

FOR CITATIONS ISSUED IN THE NAME OF A PERSON *NOT DRIVING* THE VEHICLE

Citation #: **(Citation Number)**

CITY OF NEWBERG
CERTIFICATE OF INNOCENCE FORM

Instructions

If you were not the driver of the vehicle at the time and location described in the citation, you may fill out the Certificate of Innocence form below and return it along with a legible photocopy of the front and back of your driver's license. If your form and attachments are properly submitted, your citation will be dismissed.

1. Read and fill out this form.
2. Photocopy your driver's license (front and back). Attach the photocopies to this form.
3. Mail the completed form and photocopies to:

Newberg Municipal Court
401 E. Third Street
Newberg, OR 97132

If you have any questions about this form or your citation, please call (503) 537-1203.

Important Note

A police officer may verify your Certificate of Innocence by comparing the violation photograph(s) with your driver's license photograph. If the officer believes the vehicle's registered owner was the driver at the time of the violation, a citation will be reissued. If a citation is reissued, you may not submit a Certificate of Innocence in response to the reissued citation.

Certificate of Innocence

I truly swear under the penalty of law that I was not the driver of the vehicle when it was detected in violation as detailed below:

DATE & TIME OF VIOLATION	LOCATION OF VIOLATION	LICENSE PLATE
(Date & Time)	(Location)	(License Plate)

DECLARATION

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT

Signature: _____ **Date:** _____

Printed Name: _____ **Issued By: (Officer's Name)**

Be sure to attach a photocopy of the front & back of your driver's license.