02	Street	Required by State law for receipt and expenditure of state shared gas taxes. Expenditures are for the maintenance, repair and surfacing of City streets. One percent of the gas tax is dedicated to bicycle facilities.
08	Building Inspection	Accounts for building inspection fees to enforce the State Building Codes.
14	Economic Development	Accounts for grants and loan proceeds for business revolving loans and affordable housing mortgages.

Special Revenue Funds

These funds account for the receipt of revenues that have been earmarked for specific activities.

03	Civil Forfeiture	Accounts for funds received in police seizures in federal and state cases. May be used only for Police services.
10	City Hall	Accounts for the City Hall fee dedicated to City Hall bond payments.

13	9-1-1 Emergency	Accounts for revenues from the State of Oregon 9-1-1 telephone excise tax and for expenditures related to operating the emergency telephone system by the Police Department. Expenditures are restricted by State law.
14	Public Safety Fee	The City Council approved the proposal of the Public Safety Fee for adding 3 police officers in 2009. The revenues are collected monthly from utility customers.
22	Library Gift & Memorial	Accounts for donations received from individuals who wish to contribute toward specific items needed in the Library.
23	Cable TV	Accounts for money received from the cable television provider for educational training and technology.
33	Fire & EMS Equip Fee	Accounts for receipts of the Fire & EMS Equip fee included on the monthly utility bill. On June 21, 2004 the City Council passed a resolution continuing the Fire & EMS Equip fee.
38	CDBG	Accounts for money received from the Community Development Block Grants on a reimbursement of expenditures basis.

Capital Projects Funds

These funds account for the acquisition of capital facilities. Revenues may be derived from bond proceeds, interfund transfers, donations or grants.

18	Street Capital	All Street capital projects have been budgeted in this fund. Revenues are derived from transfers from the Street Fund, Street Systems Development Charge Fund, grants, and bond proceeds.
24	Animal Shelter	Accounts for donations and other resources to replace the City's animal shelter.
42	Street System Development	Accounts for receipts of revenues from street systems development charges and traffic control devices.

Debt Service Funds

These funds account for the financing of interest and the payment of principal of long-term debt.

- | | | |
|----|------------------|---|
| 09 | Debt Service | Accounts for revenues from property taxes and transfers that are expended for the retirement of the Public Safety Building and Fire facilities general obligation debt, and City Hall certificate of participation. |
| 15 | Proprietary Debt | Accounts for revenues from user fees and systems development charges which are expended for the retirement of wastewater, water and storm water debt. |

Business Type:

These funds account for business-type activities which are self-supported by user charges.

Operating Funds

- | | | |
|----|-------------------|--|
| 05 | Emergency Medical | Accounts for revenue received from providing emergency medical services and its related expenditures. |
| 06 | Wastewater | Accounts for wastewater collection and treatment. Revenues are derived from monthly user fees and operating expenditures are for personnel, materials and services, capital outlay and interfund transfers to debt service and replacement reserves. |
| 07 | Water | Accounts for water treatment, distribution and source of supply. Revenues are derived from monthly user fees and operating expenditures are for personnel, materials and services, capital outlay, and interfund transfers to debt service and replacement reserves. |

17 Storm Water Accounts for the collection and treatment of storm water. Operating expenditures are for personnel, materials and services, capital outlay, reserves and capital projects.

Capital Projects Funds

These funds account for the acquisition of capital facilities. Revenues may be derived from bond proceeds, interfund transfers, donations or grants.

04 Capital Projects This fund was established in 1990-91. All capital projects have been budgeted in this fund to better account for these projects. Revenues are derived from transfers from other funds and grants.

26 Wastewater Replacement & Reserve Accounts for depreciation of the existing system. Expenditures are for interfund transfers to the Capital Projects Fund.

27 Water Replacement & Reserve Accounts for depreciation of the existing system. Expenditures are for interfund transfers to the Capital Projects Fund.

36 Wastewater Financed CIP's Accounts for receipt of interim financing or bond proceeds for wastewater construction projects.

39 Water Financed CIP's Accounts for receipt of interim financing or bond proceeds for water construction projects.

43 Storm Water Systems Development Accounts for receipt of revenues derived from the storm water system development charge. Expenditures are interfund transfers to capital projects and reserves for future capital projects related to growth.

46 Wastewater Systems Development Accounts for receipt of revenues derived from the wastewater system development charge. Expenditures are interfund transfers to capital projects, debt service and reserves for future capital improvement projects related to growth.

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| 47 | Water Systems Development | Accounts for receipt of revenues derived from the water systems development charge. Expenditures are interfund transfers to capital projects, debt service and reserves for future capital improvement projects related to growth. |
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Internal Service Type:

Internal service funds account for the financing of goods and services provided by one department to all other departments on a cost reimbursement basis.

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| 31 | Administrative Support Services | Accounts for general overhead costs, including City Manager, Human Resources, City Recorder, Finance, General Office, Information Technology, Legal, Fleet, Facilities and Insurance. |
| 32 | Vehicle/Equipment Replacement | Accounts for the replacement of computers, equipment and vehicles. |

Glossary of Common Budget Terms

Accrual Accounting:	The approach for identifying the availability of resources, the commitment and use of funds, and the consumption or application of resources. The City uses modified accrual accounting for all but the enterprise and internal service funds and full accrual for these funds.
Administration:	The group of departments that include City Manager's Office, City Recorder, Human Resources, Finance, Information Technology, and City Attorney's Office.
Adopted Budget:	The budget as finally adopted by the City Council and represents the financial plan of the City which forms the basis and limits for appropriations for the fiscal year.
Approved Budget:	The approved budget is the budget recommended by the Budget Committee and is reviewed by the City Council prior to adoption.
Appropriation:	The legal authorization granted by the City Council to spend public funds.
ASA:	Ambulance Service Area which is designated by the County.
Assessed Value:	The value set by the County Assessor on real and personal taxable property as a basis for levying taxes.
Audit:	A review of City accounts by an independent auditing firm to substantiate year-end fund balances, reserves and cash in hand.
Bonds:	A written promise to pay a sum of money, called principal or face value at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.
Budget Committee:	A panel of citizens consisting of the City Council and an equal number of lay members responsible for the review and recommendation of the annual budget.

Budget Message:	An explanation, prepared by the City Manager, of the principal budget items, an outline of the City's experience and its current financial status, and recommendation regarding the proposed budget.
Budget Officer:	Person appointed by the City Council to be responsible for assembling the budget. For the City of Newberg, the City Manager serves this role.
Budget Resolution:	The budget is adopted each year by the City Council through passage of a resolution. This budget resolution is the guiding document for compliance with budget law and for any necessary adjustments during the fiscal year.
CAFR:	This term stands for Comprehensive Annual Financial Report.
Capital Budget:	The City's budget for projects for major repairs, improvements or additions to the City's fixed assets, such as streets, sidewalks, traffic signals, water system, wastewater system, storm water system, or buildings.
Capital Outlay:	An object classification which includes items with a useful life of one or more years, such as machinery, land, furniture, computers, or other equipment, and which cost more than \$1,000.
Capital Projects:	An object classification which includes major capital improvement projects generally related to streets, water, wastewater, storm water systems, and facilities.
Cash Working Capital:	Funds which allow the City to meet current cash flow requirements, shortfalls in revenues or unexpected demands until tax revenues or other major revenues are available.
CDBG:	This stands for Community Development Block Grant, which is a federal grant program administered by the State.
Contingency:	A special amount set aside for necessary, unforeseen, and unplanned expenses. Contingencies may not be spent without City Council approval via a transfer resolution or supplemental budget.

Debt Ratio:	Total debt divided by total assets and used by Finance to assess fiscal health, internal controls, etc.
Debt Service:	The payment of general long-term debt, consisting of principal and interest payments.
Department:	An organizational unit of the City.
EDRLF:	Economic Development Revolving Loan Fund.
EMS:	Emergency Medical Services.
Expenditure:	The actual payment for goods and services.
Fiscal Year:	The twelve months between July 1 and June 30 of the following year.
Fund:	A fiscal and accounting entity with balancing revenues and appropriations.
Franchise Fee:	A fee charged each year to utilities as a payment in lieu of permit fees for the use of City streets. The fee is generally based on a percentage of gross revenues.
FTE:	An abbreviation for full-time equivalent employees. Staffing levels are measured in FTE to give consistent comparisons from year to year.
GAAP:	Generally accepted accounting principles as determined through common practice or as promulgated by the Government Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.
Indicators:	A desired output oriented accomplishments which can be measured and achieved within a given period of time. The achievement of the indicator advances the program and organization toward accomplishing goals.
Materials, and Services:	An object classification which includes contractual and other services, materials and supplies, and other charges.

Nondepartmental Budget:	Parts of the budget composed of Administrative Support Service charges and fiscal transactions. inter-fund transfers, reserves, contingency, unappropriated fund balances, insurance premiums and debt service payments.
NPDES:	National Pollutant Discharge Elimination System program which the City annually meets the requirements for its discharge into the Willamette River.
Operating Budget:	The portion of the budget which covers the day-to-day costs of the City including personal services, materials and services, and capital outlay.
PERS:	Oregon Public Employees Retirement System (also referred to as O-PERS).
Personal Services:	The object classification for costs associated with employees, including salaries, overtime and fringe benefit costs.
Program:	Some departments are divided into programs for better management and tracking of resources (both dollars and personnel).
Proposed Budget:	The proposed budget is the one proposed by the City Manager and is reviewed by the Budget Committee.
Reserves:	An accumulation of funds for a specific future purpose. Reserves may only be spent during the fiscal year with City Council approval through a transfer resolution or supplemental budget.
Resources:	Total funds available which include the estimated balances on hand at the beginning of the fiscal year plus all revenues anticipated being collected during the year.
Revenue:	Monies received during the year to finance City services. Such as property taxes, franchise fees, license and fees, charges for services, revenues from other governmental agencies, fines and forfeitures, and transfers.
Special Assessments:	A way to finance a local improvement which allows property owners to pay the City back over time. Special assessments may be bonded through a special bond or financed internally by the City.

Storm Water	Run-off from rain water which is directed to a separate pipe and drainage system.
Supplemental Budget:	An amendment to the adopted budget that is prepared to meet unexpected needs or to appropriate revenues not anticipated at the time the budget was adopted. The supplemental budget may not increase the tax levy.
Tax Levy:	The total amount of property taxes required by the City to meet requirements.
Tax Rate:	The amount of tax stated in terms of a unit, for example, \$4.3827 per \$1,000 of assessed value of taxable property.
Transfer:	An amount distributed from one fund to finance activities in another fund. It is shown as an expenditure in the originating fund and a revenue in the receiving fund.
Unappropriated Fund Balance:	An amount set aside to be used as cash carryover for the next fiscal year's budget. This amount cannot be used under any circumstance in the current fiscal year except under very specific conditions which are set out in State law.
Working Capital:	The amount carried over from year to year. It is based on the difference between estimated revenues to be received and the estimated amount expected to be spent.
WTP:	Water Treatment Plant.
WWTP:	Wastewater Treatment Plant.